

# City Council Meeting

February 20, 2013

35 North 1<sup>st</sup> East  
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CITY OF  
**REXBURG**  
America's Family Community

February 20, 2013

**Mayor Richard Woodland**

**Council Members:**

Christopher Mann    Jordan Busby  
Donna Benfield      Jerry Merrill  
Bruce Sutherland    Sally Smith

**City Staff:**

Stephen Zollinger – City Attorney  
Richard Horner – Finance Officer  
John Millar – Public Works Director  
Val Christensen – Community Development Director  
Scott Johnson – Economic Development Director  
Blair Kay – City Clerk

**7:00 P.M. City Hall – Pledge to the Flag**

**Mayor Woodland** welcomed everyone to the meeting.

**Roll Call of Council Members:**

**Attending:** Council President Mann, Council Member Smith, Council Member Busby, Council Member Sutherland, Council Member Merrill, and Mayor Woodland.

**Council Member Benfield** asked to be excused.

**Boy Scout Troop 53 from Lincoln School** led the Pledge to the Flag.

**Bernie Jensen** said the prayer.

**Public Comment on non-controversial issues:** not scheduled on the agenda (limit 3 minutes)

**Presentations:**

**Committee Liaison Assignments for 2013:**

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

**Council President Mann** reported MYAB met twice. They made valentines for the Homestead patrons. The MYAB has sold concessions for the Upper Valley Idol program at the Romance theater. The Golf Board and the Emergency Services Board have not met.

B. Council Member Jordan Busby: *GIS Oversight · Airport Board*

**Council Member Busby** reported his committees have not met. GIS will meet next Tuesday.

C. Council Member Donna Benfield: *Trails of Madison County · IBC · Teton Flood Museum Committee · M.E.P.I.*

**Council Member Benfield** was excused. Council Member Smith said MEPI has been working on projects.

D. Council Member Sally Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra)*

**Council Member Smith** reported her committees have not met.

E. Council Member Jerry Merrill: *Beautification Committee · Parks & Recreation · Traffic & Safety · Urban Renewal Agency*

**Council Member Merrill** reported on a pedestrian accident on 1<sup>st</sup> West and 3<sup>rd</sup> South. The pedestrian was hit by a car due to inattentive driving. The Urban Renewal Agency has not met; however, an important Legislative Bill is up for consideration concerning Urban Renewal. House Bill 135 refers to providing an election for the creation of a revenue allocation plan in Urban Renewal Districts. Council Member Merrill wrote a letter to Representative Hancey referring to House Bill 135. Representative Hancey indicated he did not support the House Bill because it is not good for Idaho.

*House Bill 135 link - <http://legislature.idaho.gov/legislation/2013/H0135.htm>*

F. Council Member Bruce Sutherland: *Planning & Zoning · School Board · Police*

**Council Member Sutherland** reported P&Z met a week ago to discuss back yard sheds. It was tabled for more information. They did not have a quorum at the time. The Police reported they were busy with the usual items. Council Member Sutherland indicated he received feedback from the public on the Police doing a very good job.

### **Mayor's Report:**

**A. Proclamation 2013 – 02: Recognizing Eldred Stephenson's 100<sup>th</sup> Birthday**

**Mayor Woodland** presented Eldred Stephenson with Proclamation 2013 – 02: Recognizing Eldred Stephenson's 100<sup>th</sup> Birthday by proclamation. Mayor Woodland read the proclamation and gave Mr. Stephenson a KEY to the City of Rexburg. Mr. Stephenson said he was a man of few words; although he did serve on the Rexburg City Council in the place of Dick Davis who was often out of town.

Discussion:

### PROCLAMATION



A PROCLAMATION TO HONOR **ELDRED STEPHENSON** UPON THE OCCASION OF HIS “**100<sup>TH</sup> BIRTHDAY**”.

WHEREAS, **ELDRED STEPHENSON** was born in 1913, in Weber City, Utah; and

WHEREAS, Mr. Stephenson then moved to Pocatello, Idaho, where he attended elementary and high school, as well as two years at the Southern Branch of the University of Idaho, now Idaho State University; and

WHEREAS, in 1937, Mr. Stephenson was married to his high school sweetheart and was hired at Ricks College; and

WHEREAS, Mr. Stephenson retired in 1978 after working 41 years in a variety of positions, including three years during WWII as a Supply and Dispersing Officer on a destroyer escort in the Pacific Ocean; and

WHEREAS, Mr. Stephenson spent one year on active duty as a chaplain in the Idaho National Guard, and 20 years in the Army Reserves, retiring with the rank of Major; and

WHEREAS, Mr. Stephenson has been an active member of The Church of Jesus Christ of Latter-day Saints, and he has held a variety of assignments; and

WHEREAS, Mr. Stephenson's wife Margaret DeWitt, better known as Peggy, became an LPN and worked for Dr. Blain Passy for 21 years, before passing away in 1995; and

WHEREAS, MR. Stephenson serves on the Madison Memorial Hospital Advisory Board;

**Now, therefore, I, Richard S. Woodland**, Mayor of the City of Rexburg, do hereby proclaim March 3<sup>rd</sup> to March 9<sup>th</sup> as **ELDRED STEPHENSON** week in the City of Rexburg, and do hereby urges all citizens to join in congratulating **ELDRED STEPHENSON** upon the occasion of his 100<sup>th</sup> birthday and for his lifetime of achievements.

