

City Council Meeting

September 03, 2014

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CITY OF
REXBURG
America's Family Community

September 03, 2014

Mayor Richard Woodland

Council Members:

President Sally Smith Jordan Busby

Donna Benfield Jerry Merrill

Christopher Mann Brad Wolfe

City Staff:

Stephen Zollinger – City Attorney

Matt Nielson – Finance Officer

John Millar – Public Works Director

Val Christensen – Community Development Director

Scott Johnson – Economic Development Director

Blair Kay – City Clerk

5:30 P.M City Hall – Flood Task Force

Mayor Woodland thanked everyone for participating on the Flood Task Force. He asked Public Works Director Millar to review the mitigation plan and the costs involved to mitigate some of the modifications to the storm water system in Rexburg.

Public Works Director Millar reviewed the possible solutions to mitigate the flooding issues. He discussed the lift station located in the Ricks-Palmer Subdivision. Two less expensive options would be to put manhole covers in place that let air out; however, it would not allow water to permeate the manhole lid. The other corrective action would be to raise the electrical wiring two feet on the pumping facilities at the Ricks-Palmer Subdivision lift station.

Cammie Muir asked if the two proposed corrective actions would keep sewer out of their homes.

City Attorney Zollinger explained the two corrective actions discussed would help prevent future sewer backup in the system; however, it would only prevent events where the ditch in the area overflowed.

Council President Smith asked if Staff would continue to seek grant funding to apply to these corrective actions. City Engineer Keith Davidson said they would continue to seek grant funding.

Council Member Mann asked if the Mayor could move forward with the first two corrective actions. The consensus was to move forward with these two fixes.

Council Member Wolfe asked if these two fixes would have prevented the problem; therefore, should the insurance pick up the costs for the sewer backup. City Attorney Zollinger explained the unforeseen flash flood would not have been expected; otherwise the normal operation of the lift station would have kept the sewer out of the homes. Council Member Wolfe was concerned the fixes, if done earlier, would have prevented the flash flood sewer damage.

Public Works Director Millar said the cumulative efforts to put in retention basins upstream and the two fixes discussed would solve the issues discussed.

Cammie Muir reviewed the ditch overflow problems.

Council President Smith said her rain gutters were full of asphalt debris from the roof. She indicated residents need to make sure they have insurance coverage from water running off their homes into their window wells and basements.

Cammie Muir said residents did have insurance; however, it only covered up to \$10,000.

Discussion on having insurance.

Discussion on flushing the Barney Dairy ditch.

Discussion on the same flood problems in Blackfoot and Twin Falls. The cities in Idaho have the same insurance carrier.

Public Works Director Millar indicated the concrete wastewater line on Rodney did not have any cracks, etc. It is in good shape. Discussion on having a red light on the lift station when the power goes out. Staff gets electronic notifications of any power outages at the lift station as soon as the power goes out.

Discussion on having a plug in the house floor drain, toilets, etc. when a sewer backup is expected. It was suggested to use towels to plug the drains.

Hidden Valley Subdivision discussion:

Public Works Director Millar said the City now owns the ditch along Hidden Valley. He reviewed the plan to install retention ponds along the hill side above Hidden Valley. Richard Smith has agreed to the extension of 7th South across his property along with working with the City on the retention ponds. The water flow from 168 acres could be reduced close to 50% by the addition of 7th South ditch would work as a dam for water coming off the farms and two other retention basin possibilities above Hidden Valley.

Discussions on the ditch's 90 degree turn by the Leishman property; also, extending the block wall into the hill and making the ditch have a gentle curve instead of a sharp 90 degree turn.

Todd Smith asked to fix the ditch to get a better flow. Public Works Director Millar said they will be working to stabilize the ditch to keep the maintenance at a minimum; also, there will be top soil sediment taken out of the drainage area through the Hidden Valley Subdivision.

Continued discussion on keeping the debris down at the grating areas where the water flows under the roads.

Todd Smith asked for an event log on the ditch maintenance.

Council Member Mann asked about funding these fixes. Finance Officer Nielson explained the different funding sources to make the fixes as discussed. The street budget is going to have a deficit at the end of the year.

Public Works Director Millar explained the area by the blue water tank needs some work to make the drainage system workable by reshaping the drainage area. It would be a matter of restoring the surface.

Public Works Director Millar reviewed the drainage containment at Aspen Village. Their storm drainage line has blockage that diverts water onto 2nd East. He explained the City plans to put in a Lego block fence along the north property line to move the water onto 2nd East. The City will work with the property owner to make the appropriate fixes.

Public Works Director Millar reviewed the flooding around Lexington Apartments where work needs to be done on the storm water drainage system. It is one of the area's hardest hit with storm water flooding. The plan is to put in an infiltrator system up against the canal which is across the road from Lexington Apartments.

Discussion on an existing pumping station and detention basin in the area. The canal can receive city storm water if it goes through the detention basin.

Discussion on moving water from the round-a-bout over to the 5th West drainage facilities. It would cost \$2,000,000. One revenue source is the sale of the used asphalt pile for about \$72,000.

Council Member Busby asked about the number of lines the City has checked with a camera. Public Works Director Millar indicated they have looked at most of the underground lines in the Henderson Subdivision and the Ricks-Palmer Subdivision. City Engineer Davidson said an infiltrator system costs about \$6,000 to move surface water into the ground.

Council Member Wolfe moved to allow Mayor Woodland to sign off on short term flood mitigation items as soon as possible with the staff providing accurate funding sources for long term fixes; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Smith
- Council Member Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Wolfe

Those voting nay

None

The motion carried.

Next Task Force meeting is the first City Council meeting in November 05, 2014 at 5:30 P.M.

Estimated Costs for Flood Mitigation Plan

Date 9/3/2014

Area	Short Term Modifications	Long Term-Improvements	Short Term Estimated City Cost*	Long Term Estimated City Cost*	Estimated Completion Date	Funding Source(s)	Department/ Individual Assigned To	Notes	
Ricks-Palmer Subdivision	Raise Electrical Equipment and add a 2' high barrel. Add a high water alarm light to notify residents		\$ 9,900		10/20/2014	Wastewater (Fund 25)	Wastewater-John Millar	will build a rack to stand on and raise all electrical above the water	
	Install Manhole Pans Where Needed		\$ 2,000		10/20/2014	Wastewater (Fund 25)	Wastewater		
	Homeowners to Install Backflow Devices								
	Scheduled Maintenance on Ditch and Keep Record of Conditions				Begin Immediately	Street Operations (02)	Streets-Bill and DeeDee	Spray, Cut and Burn, Flush Periodically. We will be cleaning entire ditch in next 15 days. Inspect monthly	
	Check and Fix Access Door Gaskets on Lift Station Access				Completed	Wastewater (Fund 25)	Wastewater-John Millar		
		New Lift station with Fixed Stand-By Power		\$ 170,000		5 Years Plus or as growth requires	Wastewater (Fund 25)	Wastewater-John Millar	Engineering Wise, the Current Lift Station is adequate
		New Pressure Line Pipe Ditch Along the East Side of the School Property		\$ 300,000		5 Years Plus or as growth requires	Sewer Capital Reserve (Fund 35)	Wastewater-John Millar	Over 5000 ft. Would have to Bore under 2nd East
			\$ 200,000		As Grant becomes available	Street Reconstruction (Fund 43)	Public Works-John Millar & Keith Davidson	Continue to apply for grants	

Discussion:

7:00 P.M City Hall – Pledge to the Flag

Oliver Hancock from Boy Scout Troop 306 led the pledge.

