

TRAFFIC/SAFETY COMMITTEE BYLAWS

ARTICLE I NAME

City of Rexburg Traffic/Safety Committee, hereinafter referred to as the “Traffic/Safety Committee”.

ARTICLE II MISSION STATEMENT

To pro-actively promote the efficient use of public roadways in the City of Rexburg, and to provide for safe interaction of vehicles and pedestrians on all public ways.

ARTICLE III COMMITTEE MEMBERS

1-The Traffic/Safety Committee shall consist of no fewer than 8 members, one member minimum from each quadrant of the City of Rexburg, all of whom are voting members. Members are appointed to the Traffic/Safety Committee by the Mayor, after a list of potential committee members is provided to him by current committee members.

2- The Traffic/Safety Committee shall also include representatives of the City Police, Campus Police, a Secretary, the City Attorney, the City Engineer, and the Rexburg City Council Member assigned as liaison to this Committee. Each of these representatives are non-voting members, but will give vital input to committee members.

3- Committee members are encouraged to attend a majority of meetings. Any member having more than 2 unexcused absences per year may be excused from serving on the Traffic/Safety Committee.

4- Committee members are community-minded individuals who are involved with the community and are concerned with the safety of the community. Committee members reside in the City of Rexburg or Impact areas of the City.

5- Committee members are appointed to serve a three year term, and are eligible for re-appointment for one additional three year term by the Mayor of the City of Rexburg.

Article IV OFFICERS

1- A Chairman shall be elected from the current committee membership, and will serve a minimum of 1 year and no more than two years as chairman. When a new chairman is elected, a new vice-chairman will also be elected from committee membership.

2- A Vice-Chairman shall be elected from the current committee membership, and will chair the committee in the absence of the Chairman. In the event of resignation or incapacity of the Chairman, the Vice-Chairman will serve as Chairman until the election of a new Chairman. This process will occur within a reasonable period of time, preferably at the next Traffic/Safety committee meeting when a quorum of members is available.

3- A Secretary to the Traffic/Safety Committee will be assigned by the Mayor.

Article V DUTIES OF THE OFFICERS

1-The Chairman shall have executive supervision over the activities of the Committee within the scope provided by these bylaws. The Chairman shall preside at all meetings, and will prepare an agenda for each meeting. The agenda will be e-mailed to members of the committee prior to the appointed meeting. The Chairman, with the agreement of committee members, will submit names of potential committee members to the Mayor for approval.

2- The Vice-Chairman shall assume the duties of the Chairman in the event of incapacity or resignation of the chairman.

3- The Secretary shall keep minutes of committee meetings, and maintain a list of members and their attendance. The Secretary will also see that all committee members receive a copy of the prior meeting's minutes, so that they may be approved at regular meetings of the Traffic/Safety Committee.

Article VI
SCHEDULE AND QUORUM FOR MEETINGS

1-Meetings of the Traffic/Safety Committee will be held regularly on the first Tuesday of each month at 5:15 p.m. in City Council Chambers, unless otherwise notified in advance.

2- Special Meetings of the Traffic/Safety Committee may be called anytime at the request of the Mayor or the Chairman of the Traffic/Safety Committee.

3- A quorum of the Traffic/Safety Committee shall consist of one half of the regular committee members, plus one (1). A quorum is necessary for approval of the minutes, changing of the bylaws, approval of recommendations within the authority of the Traffic/Safety Committee, and/or Committee recommendations to be made to the Rexburg City Council.

Article VII
AUTHORITY

The Traffic/Safety Committee has authority only to implement recommendations and/or projects approved by the Committee as specifically defined in this subsection.

For major changes and/or safety projects, the Traffic/Safety Committee serves in an advisory capacity, and will communicate its recommendations to the City Council Liaison, who will present such recommendations to the Rexburg City Council for implementation, modification or rejection.

The Traffic/Safety Committee may appoint sub-committees for the purpose of research on various safety issues, the results of which will be communicated back to the Traffic/Safety Committee for action as it deems necessary.

The Traffic/Safety Committee will listen to, and consider issues presented by any individual, group of individuals, businesses and/or institutions, for consideration regarding any traffic and/or safety issue raised by the community.

Items, which the Traffic/Safety Committee may take action on, without approval of the Rexburg City Council, are as follows:

- 1- Temporary installation of speed/vehicle monitoring equipment at specific locations within the city limits:
- 2- Approval of traffic/safety recommendations made by citizens, or rejection of such proposals if action is deemed unnecessary.
- 3- Meeting with individuals or citizen groups who present traffic/safety concerns in regard to public safety issues.
- 4- Determine changes in speed limits, traffic signs, or other traffic measures which improve traffic flow and/or safety.

Items, which the Traffic/Safety Committee will refer to the Rexburg City Council for approval, modification or rejection, are as follows:

- 1- Recommendations for installation of traffic lights, or other major projects, which significantly alter traffic flow on Rexburg City streets.
- 2- Implementation of any recommendation, which requires expenditure of Rexburg City funds in excess of \$500.

The Traffic/Safety Committee Bylaws are approved by the Rexburg City Council. Further modification to the Bylaws are recommended by the Traffic/Safety Committee and approved by the Rexburg City Council. Committee Bylaws will be reviewed on a regular basis and changes made as necessary.

Article VIII Parliamentary Authority

The rules contained in Robert's Rules of Order shall govern the proceedings of the Traffic/Safety Committee Meetings, except in such cases as are governed by the bylaws.

Revised January 10, 2007.