Signed this 18<sup>th</sup> day of February, 2013.

\_\_\_\_\_  
Richard S. Woodland, MAYOR

ATTEST:

\_\_\_\_\_  
Blair D. Kay, CITY CLERK

**The City Council** expressed their appreciation to Mr. Stephenson for his unwavering service to the community and our country. Mr. Stephenson has served family, community, and country with many years of selfless service. His service is very much appreciated by the City of Rexburg.

**B. Mayor Woodland** appointed Jerry Merrill to the Urban Renewal Board. He requested to have the appointment ratified by the City Council. Discussion:

**Council Member Busby** moved to ratify the appointment of **Jerry Merrill** to the Urban Renewal Board; Council President Mann seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Mann  
Council Member Smith  
Council Member Busby  
Council Member Sutherland  
Council Member Merrill

**Those voting nay**

None

**The motion carried.**

**C. Mayor Woodland reviewed a request on January 16<sup>th</sup> from TRPTA** for a “Letter of Intent for the §5311 Rural Grant application process” TRPTA would like to provide fixed route service within the FY 2014 or FY 2013 funding if possible; for FY 2013, there will be a \$60,608 shortfall in matching funds needed to maintain the current level of service. They are seeking matching funding from Rexburg.

**Bert Webster** at 3924 Boldercreek Lane, Idaho Falls, representing TRPTA asked for a resolution to their request on January 16<sup>th</sup>, 2013. Council Member Busby asked Mr. Webster, how much funding other stakeholders are contributing. Mr. Webster indicated Madison County has committed to \$2,000; Fremont County has committed to \$1,000; City of St. Anthony is under discussion; BYU-I is under discussion; however, University Attorney, Mr. Phil Packer indicated the University is not in a position to contribute at this time.

**Council Member Smith** asked Finance Officer Horner how much the City had contributed in the past. Finance Officer Horner said the City has donated up to \$3,000 in the past.

**Mr. Webster** explained TRPTA is hoping to implement a fixed route in Rexburg if funding would allow it. A fixed route in Rexburg would deny some Medicaid recipients of some of the services. They want to be a public transportation company; which means they would have to change their delivery system to a public provider. BYU-I is designed to be a walking campus. A fixed route bus system would help prevent pedestrian accidents. The question is “Does Rexburg want to have a public transportation system at this time?” Council Member Merrill asked about TRPTA’s system in Logan, Utah. The Cash Valley’s Chamber of Commerce and the Logan City Council joined to support bringing commerce into Logan, Utah. Logan created a local option tax in order to support the transportation system in their city. The City of Idaho Falls contributes about \$100,000 and Bonneville County contributes about \$85,000 to TRPTA’s bus system in the Idaho Falls area.

**Council Member Mann** explained TRPTA does take care of our most vulnerable citizens. He recommended contributing to the effort. He also asked to see private businesses contribute (e.g. Wal-Mart). Finance Officer Horner indicated Madison County and the City should sit down to develop a plan. Council Member Busby asked to poll the public to see if the route system would be used in Rexburg. Council Member Sutherland explained contributing a large quantity would be difficult because the budget has already been set. He would recommend a \$5,000 contribution. Mr. Webster referred to a request in January to have a meeting with all stake-holders in the Rexburg area. Discussion on meeting with stake-holders to make a united effort and plan for public transportation in the Rexburg area.

**Mr. Webster** explained TRPTA is in need to present their budget as soon as possible. The route system has already been designed for Rexburg. He understands the planning that needs to take place in order for stakeholders to make commitments. His hope is to implement this system completely in the future.

**Council Member Busby** was amenable in donating a historical amount of \$3,000. His concern was the amount of patrons currently riding the TRPTA system; very few patrons currently ride. Mr. Webster explained most of those riding the system are Medicaid patrons. It is a demand response system. The buses pick up patrons that call for rides. Mr. Webster said they would like to purchase a 26 passenger bus for Rexburg's fixed route. Discussion on the Rexburg ridership on the fixed route system.

**Council Member Busby** moved to approve a payment of \$3,000 to TRPTA towards matching funds for the grant application; Council Member Smith seconded the motion; Discussion: Council Member Merrill said the route system needs to be planned and supported if Rexburg is to decide to have a fixed route system. He recommended a larger commitment by the City. Council Member Busby amended his motion to pay \$5,000; Council Member Smith amended her second to the motion for \$5,000. Council Member Smith asked to have a report of ridership and effectiveness of the ridership. Council Member Busby asked to get public input by survey before making a larger commitment. Council Member Merrill agreed. Mayor Woodland asked for a vote:

**Those voting aye**

Council President Mann  
Council Member Smith  
Council Member Busby  
Council Member Sutherland  
Council Member Merrill

**Those voting nay**

None

**The motion carried.**

**D. 12th Safest City in America – Police Chief Shane Turman**



**Police Chief Shane Turman** mentioned a new program in Rexburg called “AlertID”. He presented literature for the website where people can sign up for the program:

<http://www.AlertID.com/Rexburg>

**Rexburg Residents** Now Have Access to Critical Crime and Safety Alerts through AlertID.

**Rexburg, Idaho and Palo Alto, California (PRWEB) February 12, 2013**

*AlertID and the Rexburg Police Department announced their partnership to make AlertID’s free online and mobile public safety information services available to all city residents beginning today. Rexburg Police Department is one of the first agencies in Idaho to partner with AlertID, allowing residents to receive the full range of AlertID services, including crime advisories, at no cost to the public or the department.*

