

Direct Deposit Authorization

City of Rexburg

12 North Center
Rexburg, ID 83440

www.rexburg.org

Phone: 208.359.3020
Fax: 208.359.3022



CITY OF
REXBURG
America's Family Community

To initiate Direct Deposit for your City paychecks, return this completed form to the payroll department at City Hall.

I hereby authorize the City of Rexburg to initiate credit entries and to initiate if necessary, debit entries and adjustments for any credit entries and adjustments for any credit entries in error to my Checking Savings account (select one) indicated below at the depository name below, hereinafter called Depository, to credit and/or debit the same to such account.

Bank Name: _____

ABA Transit No. _____ Account No. _____

This authorization to remain in full force and effect until the City of Rexburg has received written notification from me of its termination in such time and in such a manner as to afford the City of Rexburg and depository a reasonable opportunity to act on it.

Name (Print) _____ Date _____

E-mail Address _____

Signature _____

IMPORTANT: WHEN COMPLETE, ATTACH A VOIDED CHECK.