Hyrum Erickson said the prayer.

Roll Call of Council Members:

Attending: Council President Smith, Council Member Mann, Council Member Benfield, Council Member Busby, Council Member Merrill, Council Member Wolfe and Mayor Woodland.

Public Comment on non-controversial issues: not scheduled on the agenda (limit 3 minutes):

Kelly McKamey from Rexburg asked for consideration to reduce Park Impact Fees. He thought the City was getting too much for Park Impact Fees.

Presentations:

A. Rural Passenger Transportation Technical Assistance Program Grant through the USDA for an inner City transportation study – Attorney Hyrum Erickson

Council Member Donna Benfield recused herself from the discussion because she is the Chamber Director. The Chamber of Commerce is the grant requestor.

Attorney Hyrum Erickson Chairman of the legislative committee of the Rexburg area Chamber of Commerce.

Attorney Hyrum Erickson provided a review of the technical assistance grant for Rexburg. They were approached about this project and felt that it was something they could participate in. He understood this project originated from City staff and they would be acting directly with the grant funders.

The Chamber of Commerce is vying for a grant from the Community Transportation Association of America (CTAA) to do an in town bus service study in Rexburg to see if bus service is viable. He asked the City to support the Memorandum of Understanding. The resource needed is office space and city staff to ask questions from, no money will be exchanged.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between the Community Transportation Association of America (CTAA) and the Rexburg Area Chamber of Commerce (RACC). This Memorandum is effective upon the date of execution, and will remain in force for a period not to exceed two (2) years.

The purpose of this Memorandum is to set forth the roles and responsibilities of CTAA and RACC relating specifically to the CTAA RURAL PASSENGER TRANSPORTATION TECHNICAL ASSISTANCE PROJECT, referred to hereafter as the Project.

- A. CTAA will provide technical assistance to RACC under the RURAL PASSENGER TRANSPORTATION TECHNICAL ASSISTANCE PROJECT, as follows:
 - 1. CTAA has developed the attached Technical Assistance Plan for RACC which constitutes the basis of the technical assistance to be provided to RACC under this Project.
 - 2. CTAA will assign CTAA staff to complete the Project's Technical Assistance Plan.
 - 3. CTAA will provide RACC with periodic reports on the progress of the Project.
- B. RACC will participate with CTAA in the RURAL PASSENGER TRANSPORTATION TECHNICAL ASSISTANCE PROJECT, as follows:
 - 1. RACC will cooperate with in the completion of the Technical Assistance Plan within the agreed time frame, including assuring the availability of and access to RACC staff and data, reports, and other information as may be reasonably required by CTAA to complete the Project.
 - 2. RACC will allow CTAA to distribute, publish, or otherwise make use of information, reports, materials, and documents emanating from this project.
 - 3. RACC will make its staff available at the reasonable request of CTAA for the purposes of information sharing, instructional workshops, Project follow-up, and peer exchanges.
 - 4. RACC will submit a report to CTAA at the completion of the Project which describes and summarizes the Project, and discusses how the Project recommendations will be applied.
 - 5. RACC will seriously consider the recommendations resulting from the Technical Assistance Plan and the Project and make a good faith effort to implement those recommendations which it considers applicable and appropriate.

6. RACC will notify CTAA in a timely manner if the Technical Assistance Plan ceases to be an objective, or of conditions or changes which would alter the Technical Assistance Plan or the Project.

C. CTAA and RACC jointly agree to the following terms:

Compensation: This Memorandum does not involve compensation by either party to either party.

Proprietary Information: Data and materials, documents, and innovations developed as a result of this Project become the property of CTAA, but are available to RACC for its unrestricted use.

Hold Harmless: RACC will indemnify and save harmless CTAA and all its officers, agents, employees and any of its contractors from all suits, actions or claims of any character brought for or on account of any injuries or damages claimed by any persons or property resulting from the operations of RACC.

Termination: This Memorandum may be terminated by either party with 30 days written notice to the other party for failure to cooperate or as a result of changes or conditions which alter the outcome of the Project and/or the Technical Assistance Plan; with the exception that if CTAA is unable to favorably terminate remaining contractual obligations with the Project consultant(s) in relation to the Project and/or Technical Assistance Plan, both parties will cooperate to fulfill and complete the above referenced contractual obligations or the Project, whichever occurs first.

No Warranties: CTAA does not warrant the outcome of the Project or the Technical Assistance Plan, nor does it guarantee the performance of the consultant(s).

Jurisdiction: In the event of a dispute, this Memorandum shall be governed by the laws of the District of Columbia.

AGREED TO AND SIGNED:

Dale Marsico, Executive Director
Community Transportation Association
of America, Inc.

Date

Donna Benfield, Executive Director
Rexburg Area Chamber of Commerce

Date

Technical Assistance Timetable:

Implement approved technical assistance plan and schedule site visits.	August-September '14
Execute agreement with recipients.	August '14
Monitor contract.	Ongoing
General technical assistance.	Ongoing
Assess transportation services and resources.	Oct. - Dec. '14
Assess and quantify transportation needs	Jan.-Feb. '15
Develop conceptual transit service plan.	Mar.-Apr. '15
Identify preferred service alternative	May '15
Refine preferred service alternative	May-June '15
Identify opportunities for job creation.	June '15

Discussion:

Council Member Merrill asked if they have something to gain from this study, or is this is going to be a fair evaluation. City Clerk Blair Kay said this organization brings bus systems to rural areas to help bring tourists to their cities.

Mr. Kelly McKamey asked if the need of a transportation system has already been decide because based on the letter and schedule to him it looks like we are getting one and this study will help decide how to implement it. Mayor Woodland said that this is just a study; if the study suggests that the city will benefit from a transportation system they will still have the choice to decline the suggestion and not implement one. There is no harm in a study that does not cost the city money.

Council President Smith moved to support the Chamber of Commerce’s application for a Rural Passenger Transportation Technical Assistance Program Grant through the USDA for an inner City transportation study; Council Member Mann seconded the motion; Discussion: Council Member Mann said the study would be an information gathering process; it does not require any funding from Rexburg. Council Member Merrill said the good thing is the business plan approach. Mayor Woodland said the agreement can be canceled anytime with a 30 day notice.

Mayor Woodland asked for a vote:

<u>Those voting aye</u>	<u>Those voting nay</u>
Council President Smith	None
Council Member Mann	
Council Member Benfield	
Council Member Busby	
Council Member Merrill	
Council Member Wolfe	

The motion carried.

