

# City Council Meeting

July 03, 2013

35 North 1<sup>st</sup> East  
Rexburg, ID 83440

blairk@rexburg.org  
www.rexburg.org

Phone: 208.359.3020 x2313  
Fax: 208.359.3022



CITY OF  
**REXBURG**  
America's Family Community

July 03, 2013 (7:00 A.M.)

## Mayor Richard Woodland

### Council Members:

Christopher Mann    Jordan Busby  
Donna Benfield      Jerry Merrill  
Bruce Sutherland    Sally Smith

### City Staff:

Stephen Zollinger – City Attorney  
Richard Horner – Finance Officer  
John Millar – Public Works Director  
Val Christensen – Community Development Director  
Scott Johnson – Economic Development Director  
Blair Kay – City Clerk

## 7:00 A.M. City Hall – Pledge to the Flag

Mayor Woodland welcomed everyone to the meeting.

Austin Child led the Pledge to the Flag.

Donnya Kosier said the Prayer.

### Roll Call of Council Members:

**Attending:** Council President Mann, Council Member Benfield, Council Member Sutherland, Council Member Merrill, Council Member Busby, Council Member Smith, and Mayor Woodland.

**Public Comment on non-controversial issues:** not scheduled on the agenda (limit 3 minutes) – NONE

**Presentations:** – NONE

### Committee Liaison Assignments for 2013:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

**Council President Mann** reported the Golf Board met last night to review. Revenues are down and expenses are up a bit, but things are working out okay.

Emergency Services have not met; Chief Child said this is a busy summer; there is one fire fighter in Colorado and three fire trucks are in the Pocatello area on a fire. There was an electrical fire explosion at Basic American Foods last night. Council Member Busby asked if the Fire Department would send any personnel to Arizona to the funerals of the 19 fire fighters who lost their lives fighting a fire. The fire department will be flying flags at half mast, but the distance is too great to send personnel to the funerals. There is a Fourth of July parade tomorrow at 10:00 A.M. with City Council and the MYAB in two fire trucks. The City Council truck will be #3, and MYAB will be #4 in the parade lineup. They will have candy and beads to pass out to the crowd. The City's old museum fire truck will be in the parade as well. Kiwanis is providing a breakfast from 7:00 A.M. to 9:00 A.M. near Alpine Jewelers to raise money for "Show with a Cop".

B. Council Member Jordan Busby: *GIS Oversight · Airport Board.*

**Council Member Busby** did not have a report.

C. Council Member Donna Benfield: *Trails of Madison County · IBC · Teton Flood Museum Committee*

· M.E.P.I.

**Council Member Benfield** did not have a report; however, she thanked the Golf Board for their work on the golf course; the golf tournament last Friday was very successful and the course was beautiful. Summerfest starts tonight with the art show reception at 6:00 P.M.in Hemming Village. The 5k run will occur on Saturday; 2,300 runners are already signed up and more can sign up between now and the event. More activities are scheduled all next week. The Main Street Mile scheduled for tomorrow morning was cancelled due to lack of volunteers and very few sign-ups.

D. Council Member Sally Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra)*

**Council Member Smith** did not have a report.

E. Council Member Jerry Merrill: *Beautification Committee · Parks & Recreation · Traffic & Safety · Urban Renewal Agency*

**Council Member Merrill** reported Greg and other employees are blowing off the sidewalks early this morning.

F. Council Member Bruce Sutherland: *Planning & Zoning · School Board · Police*

**Council Member Sutherland** did not have a report.

**Police Chief Shane Turman** asked the City Council to have permission to trade in four old vehicles to purchase two new detectives cars. They have a value of about \$2,000 each. The car’s engines are failing along with other maintenance issues.

The City Council was agreeable to trade in the four vehicles.

**Mayor’s Report:**

**A. Proclamation 2013 – 03 “Idaho International Summerfest” – July 3<sup>rd</sup> to July 13<sup>th</sup>, 2013**

Discussion: **Mayor Woodland** asked **Council Member Benfield** to read Proclamation 2013-03 for Summerfest.

