

City Council Meeting

February 05, 2014

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Rexburg, ID 83440

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CITY OF
REXBURG
America's Family Community

February 05, 2014

Mayor Richard Woodland

Council Members:

President Sally Smith Jordan Busby

Donna Benfield Jerry Merrill

Christopher Mann Brad Wolfe

City Staff:

Stephen Zollinger – City Attorney

Richard Horner – Finance Officer

John Millar – Public Works Director

Val Christensen – Community Development Director

Scott Johnson – Economic Development Director

Blair Kay – City Clerk

6:00 P.M. City Hall – Work Meeting (6:00 PM work meeting Deferred to a future date)

A. Police Department's Comprehensive Safety Plan as well as a "heads up" on a couple of budget items that will be coming up for our next budget year.

Mayor Woodland welcomed everyone to the meeting. He welcomed a BYU-I student from Parma, Idaho too.

7:00 P.M. City Hall – Pledge to the Flag

Kyle Harris said the prayer.

Boy Scout Troop 246 led the pledge.

Roll Call of Council Members:

Attending: Council President Smith, Council Member Benfield, Council Member Mann, Council Member Busby, Council Member Merrill, Council Member Wolfe, and Mayor Woodland.

Public Comment on non-controversial issues: not scheduled on the agenda (limit 3 minutes)

Preston Lindsay from the Standard Journal spoke about having each City Council Member take a turn writing a note each week in the paper. Council Member Merrill and Council Member Benfield thought it was a good idea. Council Member Mann asked for a follow up from Mr. Lindsay.

Presentations: - NONE

Committee Liaison Assignments for 2014:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

Council Member Mann reported that the Golf Board canceled as it usually does during January and February. Emergency Services Board did not meet. MYAB met to plan valentines for assisted living residents. They are also doing volunteer work for Upper Valley Idol as ushers.

B. Council Member Jordan Busby: *GIS Oversight · Airport Board · Traffic & Safety*

Council Member Busby reported Traffic and Safety met yesterday; there was some discussion on the proposal for the new Wal-Mart. They also referred to the new street lights going in around the

City. During that meeting, Mayor Richard Woodland presented a certificate of appreciation to Reed Nelson for his years of service. Trees are being trimmed at 1st North and 2nd West to prepare for the construction project there. The Airport Board met, and David Taylor was elected as Chair of the Airport Board, Randy Sutton as Vice Chairman, and Natalie Powell as Secretary. FAA (Federal Aviation Administration) has required some trees to be trimmed in the flight path.

C. Council Member Donna Benfield: *Police · Trails of Madison County · IBC · Teton Flood Museum Committee*

Council Member Benfield reported that the Police Department report will be held two weeks from tonight; February 19, 2014. Trails of Madison County met and discussed a grant application for some trails funds. Council Member Benfield thanked Keith Davidson for all of the work he put in to the grant application.

D. Council Member Sally Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra) · M.E.P.I.*

Council Member Smith reported Legacy Flight Museum is working on the air show for this spring. It is free entertainment. The Arts Council is doing a lot of great things; including working on having a booth at the Farmer's Market. Madison Economic Partners met to review broadband issues including a broadband study. They had a good presentation on broadband networks. In March M.E.P.I. will have a luncheon to honor their contributors.

Mayor Woodland mentioned Upper Valley Idol is starting up at the Romance Theatre.

E. Council Member Jerry Merrill: *School Board · Parks & Recreation · Urban Renewal Agency*

Council Member Merrill reported the School Board did not meet; however, they are working with the City on recreation activities using school gyms, etc. For Parks & Recreation, Bob Yeatman (Recreation Director) was asked about SnowFest. Bob's role is to help bring people to Rexburg and give them something to do.

Recreation Director Bob Yeatman reviewed the SnowFest activity held last week. They gave out 2,100 drinks of hot chocolate and estimated that there were about 700 people in attendance at the park, and approximately 400 at the figure eight car race behind K-Mart. They are supported by many community businesses; Community Care, Walgreens, Bill's Bike Shop, Edstrom Construction and Intermountain Draft Horses, Mayor's Youth, Brady's Hot Tub, BYU-I student volunteers and Kent Arnold. Overall it went well except the Polar Bear Swim could have had better participation. Council Member Merrill suggested the City Council participate in the Polar Bear Swim next year. Tom Anderson has been hired to assist the Recreation Department in future activities as the Events Coordinator.

Bob reviewed the upcoming schedule: The next activity (Nordic Ski Race) is at 10 a.m. on Saturday, February 8th this week at Teton Lakes Golf Course. All winter programs are in progress. Men's basketball league will begin next week; February 19, 2014. The Spring/Summer rec. guide will be coming out soon. The carousel and splash park will open Memorial Day. There is some work that needs to be done on the Carousel before opening day. Rexburg Rapids opening day is June 14th. Races this summer will start with the Teton Dam Marathon on June 14th, Main Street Mile still has the date pending (sometime around the 4th of July), and the Rush Triathlon will be in August. Council Member Busby asked about having the pace car to race against at the Main Street Mile like they had done in the past. Bob Yeatman said they talked to Stone's Town and Country Motors about that. The truck will lead the race traveling at the pace of the world record mile run. If anyone beats the truck (the world record mile run time), they will win the truck.

2014 SnowFest / Recreation Council Report

SnowFest

- Weather: Sunny, little wind and high around 28
- Attendance: Approx. 700+ Based upon cup usage; 35 Participated in Polar Bear Swim; 400+ Attended Figure 8 Car Race
- Area Businesses/Groups Involved: **Community Care-Snowbank Treasure Hunt; Walgreen's – Sled Hill; Bill's Bike Shop – Fat Tire Bike Demo; Edstrom**

Construction & Intermountain Draft Horses- Sleigh Rides; Brady's – Hot Tub; Mayor's Youth – Snow Graffiti; BYU-I Volunteers; Kent Arnold – DJ.