Attorney Hyrum Erickson asked if the City would support an information gathering process to take to the Idaho Legislatures for the 2015 Tour. The process starts in Idaho Falls on Tuesday, September 23rd, 2014. Council Member Mann said storm water would be a concern to take to the Legislature. The Governor’s Staff is a part of the process. Mayor Woodland explained there are other cities that would benefit from maybe a different dispersal of funding or tax dollars. The flooding is a catastrophic event but it still needs to be paid for.

B. Petition which asks for the city to establish an off-leash dog park where well-behaved canine citizens can exercise in a clean safe environment without endangering or harassing people, property, or wildlife. Currently this petition has over 700 signatures – Linda Mortimer (*Ms. Mortimer was not at the meeting to make the presentation*)

Council Member Wolfe moved to table this request until the requestor can be rescheduled; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

<u>Those voting aye</u>	<u>Those voting nay</u>
Council President Smith	None
Council Member Mann	
Council Member Benfield	
Council Member Busby	
Council Member Merrill	
Council Member Wolfe	

The motion carried.

Committee Liaison Assignments for 2014:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

Council Member Mann reported on MYAB they had a preliminary meeting where we met with some of the youth and went over some of the applications, the other committees have not met.

B. Council Member Jordan Busby: GIS Oversight · Airport Board · Traffic & Safety

Council Member Busby reported the Airport Board meeting was moved to September 16th. They will have a basic training workshop hosted by the division of aeronautics, Traffic and safety was postponed until next week

C. Council Member Donna Benfield: Police · Trails of Madison County · IBC · Teton Flood Museum Committee

Council Member Benfield reported the Police Department is requesting City Council to surplus two police cars with a trade in value of \$1,500 to be applied to the purchase of a Community Policing vehicle that is already in the budget and in the process of buying.

Council Member Busby moved to approve the request to surplus two police cars and their value of for all that we can get; \$1,500 be applied to the purchase of a Community Policing vehicle; Council Member Benfield seconded the motion; Discussion: Mayor Woodland asked for a vote:

<u>Those voting aye</u>	<u>Those voting nay</u>
Council President Smith	None
Council Member Mann	
Council Member Benfield	
Council Member Busby	
Council Member Merrill	
Council Member Wolfe	

The motion carried.

Police Officer Jordan Jenson graduated from the Police Academy. He got the highest score on his physical fitness. Trails of Madison County met and talked about the great cleanup. They would like to continue and have another cleanup event.

D. Council Member Sally Smith: Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra) · M.E.P.I.

Council President Smith reported The M.E.P.I. did not meet because of Labor Day. Legacy Flight Museum did not meet but she asked that they get on a schedule and have a meeting this month. The Arts Council did not meet but Daniel Torres sent me a report that I will read:

“The painting of the auditorium is pretty much done. The cleaning of the flood damage has been completed. The windows are a mystery. The opening of the Theater is dependent on the windows being completed due to both bathrooms being open to each other and the toilets being unusable; however, I just got off the phone with our metal fabrication people and the chrome might be finished at the end of this week. Long story short, the Romance should be open by October 1st which is a month after I wanted it opened.

Our arts season is pretty full with events in October-December. We have a Broadway Review in October, a Halloween Story Telling show, Tabernacle Orchestra Concert, a Christmas Play, and hopefully the Messiah in December, along with movies every Wednesday night. We have several “rock” concerts and laser shows on the schedule too.”

E. Council Member Jerry Merrill: School Board · Parks & Recreation · Urban Renewal Agency

Council Member Jerry Merrill reported the School Board thanks the public for the support on the passage of the School Bond. Parks are looking good. Our City Departments work well together. Street crews are working on the flood debris, etc. There are a lot of projects going on at the same time. It is a great spirit of cooperation; Council Member Benfield indicated Celebrate Youth was successful and they really appreciated working with Parks Director Greg McInnis and staff and have beautiful parks.

Urban Renewal is working on the North Interchange Wal-Mart project; the construction has been postponed until spring of 2015. There was a change of the chairman; Bill Riggins resigned because of a mission call for his church; the new chairman is Richard Horner. Vice Chairman is Joseph West and Secretary is Tim Solomon.

Mayor Woodland said the Recreation Department has picked up another event, the Youth Triathlon.

Council Member Merrill asked to promote Rexburg as a family recreation city with events for the youth.

Mayor Woodland explained that these family events is a great way to teach our youth self-discipline and work since most of our family farms and ma and pa stores have gone away where kids were able to learn to work. Hopefully this will help our kids to grow up with values.

F. Council Member Brad Wolfe: *Planning & Zoning · Beautification Committee*

Council Member Wolfe reported Planning and Zoning will meet tomorrow night. The City Flood Task Force has met a couple of times with approval for moving forward to fix some of the issues. He thanked John Millar and the Public Works Department for their work on the flood event. He referred to a new employer called Zylun Insights. They have already employed 100 people before they have opened their doors.



Zylun Insights is a consumer insights corporation with the mission of bringing clarity to the most pressing problems organizations face. Through the application of industry-leading market and public opinion survey research methods, we are committed to contributing value to the clients with whom we work, our employees and the communities of which we are a part. At Zylun Insights, we are committed to the highest service, quality and ethical standards to be found in the market research and insights industry. We maintain a respectful and comfortable office environment, work hard and believe in having a great time.

The senior leadership team at Zylun Insights has more than 40 years combined experience in market and public opinion survey research and insights. We have managed thousands of initiatives for the biggest names in survey research, business consulting, and F2000 companies. We know what it takes at every stage in the business lifecycle—both our own and our clients'—to deliver maximum value. With both domestic and farshore operating experience, and well developed skills across all methodologies and vertical industries, we bring these strengths to bear on every project and each client with whom we have the pleasure of serving.

Specialties

Market Research, Public Opinion, Survey Research, Market Insights

Website

<http://www.zyluninsights.com>

Industry

Market Research

Type

Privately Held

Company Size

51-200 employees

Melanie Davenport of the Beautification Committee is going forward with committee proposals and they are continuing to work on projects; she created a chap website called base camp where you can go on and see updates and give opinions.

Mayor Woodland reported that the old Albertsons building will be getting a facelift, Compliance Officer Natalie Powell has been working with the owner and they have given her a report of what they are planning on doing.

Mayor's Report:

Mayor Woodland commended all of the City Staff and City Council for how well they do and all their work; The Flood Task Force is running very well. He is looking forward, seeing some good things coming out of the Task Force.

Mayor Woodland presented a proclamation to the City Council for ratification. Mrs. Liz Blaser who is a member of the Daughters of the American Revolution asked the Mayor and City Council to proclaim the week of September 17th to the 23rd as "Constitution Week" in our community.

PROCLAMATION
No. 2014 - 03

A Proclamation of the Mayor and approved by the City Council of Rexburg, Idaho, proclaiming September 17th to September 23rd, 2014 as Constitution Week for the City of Rexburg.

WHEREAS, it is the privilege and duty of the American people to commemorate the two hundred twenty-seventh anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW THEREFORE, I, Richard S. Woodland, Mayor of the City of Rexburg, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

In Rexburg and encourage all citizens to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of our City to be affixed this 2nd day of September, in the year two thousand and fourteen.

