

City Council Meeting

April 02, 2014

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CITY OF
REXBURG
America's Family Community

April 02, 2014

Mayor Richard Woodland

Council Members:

President Sally Smith Jordan Busby

Donna Benfield Jerry Merrill

Christopher Mann Brad Wolfe

City Staff:

Stephen Zollinger – City Attorney

Richard Horner – Finance Officer

John Millar – Public Works Director

Val Christensen – Community Development Director

Scott Johnson – Economic Development Director

Blair Kay – City Clerk

7:00 P.M. City Hall – Pledge to the Flag

Kelly McKamey led the pledge.

Natalie Powell said the prayer.

Roll Call of Council Members:

Attending: Council President Smith, Council Member Benfield, Council Member Mann, Council Member Busby, Council Member Merrill, Council Member Wolfe, and Mayor Woodland.

Public Comment on non-controversial issues: not scheduled on the agenda (limit 3 minutes):

Kelley McKamey offered the following remarks during the “non-controversial issues” part of the meeting: He handed out some material including a CD for the City Council to review referring to a private conversation he had with Mayor Woodland in the Mayor’s office at City Hall. (*Mr. McKamey secretly recorded the conversation*)

Mr. McKamey referred to the Mayor’s March newsletter sent to holders of utility accounts:

Mayor’s Message in the March, 2014 Newsletter: *When I think back to all of the fine people who have contributed so much to our lifestyle here in this area, I am very impressed with their generosity, their striving to persevere, and their dedication to the future generations. They were builders. Just think of all that they accomplished. Getting here in wagons was tough in itself. Grubbing sagebrush, building irrigation systems, a mill that would grind wheat for flour, a mill that would provide sawed lumber. Places of worship and places that would educate the future generation. Wow! They built the Tabernacle; hand worked the stone without the modern tools of today. That magnificent building was completed in about a year. Where did the money come from? They raised it themselves and then raised the funds to furnish it. Two significant stone buildings on campus were also hand quarried and hand dressed. The money? From right here in the community. Did it stop there? No! They were builders. There was an attempt to get the State of Idaho to take over those buildings and the school. It did not happen. Yet, undaunted these builders put their shoulders to the wheel and created an excellent college. The money? It was often financed out of their own pockets. There was an attempt to move Rick’s College to Idaho Falls. It did not happen. The institution, like the community and its people endured! They were builders! The flood came and destroyed much of Rexburg and other communities. Undaunted they rebuilt! They were builders! It has ever been the way*

of the Upper Valley and her residents. They saved the Tabernacle. It was not wanted anymore by the LDS church but the builders wanted it and they saved it.

Were there naysayers? Were there people who felt disenfranchised? I'm sure there were, but their names are lost in history. The only names that remain and are revered are those who were builders!

We seem to face a time within the City of Rexburg and Madison County where nay saying has become a popular sport or tool of a radical fringe that seems to be encouraged by an out of state newspaper. The Rexburg Standard Journal was at one time a locally owned and valuable asset to this community, however the current out of state owners have assumed that "ginned up" controversies might sell more newspapers. Instead of being a builder it has become an adversary to the good people of this community. There has been such a diatribe against local officials that make them wonder why they bother to serve. Yet they do so, because they are builders. The naysayers are not builders! Some of them have been defeated in their attempts at becoming elected. They will not endure! Their names will be forgotten! Only the names of builders are remembered.

I have traveled about a good many years. I have driven into a lot of farm and ranch yards. The dogs would run out barking and biting at the tires. Oh! They made a lot of noise and at times were a little annoying, but I never had a flat tire from a dog bite and my truck just kept on rolling, and I never remembered any of their names.

