

RESOLUTION NO. 2008- 01

A RESOLUTION AUTHORIZING THE PAYMENT OF REGULARLY OCCURRING OR PRE-APPROVED INVOICES TO THE CITY OF REXBURG UPON RATIFICATION OF ONE (1) ELECTED OFFICIAL AND ONE (1) EMPLOYEE WITHIN THE CITY TREASURER'S OFFICE.

WHEREAS, the City of Rexburg is authorized and required to make payment of numerous invoices from time to time; and

WHEREAS, the payment of invoices by the City of Rexburg is generally accomplished during the regularly scheduled meetings of the Rexburg City Council; and

WHEREAS, from time to time, the need arises to have invoices paid prior to the City Council convening a meeting to approve payment; and

WHEREAS, payment of certain invoices in a timely manner results in a savings or is expedient in maintaining good business relationships;

NOW THEREFORE, be it resolved by the Mayor and the Council of the City of Rexburg, that the City of Rexburg hereby authorizes payment of invoices as set forth below:

1. Those invoices that are approved by a quorum of the Rexburg City Council at a meeting of the Council, regardless of whether checks or credit card charges have previously been written or authorized.
2. Those invoices that are deemed to be regularly occurring and have been considered and approved as part of the annual budget process and are less than \$10,000, may be paid between Council meetings with the authorization of the Mayor or Chief Financial Officer or City Clerk.
3. Those invoices that are deemed to be regularly occurring and have been considered and approved as part of the annual budget process and are more than \$10,000, may be paid between Council meetings with the authorization of at least one (1) elected official and one (1) employee of the Rexburg Treasurer's Office.
4. Those invoices that have not been approved as part of the regular annual budgeting process must be first approved at a Council meeting or at least vocal approval from a majority of the Council between meetings of the Council.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR this 20th day of February, 2008.

DATED this 20TH day of February, 2008.

CITY OF REXBURG
Madison County, Idaho

ATTEST:

By _____
Shawn Larsen
Mayor

Blair D. Kay
City Clerk