APPROVED:

ATTEST:

Richard S. Woodland, MAYOR

Blair D. Kay, CITY CLERK

Council Member Mann moved to ratify the Proclamation 2014 -03; Council President Smith seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

Public Hearings: - None

Items for Consideration:

A. Annexation of properties within City Limits – Staff

City Engineer Davidson explained the need for a sidewalk along University Blvd to provide pedestrian traffic from McDonalds to the new Madison High School. These two properties along University Blvd are outside the city limits. Project Citizens at Madison High School recommends putting in a sidewalk to McDonalds from the High School.

Council Member Benfield asked if the property owners would agree to be annexed. City Engineer Davidson said they would probably not be in favor of annexation. They have their own well and septic system.

Council Member Merrill asked if the whole lot would need to be annexed. City Engineer Davidson said the entire lot would need to be annexed.

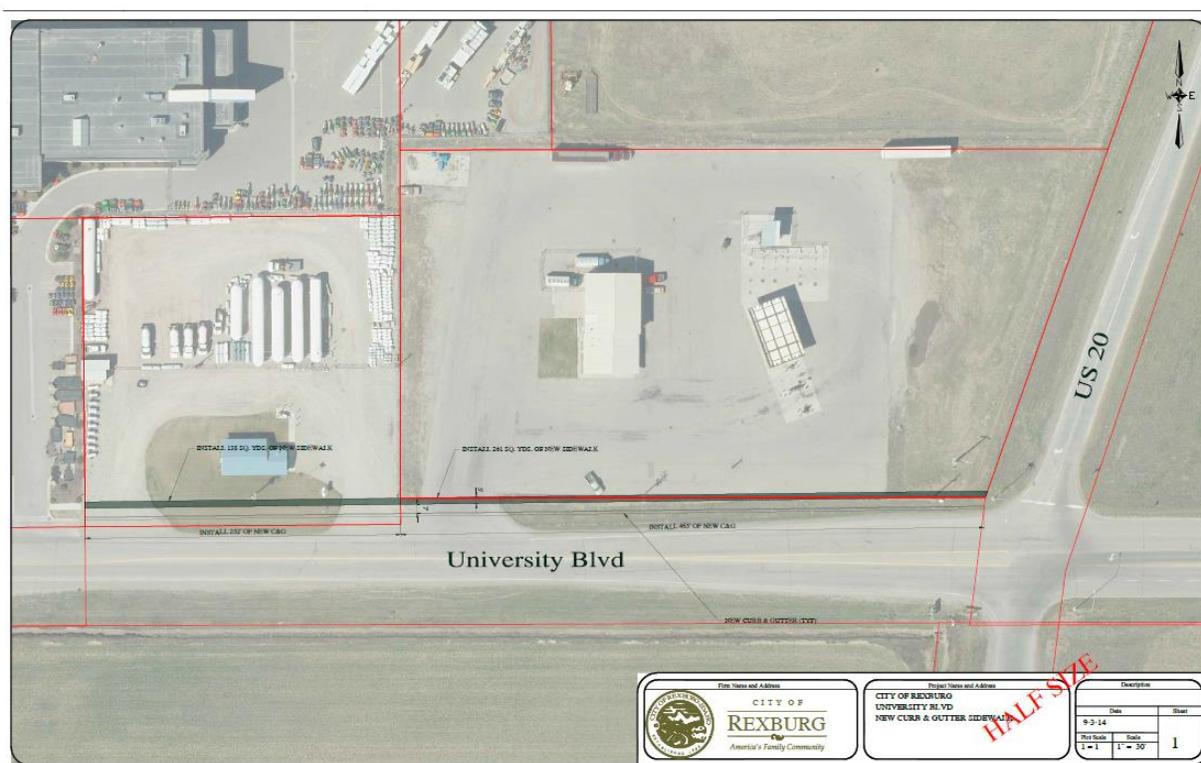
Council Member Benfield asked for some dialog with the owners before moving forward.

Council President Smith referred to other areas that are islands in the City and suggested that if we approach the idea with the benefits instead of the minuses.

Council Member Mann wanted to make sure that if we did annex them we would want the access to the right of way and we would put in the sidewalk. And it would improve their property value.

Council Member Benfield raised the safety issue for the students; there are safe routes to school grants but the city has to own the right of way or property of where the grants would be applied to.

Discussion on annexing islands in the City.



Discussion:

Council Member Busby moved to have Staff proceed with dialog with the land owners to **Annex these two properties** within City Limits; Council Member Wolfe seconded the motion; Discussion on 5th W islands, they are considered to be in a different category than these two parcels.

Mayor Woodland asked for a vote:

Those voting aye

- Council President Smith
- Council Member Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Wolfe

Those voting nay

None

The motion carried.

B. Approve Beer and Wine Licenses from October 1, 2014 to September 30, 2015.

- H B BOYS LC (CONOCO) BEER AND WINE
- GREAT SCOTT'S #1 – BEER AND WINE
- GREAT SCOTT'S #2 – BEER AND WINE
- VALLEY WIDE CO-OP – BEER LICENSE

- APPLEBEE'S NEIGHBORHOOD GRILL & BAR – BEER AND WINE
- TETON LANES – BEER
- WALGREENS – BEER AND WINE
- WAL- MART #1878 – BEER AND WINE

MAVERIK – BEER AND WINE Stores #1,2
BROULIM'S – BEER AND WINE

ALBERTSON'S – BEER AND WINE
WINGER'S – BEER

Discussion:

Council Mann moved to approve the Beer and Wine Licenses from October 1, 2014 to September 30, 2015; Council Member Merrill seconded the motion; Discussion: Stephen Zollinger noted that Teton Lanes, Wingers, and Applebee's has a second license to consume beer on the premises. Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

Staff Reports:

A. **Public Works Director John Millar** reported on the Task Force meeting that was created to address the concerns associated with the flash flood that happened on July 15th, 2014. They are looking at the areas hardest hit.

Council Member Merrill asked to add a flood infiltrator in the Henderson Addition.

Pictures from the Henderson Subdivision:





Rexburg Motor Sports needs their storm drain fixed. The city is working with them, they put in a sump incorrectly and Engineer Davis is trying to help take care of it. Council President Smith asked about the new intersection at 2nd West and 1st North. There will be a railroad stop sign installed at the intersection. The lighting is about 1/2 finished. The seal coating project is complete. Park walkways will be seal coated in next year's budget. The CRABS project will be starting and Airport road will start next week.

Public Works Director Millar indicated he needed to replace a Street Department position due to the economy getting better. This individual was able to get a better paying job.

Council Member Merrill moved to replace the Street Department position; Council Member Busby seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Smith
- Council Member Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Wolfe

Those voting nay

None

The motion carried.

Public Works Director Millar said the economy is offering opportunities for City employees to get higher paying jobs.

B. Finance Department – Finance Officer Matt Nielson

1. Impact Fee Reports

Finance Officer Matt Nielson reviewed each Impact Fee Balance for Rexburg's new building projects. Impact fees cannot be used for maintenance but can only be used for increased capacity from growth.