*I saw them tearing a building down
A team of men in my hometown.
With a heave and a ho and a yes yes yell,
they swung a beam and a sidewall fell.*

*And I said to the foreman, "Are these men skilled?"
"Like the ones you'd use if you had to build?"
And he laughed and said, "Oh no, indeed...
the most common labor is all I need...
for I can destroy in a day or two
what takes a builder ten years to do."*

*So I thought to myself as I went on my way...
Which one of these roles am I willing to play?
Am I one who is tearing down as I carelessly make my way around?
Or am I one who builds with care, in order to make the world a
little better... because I was there? - **unknown***

Mr. McKamey thought the newsletter was an attack on local business and was threatening the press and used intimidation on businesses and citizens. Mr. McKamey requested the City Council censure (an official reprimand, as by a legislative body of one of its members) the Mayor for his remarks in the newsletter and remarks between Mr. McKamey and the Mayor in a private conversation in the Mayor's office. Mr. McKamey acknowledged the Mayor has his first amendment rights to his opinion; however, he does not believe that he has the right to distribute his political attack via public utility bill mail. Mr. McKamey said he has received legal counsel from two separate attorneys advising him if this happens again opponents can sue the City to allow them to use the same venue of public funded mailings to send out a City wide rebuttal. Mr. McKamey believes the Mayor can use the newspaper for his own editorial or he can pay for his own political mailings.

Mayor Woodland said "Any other comments anybody would like to make?" "Very good", "It seems a little controversial".

Presentations: - NONE

Committee Liaison Assignments for 2014:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

Council Member Mann reported the Golf Board met to talk about the contract with Mr. McFarland and golf course revenue. The golf course revenue is up 72% this year due to the great spring; also, golf course passes are up due to the good weather. They are excited about some of the tournaments that are coming into the golf course. The Teton Lakes Golf Course is city and county

owned. Lori Woodland's five year term is up on the Golf Board; therefore, Mary Ivy was nominated to be on the Golf Board. She is employed at BYU-I.

Council Member Mann moved to ratify the appointment of Mary Ivy to the Golf Board; Council President Smith seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Benfield
Council Member Mann
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

Council Member Mann indicated a game called Foot Golf similar to Frisbee Golf is coming to the Rexburg Municipal Golf Course. The game has a bigger separate hole at each green for the soccer ball. They have purchased 25 soccer balls for the game. It will bring a lot of young people including University students to the golf course. Emergency Services has not met; however, the MYAB met today to prepare for the upcoming area dance they are sponsoring at the Zone on April 18th. There is a leadership summit for the MYAB in Coeur d'Alene, Idaho this summer near the end of June. He requested sending three or four MYAB students to the summit. It is an all-state event with an emphasis on drug prevention. Prior year's students have found the event to be valuable.

Council Member Busby asked about supervision for the trip. Council Member Mann indicated Mary Flanary from the City Staff will help supervise the trip in June. The students will travel by bus. Sophomores and Juniors are requested to go on the trip to prepare leadership for future years. The group is sponsored by the Rexburg Police Department and coordinated by Police Officer Erickson.

B. Council Member Jordan Busby: GIS Oversight · *Airport Board* · *Traffic & Safety*

Council Member Busby reported the GIS Committee and the Traffic and Safety Committee did not meet. The Airport Board met today concerning FAA's engineering study which will take about a year by **GDA Engineers** (*in Cody, Wyoming who provides civil engineering, planning, and surveying solutions for Wyoming and across the Rocky Mountain Region*). They are working on a slurry seal bid that will come before the City and Madison County for approval. Minor airport maintenance is moving forward. The obstacles (*trees and other things*) have been removed from the flight path zone.

C. Council Member Donna Benfield: *Police* · *Trails of Madison County* · *IBC* · *Teton Flood Museum Committee*

Council Member Benfield reported the Teton Flood Museum did not meet; however, the Trails of Madison County Committee did meet to discuss trails projects. She read a letter from the Teton County Sheriff's office concerning the 23rd of February robbery in Driggs.

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Teton County Sheriff's Office
Sheriff Tony Liford



TETON COUNTY SHERIFF'S OFFICE
89 North Main Street
Driggs, Idaho 83422
PHONE
208-354-2323
FAX
208-354-8028
EMAIL
Tliford@co.teton.id.us

From: Sgt. Rick Henry

Chief Turman,

Please allow me to brag about your Officers for a moment; on the 23rd of February 2014, your Department assisted Teton County Sheriff's Office with a "buy bust" of several items which were stolen from a residential burglary here in Driggs Idaho.

