

City Council Meeting

February 04, 2009



CITY OF
REXBURG
America's Family Community

12 North Center
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February 04, 2009

Mayor Shawn Larsen

Council Members:

Christopher Mann – Council President
Rex Erickson Randy Schwendiman
Bart Stevens Richard Woodland
Adam Stout

City Staff:

Stephen Zollinger – City Attorney
Richard Horner – Finance Officer
John Millar – Public Works Director
Val Christensen – Building Official
Blair Kay – City Clerk

7:00 P.M. City Hall – Pledge to the Flag

Mayor Larsen asked the many American Boy Scouts attending the meeting to introduce themselves.

Roll Call of Council Members:

Attending: Council Member Mann; Council Member Erickson; Council Member Stevens; Council Member Schwendiman; Council Member Woodland; and Mayor Larsen.

Excused: Council Member Stout.

Public Comment: on issues not scheduled on the agenda (limit 3 minutes) – NONE

Presentations: - NONE

Committee Liaison Assignments for 2008:

A. Council Member Chris Mann *Museum Committee · Beautification Committee · Emergency Services Board*

Council Member Mann reported the Museum Committee did not meet. The Beautification Committee met this afternoon to discuss the East Main Street project they are planning near the sign and Christmas tree. The flowers for Main Street were put out to bid. The Emergency Services Board meets tomorrow night at 7:00 P.M. at City Hall. He reported on the “Day at the Capital” January 29 and January 30 with Mayor Larsen, City Attorney Zollinger, Finance Officer Richard Horner and the local legislators; Representative Mack G. Shirley, Representative Dell Raybould, and Senator Brent Hill. The Federal Stimulus Package for state and local jurisdictions was discussed by state and local leaders. They talked about local issues affecting Rexburg.

Mayor Larsen noted two items discussed were transportation funding (gas tax and vehicle registration); 38% of new transportation revenue comes to local jurisdictions (counties, cities, and highway districts). There are 5,000 center lane miles for state highways and 35,000 miles for local roads. The first item proposed is to increase vehicle registration fees. The seconded item proposed is to increase the beer tax (effective in 1961) and wine tax (effective in 1971). The projected revenue from increased beer and wine tax is \$19 Million for funding preventive programs for beer, wine and drug abuse. The Association of Idaho Cities is in favor of both proposals. Mayor Larsen asked the City Council to take a look at both those initiatives and provide input by contacting our local legislator’s Senator Hill, Representative Shirley and Representative Raybould.

B. Council Member Rex Erickson *Golf Board · Planning & Zoning · Rexburg Redevelopment Agency*

Council Member Rex Erickson commented on the Golf Board meeting last night where they appointed a new member (Lori Woodland) to the Golf Board. The board is still searching for one more member. Planning and Zoning will meet tomorrow night and the Rexburg Redevelopment Agency has not yet met.

Mayor Larsen presented the name of Nephi Allen to be appointed to the Planning and Zoning Commission. He asked the City Council to ratify this appointment.

Council Member Stevens moved to ratify the appointment of Nephi Allen to the Planning and Zoning Commission; Council Member Erickson seconded the motion; all voted aye, none opposed. **The Motion carried.**

Mayor Larsen presented the names of Rachel Whoolery and Benjamin Packer to be appointed to the Parks and Recreation Committee.

Council Member Woodland moved to ratify the appointment of Rachel Whoolery and Benjamin Packer to the Parks and Recreation Committee; Council Member Schwendiman seconded the motion; all voted aye, none opposed. **The motion carried.**

Mayor Larsen presented the name of Douglas Stambler to be appointed to the Rexburg Arts Council. He asked for approval for combining a couple of committees into the Rexburg Arts Council as noted below:

Kriss Jacobson - Chair
Margaret Arnold – Past chair
Lamar Barrus, Gwen Harris, Gloria Stumme, Omar Hansen, Russell Baxter, Martel Grover, Pat Huish, Ronalee Flansburg, and Marsha Bjornn.