*AlertID has proven to help reduce crime and uses advanced technology to create a communication platform that connects citizens and federal, state, and local authorities to provide critical information and alerts that can help people protect their families and communities. Rexburg residents now have universal access to crime and threat advisories, sex offender alerts, severe weather advisories, online neighborhood safety discussion groups, an interactive crime and emergency map, and other AlertID services.*

*“I want to invite all residents to participate in this important program to help reduce crime and improve the quality of life here in Rexburg,” Rexburg Chief of Police Shane Turman said. “This is a powerful tool to help residents become more aware of crime and other threats to our community, and to be more proactive in working together to help ensure the safety of children and families throughout the city.”*

*Citizens are able to join for free at <http://www.AlertID.com/Rexburg>. Once signed up, members will be able to view an interactive crime map, receive alerts about crime, sex offenders, severe weather and other safety threats that affect locations that are important to them such as their homes, schools, offices, places of worship, parks and even their current locations. The alerts are sent to members’ computers and mobile devices, and members may choose the types of alerts they wish to receive. The Chief and other emergency authorities also have the ability to broadcast Amber Alerts and other urgent community alerts regarding crime emergencies, hazmat incidents, floods, fires, and severe weather, among others.*

*“We are very pleased to be working with Chief Turman and his officers, to make Rexburg one of the first AlertID partners in Idaho. Together we help provide critical information to residents so that they can make informed decisions about keeping their families and communities safe,” said Keli Wilson, Founder, AlertID.*

*About AlertID, Inc.:*

*AlertID is the established leader in making the country’s public safety information universally accessible, helping people protect their families and communities. Alerts are provided by trusted sources including public safety agencies, local law enforcement, schools, neighborhood groups, neighbors, family members and friends. This first-of-its-kind, fast-growing network is the leader in helping people protect their families and communities throughout the United States and is poised to evolve into the world’s go-to public safety and security resource.*

*Thanks to AlertID, seventy percent of the United States population (more than 224 million residents) can receive Sex Offender Alerts from State Sex Offender Databases. In addition, the AlertID Secure Social Network provides everyone concerned about the safety of communicating on social networks a safe and easy way to share important information quickly. In many communities, AlertID has partnered with law enforcement agencies to deliver local crime data (CAD) to members. Recent partnerships include the Alameda County (Calif.) Sheriff’s Office, the Las Vegas Metropolitan Police Department, The Nevada Department of Public Safety, Amber Alert and various counter terrorism centers, among many others.*

**Mayor Woodland** asked Chief Turman to read the Safest City Award given to the City of Rexburg by “Neighborhood Scout”. Mayor Woodland said Rexburg is the safest city in Idaho. Chief Turman read the Certificate and an accompanying statement from “Neighborhood Scout”. Rexburg is the only Idaho city receiving the safety award. The City Council congratulated Chief Turman and the Rexburg Police Department for their outstanding service and tireless dedication to the community.

**Public Hearings:** – NONE

**Items for Consideration:**

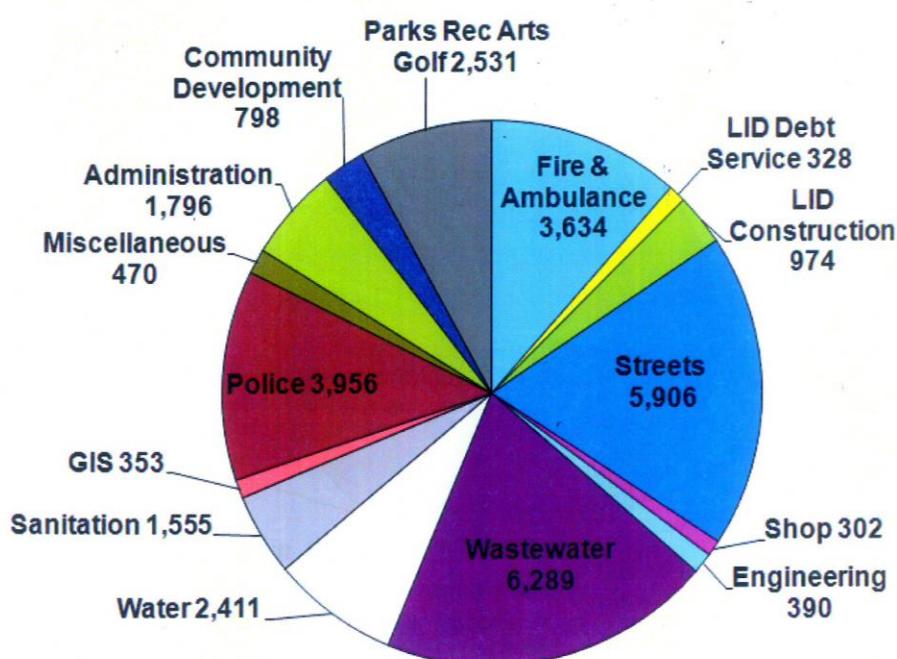
**E. 2012 Audit for the City of Rexburg – Rudd & Company**

**Brad Reed and Josh Bingham** presented the 2012 Audit Report from Rudd & Company. They recently presented the audit to Mayor Woodland, staff personnel and City Council representatives to cover any questions. The audit consists of testing the City financial processes by taking samples of transactions to see if the transactions are done correctly. Mr. Reed went over the audit report and reviewed some of the audit highlights. He reviewed the General Fund where City officials have the most control. The audit is available at City Hall and on line for public review. The City was under budget in the General Fund for 2012. There are about 62 funds to monitor for adequate controls. Discussion on reviewing individual funds. Over the past years the City has always been in the black by observing strict accounting controls.