Officers: Dustin Herschi, Brian Allen, Sam Claunch, Pet Noel, Dave Hope, and Eric Wheeler assisted us in the recovery of stolen property and the arrest of Brady Lish who has confessed to burglary of the home in our county.

Your Officers are top notch; they look sharp, and act very professional. Above all of that they are men of ability and honor. What an asset they are to your stewardship of the Rexburg Police Department!

Thank you for the assistance and thank you for allowing them to be part of the solving of this case.

Best Regards,

Sgt. Rick Henry

Det. Sgt. R Henry

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Council Member Benfield also referred to a second letter from Jeff Rowell of Millard County, Utah concerning a March 30th storm. The Officers were Kent Chalmers and Shawn Scott. They make us proud, and they are there to help. Council Member Benfield read the letter.

*From: Jeffery Rowell [mailto:jrowell@utah.gov]
Sent: Tuesday, April 01, 2014 12:36 PM
To: Sheila Rhodes
Subject: Letter of appreciation for 2 of your officers
To whom it may concern:*

My name is Jeff Rowell. I am employed by the Utah Highway Patrol and assigned to the Millard County Utah area, near Fillmore city. I've been a state trooper for nearly 20 years and I have interacted with lots of off duty cops over the years. On March 30th 2014 at about 1400 hours or so, our area was slammed with some unusual weather and were the recipients of hail and sleet mix in an area of about 4-5 miles in length that covered the freeway. I was dispatched to multiple car accidents all in less than half a mile of each other. Sky laid down a couple of inches of hail on the roadway and it wasn't long before the traffic was all over the place. As I responded to the area, I first came upon the first crash and saw that there was an unmarked police vehicle with its red and blues going and was attempting to help with traffic control. I set up in the right lane just in front of that car. I was greeted by 2 of Rexburg's finest officers I believe. I didn't get their names or badge #'s, but I do remember that the their unmarked car had a license plate that showed RPD (# unknown) I tried to remember it but with all the days vents I forgot the number. Anyhow, some of the crashes we had were very serious injury crashes. The sleet and hail and rain mix was constant and coming down hard, while the wind was blowing sideways. Needless to say, it was a very stressful situation. It took, what seemed to be quite a while to get responding units on scene and be able to triage the scene. I would like to acknowledge these 2 officers for their willingness to help out. They could have just as easily, left and been on there way without saying a word or without offering any assistance. When the cavalry arrived, they could have just simply put their car in gear and continued on their merry way. But they didn't. They asked if they could stay and

help. I put them to work. I didn't have any of my own fellow troopers on scene yet or ambulances. They offered to stay and help with traffic control and one even offered to take pictures for me. So I gave him my camera. He was in a thin wind breaker, ball cap, and shorts. He walked the length of almost a mile in this hail storm and took pictures of the crashed cars that were in this immediate area. He even took really good photos. When I finally met back up with him I could see that he was drenched and his face and legs were red from the sting of the cold and hail / sleet mix. I was really grateful for these 2 officers that took time from their schedule, to stay and help with this incident. I didn't get their names and forgot their plate number, but they were headed, I believe to Arizona, for some type of firearms competition. If you could let these gentlemen know, that I do appreciate their help and if they are ever down this way again, I would like to buy them dinner or lunch. I owe them a BIG Thank YOU!

Sincerely,

Trooper Jeff Rowell

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D. Council Member Sally Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra) · M.E.P.I.*

Council President Smith reported the Legacy Flight Museum Committee met to work on the airshow June 14th; they are working to have the tracker plane flying that day. They are getting all the planes certified to fly. There is a Navy Blue Angel plane at the museum right now. They need volunteers to help with the airshow to sell tee shirts etc. She asked about having the Mayor's Youth help out. They will have a V.I.P. dinner the night before. They are going to work with the City to get the golf course closed and on parking. The Arts Council has met to work on the farmer's market booth. They are working on a Teton Dam failure musical to be held at the Romance. They are also working on getting some grants for the Romance Theater. Margaret Arnold will still be in charge of the summer concerts, and is going to be nominated for the Idaho Arts Award. They are looking for volunteers to help at the Teton Dam Flood Museum. The women's choir is going to present The Messiah for Christmas. The orchestra will have their last concert May 7th. They need new blinds for the Tabernacle.

