NATIONAL BENEFIT SERVICES, LLC
Customer Care • Knowledge and Expertise • Organizational Excellence

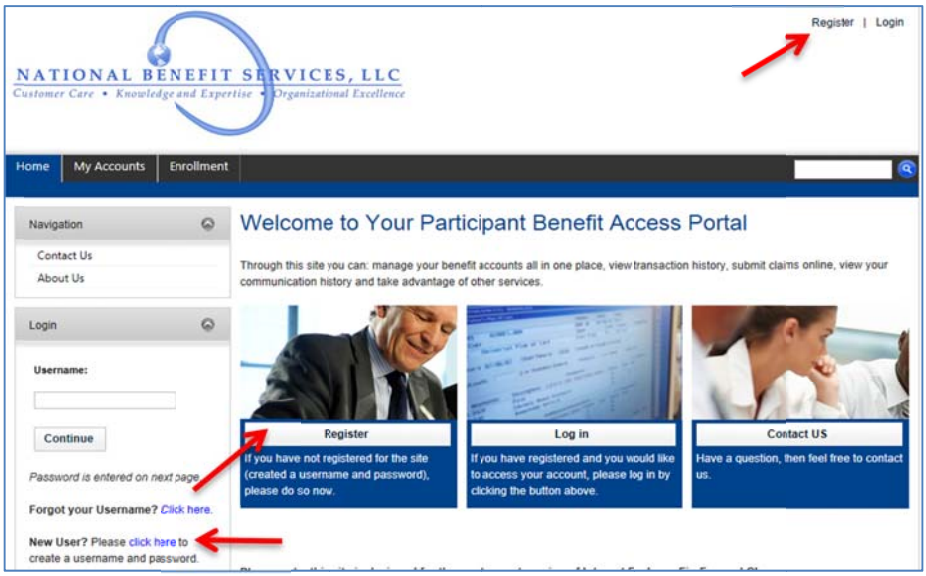
The NBS Web Portal- First Time Login

▶ Features of the Portal:

- **Interact with balances, summaries, and highlights** of all your benefit accounts
- **Get detailed transaction history** showing all deposits and payments of each account
- **Track all of your medical expenses** using a claim manager and take advantage of our easy-to-use claim entry and reimbursement request process
- **Order new debit cards** or report your debit card as lost/stolen
- **Stay up-to-date with announcements and communication** from both NBS and your plan sponsor
- **Take advantage of endless informational resources** such as calculators, videos, and FAQ's

▶ Login Step #1 participant.nbsbenefits.com

1. **Using your internet browser, navigate to: www.participant.nbsbenefits.com.**
2. **Click "Register" in one of the three locations on the home page.**



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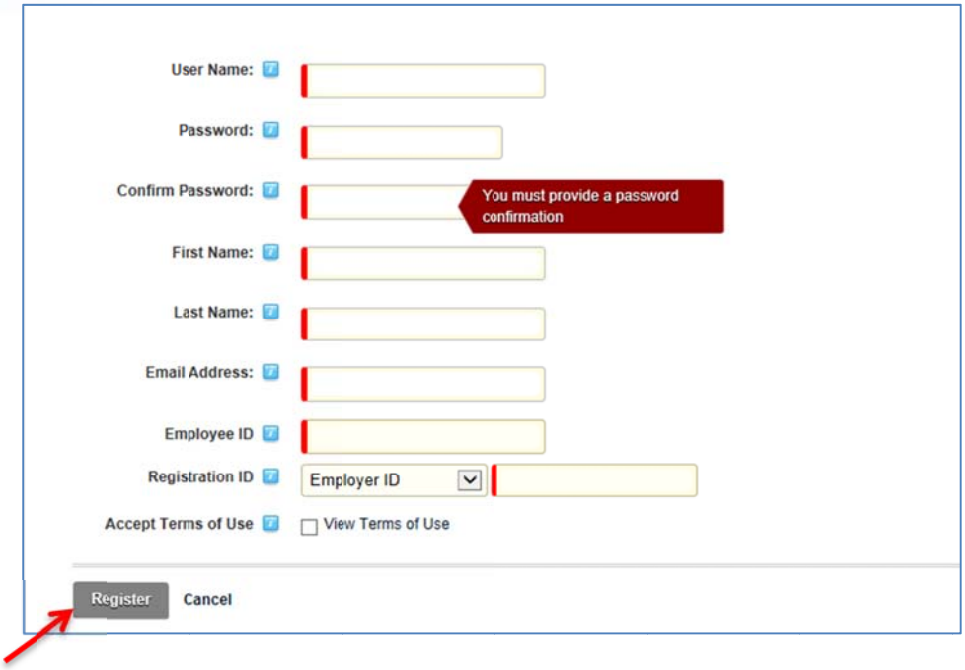
The NBS Web Portal- First Time Login continued:

▶ Login Step #2

Complete the required fields as a first time user:

- User Name & Password
- Personal Information- Name & Email Address
- Employee ID is your SSN
- Employer ID or NBS Debit Card Number
  - Employer ID is a 9 digit code given to you in your welcome email from NBS, or may be obtained through your employer or contacting NBS at 855-399-3035.
- Accept Terms & Conditions

After completing the required fields click "Register"



▶ Contact NBS should you have any questions

National Benefit Services, LLC
Phone: 855-399-3035
Email: service@nbsbenefits.com