- **Media Coverage: The Scroll, Rexburg Standard Journal, Channel 3 & 8**
- **Activities:** Snowball Target Throw
Snow Graffiti
Snowbank Treasure Hunt
Sled Hill
Sleigh Rides
Children's Fish Pond
Sled Pull
Hot Chocolate Hut
Polar Bear Swim
Fat Tire Bike Rides
Figure 8 Car Race

Cupid Cup Challenge

- Nordic Ski Race @ Teton Lakes
- Feb. 8th Begins at 10am (Kids), 10:30am (Adults)
- \$10 Childrens ages 4-15 **2K Distance**
\$25 Adult/Couples **10K Distance**

Recreation (Current)

- **Winter Programs are in Progress**
Gymnastics
Tae Kwon Do
Rock Climbing
Gardening
Dance & Tumbling
DSLR Photography
Zumba
Pilates
Youth Ballroom
Boys Basketball – 41 Teams
Men's Basketball – February 19th

Upcoming

- Spring/Summer Rec Guide – April 14th
- Carousel/Splash Park – Memorial Day Weekend Opening
- Rexburg Rapids – June 14th Opening
- Madison Youth Soccer Tournament – June 14th

Races

- Teton Dam Marathon June 14th
- Main Street Mile TBD
- The Rush Triathlon August 16th

Discussion: Council Member Smith asked about a soccer tournament on June 12th-14th. Bob said that it is with Madison Youth Soccer, and they plan to have enough fields to accommodate for that, as well as purchase a new set of full size goals. A set of full size goals costs between \$2,800 and \$3,200.

Council Member Merrill reported on the Urban Renewal Agency meeting. There is a future development for senior living housing. There was a request from the developer to get help putting in a street. The Urban Renewal Board does not participate in street construction. He indicated the corner of 2nd West and 1st North is going to be remodeled this year. The third item was the new area of the city being developed for commercial growth including a new Wal-Mart Store.

F. Council Member Brad Wolfe: *Planning & Zoning · Beautification Committee*

Council Member Wolfe reported he did not have a report. Planning and Zoning meets tomorrow night; The Chamber of Commerce has a Rexburg Vision group to work on beautification projects.

Mayor's Report:

Mayor Woodland reviewed the progress on the grant application for a transportation grant proposal for a bus service from Rexburg to Jackson. Teton County Idaho has sent a letter of intent to support the grant application for 2015. Mayor Woodland read the letter from Teton County Idaho supporting the grant application. The City of Rexburg will support the study for a bus route to Jackson twice a day for 150 days in 2015.



Teton County
150 Courthouse Drive
Driggs, Idaho 83422
Phone: 208.354.8780
Fax: 208.354.8410

January 27, 2014

Mayor Richard Woodland
City of Rexburg, Idaho 83440

Dear Mayor Woodland:

Teton County is pleased to support the City of Rexburg in its application for an \$80,700 public transportation grant under the FTA 5311 program to launch the "Upper Valley Connector". We agree that this shuttle service linking Rexburg, Teton Valley and Jackson Hole will enhance mobility for all those residents and visitors who cannot or prefer not to drive.

We are pledging \$2500 as our match contribution to this project for fiscal year 2015. We believe that businesses, local government, and nonprofit organizations from across our region should all share in the costs and promotion of this new shuttle service, and we wish to do our part in making it a reality.

This proposal fits perfectly with the Teton County Comprehensive plan which states: The County will strive to "Create and maintain a well-connected, multimodal network of transportation infrastructure to provide convenient and safe mobility for all residents, visitors and businesses." Also, one of the goals from the Comprehensive Plan (2.1) states that Teton County will "Improve overall year round mobility within Teton County through options for multimodal transportation."

In addition to our pledge, I am appointing Planning Administrator Jason Boal to serve as our representative on the Project Advisory Team that will help launch this 150-day pilot if funded, in 2015.

We look forward to working as a partner with Rexburg to advance our four-county *Regional Plan for Sustainable Development*, and we will support multi-modal projects that achieve our mutual goals.

Kelly Park
Teton County
Board of County Commissioners Chair

Discussion: **Council Member Merrill** mentioned private carriers are concerned with this effort competing with their business. "RPM Ride" is a private carrier in Rexburg for BYU-I Students, and is concerned that it would be competition. He indicated public transportation is needed in Rexburg and the area, and he wants to make sure that it will benefit her local business.

Public Hearings – NONE

Items for Consideration:

- A. **Appeal Planning and Zoning Commission decision** for a Comprehensive Plan Map Amendment at 1042 West 7th South from Single Family Residential land use to Low-Moderate Density Residential land use – Lisa Ellis

Lisa Ellis introduced her proposal to change the Comprehensive Plan. She was not sure why Planning and Zoning decided not to support and recommend the proposal. Her property is adjacent to another development which is High Density. She has lived on the property for 20 years. She was annexed in 2003. She is requesting to change the Comprehensive Plan to increase the density of her property to add value to her property. Her neighbors to the west of her property also have a 2.5 acre parcel.

She asked if the Comprehensive Plan could be changed by the Planning and Zoning Commission on their own volition verses having her neighbor request a change too. City Attorney Zollinger explained that Planning & Zoning has the legal authority to make changes to the Comprehensive Plan, but it doesn't happen a lot. If she wants it done in a time frame to suite her needs, it is most often initiated by the property owner. City Attorney Zollinger did not believe that the rejection of the re-zoning was an issue of her 2.5 acres vs. the combined 5 acres with her neighbor's property, but rather after an analysis of the surrounding property, that it was not right to rezone her property until after the property to the south develops for commercial purposes.

Ms. Ellis felt she was being penalized by the new developments around her property and not allowing her to promote her property.

Council Member Merrill explained that road widening would come as the area develops because the City does not have the funds to build a new road.

Ms. Ellis wants to change the Comprehensive Plan to Low to Moderate Density allowing up to 20 units per acre.

Council Member Merrill was concerned with the current density and adding to that problem.

Ms. Ellis said she and her neighborhood are landlocked. She wanted to maximize her land value down the road for her future.

Dan Hanna from Rexburg was a Planning and Zoning member involved in the decision from Planning and Zoning to deny her request in the past. Tonight he is not representing Planning and Zoning, but is speaking on behalf of himself. He wanted to clarify the buffering issue, and apologize to Mrs. Ellis for not better understanding the situation. The Meadows has a Comprehensive Plan designation from Moderate to High Density. He reviewed the Meadows being developed under the County Planning and Zoning approval process. He reviewed buffering between the neighborhoods and the Meadows Development.

The Meadows project was developed right up against the neighborhoods. Ms. Ellis and her neighbor are seeking to be a higher density buffer between the Meadows developed at 13 units per acre and the single family neighborhoods. He recommended approval of a rezone for Ms. Ellis to be less than the Meadows development but higher density than she currently has for her property.

Mr. Hanna said the Meadows do buffer the neighborhoods from Hwy 20.

Discussion: Council Member Wolfe asked if Ms. Ellis's proposed density would be limited based on the proposal. Mr. Hanna said the next step would be to have a zone change which limits or determines the density.