E. Council Member Jerry Merrill: *School Board · Parks & Recreation · Urban Renewal Agency*

Council Member Merrill reported the Madison School Board met and discussed the Garner property where the City is hopeful to build baseball fields. The Parks Department is working on cleaning the carousel, etc. The Kiwanis Club has volunteered to help with some of the spring clean-up. The Urban Renewal project on the north exit is moving forward; Wal-Mart's development agreement has been approved by City Staff.

Council Member Busby asked if the City is buying the land from the school district to build the baseball fields. The City has agreed to work a negotiation to provide help to the school if the school district decides to build in the future by providing equipment in exchange for the land. A contract will be written up.

F. Council Member Brad Wolfe: *Planning & Zoning · Beautification Committee*

Council Member Wolfe reported on the Planning and Zoning agenda's. There will be a public hearing on April 3rd. They are finalizing the development code amendments. Val Christensen and Natalie Powell have been spending a lot of time on it and should have an updated draft soon. Tomorrow night the Planning and Zoning Commission has asked the Mayor to be at the meeting to make some presentations.

Mayor's Report:

A. Fair Housing Proclamation 2014-01

Mayor Woodland reviewed the Fair Housing Proclamation. He asked City Clerk Kay to read the proclamation.

FAIR HOUSING MONTH PROCLAMATION 2014-01

WHEREAS, April 2014 marks the 46th anniversary of the passage of Title VIII of the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act; and

WHEREAS, the Idaho Human Rights Commission Act has prohibited discrimination in housing since 1969; and

WHEREAS, equal opportunity for all-regardless of race, color, religion, sex, disability, familial status or national origin-is a fundamental goal of our nation, state and city; and

WHEREAS, equal access to housing is an important component of this goal-as fundamental as the right to equal education and employment; and

WHEREAS, housing is a critical component of family and community health and stability and

WHEREAS, housing choice impacts our children’s access to education, our ability to seek and retain employment options, the cultural benefits we enjoy, the extent of our exposure to crime and drugs, and the quality of health care we receive in emergencies; and

WHEREAS, the laws of this nation and our state seek to ensure such equality of choice for all transactions involving housing; and

WHEREAS, ongoing education, outreach and monitoring are key to raising awareness of fair housing principles, practices, rights and responsibilities; and

WHEREAS, only through continued cooperation, commitment and support of all Idahoans can barriers to fair housing be removed;

NOW, THEREFORE, I, Richard S. Woodland, Mayor of City of Rexburg, Madison County, do hereby proclaim April 2014 to be

FAIR HOUSING MONTH

In the City of Rexburg, Madison County, State of Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand at the City of Rexburg, Madison County in City Hall on this 2nd day of April in the year of our Lord 2014.

ATTEST:

Richard S. Woodland, Mayor

Blair D. Kay, City Clerk

Council Member Wolfe moved to ratify FAIR HOUSING MONTH PROCLAMATION 2014-01; Council Member Benfield seconded the motion; Mayor Woodland asked for a vote:

Those voting aye
Council President Smith
Council Member Benfield
Council Member Mann
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay
None

The motion carried.

Discussion: Council Member Busby asked what this proclamation does for the City. City Attorney Zollinger stated that it maintains eligibility for Fair Housing Compliance Grants. Fair housing is a public need which Rexburg does support. Council Member Merrill asked if there are any city ordinances on Fair Housing. City Attorney Zollinger answered that there are a number of resolutions that refer to it.