Council Member Mann moved to ratify Douglas Stambler to be appointed to the Rexburg Arts Council and approve combining the two committees into the Rexburg Arts Council with *Kriss* Jacobson – Chair, Margaret Arnold – Past chair, Lamar Barrus, Gwen Harris, Gloria Stumme, Omar Hansen, Russell Baxter, Martel Grover, Pat Huish, Ronalee Flansburg, and Marsha Bjornn. Council Member Stevens seconded the motion; all voted aye, none opposed. **The Motion carried.**

C. Council Member Bart Stevens *Airport Board · Romance Theatre Committee · MYAB · School Board*

Council Member Stevens reported on the Romance Theatre Committee activities. Community Affairs Director Kristy Geisler’s report indicated the show’s Director Janet Escobar did a great job on the Upper Valley Idol contest. The event raised \$2,500 towards the Westwood restoration project. The event received a lot of publicity through local Radio and TV ads. Community Affairs Director Geisler’s report reviewed additional restoration projects being discussed by the committee. There was a meeting with Mayor Larsen, Finance Officer Horner, Community Affairs Director Geisler, Public Works Director Millar and staff from Congressman Mike Simpson’s office in regards to several appropriation requests in 2009, 2010, and 2011 including one for the Westwood Theatre. Community Affairs Director Geisler is working on a Steele-Reese Foundation grant for the Westwood Theatre. (*Steele-Reese Foundation makes grants only to charitable organizations operating in the western states of Idaho and Montana, and in the Southern Appalachian mountain region of eastern Kentucky.*)

D. Council Member Randy Schwendiman *Parks & Recreation · Traffic & Safety Committee*

Council Member Schwendiman reported the Traffic and Safety Committee met last night; they are working on some safety issues including lighting recommendations. They are working on some safety recommendations for City Council.

E. Council Member Richard Woodland *Rexburg Arts Council · IBC Committee · Tabernacle Civic Center*

Council Member Woodland reported Community Affairs Director Kristy Geisler provided the reorganization information for the Arts Council. There is an increased awareness for the public of events sponsored by the Arts Council with regards to activities by ads published in the Standard Journal and other media outlets. They are also working on grants for the Tabernacle restoration project. “The Arts Council in Rexburg” publication was published in the Standard Journal. Grant applications are being prepared for Tabernacle improvements.

Mayor Larsen reported the Mayors Youth Advisory Committee is sponsoring a dance at the Westwood Theatre Friday at 6:00 P.M. called “Revisit the Romance”; a dance for all ages. There will be a movie showing too. The cost will be \$2 for the general public and \$1 for those who dress up in 50’s attire. Someone will come in to teach some dance steps including swing, waltz, and salsa. Learn some new dance steps this Friday at the Westwood (Romance) Theatre.

F. Council Member Adam Stout *Legacy Flight Museum · Trails of Madison County*

Public Hearings: - NONE

New Business:

A. Madison County Multi-Jurisdiction “All Hazard Mitigation Plan” – Staff

Mayor Larsen reviewed the plan funded by a grant through Madison County looking at a Hazards Mitigation Plan.

The Plan Preface states: *“The Madison County All Hazards Mitigation Plan was developed in late fall of 2006 through the spring of 2008. It contains information relative to the hazards and vulnerabilities facing Madison County. The jurisdictions participating in this Plan include Madison County and cities of Rexburg and Sugar City.”*

Rexburg’s goals are noted in the plan.

1. The City of Rexburg will develop methods to protect the life safety of its citizens from harm due to severe weather events.
2. The City of Rexburg will continue to participate in the National Flood Insurance Program and develop actions that will reduce the damage to City property and infrastructure due to flooding on the Teton River.
3. The City of Rexburg will reduce potential damage to City infrastructure and structures through implementation of earthquake mitigation techniques.
4. The City of Rexburg will seek to reduce losses from structure fires.

Council Member Schwendiman asked how the cold weather mitigation plan would affect the city. Mayor Larsen said it would involve training for Emergency Services and the Police. This action is putting a plan in place to address possible hazards from nature or terrorism to protect Rexburg.

The Plan has been adopted by Madison County, with Sugar City and Rexburg needing to adopt the Plan before applying for any FEMA grants. It is a regional planning effort covering other counties. The Sheriff’s Department and Emergency Services Department would be involved with this training.

Council Member Mann moved to accept the **Madison County Multi-Jurisdiction “All Hazard Mitigation Plan”** prepared and submitted to the county; Council Member Schwendiman seconded the motion. Roll call vote:

<u>Those voting Aye</u> Christopher Mann Rex Erickson Randy Schwendiman Bart Stevens	<u>Those voting Nay</u> Richard Woodland
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The motion carried.