Council Member Merrill looked for middle ground to satisfy both sides of the proposal. He indicated buffering could be applied at a later date on the zone change. Mr. Hanna asked for approval of the Comprehensive Plan proposal with future buffering being applied through the zoning phase of the proposal.

Discussion on buffering: City Attorney Zollinger explained Mr. Hanna is acting as a citizen; not a member of the Planning and Zoning Commission. This is not a zoning hearing; it gives the applicant the right to ask for a higher density in a future zoning hearing. This is a simple Comprehensive Plan discussion. Council Member Busby asked for additional options to consider. City Attorney Zollinger

said this is only a one step proposal. Tonight is a question of allowing the property owner to move one step up in the Comprehensive Plan.

Commercial development and Higher Density Residential development was discussed.

Council Member Mann reviewed the need for commercial development to the south to improve the road. Residential development is required to provide right-of-way adjacent to their property for street development.

Council Member Merrill reviewed the future possibilities for developing this street (7th South) on out to 12th West. City Attorney Zollinger said developments that cause a reduction in street service levels must increase service levels to the past levels before their development.

Mr. Hanna said this neighborhood will have increased service levels for street access with new development.

Community Development Director Christensen said the following information was provided in the staff report: He read some of the Staff reports. Medium Density is an appropriate buffer from High Density; however, the Meadows Development was not built to High Density.

Council Member Wolfe said the upgrade in the sewer services and other City services may restrict additional development.

City Attorney Zollinger reviewed the Public Works concerns with sewer expansion. The sewer line would need to be extended to 12th West. The same is true with the street. The developer would be required to improve the street.

Council Member Merrill reviewed the options to approve or deny. **Ms. Ellis** can ask for a zone change at Planning and Zoning after this decision is finalized.

Discussion: on the location of water and sewer lines and where they service properties in this area.

Staff Review:

Public Works Review:

*Comprehensive Plan Map Amendment Application File #13 00532 and
Rezone Application File # 13 00533– Lisa Ellis*

Review Comments From Public Works Department:

- 1. Water: Access to adequate water for any type of development is not a problem.*
- 2. Wastewater: There is no sewer line in 7th South and an arrangement would be required to access the sewer lines in Willowbrook or The Meadows. There has been no evaluation done to determine if there is adequate depth with the existing lines to serve the proposed development.*
- 3. Streets: We are concerned with any significant increase in traffic due to the fact that there is only one outlet to serve this area and the existing traffic with The Meadows. This 2.5 acres could develop a significant increase in traffic and additional related problems.*

Community Development Review:

SUBJECT: *Comprehensive Plan Map Amendment Application
File # 13 00532 – Lisa Ellis*

APPLICANT: *Lisa Ellis*

1042 West 7th South

Rexburg, ID

PROPERTY OWNER: *Same as above*

PURPOSE: *Request to amend the Comprehensive Plan Map - to change property from Single Family Residential to Low-Moderate Density Residential*

PARCEL SIZE: *Approximately 2.55 acres*

PROPERTY ID: *RPRXBCA0255791*

PROPERTY LOCATION: *1042 West 7th South*

Rexburg, ID 83440

AUTHORITY § 6.13c *“Council may adopt or reject an amendment to the Comprehensive Plan.”*

REQUEST

Applicant is requesting a land use map designation change from Single Family Residential to Low-Moderate Density Residential.

RECOMMENDATION

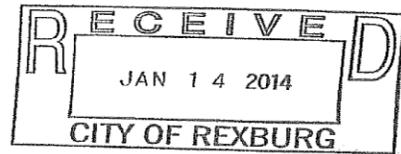
The applicant wants to change the subject property from Single Family Residential to Low-Moderate Density Residential on the Comprehensive Plan Map. The applicant feels that the use is consistent with the use bordering the property on the east. The property to the east is currently identified as Moderate to High Density Residential. The City Engineer is concerned about the availability of sewer to the parcel and the addition of traffic onto a street with one outlet. The Planning and Zoning Commission should take testimony in the public hearing to determine if this use will adversely impact the adjoining neighborhoods to the north and west.

Planning and Zoning Written Input:

Mike and Michelle King
647 Blue Willow Circle
Rexburg, Idaho 83440
208-356-5529

January 13, 2014

Rexburg Planning and Zoning Commission
City Hall
35 North 1st East
Rexburg, Idaho 83440



Dear Rexburg Planning and Zoning Commission:

Subject: 1042 West 7th South, request to change comprehensive plan (#13 00532) and request to rezone (#13 00533).

We strongly disagree and oppose the proposal to change the comprehensive plan and the zone of the property at 1042 West 7th South. This area needs to remain Single Family Residential for the reasons listed below.

There is already a large amount of traffic that exists on this very busy section of 7th South. There is only one access to the property. The amount of traffic and limited access needs to be considered in situations that require an ambulance, a fire truck, or any other emergency. During winter storms, this road is often down to only one lane as the snow blows across the fields opposite of the property. This area cannot safely handle more density.

It is extremely important for Rexburg to keep some Single Family Residential zones. Changing the comprehensive plan and the zone would significantly decrease the value of the homes in the neighborhood. It would change the characteristics of the neighborhoods all around it. We feel it would have a negative effect on all the property in the surrounding area.

There is no reason to change the comprehensive plan. This property has value with the existing zoning it already has. The zone change that has been requested is very broad in description and could include a wide range of possibilities. This area needs to be carefully considered because it sits right between an established city neighborhood with large lots and existing high density townhome buildings. The Rexburg neighborhoods with longtime residents need to be protected.

Please carefully consider the effect this would have on the wonderful hometown feel of Rexburg for this entire neighborhood. Please keep it Single Family Residential as it is.

Thank you,

Mike & Michelle King

Discussion:

Council Member Smith moved to reject the Planning and Zoning recommendation and approve the proposal by resolution to change the Comprehensive Plan Map Amendment at 1042 West 7th South from Single Family Residential land use to Low-Moderate Density Residential land use; Council Member Wolfe seconded the motion; Discussion: Council Member Wolfe clarified the buffering questions, sewer, etc. will be at the Planning and Zoning hearing for a zone change; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Benfield
Council Member Merrill
Council Member Wolfe

Those voting nay

Council Member Busby
Council Member Mann

The motion carried

Staff Reports:

A. Public Works: – John Millar

1. Getting ready for spring work starting on the intersection of 2nd West and 1st North.

Discussion: on the properties to be torn down and asbestos removal. The asbestos removal will be done by a certified company.