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Public Hearings: - NONE

Tabled Requests:

A. TRPTA request \$9,000 matching funds for an ITD Grant for bus services in 2015.

Items for Consideration:

A. Revolving Loan Fund Administrative (RLF) Contract renewal – Terry Butikofer

Terry Butikofer reviewed the proposed revolving loan fund contract. He reviewed the original grant in 1985 which was turned into a revolving loan fund, which the City of Rexburg owns, to help businesses in Rexburg. This contract is a three year renewal on the contract that they have had since 1985. They currently service 24 loans. The contract is for cost plus \$900.00 per year. Council Member Merrill asked for loan steps that The Development Company walk a customer through to get a loan. Mr. Butikofer said typically they are approached by a new business. They have a number of loans including SBA loans. The individual or business then fills out an application. They have a loan review committee review the loan before the loan is underwritten. They try to involve the City if they have any concerns. This contract authorizes the process to administer said loans. The maximum loan amount is \$250,000 unless the loan is partnered by a bank. The loans are usually very successful; however, there have been some business failures. Last year they had two loans do a work out of the loan. Mayor Woodland mentioned that one of the success stories is Amet, who used the revolving loan fund. The revolving loan fund is self-funding.

Mr. Butikofer supplied the following: *In reference to the maximum loan amount we considered was \$250,000.00, when in fact that is more like the average of the size of loan that we have made out of that fund. Please see the attached tables that will provide you with additional fund information.*

Program	For	Eligible Area	Structure
Rexburg RLF	Commercial Real Estate and Fixed Assets along with other legal commercial activities that Rexburg may be interested in looking at such as some working capital and inventory.	The City of Rexburg and Madison County	The Development Company acts as the lender. We can make loans from this fund up to the available amount in fund from an internal revolving loan pool.
Description	Term/Rate/Fees	Contact	
The Development Company can finance up to 85% of a project if it has sufficient funds in the pool.	We will normally go 20 years on real estate or 10 years on equipment, furnishings & fixtures.	The Development Company: Terry Butikofer, Dave Ogden, or Ken Poulsen at 208-356-4524 extensions 311, 319, or 318.	
The borrower is usually requested to inject 15% down into the project which creates an 85% Loan to Value maximum.	We will do up to 7 years on working capital and inventory. If the project is a combination of the above elements, we will consider a blended maturity.		
In many cases, The Development Company will partner with other funds or banks if the loan request is too large to accommodate under the Rexburg RLF alone.	TDC normally sets a fixed interest rate usually at or slightly above prime. There is a 1.50% origination fee plus a \$750.00 packaging fee.		

Mr. Butikofer indicated he hoped this would help provide the City Council with additional information. Thank you again for your assistance, interest, and service to our community.

**AMENDMENT #14
For
City of Rexburg Revolving Loan Fund
Contract No.: Rex-85-VI-3**

The following articles are amended as follows:

Article I - Period of Performance

The work that is required to be performed by ECIPDA hereunder shall be accomplished within 36 months from the effective date of October 1, 2013 and shall continue up to and including September 30, 2016 unless otherwise amended.

Article II - Cost of Services

East-Central Idaho Planning & Development Association, Inc. (ECIPDA) will perform the services described in Attachment "A" for cost plus a fixed fee of \$900 per year, not to exceed \$9,000 per year, unless the maximum is increased by mutual agreement of the parties. ECIPDA will manage the fund and pay necessary fees from the fund. All administrative costs by ECIPDA are exempt from OMB Circulars; this includes but is not limited to OMB Circular A-87 and A-122.

Article III - Payment Schedule

ECIPDA is authorized to draw from the Rexburg Revolving Loan Fund fees for administrative services.

All parties recognize that East-Central Idaho Development Company (a separate entity) can require up to a two (2) percent initiation fee, as well as servicing fees from the borrower on new loans developed.

Approved:

Mayor
City of Rexburg

Date

Loan Manager
East-Central Idaho Planning & Development
Association, Inc.

Date

**ATTACHMENT "A"
ADMINISTRATIVE SERVICES**

Scope of Work

ECIPDA will administer the Rexburg Revolving Loan Fund in accordance with the Federal Guidelines as outlined in this document and other appropriate documents.