*Excerpts from the Auditors Report Management Discussion and Analysis section:*

## Actual Total Expense

FY 2012 Total: \$31,692,018 (below in thousands)



The Total Expense Budget pie chart shows the relative size of the departments or categories of expense budgets. Each Total Expense category includes both operating expense and capital purchase expense. Operating Expense does not include capital expense and is the amount needed to fund the day to day operations of the City. Capital Expense is usually defined as an expense if the benefit or item purchased is expected to last two or more years.

Construction is generally the largest piece of the pie each year and is capital in nature, but varies widely from year to year in amount, due to the available funding and the particular needs of that year. Fund and Overhead Transfers are made between different funds to pay for charges for services given or to fund the deficit position of particular funds with a transfer from the General Fund.

### FUND FINANCIAL STATEMENT ANALYSIS

As noted earlier, the City of Rexburg uses fund accounting to ensure and demonstrate compliance with legal, grant and budget requirements.

#### Governmental Funds

The focus of the City of Rexburg Governmental Funds is to provide information on current year cash flows and balances. Such information is useful in assessing the City's current year financing requirements. In particular, unassigned fund balances that are not held for emergencies or cash flow purposes, may serve as a useful measure of the City's net resources available for spending at the end of the fiscal year that could be added to expected revenues for the following fiscal year.

The General Fund Balance (see page 55) increased by \$199,697 during the year, mainly due to the receipt of higher actual revenues and lower actual expenditures than budgeted.

The Street Funds' Balances (see page 56) decreased by \$637,846, leaving a fund balance carryover of \$140,991. That fund balance is reserved for street expenditures and is already allocated to ongoing street projects.

The Emergency Services Fund (see page 57) is financed by three entities: the City of Rexburg (for fire suppression services), the Madison County Fire District, and the Madison County Ambulance

District. All expenditures are billed to the three entities based on the benefit received by each. The fund balance is always zero because the three entities reimburse all expenditures.

Police, Fire, Parks and Street Development Impact Fees were collected in the amounts of \$26,025, \$25,245, \$202,895, and \$253,732 respectively, totaling \$507,897 for capital improvements in those departments.

The Joint Fire Equipment Fund has a positive fund balance of \$463,045, which comes from contributions by the City and the Madison County Fire Protection District. These funds are for future purchases of fire equipment.

The GIS (Geographic Information System) Fund was first created in 2004 to track the funding of the joint City/County GIS Department on a 50/50 financing split.

Proprietary Funds

The City of Rexburg proprietary funds provide the same type of information found in the government-wide statements, but in more detail.

The Utility Operations Fund (Fund 25) includes the Sanitation, Water and Wastewater Departments. This fund ended the year with net income of \$2,836,773, of which \$2,141,926 was due to contributed assets. The Utility Operations Fund increased in cash by \$1,271,897 ending the year with a balance of \$5,462,263 in cash and investments.

The Golf Course Fund (Operations Fund) had net loss for the year of (\$49,567) after transferring \$18,483 to the Golf Course Construction Fund.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

Revenues

Total Budget of Revenues	\$ 7,820,500
Budgeted Cash Carryover (Deficit)	\$ 13,600
Budgeted Revenues Expected Net of Carryover	\$ 7,806,900

Actual Revenues received	\$ 7,847,627
Surplus (Deficit) of Revenues vs. Budget	\$ 40,727

Expenditures

Total Budget of Expenditures	\$ 7,820,500
Actual Expenditures	\$ 7,674,966
Under (Over) Budget	\$ 145,534

Net Revenues over Expenditures	\$ 172,661
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However, some individual accounts showed variations that are notable:

Significant Revenues Overage (Shortage)

Franchise Fees- Intermountain Gas	\$ (23,568)
Federal Grants	\$ 28,004
Sales & Liquor Taxes	\$ (12,042)
Fines-Parking	\$ (44,198)
Fines-Court	\$ (12,708)
Interest Earnings	\$ 38,399
Sale of Police Cars/Equipment	\$ 11,300
Contributed Assets	\$ 39,000
Engineering Charges	\$ 12,282
Shop Charges	\$ (28,057)

Significant Expenditures (Over Budget) Under Budget

Economic Development	\$ 23,716
Customer Service	\$ 13,232
Engineering	\$ 52,337
Shop	\$ 44,809
Parks	\$ 58,744
Transfer to zero Airport Deficit	\$ (13,874)
Police Impact Fee Subsidy	\$ (50,000)
Charges for Services-Planning and Zoning	\$ (20,474)
Romance Theatre Subsidy	\$ 21,400
Tabernacle Subsidy	\$ (11,441)
Joint Fire Operations Subsidy	\$ 31,292

Discussion:

**Council President Mann** moved to accept and approve the 2012 Audit for the City of Rexburg; Council Member Busby seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Mann  
Council Member Smith  
Council Member Busby  
Council Member Sutherland  
Council Member Merrill

**Those voting nay**

None

**The motion carried.**

**Staff Reports:**

**Public Works:** – John Millar

**Public Works Director Millar** reviewed the projects.

1. The streets have been bare of snow recently. Most of the work this season has been snow plowing and road patching.
2. Additional water rights are being sought. Idaho's water mitigation law requires water to be pumped back underground as new water rights are acquired.
3. Street lights are working on 2<sup>nd</sup> South and Carlson Avenue.
4. 2<sup>nd</sup> East decorative street lights are not completely installed yet.
5. Citizens are changing their garbage cans from weekly to bi-weekly on a minimal basis at this time due to the new recycling program. They are reporting that bi-weekly service is adequate.
6. BYU-I is working towards providing commercial recycling to businesses in the near future.