Council Member Busby was praising the efforts of the street crews.

B. Finance Department – Matt Nielson

1. Budget Reports for 2013 and the first quarter of 2014.

Deputy Finance Officer Nielson reviewed the following financial reports for 2013 and 2014. The Audit Report will be on the next agenda.

Deputy Finance Officer Nielson reviewed the Treasures Expenditure Report by Fund for Fiscal Budget Year 2013 ending September 30, 2013. The General Fund ended with a balance of \$2,766,234. The City went over on the street fund because there were a lot of street projects last year. The Police Impact Fees has a deficit. They are continuing to try and pay that down. The Dog Shelter costing about \$480,000 should be paid off next year. Impact Fees are basically expensed out each year. Golf Course Construction #51 tracks the loan that they owe the city. Overall the City ended up spending about 72% of budgeted expenses for the year.

Discussion: Council Member Busby asked about #29 – Geographic Information. He just signed a bill for that and wondered if it was on this report. It would be on next year’s report.

CITY OF REXBURG TREASURER'S EXPENDITURE REPORT BY FUND FISCAL YEAR TO DATE ENDING 9/30/2013 @ 100% of the fiscal year 2013								
#	FUND	WAGES	CAPITAL	OTHER	TOTAL	BUDGET	BUDGET	END BAL.
01	GENERAL	3,687,560	624,639	4,644,631	8,956,830	8,650,000	104%	2,766,234
02	STREET OPERATIONS	453,953	505,762	2,433,017	3,392,732	2,700,000	126%	-467,761
03	RECREATION	27,400	7,776	114,332	149,508	147,900	101%	
04	TABERNACLE (Audtm. /Museum)	20,005	6,779	38,045	64,829	108,100	60%	23,726
05	TABERNACLE ORCHESTRA		12,977	2,585	15,562	10,600	147%	-6,022
07	POLICE IMPACT FEES			474	474	20,000	2%	-91,467
08	POLICE D.A.R.E.			19,197	19,197	20,300	95%	-10,523
09	POLICE DRUG ENFORCEMENT		1,642	4,054	5,696	14,300	40%	25,918
13	POLICE GRANTS	22,733	6,254	106,317	135,304	139,400	97%	
14	POLICE ANIMAL CONTROL	53,793	17,431	98,459	169,683	182,000	93%	1,550
17	FIRE OPERATIONS	1,184,945	184,234	1,071,430	2,440,609	2,458,700	99%	
18	FIRE EQUIPMENT		222,724	-	222,724	449,000	50%	375,168
19	FIRE DISTRICT		231,301	550,207	781,508	658,900	119%	921,315
20	FIRE IMPACT FEES			-	-	20,000	0%	40,110
21	FIRE PAID CALL			11,428	11,428	41,900	27%	25,532
22	REVOLVING LOAN FUND		9,984	-	9,984	64,000	16%	1,252,552
23	REXBURG RAPIDS	141,202		211,760	352,962	494,000	71%	160,145
24	LEGACY FLIGHT MUSEUM	27	147,136	43,268	190,431	188,500	101%	28,923
25	UTILITY (Water, Sewer, Garbage)	881,657	1,441,785	4,575,705	6,899,147	8,506,200	81%	29,715,886
28	BUILDING SAFETY/P&Z	335,498	18,870	260,979	615,347	754,500	82%	430,041
29	GEOGRAPHIC INFORMATION	206,883	5,639	183,259	395,781	428,800	92%	
33	STREET IMPACT FEES			527,009	527,009	300,000	176%	
34	WATER CAPITAL RESERVE			652,853	652,853	2,782,000	23%	1,417,064
35	SEWER CAPITAL RESERVE			164,829	164,829	2,896,000	6%	2,693,591
36	ARTS PROMULGATION			78,486	78,486	147,700	53%	89,760
37	FIRE PARAMEDIC CARE UNIT	360,175	54,185	143,167	557,527	562,600	99%	108,935
38	PARKS IMPACT FEE		6,581	-	6,581	718,400	1%	709,260
39	TRAILS OF MADISON COUNTY			-	-	100,000	0%	
40	ROMANCE THEATER	12,350	37,741	29,101	79,192	162,000	49%	
41	RIVERSIDE PARK CONSTRUCTION		47,577	-	47,577	500,000	10%	81,514
42	WATER TANK AND WELL		453,896	-	453,896	2,500,000	18%	
43	STREET REPAIR CONTRACTS		193,744	780,224	973,968	1,000,000	97%	
44	STREET NEW CONSTRUCTION		1,008,438	444,393	1,452,831	2,292,000	63%	
45	MAYOR'S YOUTH COMMITTEE			2,543	2,543	5,100	50%	2,175
46	SEWER & WATER LINE EXTENSION		368,940	1,186	370,126	1,000,000	37%	
47	AIRPORT OPERATIONS	6,825	7,000	8,695	22,520	24,300	93%	-81
48	AIRPORT CAPITAL		8,450		8,450			-8,450
50	GOLF COURSE OPERATIONS	229	45,009	392,091	437,329	456,600	96%	1,392,655
51	GOLF COURSE CONSTRUCTION			1,289	1,289	60,000	2%	-626,615
52	SEWER PLANT CONSTRUCTION		2,319,026	-	2,319,026	4,969,000	47%	1,328,140
56	LID CONSTRUCTION		1,414,187	735	1,414,922	1,200,000	118%	
60	LID DEBT SERVICE			308,526	308,526	476,200	65%	-326,396
81	REXBURG ARTS COUNCIL	20,113		39,257	59,370	55,700	107%	
82	BROADBAND INITIATIVE		58,498		58,498	400,000	0%	14,401
83	EI BUSINESS COMPETITION			11,138	11,138	12,500	89%	-20
85	COMMUNITY SAFETY LIGHTING		291,176	67,052	358,228	520,000	0%	151,329
90	VETERANS MEMORIAL		1,932	-	1,932	6,000	32%	5,132
91	SHOP WITH A COP				9,327	12,000	78%	10,095
92	FIRE ARCHER EMPLOYEES				-	10,600	0%	9,498
93	FIRE PIPES & DRUMS			8,138	8,138	8,300	98%	6,713
TOTAL		7,415,348	9,761,313	18,029,859	35,215,847	49,234,100	72%	42,250,027

Citizens are invited to inspect the detailed supporting records of the above financial statement.