Fire Impact Fees: \$75,000 is transferred into an equipment replacement fund from impact fees and the general fund. We are required to replace fire trucks every 20 years.

User: mattn Account: 208		13.10.10.10.50		Budget Totals Report City of Rexburg		Truncated		FO Encumbrances Included Date: 08/28/2014		Page 1 Time: 15:16:52	
Account	Description	2012 Actual	2013 Actual	2014 Budget	1408 Actual	91% YTD	2014 Forecast	2015 Budget	2016 Budget		
FIRE IMPACT FEE REVENUES											
20-355.00	DEVELOPMENT IMPACT FEES-FIRE	25,244	55,370	35,000	35,449	101	37,500	35,000			
20-399.90	FUND BALANCE CARRYOVER			19,700			40,100	45,100			
	TOTAL FIRE IMPACT FEE REVENUES	25,244	55,370	54,700	35,449	64	77,600	80,100			
FIRE IMPACT FEE EXPENSES											
20-423.99	CONTINGENCY			-24,700				-40,100			
20-429.99	IFR TO ESD CRP PROJECT FUND	-90,000		-30,000			-90,000	-40,000			
	TOTAL FIRE IMPACT FEE EXPENSES	-90,000		-54,700			-90,000	-80,100			
	GRAND TOTAL REVENUE:	25,244	55,370	54,700	35,449		77,600	80,100			
	GRAND TOTAL EXPENSE:	-90,000		-54,700			-90,000	-80,100			
	DIFFERENCE:	-4,755	55,370		35,449		47,600				

We transfer from the Fire Impact Fund (20) each Year to the Joint Fire Equipment Fund (18) to replace the fire trucks. We try to replace fire trucks approximately every 20 years. The City transfers a total of \$75,000 per year into Fund 18 and the Fire District matches that. Whatever we don't transfer from the Fire Impact Fund comes from the General Fund (01).

Parks will have a \$700,000 fund carry over for future projects. We are behind on acreage of parks compared to other cities in the state. On the community gardens we spent about \$22,000. There was a \$100,000 budget to finish that piece of land but we did not use the entire amount.

Council Member Merrill said a new park could cost 2 million dollars which will need to be done in five to ten years.

Park Impact Fees:

User: mattn Account: 988		13.10.10.10.50		Budget Totals Report City of Rexburg		Truncated		FO Encumbrances Included Date: 08/29/2014		Page 1 Time: 12:50:31	
Account	Description	2012 Actual	2013 Actual	2014 Budget	1408 Actual	91% YTD	2014 Forecast	2015 Budget	2016 Budget		
PARKS IMPACT FEE FUND REVENUES											
38-355.00	DEVELOPMENT IMPACT FEES-PARKS	202,895	514,023	350,000	385,606	110	400,000	200,000			
38-375.00	SALE OF ASSETS			286,000	265,494	92	285,300				
38-399.90	FUND BALANCE CARRYOVER			135,000			709,300	769,100			
	TOTAL PARKS IMPACT FEE REVENUE	202,895	514,023	771,000	651,051	84	1,394,800	969,100			
PARKS IMPACT FEE FUND EXPENSES											
38-438.101	NATURE PARKING LOT-SOCCER AREA						-560				
38-438.102	EVERGREEN PARK DEVELOPMENT			-200,000	-95,499	47	-200,000				
38-438.122	PARKS SHOP ADDITION/PARKING			-50,000	-5,556	11	-50,000				
38-438.125	LAND PURCHASE-NEW PARK			-191,000	-190,854	99	-390,900				
38-438.126	EAGLE PARK SPRINKLER SYSTEM		-1,758								
38-438.127	FRISBY GOLF-NATURE PARK		-4,822				-92	-100			
38-438.128	RIVERSIDE PARK FRONT LOT			-100,000	-46,739	46	-50,000				
38-438.130	NEW BALL DIAMONDS COMM PARK									-800,000	
38-438.98	CONTINGENCY									-169,100	
38-438.99	FUND TRANSFER TO PROJECTS	-257,278		-230,000							
	TOTAL PARKS IMPACT FEE EXPENSE	-316,502	-6,581	-771,000	-339,303	44	-691,000	-969,100			
	GRAND TOTAL REVENUE:	202,895	514,023	771,000	651,051		1,394,800	969,100			
	GRAND TOTAL EXPENSE:	-316,502	-6,581	-771,000	-339,303		-691,000	-969,100			
	DIFFERENCE:	-113,606	507,442		311,747		705,800				

We do not have a park on the South End of town. We have not added a garden type park (ie. Smith, Porter, or Nature) for 15 years plus.
Community Development Department is currently working on a Parks Study.
See the attached Parks Impact Report for details.

Finance Officer Nielson asked to transfer \$200,000 from Parks to Wastewater to pay for the land transfer for Eagle Park. The baseball/softball quad will cost around 1.5 million dollars, Urban Renwal will help pay for that project.

Possible Park Impact Fees:

ITEM	2014	2015	2016	2017	2018	2019	2020	2021	2022
Possible Parks Impact Fee Projects	2014	2015	2016	2017	2018	2019	2020	2021	2022
Baseball/Softball Quad w/Restroom/Concession		800,000	430,000						
Front Lot at Riverside Parks	50,000								
Grass Area Behind Kmart					200,000				
Evergreen Parking Lot	100,000								
Evergreen Park Expansion-Soccer	100,000								
Nature Park-Frisbee Golf	100								
Parking Lot For Soccer Field At Nature Park				80,000					
Land Purchase-Evergreen Park & Eagle Park	390,900								
New Park-In Area Designated from Park Study							500,000	500,000	
Parks Shop Addition/Complete Parking Lot	50,000								
TOTAL PROJECTS	691,000	800,000	430,000	80,000	200,000	0	500,000	500,000	0
	2014	2015	2016	2017	2018	2019	2020	2021	2022
BEGIN BALANCE	709,300	703,800	103,800	(126,200)	(6,200)	(6,200)	193,800	(106,200)	(406,200)
PARKS IMPACT FEES/SALE OF ASSETS	685,500	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
PROJECT EXPENDITURES	(691,000)	(800,000)	(430,000)	(80,000)	(200,000)	-	(500,000)	(500,000)	-
ENDING BALANCE	703,800	103,800	(126,200)	(6,200)	(6,200)	193,800	(106,200)	(406,200)	(206,200)

Police Impact Fees:

Finance Officer Nielson said they are paying off the dog shelter.