**Finance Department** – Richard Horner

**Finance Officer Horner** reviewed the 2012 and 2013 Budget Summary report; also, the 2013 Treasures Quarterly Report for 33% of the fiscal year. The City has spent 30% of the operating expenses for the same report.

**Council Member Smith** asked for a review of the 2012 Summary Budget Report. Financial Officer Horner said the operating revenue was at 96% and operating expense was at 95%.

**Council Member Busby** asked for the City's indebtedness. Finance Officer Horner explained the city has no General Obligation Bonds.

*“A general obligation bond is a common type of municipal bond... that is secured by a state or local government's pledge to use legally available resources, including tax revenues, to repay bond holders.”*

*[-http://en.wikipedia.org/wiki/General\\_obligation\\_bond](http://en.wikipedia.org/wiki/General_obligation_bond)*

The City has a 10 million dollar sewer bond that has been paid down to 8.3 million. The City also has \$700,000 in LID warrants which are backed by liens on properties. The City is in good financial condition.

Below are the reports discussed on the overhead screen:

**CITY OF REXBURG**  
FY 2012

**BUDGET SUMMARY REPORT**  
12 months ending 9/30/2012

Page 1

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>100%</b>	<b>DIFFERENCE</b>
<b>OPERATING EXPENDITURES</b>				
Mayor, Council	235,900	236,115	100%	(215)
Economic Development	188,900	164,363	87%	24,537
Cultural Arts	341,800	266,599	78%	75,201
Customer Services	273,800	268,530	98%	5,270
Information Technology	217,600	208,527	96%	9,073
Financial Management	670,800	666,938	99%	3,862
Legal Services	211,800	205,797	97%	6,003
Planning & Zoning	147,500	152,053	103%	(4,553)
Building Safety	663,100	507,176	76%	155,924
GIS	368,000	353,227	96%	14,773
Emergency Services	2,277,300	2,436,166	107%	(158,866)
Golf Courses	496,900	454,677	92%	42,223
Parks & Ball Diamonds	468,200	459,493	98%	8,707
Recreation Administration & Programs	289,400	235,247	81%	54,153
Riverside Aquatic Center Operations	408,100	408,896	100%	(796)
Miscellaneous: MYAB, Airport, Legacy Flight Museum	208,700	85,944	41%	122,756
<b>Police Department</b>				
Administration Division & Fund 09	966,300	947,832	98%	18,468
Patrol Division & Funds 13	1,843,400	1,739,629	94%	103,771
Investigations Division	606,400	562,489	93%	43,911
Community Services Division & Funds 08,11,14	562,600	538,640	96%	23,960
<b>Total Police Department</b>	<b>3,978,700</b>	<b>3,788,590</b>	<b>95%</b>	<b>190,110</b>
<b>Public Works</b>				
Public Works Director & Engineering	443,600	389,978	88%	53,622
Shop	347,700	301,943	87%	45,757
Sanitation	1,580,600	1,554,746	98%	25,854
Water	2,064,000	1,742,730	84%	321,270
Wastewater	3,466,600	3,446,478	99%	20,122
Street Operations	1,558,800	1,503,615	96%	55,185
Street Repair Contracts	1,500,600	1,346,674	90%	153,926
<b>Total Public Works</b>	<b>10,961,900</b>	<b>10,286,164</b>	<b>94%</b>	<b>675,736</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>22,408,400</b>	<b>21,184,502</b>	<b>95%</b>	<b>1,223,898</b>
<b>NON-OPERATING EXPENDITURES</b>				
General Fund Contingency	102,100		0%	102,100
General & Street Fund Transfers	1,789,300	2,210,678	124%	(421,378)
Construction 06,30,31,32,36,39,41,42,44,46,49,51-58,82,85	12,892,300	5,477,235	42%	7,415,065
Contributed Capital	3,200,000	18,480	1%	3,181,520
Capital Reserve Funds 07,18,20,33,34,35,38	5,719,100	1,528,610	27%	4,190,490
LID Debt Service Funds 59-69	437,800	328,131	75%	109,669
Trust & RLF Funds 15,16,19,21,22,90,91	876,500	944,371	108%	(67,871)
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>25,017,100</b>	<b>10,507,505</b>	<b>42%</b>	<b>14,509,595</b>
<b>TOTAL EXPENDITURES FOR ALL FUNDS</b>	<b>47,425,500</b>	<b>31,692,007</b>	<b>67%</b>	<b>15,733,493</b>