At a minimum ECIPDA will:

1. Work with potential borrowers in the origination of loan applications, closing documents, collection of payments, and servicing documentation during the life of the loan. The Loan Review Committee of ECIPDA or the Loan Review Board of ECIDC will approve all loans. The City of Rexburg may review the loan and provide feedback regarding the loan in the event of an appeal of the lending decision.
2. Provide to the City of Rexburg in care of Richard Horner or City designee, a periodic status report concerning each loan and the balance in the checking account. The annual report shall suffice for the applicable report.
3. Maintain loan document filing system and assure that cost supporting documents are assembled in an organized manner, kept up to date during the duration of the project, and easily retrieved for periodic review by the City of Rexburg.
4. Maintain a cost accounting system that tracks the expenditure of RLF funds and loans during the project.
5. Assist an independent auditor in preparing an annual audit.

The City of Rexburg and ECIPDA will work together and adhere to any other necessary responsibilities that may be required in administering the Rexburg RLF.

Council Member Busby moved to approve the renewal of the **Revolving Loan Fund Administrative (RLF) Contract**; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Benfield
Council Member Mann
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

Staff Reports:

A. Public Works: – John Millar

Public Works Director Millar is moving between sweeping streets and plowing snow. They are not having any issues at this time. They are going to receive a draft of the water study that is being competed. The state has offered a water system improvement loan for a low interest rate of 1.75% up to 7 million dollars with \$625,000 forgiven as a grant. The last major water modification was in 1971. Do we need to spend \$7,000,000 in water? The DEQ will provide details in the near future. This involves anything to do with the water system. Wastewater is moving along fine with the new improvements to the Wastewater Plant. The Street Department will bid street projects in a few weeks after the LID is approved.

Council Member Busby asked about bumps on the east side of Hwy 20 on University Blvd. It is a project which may be corrected by skin coating to smooth the bumps. The Traffic and Safety Committee is looking at lights in Rigby that improve street lighting.

Council Member Benfield has a list of flag pole sights that need pole brackets. Public Works Director Millar indicated the City is making new brackets for the new poles.

B. Finance Department – Matt Nielson

1. Review Budget Calendar

Deputy Finance Officer Nielson reviewed the 2014 Budget Calendar:

1. The budget is reviewed line by line on the week of May 5th - 8th. The budget is presented to City Council by July 16th. The budget will have three readings before approval with an ordinance being third read on September 03rd.

**2014 BUDGET PREPARATION CALENDAR
FOR 2015 FISCAL YEAR BUDGET**

April 2	Wed.	7:00 PM	Regular Council Meeting Review Budget Calendar Set Public Hearing date (by motion) for Budget (July 16, 2014) Review City Council Drive-around date Review Proposed Cost of Living Adjustment (per Jan. CPI In Mar. rpt.) Set Mayor & Council Salaries on odd years
April 11	Fri.	5:00 PM	Capital Requests Due In Complete Payroll Budget
April 18	Fri.		Budget screen & printouts available for year-to-date expenditures vs. budget as of March 31 (1st 6 months) and forecast of year end totals
?????	?????	?????	City Council Budget Review and Drive-around through 6 pm
May 5-8		by appt.	Departmental Meetings by appointment including Council Liaison Committee, Mayor, Financial Officer, Department Head & Foreman
May 27	Tue.	9:00 AM	Dept. Head review of General Fund budget supported by the General Fund to review and recommend capital requests to council and balance the General Fund budget
May 28	Wed.	5:00 PM	Council Budget Work Meetings (agenda: budget only) Special Budget Review Meeting for Council
July 1st Week			Meet with Sugar & Teton on sewer rates
July 2	Wed.	7:00 PM	Regular Council Meeting Set Tentative Budget Add Utility Rate Increases to Public Hearing Advertisements
July 16	Wed.	7:00 PM 8:00 PM	Regular Council Meeting Public Hearing on Budget & Utility Rate Increases 1st Reading of Appropriation Ordinance Approve Utility Rate Increases, if any
August 6	Wed.	7:00 PM	Regular Council Meeting 2nd Reading of Appropriation Ordinance
August 20	Wed.	7:00 PM	Regular Council Meeting 2nd or 3rd Reading of Appropriation Ordinance
Sept 3	Wed.	7:00 PM	Regular Council Meeting 3rd Reading & Adoption of Appropriation Ordinance

MEMO TO ALL DEPARTMENT HEADS:

Please review this calendar closely and write in the dates that apply to you and your supervisors.