**IDAHO INTERNATIONAL SUMMERFEST**  
**Mayor Richard Woodland**

35 North 1<sup>st</sup> East  
Rexburg, ID 83440

mayor@rexburg.org  
www.rexburg.org

Phone: 208.359.3020  
Fax: 208.359.3022



CITY OF  
**REXBURG**  
America’s Family Community

**PROCLAMATION**  
**No. 2013 - 03**

A Proclamation of the Mayor and approved by the City Council of Rexburg, Idaho, proclaiming July 3<sup>rd</sup> to July 13<sup>th</sup>, 2013 as beginning of the Idaho Tour for the **Idaho International Summerfest** for the City of Rexburg.

WHEREAS, the City of Rexburg has been given the privileged of hosting several performances of the International Dance & Music Festival where hundreds of performers from around the world descend on Rexburg and nearby Burley; and

WHEREAS, the City of Rexburg has been given the privileged of hosting several performances of the International Dance & Music Festival where dancers and musicians perform in various venues, from the Gala Performances to the Street Parade, Street Festival, youth culture classes and other events.; and

WHEREAS, in the past the International Dance & Music Festival has hosted nearly 300 different teams from 60 different countries; and

WHEREAS, the International Dance & Music Festival has been given a new name, “**Idaho International Summerfest**” as well as a date and location change for 2013, targeting the youth and young families as well as our traditional audiences; and

WHEREAS, it is a great honor to have the participants of this great event share with us the talents and traditions of their communities and countries and show that our cultures are more similar than they are different; and

WHEREAS, this is also a wonderful opportunity to help promote the benefits of performing arts and to bring together citizens from all walks of life, to share in the enrichment of our growing multi-cultural communities, it’s diversity, and to enjoy the universal language of music and dance; and

WHEREAS, the City of Rexburg extends a warm welcome to the participants of the “**Idaho International Summerfest**” and express our appreciation to those involved in planning and promoting this event. We wish you all the best of luck for a successful Idaho tour.

NOW THEREFORE, I, Richard Woodland, Mayor of the City of Rexburg, do hereby proclaim July 3<sup>rd</sup> to July 13<sup>th</sup>, 2013 to be the

## **IDAHO INTERNATIONAL SUMMERFEST**

in Rexburg and encourage all citizens to attend one of the performances and help welcome the “**Idaho International Summerfest**” participants to our great city.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of our City to be affixed this 27<sup>th</sup> day of June, in the year two thousand and thirteen.

APPROVED:

ATTEST:

\_\_\_\_\_  
Richard Woodland  
MAYOR

\_\_\_\_\_  
Blair D. Kay  
CITY CLERK

**Council Member Sutherland** moved to ratify **Proclamation 2013 – 03** for the “Idaho International Summerfest”; Council Member Smith seconded the motion; Discussion: Council President Mann said ... Council Member Benfield added ... Mayor Woodland asked for a vote:

**Those voting aye**

Council President Mann  
Council Member Benfield  
Council Member Sutherland  
Council Member Merrill  
Council Member Busby  
Council Member Smith

**Those voting nay**

None

The motion carried.

**Public Hearings:** – NONE

**Items for Consideration:** NONE

**Staff Reports:**

**Public Works:** – John Millar

**Public Works Director Millar** reviewed the costs for building electrical maintenance. New electrical work must be hired out because of the inspection process.

1. South end of 5<sup>th</sup> West will be paved Monday; the north end of 5<sup>th</sup> West will open today.
2. The treatment plant upgrade is still moving forward.
3. Pedestrian Street lights priority list was reviewed - eight intersections have been completed at approximately \$3,000 per light (\$50,000-\$70,000 has been used in total); approximately \$120,000 remains in the budget for additional lighting to complete the following list:
  - a. 4<sup>th</sup> West & 5<sup>th</sup> South
  - b. 5<sup>th</sup> West & north of 7<sup>th</sup> South
  - c. 7<sup>th</sup> South & Casper Avenue (Competed)
  - d. Casper & Elizabeth (Competed)
  - e. Casper & Andrew Place (Competed)
  - f. 12<sup>th</sup> West & 7<sup>th</sup> South
  - g. 12 West & University Drive (2 Lights)
  - h. 5<sup>th</sup> South & 3<sup>rd</sup> West
  - i. Pioneer & Park Place
  - j. 12<sup>th</sup> West & Widdison Addition
  - k. Main Street & north side of 3<sup>rd</sup> West (Competed)
  - l. 7<sup>th</sup> South & Millhollow (Competed)
  - m. 1000 South & 12<sup>th</sup> West – Burton School Area (Competed)
  - n. 4<sup>th</sup> North & Barney Dairy Road (Competed)
  - o. University & Golden Beauty Drive (Competed)
4. North 2<sup>nd</sup> East needs more pedestrian lighting.
5. South 5<sup>th</sup> West will need to be reviewed for right-of-way acquisition. The Section line does not line up with 5<sup>th</sup> West. 5<sup>th</sup> West south of Main Street was supposed to be paved today, but it was pushed back; however, it will be paved Monday and the north end of 5<sup>th</sup> West on Main Street is paved and it will be opened this morning. There should be no conflict with any public events, including the run on Saturday.
6. ITD is preparing to seal coat Main Street.
7. Three yard garbage containers are being purchased and paid for by owners of new developments. The garbage containers will last about 20 years with the city replacing the old containers.
8. Portable event risers are being renovated; however, a storage location is needed.