**CITY OF REXBURG**  
FY 2012

**BUDGET SUMMARY REPORT**  
12 months ending 9/30/2012

Page 2

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>100%</b>	<b>DIFFERENCE</b>
<b>OPERATING REVENUES</b>				
Fund Balances for Operations	1,544,000	0	0%	(1,544,000)
Property Tax	2,990,900	2,991,803	100%	903
Interest	95,400	128,725	135%	33,325
State Taxes & Grants	2,378,300	2,208,230	93%	(170,070)
Miscellaneous	465,800	471,304	101%	5,504
Utility Charges	7,111,200	7,436,681	105%	325,481
Permits & Licenses	512,200	470,413	92%	(41,787)
Franchise Fees	1,333,300	1,373,879	103%	40,579
Parks, Recreation, Museums, Arts	1,120,000	967,000	86%	(153,000)
County Road Tax	534,000	585,751	110%	51,751
Operating Contributions	2,044,300	1,855,854	91%	(188,446)
Interfund Charges for Services	2,879,200	2,816,546	98%	(62,654)
Fund Transfers for Operations	945,100	1,012,382	107%	67,282
Federal Grants	341,000	327,925	96%	(13,075)
Reimbursements	137,300	869,096	633%	731,796
Contingent Revenues for Operations	0	0	0%	0
<b>TOTAL OPERATING REVENUES</b>	<b>24,432,000</b>	<b>23,515,589</b>	<b>96%</b>	<b>(916,411)</b>
<b>CAPITAL REVENUES</b>				
Contributed Capital	3,200,000	2,160,407	68%	(1,039,593)
Construction Funds	11,841,100	3,637,158	31%	(8,203,942)
Capital Reserve Funds	5,719,100	1,493,526	26%	(4,225,574)
LID Funds	437,800	870,442	199%	432,642
Trust Funds	876,500	721,571	82%	(154,929)
Fund Transfers In	919,000	1,157,419	126%	238,419
<b>TOTAL CAPITAL REVENUES</b>	<b>22,993,500</b>	<b>10,040,523</b>	<b>531%</b>	<b>(12,952,977)</b>
<b>TOTAL REVENUES ALL FUNDS</b>	<b>47,425,500</b>	<b>33,556,112</b>	<b>71%</b>	<b>(13,869,388)</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>1,864,105</b>		<b>1,864,105</b>

**CITY OF REXBURG**  
FY 2013

**BUDGET SUMMARY REPORT**  
4 months ending 1/31/2013

Page 1

**EXPENDITURES**

	BUDGET	ACTUAL	33%	FORECAST
<b>OPERATING EXPENDITURES</b>				
Mayor, Council	253,000	86,977	34%	253,000
Economic Development	197,300	61,171	31%	197,300
Cultural Arts	314,600	53,030	17%	314,600
Customer Services	286,300	98,548	34%	286,300
Information Technology	325,800	88,392	27%	325,800
Financial Management	751,600	274,735	37%	750,400
Legal Services	216,900	75,170	35%	216,900
Planning & Zoning	150,100	49,577	33%	150,100
Building Safety	604,400	160,366	27%	604,400
GIS	428,800	159,092	37%	428,800
Emergency Services	2,601,700	916,575	35%	2,646,500
Golf Courses	456,600	112,857	25%	456,600
Parks & Ball Diamonds	540,400	92,606	17%	540,400
Recreation Administration & Programs	266,600	54,424	20%	266,600
Riverside Aquatic Center Operations	494,000	23,780	5%	494,000
Miscellaneous: MYAB, Airport, Legacy Flight Museum	134,600	37,281	28%	134,600
<b>Police Department</b>				
Administration Division & Fund 09	1,007,200	338,792	34%	1,007,200
Patrol Division & Funds 13	1,768,900	637,871	36%	1,768,900
Investigations Division	638,300	215,471	34%	638,300
Community Services Division & Funds 08,11,14	601,900	180,133	30%	601,900
<b>Total Police Department</b>	<b>4,016,300</b>	<b>1,372,267</b>	<b>34%</b>	<b>4,016,300</b>
<b>Public Works</b>				
Public Works Director & Engineering	421,000	132,335	31%	421,000
Shop	399,400	115,344	29%	399,400
Sanitation	1,603,600	492,297	31%	1,603,600
Water	2,035,200	604,541	30%	2,035,200
Wastewater	3,667,400	1,088,599	30%	3,667,400
Street Operations	1,648,400	607,347	37%	1,648,400
Street Repair Contracts	795,800	16,512	2%	795,800
<b>Total Public Works</b>	<b>10,570,800</b>	<b>3,056,975</b>	<b>29%</b>	<b>10,570,800</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>22,609,800</b>	<b>6,773,823</b>	<b>30%</b>	<b>22,653,400</b>
<b>NON-OPERATING EXPENDITURES</b>				
General Fund Contingency	100,000		0%	0
General & Street Fund Transfers	1,777,600		0%	1,777,600
Construction 06,30,31,32,36,39,41,42,44,46,49,51-58,82,85	14,773,000	787,360	5%	14,773,000
Contributed Capital	3,200,000		0%	3,200,000
Capital Reserve Funds 07,18,20,33,34,35,38	7,185,400	81,158	1%	6,972,400
LID Debt Service Funds 59-69	476,200		0%	476,200
Trust & RLF Funds 15,16,19,21,22,90,91	801,700	126,260	16%	801,700
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>28,313,900</b>	<b>994,778</b>	<b>4%</b>	<b>28,000,900</b>
<b>TOTAL EXPENDITURES FOR ALL FUNDS</b>	<b>50,923,700</b>	<b>7,768,601</b>	<b>15%</b>	<b>50,654,300</b>