Deputy Finance Officer Nielson reviewed the 2013 Fiscal Budget Summary Report from October 01, 2012 to September 30, 2013. Overall, operating expenditures for fiscal year 2013 were near a perfect 100% for what was budgeted and what was actually spent. Parks and Ball diamonds were at 131% due to a contributing asset; by booking a park building. Under Non-Operating Expenditures there is a General & Street Fund Transfer. Streets received about \$528,000 with new projects. 49% of construction projects were expended including the Wastewater Plan construction project.

Discussion: on street funds and street fund transfers. Revolving Loans comes from City money originating from grant funds managed by ECIPA.

CITY OF REXBURG
FY 2013

BUDGET SUMMARY REPORT
12 months ending 9/30/2013

EXPENDITURES

OPERATING EXPENDITURES

	BUDGET	ACTUAL	100%	Remainder
Mayor, Council	253,000	245,658	97%	7,342
Economic Development	197,300	182,949	93%	14,351
Cultural Arts	336,400	218,954	65%	117,446
Customer Services	288,600	283,661	98%	4,939
Information Technology	358,700	349,236	97%	9,464
Financial Management	777,600	766,671	99%	10,929
Legal Services	236,900	236,252	100%	648
Planning & Zoning	150,100	147,202	98%	2,898
Building Safety	604,400	468,144	77%	136,256
GIS	428,800	395,781	92%	33,019
Emergency Services	3,021,300	2,998,136	99%	23,164
Golf Courses	456,600	437,329	96%	19,271
Parks & Ball Diamonds	555,800	727,254	131%	-171,454
Recreation Administration & Programs	273,700	288,011	105%	-14,311
Riverside Aquatic Center Operations	494,000	352,962	71%	141,038
Miscellaneous: MYAB, Airport, Legacy Flight Museum	230,500	226,270	98%	4,230
Police Department				
Administration Division & Fund 09	1,010,200	1,000,150	99%	10,050
Patrol Division & Funds 13	1,866,600	1,881,151	101%	-14,551
Investigations Division	647,300	683,302	106%	-36,002
Community Services Division & Funds 08,11,14	608,100	572,557	94%	35,543
Total Police Department	4,132,200	4,137,160	100%	-4,960
Public Works				
Public Works Director & Engineering	513,500	510,579	99%	2,921
Shop	465,000	410,873	88%	54,127
Sanitation	1,603,600	1,569,039	98%	34,561
Water	2,035,200	1,925,143	95%	110,057
Wastewater	3,667,400	3,404,963	93%	262,437
Street Operations	1,775,400	1,915,640	108%	-140,240
Street Repair Contracts	1,000,000	973,968	97%	26,032
Total Public Works	11,060,100	10,710,205	97%	349,895
TOTAL OPERATING EXPENDITURES	23,856,000	23,171,835	97%	684,165
NON-OPERATING EXPENDITURES				
General Fund Contingency	40,300		0%	40,300
General & Street Fund Transfers	1,978,800	2,768,364	140%	-789,564
Construction 06,30,31,32,36,39,41,42,44,46,49,51-58,82,85	11,695,700	5,701,725	49%	5,993,975
Contributed Capital	3,200,000	868,608	27%	2,331,392
Capital Reserve Funds 07,18,20,33,34,35,38	7,185,400	1,574,473	22%	5,610,927
LID Debt Service Funds 59-69	476,200	308,526	65%	167,674
Trust & RLF Funds 15,16,19,21,22,90,91	801,700	822,320	103%	-20,620
TOTAL NON-OPERATING EXPENDITURES	25,378,100	12,044,016	47%	13,334,084
TOTAL EXPENDITURES FOR ALL FUNDS	49,234,100	35,215,851	72%	14,018,249

Deputy Finance Officer Nielson reviewed the 2013 Operating Revenues report. The City collected more than what was budgeted for. Fund Transfers In under Non-Operating Revenues was so high because of zeroing out the 2003 Recreation Fund and \$50,000 for Police Impact. Total Revenues were at 78%. The City collected \$3,093,306 more than it spent.

CITY OF REXBURG
FY 2013

BUDGET SUMMARY REPORT
12 months ending 9/30/2013

Page 2
Budget vs

REVENUES	BUDGET	ACTUAL	100%	Actual
OPERATING REVENUES				
Fund Balances for Operations	643,600		0%	-643,600
Property Tax	3,183,400	3,231,735	102%	48,335
Interest	147,300	113,911	77%	-33,389
State Taxes & Grants	1,903,200	2,005,539	105%	102,339
Miscellaneous	711,800	646,552	91%	-65,248
Utility Charges	7,308,200	7,752,778	106%	446,578
Permits & Licenses	621,400	878,438	141%	257,038
Franchise Fees	1,432,200	1,667,888	116%	235,688
Parks, Recreation, Museums, Arts	1,150,500	957,988	83%	-192,514
County Road Tax	580,000	641,733	111%	61,733
Operating Contributions	2,222,300	2,357,852	106%	135,552
Interfund Charges for Services	3,402,500	3,515,781	103%	113,281
Fund Transfers for Operations	1,079,800	1,217,895	113%	138,095
Federal Grants	694,800	510,676	73%	-184,124
Reimbursements	0	0	0%	0
Contingent Revenues for Operations	0	0	0%	0
TOTAL OPERATING REVENUES	25,079,000	25,498,762	102%	419,762
NON-OPERATING REVENUES				
Contributed Capital	3,200,000	4,520,291	141%	1,320,291
Construction Funds	11,541,000	3,053,217	26%	-8,487,783
Capital Reserve Funds	7,185,400	2,551,741	36%	-4,633,659
LID Funds	478,200	426,171	89%	-50,029
Trust Funds	801,700	718,384	90%	-83,316
Fund Transfers In	950,800	1,540,591	162%	589,791
TOTAL NON-OPERATING REVENUES	24,155,100	12,810,395	53%	-11,344,705
TOTAL REVENUES ALL FUNDS	49,234,100	38,309,157	78%	-10,924,943
TOTAL OPERATING REVENUES	25,079,000	25,498,762	102%	419,762
TOTAL OPERATING EXPENDITURES	23,856,000	23,171,835	97%	684,165
---NET OPERATIONS	1,223,000	2,326,927	0	1,103,927
TOTAL NON-OPERATING REVENUES	24,155,100	12,810,395	53%	-11,344,705
TOTAL NON-OPERATING EXPENDITURES	25,378,100	12,044,016	47%	13,334,084
---NET CAPITAL TRANSACTIONS	-1,223,000	766,379	0	1,989,379
TOTAL ALL REVENUES	49,234,100	38,309,157	78%	-10,924,943
TOTAL ALL EXPENDITURES	49,234,100	35,215,851	72%	14,018,249
NET ALL REVENUES OVER EXPENDITURES		3,093,306		3,093,306

Deputy Finance Officer Nielson reviewed the 1st Quarter of Fiscal Year 2014 Treasurer's Expenditure Report starting October 01, 2013 and ending December 31, 2014. Drug funds were used to purchase a records management system for the Police Department.