2. Set Public Hearing date (by motion) for Budget (July 16, 2014)

Deputy Finance Officer Nielson reviewed proposed July 16, 2014 date to hold a public hearing to set the 2014 Budget.

- A. Possible projects will be reviewed including the University's new power plant. Different possible sites to visit were discussed. Start with the Department Heads at 8:00 A.M on May 01, 2014.

Council Member Merrill moved to set the Public Hearing date for the 2014 Budget for July 16, 2014; Council Member Smith seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Benfield
Council Member Mann
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

3. Review City Council Drive-around date

Discussion:

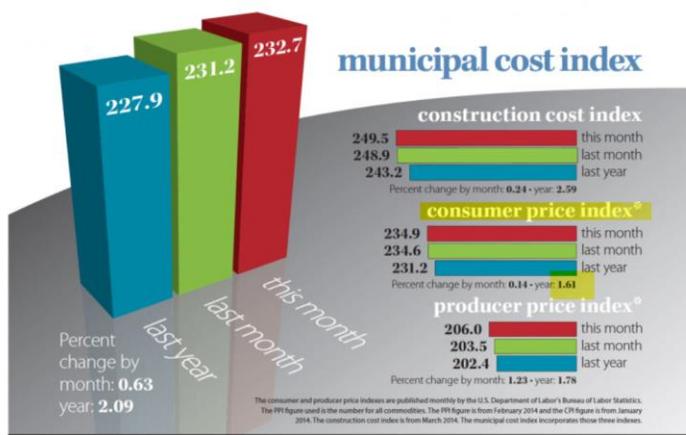
- A. The City Council drive around date is being planned for the 1st of May. They will meet with the department heads in the morning; they will also eat lunch at the Senior Citizen's Center that day.
- B. Places they would like to review: The Meadows and 7th South, BYU-I natural gas plant, Avant Guard, Mountain Lofts, Carriage Cove Rehabilitation Center, and Walmart.

4. Review Employee Cost of Living Adjustment

Deputy Finance Officer Nielson reviewed cost of living index: He asked what budget number the City Council would like to use for the budget process. In the past they have always looked at the Consumer Price Index and taken the January number, which is 1.61 this year. Council Member Busby asked if there would be cuts someplace else to cover the costs. Property taxes and new construction tax revenue will cover the additional expense.

Municipal Cost Index

March 2014



Discussion: The City Council was agreeable to include the COL index into the budget process.

Council President Smith asked about ICRIMP insurance expense for each department; Finance Officer Nielson said they take all the wages and all of the insured assets and they bill out what it would cost if they had no claims. Basically, what it would cost if they had no claims. They split it out by what the employees' wages are and what their total capital items are that are insured. It is then billed proportionately. We are then billed an additional amount beyond what would be billed out if we had no claims. We split this excess amount out to the different departments based on their claims over a 5 year period.

Council Member Mann asked about Matt moving into the Chief Financial Officer's position after Richard Horner retires at the end of May, 2014.

Mayor Woodland said Richard Horner has done a terrific job by running a tight ship. Matt has been the Deputy Financial Officer in training for nine years and will do a great job.

Deputy Finance Officer Nielson is looking forward to the new challenge and opportunity.

C. Community Development –Natalie Powell

1. Building Permit report for March

Compliance Officer Natalie Powell reviewed the building permit report for March. She handed out a copy to the City Council members. The report has slowed this month. She reviewed some new projects including the Eastern Idaho Credit Union and Commercial Tire for a second building. Seasons Medical is planning a second building as well. A lot of business registrations are coming into

the City. The City is doing a downtown parking study. There have been people putting snow into the streets; they have informed the contractors that push the snow to keep the snow on the property rather than putting it out onto the street. Campaign signs need to be kept off of the corners or anywhere that may cause an obstruction of vision. Some campaign signs are being taken down due to a lack of permission as well.

A Community Care sign in the windows have been receiving complaints due to the 10% signage rule. The sign ordinance does not allow covered windows plus only 10% of the building face can be used for signage. City Attorney Zollinger explained an ordinance change would be required to allow the signage larger than 10%.