**CITY OF REXBURG**  
FY 2013

**BUDGET SUMMARY REPORT**  
4 months ending 1/31/2013

Page 2

**REVENUES**

	BUDGET	ACTUAL	33%	FORECAST
<b>OPERATING REVENUES</b>				
Fund Balances for Operations	415,300	0	0%	415,300
Property Tax	3,183,400	1,805,821	57%	3,183,400
Interest	147,300	27,955	19%	147,300
State Taxes & Grants	1,900,200	943,220	50%	1,900,200
Miscellaneous	439,300	153,000	35%	431,300
Utility Charges	7,306,200	2,329,294	32%	7,306,200
Permits & Licenses	621,400	223,567	36%	621,400
Franchise Fees	1,432,200	574,009	40%	1,432,200
Parks, Recreation, Museums, Arts	1,134,000	58,245	5%	1,134,000
County Road Tax	580,000	364,625	63%	580,000
Operating Contributions	2,123,000	543,949	26%	2,123,000
Interfund Charges for Services	3,218,400	867,500	27%	3,218,400
Fund Transfers for Operations	1,078,500	0	0%	1,078,500
Federal Grants	106,700	8,346	8%	106,700
Reimbursements	202,600	15,242	8%	202,600
Contingent Revenues for Operations	0	0	0%	0
<b>TOTAL OPERATING REVENUES</b>	<b>23,888,500</b>	<b>7,914,773</b>	<b>33%</b>	<b>23,880,500</b>
<b>CAPITAL REVENUES</b>				
Contributed Capital	3,200,000	0	0%	3,200,000
Construction Funds	14,625,300	443,218	3%	14,625,300
Capital Reserve Funds	7,185,400	692,060	10%	7,185,400
LID Funds	476,200	67,053	14%	476,200
Trust Funds	801,700	98,337	12%	801,700
Fund Transfers In	746,600	0	0%	746,600
<b>TOTAL CAPITAL REVENUES</b>	<b>27,035,200</b>	<b>1,300,668</b>	<b>5%</b>	<b>27,035,200</b>
<b>TOTAL REVENUES ALL FUNDS</b>	<b>50,923,700</b>	<b>9,215,441</b>	<b>18%</b>	<b>50,915,700</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>1,446,840</b>		<b>261,400</b>

CITY OF REXBURG  
TREASURER'S EXPENDITURE REPORT BY FUND  
FISCAL YEAR TO DATE ENDING 1/31/2013 @ 33% of the fiscal year 2013

#	FUND	WAGES	CAPITAL	OTHER	TOTAL	BUDGET	BUDGET	END BAL.
47	AIRPORT OPERATIONS	1,600	7,000	3,066	11,666	16,400	71%	7,767
36	ARTS PROMULGATION			-		147,700	0%	127,528
82	BROADBAND INITIATIVE					400,000	0%	72,900
28	BUILDING SAFETY/P&Z	120,512	7,225	82,206	209,943	754,500	28%	10,539
85	COMMUNITY SAFETY LIGHTING		247,804	16,614	264,418	273,600	0%	126,796
83	EI BUSINESS COMPETITION			11,127	11,127	12,500	89%	-2,509
91	FIBER INITIATIVE				9,024	12,000	75%	9,534
92	FIRE ARCHER EMPLOYEES			-		10,600	0%	9,498
19	FIRE DISTRICT		5,685	103,200	108,885	658,900	17%	1,022,232
18	FIRE EQUIPMENT			-		449,000	0%	460,735
20	FIRE IMPACT FEES			-		20,000	0%	-515
17	FIRE OPERATIONS	387,221	32,505	319,887	739,613	2,439,100	30%	-415,795
21	FIRE PAID CALL			2,967	2,967	41,900	7%	22,054
37	FIRE PARAMEDIC CARE UNIT	134,973		41,989	176,962	162,600	109%	98,510
93	FIRE PIPES & DRUMS			343	343	8,300	4%	9,286
01	GENERAL	1,223,156	23,351	1,018,302	2,264,809	8,395,000	27%	3,942,853
29	GEOGRAPHIC INFORMATION	69,114		89,978	159,092	428,800	37%	-84,936
51	GOLF COURSE CONSTRUCTION			481	481	60,000	1%	-625,808
50	GOLF COURSE OPERATIONS	98	17,533	97,226	114,857	456,600	25%	1,354,569
24	LEGACY FLIGHT MUSEUM		24	26,579	26,603	98,500	27%	130,211
56	LID CONSTRUCTION			311	311	300,000	0%	-311
60	LID DEBT SERVICE			-		476,200	0%	-376,988
45	MAYOR'S YOUTH COMMITTEE			989	989	5,100	19%	1,244
38	PARKS IMPACT FEE			-		718,400	0%	316,295
14	POLICE ANIMAL CONTROL	18,597	5,050	32,650	56,297	179,300	31%	13,282
08	POLICE D.A.R.E.			286	286	20,300	1%	887
09	POLICE DRUG ENFORCEMENT			126	126	14,300	1%	24,231
13	POLICE GRANTS	7,568		96,742	104,310	41,700	250%	-18,805
07	POLICE IMPACT FEES			198	198	20,000	1%	-195,459
03	RECREATION	3,476		16,562	20,038	147,900	14%	-51,669
22	REVOLVING LOAN FUND		4,171	-	4,171	64,000	7%	1,229,381
81	REXBURG ARTS COUNCIL	5,839		7,093	12,932	51,700	25%	-4,189
23	REXBURG RAPIDS	306		23,474	23,780	494,000	5%	62,523
41	RIVERSIDE PARK CONSTRUCTION		30,623	-	30,623	4,730,700	1%	-5,810
40	ROMANCE THEATER	3,946	7,736	8,999	20,681	144,200	14%	-22,144
46	SEWER & WATER LINE EXTENSION		25,946	437	26,383	1,000,000	3%	-26,383
35	SEWER CAPITAL RESERVE			80,959	80,959	2,896,000	3%	2,419,826
52	SEWER PLANT CONSTRUCTION		457,931	-	457,931	4,969,000	9%	3,155,822
33	STREET IMPACT FEES			-		300,000	0%	125,510
44	STREET NEW CONSTRUCTION			-		2,292,000	0%	1,996
02	STREET OPERATIONS	146,462	152,424	308,461	607,347	2,404,200	25%	724,444
43	STREET REPAIR CONTRACTS		9,309	7,203	16,512	795,800	2%	-16,512
04	TABERNACLE (Audtrm./Museum)	5,498		13,005	18,503	108,100	17%	16,120
05	TABERNACLE ORCHESTRA			913	913	10,600	9%	8,251
39	TRAILS OF MADISON COUNTY			161	161	100,000	0%	-161
25	UTILITY (Water, Sewer, Garbage)	307,567	641,184	1,431,832	2,380,583	8,506,200	28%	25,084,973
90	VETERANS MEMORIAL		869	-	869	6,000	14%	4,866
34	WATER CAPITAL RESERVE			-		2,782,000	0%	1,650,966
42	WATER TANK AND WELL		49	-	49	2,500,000	0%	-49
<b>TOTAL</b>		<b>2,435,933</b>	<b>1,676,419</b>	<b>3,844,366</b>	<b>7,965,742</b>	<b>50,923,700</b>	<b>16%</b>	<b>40,397,586</b>