**CITY OF REXBURG
TREASURER'S EXPENDITURE REPORT BY FUND
FISCAL YEAR TO DATE ENDING 12/31/2013 @ 25% of the fiscal year 2014**

#	FUND	WAGES	CAPITAL	OTHER	TOTAL	BUDGET	BUDGET	END BAL.
01	GENERAL	974,993	61,626	849,044	1,885,663	9,128,600	21%	1,984,684
02	STREET OPERATIONS	116,317	16	284,838	401,171	2,653,700	15%	-640,709
03	RECREATION	2,379		9,953	12,332	176,100	7%	-1,228
04	TABERNACLE (Audtrm. /Museum)	3,587	2,493	19,066	25,146	82,100	31%	1,799
05	TABERNACLE ORCHESTRA		434	460	894	7,500	12%	-6,917
07	POLICE IMPACT FEES			-		40,000	0%	-70,543
08	POLICE D.A.R.E.			-		18,800	0%	-10,523
09	POLICE DRUG ENFORCEMENT		23,000	70	23,070	20,700	111%	2,847
13	POLICE GRANTS	5,022		2,647	7,669	62,200	12%	-7,669
14	POLICE ANIMAL CONTROL	12,001		13,150	25,151	101,000	25%	-19,371
17	FIRE OPERATIONS	296,258		260,095	556,353	2,698,000	21%	-307,749
18	FIRE EQUIPMENT		2,028	-	2,028	621,000	0%	373,046
19	FIRE DISTRICT			-		655,900	0%	995,385
20	FIRE IMPACT FEES			-		54,700	0%	55,448
21	FIRE PAID CALL			8,128	8,128	39,700	20%	27,297
22	REVOLVING LOAN FUND		480	-	480	59,500	1%	1,259,566
23	REXBURG RAPIDS	196		13,761	13,957	474,100	3%	146,187
24	LEGACY FLIGHT MUSEUM			4,357	4,357	129,200	3%	27,522
25	UTILITY (Water, Sewer, Garbage)	219,137	428,487	1,081,692	1,729,316	9,023,400	19%	29,172,807
28	BUILDING SAFETY/P&Z	95,351		82,541	177,892	908,600	20%	701,156
29	GEOGRAPHIC INFORMATION	46,858	1,520	33,801	82,179	429,000	19%	-28,531
32	FIRE STATION ADDITION		346	-	346		0%	-346
33	STREET IMPACT FEES			-		325,000	0%	170,031
34	WATER CAPITAL RESERVE			-		3,000,000	0%	1,452,657
35	SEWER CAPITAL RESERVE			-		3,411,000	0%	3,049,918
36	ARTS PROMULGATION			-		142,500	0%	89,760
37	FIRE PARAMEDIC CARE UNIT			8,155	8,155	1,102,400	1%	103,094
38	PARKS IMPACT FEE		190,390	-	190,390	541,800	35%	757,531
39	TRAILS OF MADISON COUNTY			105	105	100,000	0%	-105
40	ROMANCE THEATER	8,096	3,846	12,875	24,817	65,000	38%	-174,542
41	RIVERSIDE PARK CONSTRUCTION			-		300,000	0%	81,514
42	WATER TANK AND WELL		142,348	-	142,348	2,500,000	6%	-142,348
43	STREET REPAIR CONTRACTS		12,427	77	12,504	1,435,000	1%	-12,504
44	STREET NEW CONSTRUCTION		10,104	-	10,104	2,300,000	0%	-10,016
45	MAYOR'S YOUTH COMMITTEE			232	232	3,500	7%	1,972
46	SEWER & WATER LINE EXTENSION		480	-	480	1,000,000	0%	-480
47	AIRPORT OPERATIONS	1,369		3,100	4,469	21,500	21%	-23,949
48	AIRPORT CAPITAL		474		474	1,424,000	0%	-8,924
50	GOLF COURSE OPERATIONS	128	11,301	72,503	83,932	470,900	18%	1,327,808
51	GOLF COURSE CONSTRUCTION			-		60,000	0%	-626,815
52	SEWER PLANT CONSTRUCTION		100,190	-	100,190	3,500,000	3%	1,227,950
56	LID CONSTRUCTION		4,150	126	4,276	1,300,000	0%	-4,276
60	LID DEBT SERVICE			-		271,200	0%	-251,855
81	REXBURG ARTS COUNCIL	6,230		11,157	17,387	63,800	27%	-7,140
82	BROADBAND INITIATIVE		14,117		14,117		0%	283
83	EI BUSINESS COMPETITION			12,981	12,981	11,200	116%	-13,002
85	COMMUNITY SAFETY LIGHTING		160,878	11,343	172,221	276,400	0%	9,316
90	VETERANS MEMORIAL			-		6,000	0%	5,412
91	SHOP WITH A COP				9,589	19,100	50%	10,473
92	FIRE ARCHER EMPLOYEES			-		12,500	0%	9,498
93	FIRE PIPES & DRUMS			1,597	1,597	16,800	10%	5,596
TOTAL		1,787,922	1,171,135	2,797,854	5,766,500	51,063,400	11%	40,681,415

Citizens are invited to inspect the detailed supporting records of the above financial statement.

Deputy Finance Officer Nielson reviewed the 1st Quarter of Budget Summary Report starting October 01, 2013 and ending December 31, 2014. (2014 - 1st Quarter Operating Expenditures).