User: mattn Account: 078		13.10.10.10.50		Budget Totals Report City of Rexburg		Truncated		PO Encumbrances Included Date: 08/28/2014		Page 1 Time: 15:27:34	
Account	Description	2012 Actual	2013 Actual	2014 Budget	1408 Actual	91% YTD	2014 Forecast	2015 Budget	2016 Budget		
POLICE IMPACT FEE FUND REVENUE											
07-355.00	DEVELOPMENT IMPACT FEES-POLICE	26,025	72,194	40,000	45,211	113	50,000	50,000			
07-359.00	FUND TFR IN FROM GENERAL FUND	50,000	50,000								
07-399.90	FUND BALANCE CARRYOVER							-91,800	-91,800		
	TOTAL POLICE IMPACT FEE REVENUE	76,025	122,194	40,000	45,211	113	-41,500	-41,800			
POLICE IMPACT FEE FUND EXPENSE											
07-421.701	BUILDING LEASE PMTS THRU 2012	-36,306									
07-421.91	INTEREST EXPENSE	-631	-474	-500	-90	18	-300	-300			
07-421.98	CONTINGENCY			-39,500				42,100			
	TOTAL POLICE IMPACT FEE EXPENS	-36,937	-474	-40,000	-90		-300	41,800			
	GRAND TOTAL REVENUE:	76,025	122,194	40,000	45,211		-41,500	-41,800			
	GRAND TOTAL EXPENSE:	-36,937	-474	-40,000	-90		-300	41,800			
	DIFFERENCE:	39,087	121,720		45,121		-41,800				

Should be able to payoff the negative fund balance for the Animal Shelter either this year or next year.

Sewer Capital Reserve Fund:

Finance Officer Nielson said the fund is being used to make wastewater plant improvements. The bond payment is \$450,000 per year.

User: mattn Account: 338		13.10.10.10.50		Budget Totals Report City of Rexburg		Truncated		PO Encumbrances Included Date: 08/29/2014		Page 1 Time: 14:51:07	
Account	Description	2012 Actual	2013 Actual	2014 Budget	1408 Actual	91% YTD	2014 Forecast	2015 Budget	2016 Budget		
SEWER CAPITAL RESERVE REVENUES											
35-347.25	INDUSTRIAL SURCHARGES	277,369	372,365	350,000	349,299	99	370,000	350,000			
35-347.30	SEWER CAPACITY FEES	186,471	537,856	400,000	888,946	147	600,000	200,000			
35-347.42	SEWER MAIN REIMBURSEMENTS	14,008	49,999	70,000	5,156	7	10,600	20,000			
35-371.00	INTEREST INCOME	22,967	-30,838	20,000	1,402	7	21,600	3,000			
35-376.00	CONTRIBUTIONS		-318,991								
35-399.90	FUND BALANCE CARRYOVER			2,571,000			2,693,600	1,823,400			
	TOTAL SEWER CAPITAL REVENUES	500,817	610,992	3,411,000	944,805	27	3,695,800	2,396,400			
SEWER CAPITAL RESERVE EXPENSES											
35-435.90	INTEREST EXPENSE	-167,912	-161,919	-152,800	-152,766	99	-152,800	-143,300			
35-435.901	BOND PREMIUM AMORTIZATION	10,589	10,589	10,600			10,600				
35-435.99	TRANSFER TO SEWER PROJECTS		-13,500	-2,952,900				-1,939,700			
35-435.990	BOND PRINCIPLE TRANSFER TO 25	-299,700		-315,900	-305,100	96	-621,000	-324,000			
	TOTAL SEWER CAPITAL EXPENSES	-457,023	-164,829	-3,411,000	-457,866	13	-763,200	-2,396,400			
	GRAND TOTAL REVENUE:	500,817	610,992	3,411,000	944,805		3,695,800	2,396,400			
	GRAND TOTAL EXPENSE:	-457,023	-164,829	-3,411,000	-457,866		-763,200	-2,396,400			
	DIFFERENCE:	43,794	446,162		486,939		2,932,600				

The Sewer Capital Reserve Fund (Fund 35) is projected to have approximately 3 Million dollars that will carryover in Fiscal Year 2014 to help fund future projects and bond payments. We are also forecasting about \$775,000 carryover in the Sewer Plant Construction Fund (Fund 52) at the end of Fiscal Year 2014 that will be used for future projects as determined.

54% percent of the Sewer Bond (15 Year Bond-2025) is paid out of Fund 35. The remaining 46% is paid out of the Utility Operations Fund (Fund 25).

The fact that we had to bond for the WW plant upgrades in 2010 is an indication that we have not charged enough in prior years to pre-fund capacity. As seen above, we need approximately \$450,000 per year from capacity fees to pay the interest and principal on the bond.

Street Impact Fees:

Finance Officer Nielson said the fund balances to zero every year. There is over one million dollars that could be charged against street projects from street impact fees.

User: mattn Account: 338		13.10.10.10.50		Budget Totals Report City of Rexburg		Truncated		PO Encumbrances Included Date: 08/29/2014		Page 1 Time: 09:03:35	
Account	Description	2012 Actual	2013 Actual	2014 Budget	1408 Actual	91% YTD	2014 Forecast	2015 Budget	2016 Budget		
STREET IMPACT FEE FUND REVENUE											
33-355.00	DEVELOPMENT IMPACT FEES-STREET	253,732	527,009	325,000	366,360	112	375,000	200,000			
	TOTAL STREET IMPACT REVENUES	253,732	527,009	325,000	366,360	112	375,000	200,000			
STREET IMPACT FEE FUND EXPENSE											
33-431.99	TRANSFER TO CAPITAL PROJECT	-253,732	-527,009	-325,000			-375,000	-200,000			
	TOTAL STREET IMPACT EXPENSES	-253,732	-527,009	-325,000			-375,000	-200,000			
	GRAND TOTAL REVENUE:	253,732	527,009	325,000	366,360		375,000	200,000			
	GRAND TOTAL EXPENSE:	-253,732	-527,009	-325,000			-375,000	-200,000			
	DIFFERENCE:				366,360						

Balance is normally zero at year end each year, meaning we have more qualified projects that we do revenues to pay for them. See the Street Impact Fees Reconciliation to Projects Sheet for details.