B. Airport Bylaws – Stephen Zollinger

City Attorney Zollinger explained the Airport Board approved the new bylaws for City Council’s approval. The old bylaws were imbedded in some minutes. The Airport Board is comprised of seven members. The 7th member position (vacant) is a city appointment. He asked City Council to ratify the Airport Boards request to stagger the appointment schedule as noted below for the current Airport Board. A Rexburg Madison County Airport Board member’s term is for “three” years. The 7th member (three year) appointment alternates between the city and the county.

1 year remaining	Warren Smith Roger Porter	2 years remaining	Bart Webster Howard Jensen
3 year remaining	Ray Pockock Tom Herbert		

City Residents	County Residents
<u>City Appointments</u>	<u>County Appointments</u>
Roger Porter	Warren Smith
Bart Webster	Howard Jensen
Tom Herbert	Ray Pockock

Council Member Stevens reviewed the requirement for a board member to live in the jurisdiction making his appointment. City Attorney Zollinger explained the current Airport Board Members are not required to live in the jurisdiction appointing them; however, the new bylaws require them to live in the appointing jurisdiction.

Council Member Mann asked about the ownership of the Airport. It is jointly owned by the city and county and it is located within the city. The golf course is jointly owned by the city and county too.

Council Member Stevens moved to approve and adopt the airport bylaws as well as the remaining terms for the existing Airport Board Members as presented by City Attorney Zollinger; Council Member Erickson seconded the motion; all voted aye none opposed. **The motion carried.**

C. Grant agreement with FAA to “Conduct an airport master plan update (Phase 1) – John Millar

Public Works Director Millar reviewed the grant application for the airport grants. The city received a grant offer on the airport study with a 10% match where the state pays 5% and the city and county pay 2.5%.

The city applied for two grants through the FAA. One grant is for \$160,000 to cover the improvements for the airport. The other grant would be for \$98,000 in order to upgrade the master plan. FAA encourages each airport to update and upgrade their master plan every ten years.

Council Member Schwendiman asked about the reason for the study. Public Works Director Millar noted the detail for the grant.

Council Member Mann asked if accepting the grant would mean that the airport has to stay in its current location for a set amount of time. Public Works Director Millar said the agreement would commit them to that location for a year but it also makes the commitment with FAA that any new location would have to function as an FAA approved airport. A decision to move the airport would be made through the study or subsequent studies. The commitment with FAA then moves to the new site. The City Council discussed the resolution approving the grant.

Resolution 2009 – 2
“FAA Grant – Airport Study”
Project Number: 3-16-0031-009

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated January 8, 2009, for a grant of federal funds for a project at or associated with the Rexburg-Madison County Airport which Project Application, as approved by the FAA, is hereby incorporated herein and made a part hereof; and

WHEREAS, the FAA has approved a project for the Airport (herein called the “Project”) consisting of the following: to conduct an airport master plan update (Phase 1); all as more particularly described in the Project Application.

NOW, THEREFORE, pursuant to and for the purpose of carrying out the provisions of Title 49, United States Code, and in consideration of (a) the Sponsor’s adoption and ratification of the representations and assurances contained in said Project Application and its acceptance of this Offer as hereinafter provided, and (b) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the assurances and conditions as herein provided, THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay, as the United States share of the allowable cost incurred in accomplishing the Project, ninety-five (95) percent of all allowable project cost with a maximum obligation offer of \$98,693.00 for planning.

1. *That the Agreement for the FAA Grant—Airport Study is hereby approved.*
2. *That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the CITY.*
3. *That duly certified copies of the Resolution shall be furnished to the FAA and all other involved organizations.*

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS ___ DAY OF FEBRUARY, 2009.

SHAWN LARSEN
MAYOR

ATTEST:

BLAIR D. KAY
CITY CLERK

Council Member Woodland moved to approve and ratify the grant agreement by Resolution 2009-02 with FAA to “Conduct an airport master plan update (Phase 1); Council Member Schwendiman seconded the motion; all voted aye, none opposed. **The motion carried.**

Public Works Director John Millar explained that the plan is to develop a “Request for a Proposal” and seeks proposals from various consultants to do a study on the airport.

The Federal Aviation Administration allocates \$150,000 every year for airport expense. This grant comes from last year’s grant allocation. This year’s funding can be used for airport maintenance.