CITY OF REXBURG
FY 2014

BUDGET SUMMARY REPORT
3 months ending 12/31/2013

Page 1

EXPENDITURES	BUDGET	ACTUAL	25%	FORECAST
OPERATING EXPENDITURES				
Mayor, Council	281,000	67,907	24%	281,000
Economic Development	206,800	58,499	28%	206,800
Cultural Arts	218,400	68,245	31%	233,900
Customer Services	295,600	75,303	25%	295,600
Information Technology	401,000	98,557	25%	401,000
Financial Management	786,600	211,464	27%	786,600
Legal Services	221,600	56,693	26%	221,600
Planning & Zoning	159,500	38,423	24%	159,500
Building Safety	749,100	139,468	19%	749,100
GIS	429,000	82,179	19%	429,000
Emergency Services	3,800,400	564,509	15%	3,800,400
Golf Courses	470,900	83,932	18%	470,900
Parks & Ball Diamonds	610,400	99,434	16%	610,400
Recreation Administration & Programs	338,700	39,743	12%	338,700
Riverside Aquatic Center Operations	474,100	13,957	3%	474,100
Miscellaneous: MYAB, Airport, Legacy Flight Museum	170,800	25,781	15%	170,800
Police Department				
Administration Division & Fund 09	1,029,000	313,100	30%	1,029,000
Patrol Division & Funds 13	1,910,800	423,043	22%	1,910,800
Investigations Division	643,700	166,112	26%	643,700
Community Services Division & Funds 08,11,14	537,800	122,894	23%	537,800
Total Police Department	4,121,300	1,025,149	25%	4,121,300
Public Works				
Public Works Director & Engineering	584,000	122,001	21%	584,000
Shop	464,900	95,388	21%	464,900
Sanitation	1,666,800	402,153	24%	1,666,800
Water	1,974,700	464,202	24%	1,974,700
Wastewater	3,781,900	791,971	21%	3,781,900
Street Operations	1,898,300	401,171	21%	1,898,300
Street Repair Contracts	1,435,000	12,504	1%	1,435,000
Total Public Works	11,805,600	2,289,390	19%	11,805,600
TOTAL OPERATING EXPENDITURES	25,540,800	5,038,633	20%	25,556,300
NON-OPERATING EXPENDITURES				
General Fund Contingency	100,000		0%	100,000
General & Street Fund Transfers	1,845,500		0%	1,845,500
Construction 06,30,31,32,36,39,41,42,44,46,49,51-58,82,85	10,902,900	444,665	4%	10,482,900
Contributed Capital	3,600,000		0%	3,600,000
Capital Reserve Funds 07,18,20,33,34,35,38	7,993,500	192,418	2%	4,170,700
LID Debt Service Funds 59-69	271,200		0%	271,200
Trust & RLF Funds 15,16,19,21,22,90,91	809,500	19,794	2%	821,500
TOTAL NON-OPERATING EXPENDITURES	25,522,600	656,877	3%	21,291,800
TOTAL EXPENDITURES FOR ALL FUNDS	51,063,400	5,695,510	11%	46,848,100

Deputy Finance Officer Nielson reviewed the 2014 Fiscal Budget Summary Report starting October 01, 2013 and ending December 31, 2014. (2014 - 1st Quarter Operating Revenues).

CITY OF REXBURG

FY 2014

BUDGET SUMMARY REPORT

3 months ending 12/31/2013

Page 2

REVENUES

OPERATING REVENUES

	BUDGET	ACTUAL	25%	FORECAST
Fund Balances for Operations	1,179,100	0	0%	1,191,700
Property Tax	3,385,200	245,786	7%	3,385,200
Interest	163,200	2,338	1%	163,200
State Taxes & Grants	2,066,200	146	0%	2,063,200
Miscellaneous	575,400	166,278	29%	575,400
Utility Charges	7,599,800	1,216,445	16%	7,599,800
Permits & Licenses	634,600	472,299	74%	634,600
Franchise Fees	1,526,600	108,828	7%	1,526,600
Parks, Recreation, Museums, Arts	1,103,700	46,347	4%	1,103,700
County Road Tax	650,000	53,099	8%	650,000
Operating Contributions	2,936,100	475,430	16%	2,974,125
Interfund Charges for Services	3,627,400	590,301	16%	3,627,400
Fund Transfers for Operations	1,081,300	0	0%	1,081,300
Federal Grants	752,200	2,087	0%	752,200
Reimbursements	0	0	0%	0
Contingent Revenues for Operations	0	0	0%	0
TOTAL OPERATING REVENUES	27,280,800	3,379,384	12%	27,328,425
NON-OPERATING REVENUES				
Contributed Capital	3,600,000	0	0%	3,600,000
Construction Funds	10,412,500	-187,699	-2%	10,021,725
Capital Reserve Funds	7,993,500	836,782	10%	7,641,200
LID Funds	271,200	74,741	28%	271,200
Trust Funds	750,000	94,691	13%	762,000
Fund Transfers In	755,400	0	0%	755,400
TOTAL NON-OPERATING REVENUES	23,782,600	818,515	3%	23,051,525
TOTAL REVENUES ALL FUNDS	51,063,400	4,197,899	8%	50,379,950

OPERATIONS SUMMARY

TOTAL OPERATING REVENUES	27,280,800	3,379,384	12%	27,328,425
TOTAL OPERATING EXPENDITURES	25,540,800	5,038,633	20%	25,556,300
---NET OPERATIONS	1,740,000	-1,659,249	-7%	1,772,125

NON-OPERATIONS SUMMARY

TOTAL NON-OPERATING REVENUES	23,782,600	818,515	3%	23,051,525
TOTAL CAPITAL EXPENDITURES	25,522,600	656,877	3%	21,291,800
---NET CAPITAL TRANSACTIONS	-1,740,000	161,638	1%	1,759,725

TOTAL ALL REVENUES	51,063,400	4,197,899	8%	50,379,950
TOTAL ALL EXPENDITURES	51,063,400	5,695,510	11%	46,848,100
NET ALL REVENUES OVER EXPENDITURES		-1,497,611	-3%	3,531,850

2. Employee Handbook (change on sick leave bank)

Deputy Finance Officer Nielson reviewed the proposed changes to the Sick Leave Bank Policy: The goal of the policy is to promote longevity and to restrict the abuse of sick leave. He reviewed the policy to allow up to 12 weeks sick leave before an employee would qualify for disability. 35% of saved sick leave up to 480 hours is expensed to the employee when the employee retires. The new policy says that you can only carry over 480 hours of sick leave at the end of the year. An employee must work 20 years or qualify for one of the three changes noted below to receive the benefit of saved sick leave. If you worked under 20 years it would be pro-rated.

404 SICK LEAVE BANK & POST EMPLOYMENT HEALTH PLAN

In order to reach the following goals, the City has implemented this policy.

- 1) Promote conservation of sick leave by all employees.
- 2) Reward those who do not abuse or are conservative with their sick leave, and
- 3) Promote longevity of employees, whereas the City has invested much training in them.