Street Impact Fees Reconciliation to Projects

	Forecasted											Total
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014		
Qualified Project Expenses	14,098.50	-	34,841.60	357,004.23	864,226.55	1,072,577.31	27,096.00	568,384.79	106,276.20	358,104.00	\$ 3,402,609.18	
Street Impact Fees Collected + Interest Income		28,342.60	176,464.19	270,895.40	243,112.59	245,634.70	231,855.98	253,732.73	527,009.22	575,000.00	\$ 2,352,047.41	
Street Impact Fees Transferred to Projects	14,098.50	-	32,401.50	47,664.36	624,650.42	245,634.70	231,855.98	253,732.73	527,009.22	375,000.00	\$ 2,352,047.41	
Remaining Balance of Street Impact Fees	(14,098.50)	28,342.60	144,062.69	223,231.04	(381,537.83)	-	-	-	-	-	\$ 0.00	
Remaining Value of Qualified Expenses For Transfer	-	-	2,440.10	309,339.87	239,576.13	826,942.61	(204,759.98)	314,652.06	(420,733.02)	(16,896.00)	\$ 1,050,561.77	
Qualified Project Expenses	Account	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Total
DIF Consulting Fees	3343143	14,098.50	-	32,401.50	-	-	-	-	-	-	-	46,500.00
7th South-Autumn to Millhollow-East Parkway	44431713	-	-	-	52,430.80	-	-	-	-	-	-	52,430.80
Relocate Pioneer/Main Intersection/Ped. Bridge	44431706/726	-	-	-	3,982.00	459,614.15	366,194.99	5,729.97	27,106.12	-	-	862,627.23
7th South-2nd West to Bridge	44431710	-	-	-	-	404,612.40	-	-	-	-	-	404,612.40
7th S Extension-4th E to Autumn-East Parkway	44431702	-	-	2,440.10	300,591.43	-	-	-	-	-	-	303,031.53
7th South and 2nd East Signal	44431717	-	-	-	-	-	322,617.06	-	-	-	-	322,617.06
12th West Widening	44431722	-	-	-	-	-	383,765.26	21,366.03	-	19,029.92	-	424,161.21
7th S-5th W to 4th W-Bridge and Widen Road	44431727	-	-	-	-	-	-	-	541,278.67	-	-	541,278.67
7th S-Storm Sewer Detention	44431711	-	-	-	-	-	-	-	-	24,028.63	-	24,028.63
Univ. Blvd-MHS Arterial Upgrade-East Parkway	44431730	-	-	-	-	-	-	-	-	63,217.65	-	63,217.65
2nd West and 1st North Curve/Widening	58431701/43431998	-	-	-	-	-	-	-	-	-	348,000.00	348,000.00
Tamana Field Widening/University and Yellowstone	44431731	-	-	-	-	-	-	-	-	-	10,104.00	10,104.00
Total Project Expenses		\$ 14,098.50	\$ -	\$ 34,841.60	\$ 357,004.23	\$ 864,226.55	\$ 1,072,577.31	\$ 27,096.00	\$ 568,384.79	\$ 106,276.20	\$ 358,104.00	\$ 3,402,609.18
Street Impact Fees Transferred to Projects		2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Total
DIF Consulting Fees		14,098.50	-	32,401.50	-	-	-	-	-	-	-	46,500.00
7th South-Autumn to Millhollow-East Parkway		-	-	-	47,664.36	-	-	4,766.44	-	-	-	52,430.80
Relocate Pioneer/Main Intersection		-	-	-	-	367,186.60	245,634.70	222,699.81	27,106.12	-	-	862,627.23
7th South-2nd West to Bridge		-	-	-	-	257,463.82	-	4,389.73	-	-	-	404,612.40
7th S Extension-4th E to Autumn-East Parkway		-	-	2,440.10	300,591.43	-	-	-	-	142,758.85	-	294,870.17
7th South and 2nd East Signal		-	-	-	-	-	-	-	-	277,974.17	16,896.00	294,870.17
12th West Widening		-	-	-	-	-	-	-	-	19,029.92	-	19,029.92
7th S-5th W to 4th W-Bridge and Widen Road		-	-	-	-	-	-	-	226,626.61	-	-	226,626.61
7th S-Storm Sewer Detention		-	-	-	-	-	-	-	-	24,028.63	-	24,028.63
Univ. Blvd-MHS Arterial Upgrade-East Parkway		-	-	-	-	-	-	-	-	63,217.65	-	63,217.65
2nd West and 1st North Curve/Widening		-	-	-	-	-	-	-	-	-	348,000.00	348,000.00
Tamana Field Widening/University and Yellowstone		-	-	-	-	-	-	-	-	-	10,104.00	10,104.00
Total Street Impact Fees Transferred to Projects		\$ 14,098.50	\$ -	\$ 32,401.50	\$ 47,664.36	\$ 624,650.42	\$ 245,634.70	\$ 231,855.98	\$ 253,732.73	\$ 527,009.22	\$ 375,000.00	\$ 2,352,047.41
Remaining Value of Qualified Expenses For Transfer		2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Total
DIF Consulting Fees		-	-	-	-	-	-	-	-	-	-	-
7th South-Autumn to Millhollow-East Parkway		-	-	-	4,766.44	-	-	(4,766.44)	-	-	-	0.00
Relocate Pioneer/Main Intersection		-	-	-	-	92,427.55	120,560.29	(216,969.84)	-	-	-	0.00
7th South-2nd West to Bridge		-	-	-	-	147,148.58	-	(4,389.73)	-	-	-	0.00
7th S Extension-4th E to Autumn-East Parkway		-	-	2,440.10	300,591.43	-	-	-	-	(142,758.85)	-	8,161.36
7th South and 2nd East Signal		-	-	-	-	-	-	-	-	(277,974.17)	(16,896.00)	322,617.06
12th West Widening		-	-	-	-	-	-	-	-	-	-	405,131.29
7th S-5th W to 4th W-Bridge and Widen Road		-	-	-	-	-	-	-	314,652.06	-	-	314,652.06
7th S-Storm Sewer Detention		-	-	-	-	-	-	-	-	-	-	-
Univ. Blvd-MHS Arterial Upgrade-East Parkway		-	-	-	-	-	-	-	-	-	-	-
2nd West and 1st North Curve/Widening		-	-	-	-	-	-	-	-	-	-	-
Tamana Field Widening/University and Yellowstone		-	-	-	-	-	-	-	-	-	-	-
Total Remaining Value of Qualified Expenses For Transfer		\$ -	\$ -	\$ 2,440.10	\$ 309,339.87	\$ 239,576.13	\$ 826,942.61	\$ (204,759.98)	\$ 314,652.06	\$ (420,733.02)	\$ (16,896.00)	\$ 1,050,561.77

Water Capital Reserve Fund:

Finance Officer Nielson said the water study is asking for \$7,000,000 in improvements. With waste water and water we have to start building a fund in advance for when we grow.

User: mattn 13.10.10.10.50 Budget Totals Report Truncated PO Encumbrances Included Page 1
 Account: 34# City of Rexburg Date: 08/29/2014 Time: 16:09:51

Account	Description	2012 Actual	2013 Actual	2014 Budget	1408 Actual	91% YTD	2014 Forecast	2015 Budget	2016 Budget
WATER CAPITAL RESERVE REVENUES									
34-335.00	STATE GRANT	-	35,000	-	-3,500	-	-	-	-
34-346.30	WATER CAPACITY FEES	185,660	489,340	315,000	244,920	77	275,000	150,000	-
34-346.42	WATER MAIN REIMBURSEMENTS	7,936	39,421	60,000	3,065	4	12,000	20,000	-
34-371.00	INTEREST INCOME	3,893	3,540	5,000	900	18	1,800	1,600	-
34-399.90	FUND BALANCE CARRYOVER	-	-	2,600,000	-	-	1,417,100	236,700	-
	TOTAL WATER CAPITAL REVENUES	197,490	587,303	3,000,000	246,186	8	1,705,900	407,300	-
WATER CAPITAL RESERVE EXPENSES									
34-434.98	CONTINGENCY	-	-	-	-	-	-	-	-407,300
34-134.99	TRANSFER TO WATER PROJECTS	-394,233	-652,853	-3,000,000	-	-	-350,000	-	-
	TOTAL WATER CAPITAL EXPENSES	-394,233	-652,853	-3,000,000	-	-	-350,000	-407,300	-
	GRAND TOTAL REVENUE:	197,490	587,303	3,000,000	246,186	-	1,705,900	407,300	-
	GRAND TOTAL EXPENSE:	-394,233	-652,853	-3,000,000	-	-	-350,000	-407,300	-
	DIFFERENCE:	-196,743	-65,550	-	246,186	-	1,355,900	-	-

We currently have no bonds for water, but we have seen the preliminary water facilities planning study, which is recommending nearly 7 million dollars of improvements in the near future. DEQ is offering a loan for this at 1.75% interest and terms up to 30 years. They are offering the loan for up to \$9.5 Million dollars.