Council Member Stevens asked about the University’s desire to be involved in airport planning indicating that in meetings the University has expressed an interest in expanding the airport’s capabilities. Public Works Director Millar explained the University has shown an interest in being involved in the airport planning process; however, they do not have an airport liaison appointed to the city by the University.

Mayor Larsen indicated the city will seek someone from the University to be involved in the project.

D. Resolution 2009-01 “Safe Routes to School” Kennedy Elementary School - Staff

Mayor Larsen introduced the resolution as funding given to the city about 1 ½ years ago but was never allocated by the Idaho Transportation Department (ITD); however, it has now been allocated as follows: \$25,000 for infrastructure and \$2,000 for non infrastructure items at Kennedy Elementary School. The school is looking at installing flashing signals at the crosswalks on 2nd West. They are also looking into installing railing on the bridge on 2nd South.

**Resolution 2009 – 1
“SAFE ROUTES TO SCHOOL”**

WHEREAS, the Idaho Transportation Department, hereafter called the State, has submitted an *Agreement stating obligations of the State and the City of Rexburg, hereafter called the CITY, for development of a “SAFE ROUTES TO SCHOOL” project; and*

NOW, THEREFORE, BE IT RESOLVED:

1. *That the Agreement for Federal Aid Highway Project A011 (880) is hereby approved.*
2. *That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the CITY.*
3. *That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.*

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR
THIS ___ DAY OF FEBRUARY, 2009.

SHAWN LARSEN
MAYOR

ATTEST:

BLAIR D. KAY
CITY CLERK

Council Member Schwendiman asked if there would be matching funds required. Mayor Larsen replied that the funds were specifically allocated for safe routes to school and there was no mention of matching funds. Mayor Larsen commented that it is enough money to do what they need.

Council Member Stevens asked about surveys or announcements sent to parents of students who attend Kennedy Elementary School informing them on the safe routes to school program. Mayor Larsen confirmed the Parent Teacher Association implemented a survey for the school concerning safe routes to school.

Council Member Woodland moved to accept **Resolution 2009-01** “Safe Routes to School” Kennedy Elementary School; Council Member Schwendiman seconded the motion; all voted aye, none opposed. The motion carried.

Staff Reports:

1. **Public Works:** John Millar
 - a. Millar explained a recent bid opening for a bridge over the canal connecting East 4th North to Barney Dairy Road. There were nine bidders with bids ranging from \$208,000 to \$108,000. The city’s engineering estimate was \$132,000. Cannon Builders was the successful bidder with a value engineered bridge for \$108,000.

Council Member Mann moved to accept the low bid from Cannon Builders; Council Member Woodland seconded the motion; all voted aye, none opposed.

The motion carried.

- b. Pioneer Road and Main Street intersection bids are being planned. The highway department has not made a commitment to help on this intersection this year; however, Public Works Director Millar is trying to schedule a meeting to discuss ITD participation with a street light, etc. A map showing the accident history for this intersection was provided to the City Council. The Green family want to vacate their property at this site on May 01, 2009. Their property has been purchased by the city. The canal bridge at this site has been bid two ways: cast in place and precast bids. The precast bid was \$60,000. A cast in place bid should be lower.
- c. Discussion on plowing North Hill Road and the city’s responsibility to plow North Hill Road because it is adjacent to the city boundary. The city plows North Hill Road and Barney Dairy Road (Ricks Palmer Addition) to North Hill Road.

Calendared Bills and Tabled Items:

A. BILL Introductions:

1. **BILL 1017** for Bicycle Operation – Doug Stutz

Doug Stutz reviewed old code with the proposed code for the use of bicycles. The updated code is to educate pedestrians, police, and vehicle operators. The shared use paths would be along 2nd North with access to walking trails near the river. Doug Stutz explained there is a path on 5th West 10 feet wide intended for shared use; however, the design doesn’t constitute shared use because obstacles such as sign posts and power poles are in the pathway. This BILL would eliminate shared use on 5th West. Trails of Madison County and The Traffic and Safety Committee both approved of this BILL.

Mayor Larsen explained that this BILL will clarify the bicycle rules and laws for future use.