In 1990, the City established individual sick leave banks whereby an employee's unused days over the 60 day maximum at the end of the calendar year were deposited in the sick leave bank, after the first 2 days were converted to vacation. From 2001 and thereafter, the employees no longer accumulated sick days at the end of the year in the sick bank, which will eventually phase out as those with remaining balances become eligible for full retirement.

The current policy states that all additional, unused, accumulated sick leave above 480 hours for each employee (above 672 hours for MFD27 department employees), after the first 2 days were converted to vacation, will be converted to cash at a rate of 35% of the employee's current hourly rate and deposited in the City's Voluntary Employee Benefit Association (VEBA) Post Employment Health Plan (PEHP) in that employee's name in the custody of a third party administrator so there is no outstanding unfunded liability. Upon retirement, the City will add to the employee's PEHP/VEBA/HRA account 35% of their unused Sick Leave of the first 480 hours (672 hours for MFD27 department employees) plus 35% of any Sick Leave Bank balance.

The balance in the employee's PEHP/VEBA/HRA account is subject to a 20 year eligibility proration. The percentage of their account that is made available to them at qualified retirement shall be calculated by adding five percent (5%) for each full year of employment of the individual employee up to a maximum of one hundred percent or twenty years (100% = 20 years times 5% each). Employees will be eligible for this benefit after 5 years of continuous City employment and upon eligible retirement as described below.

To promote longevity, this benefit is available only to employees who obtain one of the following requirements:

- 1) They receive full monthly retirement benefits as defined and controlled by the State of Idaho Retirement System (PERSI) meeting the Rule of 80 or 90 as applicable, or a combination thereof depending on applicability and as determined by PERSI.
- 2) They meet the age requirements of a PERSI Service Retirement.
- 3) The employee is terminated without cause.

The Sick Leave Bank is not a savings account, nor is it maintained with any specific funding. Therefore, no interest is earned, nor may any be claimed or drawn upon it.

If the employee does not obtain one of the three requirements above or does not have the full 20 years of employment at qualified retirement, the unearned balance of their accounts will be remitted back to the City.

Council Member Busby moved to approve the sick leave bank change in the Employee Handbook as presented; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Smith
- Council Member Benfield
- Council Member Mann
- Council Member Merrill
- Council Member Busby
- Council Member Wolfe

Those voting nay

None

The motion carried

C. Community Development Department – Val Christensen

Community Development Director Christensen reviewed the report. Many projects are under construction for the next two years. They received a lot of inspection fees at once that will require work that will extend over the next couple of years. He reviewed the highs and lows of budgeting the department as projects come to the City of Rexburg. Impact Fees are collected on new construction projects.

Discussion on Impact Fees.

Below are the January 2014 permits issued in Rexburg:

Application Number	Permit Type	Project Name	Parcel Number	Project Address	Issued Date	Applicant	Contractor Name	Valuation	Building Permits	Impact Fees
13 00386	BLD-SFR	Rockcreek Townhome #141	RPRRKCK2000400	565 Pioneer Rd	3-Jan-14	Greg Nelson	Northern States Development, Inc.	\$176,816	\$ 2,073.82	\$ 2,609.20
13 00387	BLD-SFR	Rockcreek Townhome #142	RPRRKCK2000390	565 Pioneer Rd	3-Jan-14	Greg Nelson	Northern States Development, Inc.	\$176,816	\$ 1,878.82	\$ 2,609.20
13 00388	BLD-SFR	Rockcreek Townhome #143	RPRRKCK2000380	565 Pioneer Rd	3-Jan-14	Greg Nelson	Northern States Development, Inc.	\$170,364	\$ 1,842.69	\$ 2,609.20
13 00389	BLD-SFR	Rockcreek Townhome #144	RPRRKCK2000370	565 Pioneer Rd	3-Jan-14	Greg Nelson	Northern States Development, Inc.	\$170,364	\$ 1,842.69	\$ 2,609.20
13 00390	BLD-SFR	Rockcreek Townhome #145	RPRRKCK2000360	565 Pioneer Rd	3-Jan-14	Greg Nelson	Northern States Development, Inc.	\$176,816	\$ 1,878.82	\$ 2,609.20
13 00391	BLD-SFR	Rockcreek Townhome #146	RPRRKCK2000350	565 Pioneer Rd	3-Jan-14	Greg Nelson	Northern States Development, Inc.	\$176,816	\$ 1,878.82	\$ 2,609.20
13 00490	BLD-COMR	New Fongs - Remodel	RPR000P0092901	352 South 2nd West	6-Jan-14	Wah Shing LLC	Owner/Lessee	\$2,000	\$ 134.22	n/a
13 00439	BLD-COMA	Rexburg Motor Sports - Storage Shed	RPRXBCA0363952	1178 University Blvd	8-Jan-13	Jared Burt	Owner/Lessee	\$14,132	\$ 202.74	n/a
13 00449	BLD-COMR	BYUI Romney Lab Remodel	RPRXBCA0309010	525 South Center	10-Jan-14	BYU-Idaho	BYU-Idaho	\$26,350	\$ 628.28	n/a
13 00340	BLD-MFR	Winsor Manor Apts, Bldg #3; G1, G2, G3	RPRRXB10503060	151 South 1st East	10-Jan-14	Rachel Whoolen	Headwaters Construction	\$523,240	\$ 4,786.00	\$ 515.00
14 00017	BLD-COMA	Verizon Wireless Antenna Addition	RPRRXB10212896	117 North 2nd East	28-Jan-14	Mark Kimber	Catalyst Services USA, LLC	\$8,000	\$ 218.21	n/a

Calendared Bills and Tabled Items:

- A. **“LAND USE ACTION” – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE**
- B. **BILL Introduction: – NONE**
- C. **First Reading:** Those items which are being introduced for first reading: : – NONE
- D. **Second Reading:** Those items which have been first read: – NONE
- E. **Third Reading:** Those items which have been second read: – NONE

Consent Calendar: The consent calendar includes items which require formal City Council Action; however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council’s agenda packet regarding these items.

- A. Minutes from January 22, 2014 meeting
- B. Approve the City of Rexburg Bills

Council Member Busby reviewed a couple of invoices. He suggested to surplus items that are in storage.

Council Member Benfield moved to approve the Consent Calendar and pay the bills; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye
 Council President Smith
 Council Member Benfield
 Council Member Mann
 Council Member Merrill
 Council Member Busby
 Council Member Wolfe

Those voting nay
 None

The motion carried

Adjourned at 9:05 P.M.

APPROVED:

 Richard S. Woodland, Mayor

Attest:

 Blair D. Kay, City Clerk