Citizens are invited to inspect the detailed supporting records of the above financial statement.

**Calendared Bills and Tabled Items:**

- A. "LAND USE ACTION" – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE
- B. BILL Introduction: – NONE
- C. First Reading: Those items which are being introduced for first reading:
  1. BILL 1093 AMENDING ORDINANCE 618 for Backflow Devices

Mayor Woodland asked City Attorney Zollinger to review the changes.

Attorney Zollinger reviewed the proposed changes:

*PROVIDING FOR TESTING OF BACKFLOW DEVICE(S) AT PROPERTY OWNER'S EXPENSE IN THE EVENT OF NON-COMPLIANCE;*

***SECTION IV: USE OF BACKFLOW PREVENTION DEVICES.*** *In the event that documentation of test and repairs are not received by June 1st of the year when required, the City at the property owner's expense, may hire a State of Idaho licensed backflow prevention tester to test the backflow device(s) and add the cost of the test(s) plus a handling fee of \$10.00 to the property owner's City of Rexburg utility bill.*

Normally the City has 100% compliance; however, this year there was a significant amount of customers who were non-compliant. Due to non-compliant customers these changes are being recommended. Rather than shutting off water, the changes would allow the City to bid for work to do testing for non-compliant residents. Council Member Merrill said the process is good for the residents to maintain good clean water. Contaminated water would be a liability for the City. Sprinkler systems are one of the possible points of contamination.

**Public Works Director Millar** indicated maintaining strict water controls helps keep Rexburg's water clean and free of the need to chlorinate the water. Rexburg is very fortunate to have clean water without the need to chlorinate. If these standards are not maintained, chlorination of the City's water would be a likely possibility.

**Council Member Busby** moved to first read BILL 1093 to amend Ordinance 618 for backflow devices; Council President Mann seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Mann  
Council Member Smith  
Council Member Busby  
Council Member Sutherland  
Council Member Merrill

**Those voting nay**

None

**The motion carried.**

**D. Second Reading:** Those items which have been first read: – NONE

**E. Third Reading:** Those items which have been second read: – NONE

**Consent Calendar:** The consent calendar includes items which require formal City Council action, however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A. Minutes from February 06, 2013 meeting
- B. Approve the City of Rexburg Bills

Discussion:

**Council Member Merrill** moved to approve the Consent Calendar and pay the bills; Council Member Sutherland seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Mann  
Council Member Smith  
Council Member Busby  
Council Member Sutherland  
Council Member Merrill

**Those voting nay**

None

**The motion carried.**

**City Attorney Zollinger** requested an executive session per Idaho State Statute 67:2345(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated; and (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

**Eldred Stephenson** expressed his appreciation to the Mayor and City Council for his Birthday Recognition award. The City Council congratulated Mr. Stephenson for his long life that has been full of service. Council Member Merrill was recognized for his birthday too.

**Council Member Busby** moved to go into Executive Session per Idaho State Statute 67:2345(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated; and (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency; Council Member Smith seconded the motion; Mayor Woodland asked for a roll call vote:

**Those voting aye**

Council President Mann  
Council Member Smith  
Council Member Busby  
Council Member Sutherland  
Council Member Merrill

**Those voting nay**

None

**The motion carried.**

**Executive Session:**

**Executive Session ended.**

**Resolution 2013-02** to amend the Salary Reduction Plan (401K) – Richard Horner  
No action was taken on Resolution 2013-02.

Adjourned at 09:56 P.M.

APPROVED:

\_\_\_\_\_  
Richard S. Woodland, Mayor

Attest:

\_\_\_\_\_  
Blair D. Kay, City Clerk