Council Members asked for clarification concerning the traffic laws bicyclist must follow:

Doug Stutz explained that bicyclists must obey the same traffic laws as motorist with the exception of stopping at a stop sign. Bicyclists do not have to dismount or stop at a stop sign but they must yield the right-of-way, according to Idaho State Law.

City Attorney Zollinger explained the current state law maintains all bicyclists and motor cycle operators must follow the same traffic laws as motorist; including following the posted speed limits, with the exception of the stop sign statute where they are allowed to yield the right-of-way.

Mayor Larsen thanked Mr. Stutz for all of his efforts.

2. **BILL 1019** for Sidewalk Access – Staff

City Attorney Zollinger explained the BILL was the response to several discussions about the need to clear sidewalks of snow. It is a combination of a debris removal and a sidewalk design standards ordinance.

Council Member Erickson asked about enforcement of an unreasonable code. He did not want to have a code a 93 year old could not abide. It is unreasonable to have every sidewalk cleared in the winter since the city piles the snow on the sidewalks when the roads are plowed. We are a snow city. Let's not put something in the code that is unenforceable.

Council Member Mann said the intent is not to go into residential neighborhoods. He said that there have been problems with people piling snow on sidewalks, forcing pedestrians to walk on Main Street.

City Attorney Zollinger explained the reason is to have safe sidewalks.

Council Member Erickson doesn't want the enforcement of the rule to be selective.

Council Member Schwendiman and Erickson were opposed to cleaning the sidewalks where the snow is piled from clearing the streets. They mentioned that they have no place to put the snow on the sidewalks as a result of city plowing.

Council Member Erickson didn't approve of having an unenforceable ordinance in the code.

City Attorney Zollinger explained Rexburg's early ordinance requiring the clearing of sidewalks which has never been enforced because the city pushed the snow on the sidewalks. This is an ordinance that exists in the City of Driggs, which has significantly higher snowfall than Rexburg and they do enforce it. It exists in Salt Lake City in this exact form. It's a tool for allowing the city to go out and ask people who have created problems to fix them. This is a bill that is being introduced for the purpose of discussion. It is here for suggestions and to be tailored to Rexburg. The reality of it is, as a city, we encourage people to go out and travel the streets. If we are encouraging pedestrians to be out in the middle of traffic, where they are sharing the road with cars, by not making people shoveling the sidewalks, then it defeats the purpose of asking people to use crosswalks. The sidewalks are there to keep the pedestrians safe.

Mayor Larsen explained numerous people have been concerned about the children around Lincoln and Kennedy Schools who have been walking on the streets because the sidewalks were not cleared. There is no way for the children to get to school safely. The compliance officer has gone out and contacted several individuals and apartment complexes around high pedestrian areas and showed them the existing ordinance and asked for compliance. We have not ticketed anyone but we have asked for compliance. The reality is to enforce the code through education.

Council Member Erickson asked how the city is going to plow the snow and then ask the citizens to keep the sidewalks clean without selective enforcement. Council Member Erickson explained that in several areas of Rexburg, the sidewalk is next to the curb.

Council Member Woodland said he can't blow snow into the street.

Council Member Schwendiman was also concerned about where to put the snow after the city has plowed. He said the snow needs to be plowed evenly and not to one side of the street.

A meeting attendee suggested enforcing the ordinance in designated school routes.

Mayor Larsen agreed saying there is an issue around the schools especially around Main Street and 5th West.

Several Council Members were concerned about snow removal on sidewalks when there are obstructions such as mail boxes, specifically when the sidewalk is next to the curb.

Mayor Larsen said some neighbors on K Street plow it all on the yard with a four foot pile and an alleyway for a sidewalk. It is something that needs to be taken care of after every storm. Community Service can go out on an as needed basis with a call to the Police Department. What needs to happen in our community is to be good neighbors. We need to be aware of the needs of our neighbors and help if possible. It will be a terrible problem to leave the snow on the sidewalks especially for little children walking. Since there has been two fatalities on 2nd West, to think we will have pedestrians walking out on the road because of sidewalks full of snow is a bad idea.

Council Member Erickson asked why is snow cleared off sidewalks on Main Street and not 2nd West and other areas. If you are going to do it charge an appropriate amount to be fair. **Mayor Larsen** asked the City Council to review the BILL and make suggestions.

B. **First Reading:** Those items which are being introduced for first reading.

1. **BILL 1018 for LID 36 Warrants** – Richard Horner

Finance Officer Horner explained LID 36 was closed out a few months ago. The BILL is to set up a 10 year amortization of long term debt.

