

NOTICE TO PAYROLL DEPT. OF EMPLOYEE TERMINATION
City of Rexburg

12 North Center
Rexburg, ID 83440

www.rexburg.org

Phone: 208.359.3020
Fax: 208.359.3022



CITY OF
REXBURG
America's Family Community

1. Employee Name: _____

2. Last day worked: _____

3. Reason: _____

4. Department: _____

Supervisor

Date

Department Head

Date