Council Member Busby did not see a problem with this site. Council Member Mann did not agree with full signed windows which may lead to sign wars that would get out of hand. It is either allow everyone to do it by changing the ordinance or follow the ordinance.

Council President Smith said a temporary sign cannot be allowed to remain permanent. Council Member Wolfe spoke from a business owners perspective saying that he does like be able to do what he would like for his business; however, if there is an ordinance, it must be followed.

Council Member Benfield said we need to either change the ordinance or follow it. She did not have a problem with the sign. Council Member Busby said signage has changed over the years and it is something that may need to be reconsidered. Council President Smith said the ordinance could be referred to planning for review. Mayor Woodland said that a change in the ordinance may promote putting signs on historical buildings, therefore causing a loss in the downtown feel that has been created.

Council Member Wolfe said signage on buildings looks different than signage in windows. The exception may be in the difference between those two.

The City Council wanted to review Ordinance 1027 before making further recommendations. The sign has been up for more than 6 months and now they would like to have it up permanently. Council Member Mann said the sign ordinance is a good ordinance. It will be on the next City Council meeting.

Council Member Busby asked for a list of new businesses.

Council Member Merrill asked about the March report for building permits. One business was significantly low comparatively. All of the fees may not be calculated because it is fairly new.

Permit Number	Permit Type	Project Name	Applicant	Valuation	Building Permit	Impact Fees
13-00528	BLD-COMA	Pizza Hut - Freezer/Fryer Addition	Construction Solutions Comp	\$ 18,129.00	\$ 792	\$ -
13-00422	BLD-COMR	YingYang-Remodel	H. Ying NG	\$ 40,000.00	\$ 997	\$ -
14-00106	BLD-SFR	Single Family Residential	Kartchner Homes, Inc.	\$ 233,933.00	\$ 2,567.99	\$ 5,617.09
14-00100	BLD-SFRB	Single Family Residential Basement Finish	Derald O. Bates	\$ 24,080.00	\$ 806.16	\$ -
14-00120	BLD-SFRA	Single Family Residential - Deck Addition	Eric Cameron	\$ 12,000.00	\$ 230.13	\$ -
14-00122	BLD-SFR	Single Family Residential	Brett Jensen Construction	\$ 374,520.00	\$ 298.53	\$ 5,617.09
				\$ 702,662.00	\$ 5,691.43	\$ 11,234.18

Calendared Bills and Tabled Items:

- A. "LAND USE ACTION" – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE**
- B. BILL Introduction: – NONE**
- C. First Reading:** Those items which are being introduced for first reading: : – NONE
- D. Second Reading:** Those items which have been first read:

- 1. **(BILL No. 1112)** for the creation of Local Improvement District No. 44, ("L.I.D. No. 44")

Discussion: Last Tuesday a meeting with property owners was held to review their questions. Cresthaven has been taken off the LID.

Council Member Busby asked if the Cresthaven property owners at the last meeting represent the whole neighborhood. Cresthaven is asking for a neighborhood meeting for the future LID.

Council Member Busby moved to second (BILL No. 1112) for the creation of Local Improvement District No. 44, ("L.I.D. No. 44"); Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Benfield
Council Member Mann
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

The motion carried.

E. Third Reading: Those items which have been second read: – NONE

Consent Calendar: The consent calendar includes items which require formal City Council Action; however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A.** Minutes from March 19, 2014 meeting
- B.** Approve the City of Rexburg Bills
- C.** Spring Yard Clean-up dates from April 7th to May 19th - Staff

Council Member Busby asked about the storage unit bill again. He would like to surplus the things being stored if it is costing the city more than they are worth.

Council President Smith moved to approve the Consent Calendar and pay the bills; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Mann
Council Member Busby
Council Member Merrill
Council Member Wolfe

Those voting nay

None

Council Member Benfield abstained from the motion on the minutes because she was not present.

The motion carried.

Adjourned at 8:25 P.M.

APPROVED:

Richard S. Woodland, Mayor

Attest:

Blair D. Kay, City Clerk