Council Member Schwendiman reviewed the pass through financing for the city, where the property owner pays 5.5% pass through interest to the owner of the warrants.

Finance Officer Horner recommended a .5% cushion to pay administrative costs. State law allows coverage of admin costs.

Council Member Erickson asked if these warrants are being sold April 01, 2009. Council Member Stevens asked if the warrants are competitively bid. The rates have fallen since the warrants were set up. Finance Officer Horner said he has requested additional bids on the warrants. Discussion on the interest rate for a return on investment.

Mayor Larsen asked if the language in the BILL could be changed to a maximum rate to allow for competitive bidding. City Attorney Zollinger indicated the warrants are not rated as bonds; therefore, they do not need to be competitively bid as bonds are bid.

Council Member Schwendiman asked to move to a competitive bid on the warrants.

Mayor Larsen asked to move to a competitive bid.

Council Member Erickson moved to suspend the rules for BILL 1018 for LID 36 Warrants; Council Member Schwendiman seconded the motion to suspend the rules; Roll call:

<u>Those voting Aye</u>	<u>Those voting Nay</u>
Richard Woodland	None
Christopher Mann	
Rex Erickson	
Randy Schwendiman	
Bart Stevens	

The motion carried.

Council Member Erickson moved to third read and adopt BILL 1018 for LID 36 Warrants; Council Member Schwendiman seconded the motion; all voted aye, none opposed. **The motion carried.**

Council Member Erickson asked what the net return on investment would be for these warrants. The net would be near 8.46% if the buyer was in a 35% state and federal (double tax bracket). An investor would see a 9.48% net return if they were in a 45% tax bracket.

Discussion on the economy and how the job layoffs have escalated in the last three months.

Council Member Woodland said some state funding has been curtailed on the juvenile facility north of Rexburg causing some layoffs.

C. Second Reading: Those items which have been first read. – NONE

D. Third Reading: Those items which have been second read: – NONE

Tabled Items: Those items which have been the subject of an affirmative vote to a motion to table:

A. BILL 1014 Amending Ordinance 911 for “Towing and Parking Enforcement”

Old Business:

Mayor’s Report:

Mayor Larsen indicated the city has submitted to the LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL several shovel ready urban projects anticipating the federal stimulus package of 13.5 million going to urban programs and 13.5 million going to rural programs. The programs will be funded within 90 days on a first come first serve basis. The City of Rexburg is one of sixteen cities that is part of the urban program not included in a metropolitan organization. Other projects in the shovel ready list include street lights, seal coating, and an overlay project for the 12th West upgrade.

Snow Fest held last Saturday was a success.

Calendar:

State of the City meeting will be held Feb. 25 11:45 to 1:30. The meal will be provided by sponsors. The tickets for the meal will be sold for \$10.00 per plate, with the proceeds going to the Mayor’s Youth Advisory Board.

Consent Calendar: The consent calendar includes items which require formal City Council action, however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council’s agenda packet regarding these items.

Minutes:

- A. January 14, 2009 meeting
- B. Approve the City of Rexburg Bills

Council Member Erickson asked about some bills including a payment (\$9,198) for a shelter paid with grant funding. Land acquisition at the airport to rent a track hoe (\$1,650) to remove buildings off city property at the end of the runway in the airport fly zone. Great Basin Service for asbestos abatement on the same property. Golf Course expenditures of (\$8,400 & \$6,500) are for monthly billings covering the annual contract, including credit card charges for Christmas Sales.

Mayor Larsen provided the City Council with a survey from Cathy Brey from the Department of Health and Welfare. The survey needs to be filled out for next meeting.

Discussion of software maintenance contracts including one of the city’s annual contracts for \$40,000. It is an annual cost for software. There are three large software contracts including the Police Department, Permitting System, and financial software. Another

contract with Microsoft runs on city work stations. The financial software was given to the city if the city would pay an annual maintenance contract.

Discussion on doing the administrative tasks to sell warrants with city staff to avoid paying external administrative fees.

Council Member Mann moved to approve the Consent Calendar; Council Member Erickson seconded the motion; all voted aye, none opposed. **The motion carried.**

Adjournment

Shawn Larsen
Mayor

Attest:

Blair D. Kay
City Clerk