**Finance Department** – Richard Horner did not have a report.

**Building Department** – Val Christensen

**Community Development Director Christensen** reviewed a list of city building permits calculated with the 1997 UBC fee schedule including building, mechanical, plumbing, electrical, and Rexburg Impact Fees for the past month. He reviewed one residential permit for a home valued at \$236,959.00. The residential permit with all fees cost \$8,138.78; Impact Fees were \$1,761.00 or 21.6% of the total residential building permit. A commercial development with a value of \$7,035,948 had a building permit fee of \$69,692.31, or about 40% of the total permit. Each of the commercial entity fees will vary according to water and sewage usage, but housing fees tend to be pretty consistent. Housing is different from commercial because some fees such as hook-ups will be much more complicated and expensive for commercial entities. See 1997 UBC Fees below:

**EXTRACTED FROM 1997 UNIFORM BUILDING CODE**

**TABLE NO. 1-A – BUILDING PERMIT FEES**

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 to \$500	\$23.00
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	
1. Inspections outside of normal business hours .....	\$47.00 per hour*
2. Reinspection fees assessed under provisions of Section 305.8 .....	\$47.00 per hour*
3. Inspections for which no fee is specifically indicated .....	\$47.00 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans .....	\$47.00 per hour*
5. For use of outside consultants for plan checking and inspections, or both .....	Actual costs **

\* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\* Actual costs include administrative and overhead costs.

**Community Development Director Christensen** indicated he will need his employees to concentrate on inspections which will leave a void in the city’s building maintenance program administered by Community Development employees.

Discussion on how to take care of the city’s building maintenance. Council President Mann indicated full time benefits may cost more than contracting out for the building maintenance.

**Council Member Busby** asked about the School District’s portable classrooms.

City Attorney Zollinger indicated the temporary buildings cannot be rented out to private concerns. Madison School District has acknowledged that the buildings will not be rented out to any non-school related activity after June 30<sup>th</sup>. It is a violation of the City zoning ordinance if the school district rents out these buildings.

**Calendared Bills and Tabled Items:**

- A. “LAND USE ACTION” – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE**
- B. BILL Introduction: – NONE**
- C. First Reading:** Those items which are being introduced for first reading: – NONE
- D. Second Reading:** Those items which have been first read: – NONE
- E. Third Reading:** Those items which have been second read: – NONE

**Consent Calendar:** The consent calendar includes items which require formal City Council action, however they are typically routine or not of great controversy. Individual City Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council’s agenda packet regarding these items.

- A. Minutes from June 26, 2013 meeting
- B. Approve the City of Rexburg Bills

**Council President Mann** moved to approve the Consent Calendar and pay the bills; Council Member Benfield seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Mann  
Council Member Benfield  
Council Member Sutherland  
Council Member Merrill  
Council Member Busby  
Council Member Smith

**Those voting nay**

None

**The motion carried.**

**Finance Officer Horner** reviewed a request to create another Urban Renewal District for North 2<sup>nd</sup> East.

Discussion on starting the process to create a new urban renewal district.

Adjourned.

APPROVED:

\_\_\_\_\_  
Richard S. Woodland, Mayor

Attest:

\_\_\_\_\_  
Blair D. Kay, City Clerk