C. Community Department – Val Christensen

1. August Building Permit Report

City Attorney Zollinger reviewed the August 2014 Building Permit report. The building valuation was \$15,027,177.79.

August 2014 Rexburg Building Permits								
Permit #	Permit Type	Project Name	Project Address	Issued Date	Applicant	Valuation	Building Fees	Pubic Works Fees
14-00326	BLD-COMR	Mtn Lofts Man. Cott. Drive & Walk Replacement	538 South 2nd West	8/4/2014	Campus Acquisitions	\$ 9,000	\$ 184	n/a
14-00324	BLD-COMR	BYUI Hart 141 Dance Floor Remodel	311 South 1st West	8/4/2014	BYU-Idaho	\$ 30,000	\$ 486	n/a
14-00301	BLD-COMR	BYU-I Copy Spot Remodel	311 South Center Street	5-Aug-14	BYU-Idaho	\$ 35,180	\$ 1,042	n/a
12-00401	BLD-MFR	Mesa Falls Apts Bldg #14	940 South 5th West	6-Aug-14	Kartchner, Inc.	\$ 2,598,168	\$ 17,967	\$ 64,728
14-00300	BLD-COMR	BYU-I Hart Women's Locker Rm - Remodel	311 S. 1st West	7-Aug-14	BYU-Idaho	\$ 110,000	\$ 1,887	n/a
14-00323	BLD-COM	Mtn America Credit Union- Onsite Modular Bldg	328 North 2nd East	8-Aug-14	Bateman-Hall, Inc.	\$ 180,720	\$ 1,074	\$ 909.00
14-00141	BLD-COM	Mesa Falls Apts West Garage	940 South 5th West	12-Aug-14	Kartchner, Inc.	\$ 209,122	\$ 1,744	n/a
12-00505	BLD-COM	Mesa Falls Apts East Garage	940 South 5th West	12-Aug-14	Kartchner, Inc.	\$ 209,122	\$ 1,904	n/a
14-00288	BLD-SFR	146/148 Harvard Ave - Duplex	146 Harvard Ave	15-Aug-14	JSM Construction	\$ 99,261	\$ 1,477	\$ 2,560
14-00308	BLD-SFR	Single Family Residential	1079 Greenside Loop	8/14/2014	James McFarland	\$ 308,227	\$ 3,271	\$ 5,869
14-00339	BLD-SFR	Single Family Residential	686 Tanglewood	8/16/2014	Castle Rock Homes	\$ 261,391	\$ 2,932	\$ 5,869
14-00286	BLD-COMT	Super Cuts	485 North 2nd East	8/19/2014	Reprise Design	\$ 46,830	\$ 1,076	n/a
12-00408	BLD-MFR	Mesa Falls Apts Bldg #11	940 South 5th West	8/19/2014	Kartchner, Inc.	\$ 2,598,168	\$ 16,782	\$ 64,728
14-00307	BLD-COMR	Madison Fire Dept Apts - Remodel	26 North Center Street	8/21/2014	Madison Fire Department	\$ 57,800	n/a	n/a
14-00348	BLD-SFR	Single Family Residential	1131 Adam's Ct	8/22/2014	Kartchner Homes, Inc.	\$ 302,934	\$ 2,993	\$ 5,869
14-00321	BLD-MFRR	132 East 1st South - Triplex Remodel	132 East 1st South	8/26/2014	Doug's Repair	\$ 20,000	\$ 2,361	\$ 3,604
12-00405	BLD-MFR	Mesa Falls Apts Bldg #8	940 South 5th West	8/28/2014	Kartchner Homes, Inc.	\$ 2,598,168	\$ 16,782	\$ 64,728
12-00406	BLD-MFR	Mesa Falls Apts Bldg #9	940 South 5th West	8/28/2014	Kartchner Homes, Inc.	\$ 2,598,168	\$ 16,782	\$ 64,728
12-00407	BLD-MFR	Mesa Falls Apts Bldg #10	940 South 5th West	8/28/2014	Kartchner Homes, Inc.	\$ 2,598,168	\$ 16,782	\$ 64,728
14-00285	BLD-COMR	LDS Philanthropies Remodel	611 North 2nd East	8/29/2014	JRW & Associates	\$ 156,750	\$ 2,654	n/a
						\$ 15,027,177.79	\$ 110,182.16	\$ 348,320.46

Council President Smith asked about the parking structure for Mountain Lofts. She asked if it was built to the City's Design Review Standards. City Attorney Zollinger explained the parking structure was part of the residential building review process. They are not stand alone standards but are part of entire building review process.

Council Member Merrill asked about the Cresthaven neighborhood discussions. City Attorney Zollinger explained the Engineering Department is working on the numbers for a comprehensive rebuild for an LID next year.

City Attorney Zollinger asked for an **Executive Session** at the end of the meeting per Idaho State Statute 67:2345) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

Calendared Bills and Tabled Items:

- A. USE ACTION” – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE**
- B. BILL Introduction: – NONE**
- C. First Reading:** Those items which are being introduced for first reading: – NONE
- D. Second Reading:** Those items which have been first read: – NONE
- E. Third Reading:** Those items which have been second read:
 - 1. **Ordinance 1119** Amend 2014 Appropriation Budget

Discussion: none

Council Member Benfield moved to consider Ordinance 1119 to amend the 2014 Appropriation Budget third read; Council Member Wolfe seconded the motion;

Discussion:

Mayor Woodland asked for a vote:

Those voting aye
 Council President Smith
 Council Member Mann
 Council Member Benfield
 Council Member Busby
 Council Member Merrill
 Council Member Wolfe

Those voting nay
 None

The motion carried.

2. **Ordinance 1120** Rezone approximately 99 Valley River Drive from Light Industrial (L1) to Mixed Use 2 (MU2)

Discussion: Property behind the old Kmart building

Council President Smith moved to consider Ordinance 1120 to rezone approximately 99 Valley River Drive from Light Industrial (L1) to Mixed Use 2 (MU2) third read; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

Consent Calendar: The consent calendar includes items which require formal City Council Action; however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A. Minutes from August 20, 2014 meeting
- B. Approve the City of Rexburg Bills

Discussion:

Council Member Merrill moved to approve the Consent Calendar and pay the bills; Council Member Wolfe seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

Council Member Busby moved to go into executive session an **Executive Session** per Idaho State Statute 67:2345) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; Council Member Merrill seconded the motion; Mayor Woodland asked for a roll call vote:

Those voting aye

Council President Smith
Council Member Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

Executive Session 8:25 P.M.

Executive Session ended.

Adjourned at 8:45 P.M.

APPROVED:

Mayor Richard S. Woodland, Mayor

Attest:

Blair D. Kay, City Clerk