

RESOLUTION 2002-02

Destruction of Documents - attached

Resolution 2002-02

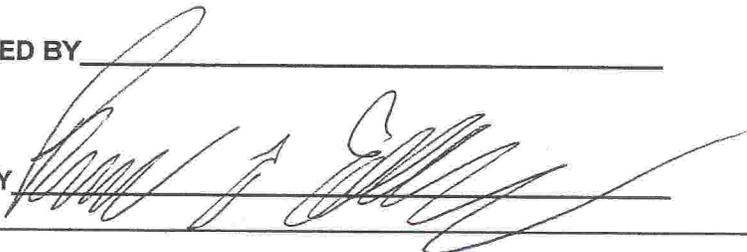
**REQUEST FOR AUTHORIZATION
FOR DESTRUCTION
OF RECORDS**

MARCH 20, 2002

DESCRIPTION OF RECORD	DATE OF RECORD THROUGH	RECOMMENDED FOR RETENTION
YEAR TO DATE DETAIL REPORTS		KEEP ALWAYS
CHECK REGISTERS		KEEP ALWAYS
MISC. GENERAL ACCOUNT REPORTS		KEEP ALWAYS
PAYROLL W-2'S		KEEP ALWAYS
TERMINATED EMPLOYEES		KEEP ALWAYS
BANK STATEMENTS	90/91	10 YEARS
BUSINESS LICENSES	93/94	10 YEARS
PAYROLL RECORDS	91	10 YEARS
PART TIME EMPLOYEE FILES	91	10 YEARS
TIME SHEETS	91	10 YEARS
CAFETERIA	91	10 YEARS
BUILDING PERMITS	91	10 YEARS
UTILITY BILLINGS	91	10 YEARS
UTILITY BILLING PRINT OUT YTD	91	10 YEARS
DAILY CASH SHEETS	93/94	5 YEARS
GOLF COURSE CREDIT CARD RECEIPTS	96	5 YEARS
RECEIPTS YELLOW COPIES	96	5 YEARS
DIGGING PERMITS	96	5 YEARS
PURCHASE ORDERS YELLOW COPY	96	5 YEARS
METER SHEETS	95/96	5 YEARS
REXBURG WW REPORTS FROM ECIPDA	95	5 YEARS
GOLF REPORTS	99	2 YEARS
COUNCIL CHECKS PINK COPY	99	2 YEARS
UTAH WEST REPORTS	99	2 YEARS
INTERMOUNTAIN GAS REPORTS	99	2 YEARS
UTAH POWER & LIGHT REPORTS	99	2 YEARS

CAROUSEL REPORTS	99	2 YEARS
SLIDE REPORTS	99	2 YEARS
SOLID WASTE TICKETS	99	2 YEARS
SPECIAL WORK ORDERS	99	2 YEARS
POLICE RECEIPTS	99	2 YEARS
MISC. BILL RECEIPTS	99	2 YEARS
GAS SLIPS	99	2 YEARS
WATER BILL CARDS	99	2 YEARS
AIRPORT GAS TAX BILLS	99	2 YEARS
VOTING RECORDS	2000	2 YEARS
GARBAGE ROUTE LISTS	2000	1 YEAR

RECOMMENDED BY _____ DATE _____

APPROVED BY  _____ DATE 3-20-02

MINUTES OF THE CITY COUNCIL

March 20, 2002

7:30 P.M.

STATE OF IDAHO,)
County of Madison) SS.
City of Rexburg)

Present were the following:

Mayor:	Bruce Sutherland
Council Members:	Paul Pugmire
	Nyle Fullmer
	Donna Benfield
	Glen Pond
	Shawn Larsen
City Clerk:	Marilyn Wasden
Finance Officer:	Richard Horner
PFC:	John Millar
City Attorney:	Stephen Zollinger

Pledge to the flag.

Approval of Minutes

Nyle made a motion to approve the minutes, seconded by Paul. All voted aye, none opposed.

Mayor Sutherland introduced the scouts. He also introduced Garth Gunderson from the campus division of the Rexburg City Police.

3rd Reading of Jaywalking Ordinance

Mayor Sutherland read and explained the proposed ordinance. He opened this meeting to public discussion.

Jake Niederer - Hamer, Idaho

Jake would plead with the Council to vote No on this ordinance, he feels it is unnecessary, there are no reasons to merit this ordinance, costs of enforcing it should be considered by the Law Enforcement Officers. If Law Enforcement has time to enforce jaywalking he would assume there would be less drug problems. He speaks for the majority of the students at BYU-I, enforcement of the speed limit would be better enforced than this ordinance, if there were proper stop signs, lines of cars would not become a problem, how do you make cross walks visual in the winter. He would also ask the Council to take into consideration on their vote several items in the ordinance. He believes it is a step to enforce safety but not a necessary one. It would be a great disadvantage to those coming in from out of State not aware of it. He feels this specifically

Nyle made a motion to approve the bid of \$60,244 for Chlor Tec. Motion was seconded by Shawn. All voted aye, none opposed.

The aerial photographs of the City are currently 7 years old. An advertisement to bid went out today for new aerals, we will work with Madison County and Sugar City to keep the cost down. The photographs will be done in two flights, one with snow leaving and leaves coming, then a second flight later with a color photograph showing the green. Discussion of companies performing this service.

The department is looking at serving some other areas with wastewater. There may need to be another lift station on 2000 West approximately 1/4 mile north of 1000 South and a pressure line back into the system. The numbers are being finalized and it will be presented in the future.

The addressing committee is still working on the addressing system, to get addressing correct. The system should all be determined next week. There was a meeting with the City of Rexburg, Madison County and Sugar City Planning & Zoning commissions to discuss impact areas. There will be a joint a public hearing on this matter. Madison County will lead the public hearing.

There was an earlier meeting with Richard Smith concerning BYU-I on the housing study draft. There were numerous errors, there will be a correct draft which should be back on Friday or Monday. This matter will appear on the Council agenda for the first meeting in April.

Committee Reports

Shawn attended the Planning & Zoning training meeting in Pocatello. Several members attended, it was good training and very helpful. Shawn thanked Chairman Dyer for attending the training and this meeting tonight.

Mayor's Business

Richard reported on the list of records for destruction and requested destruction of those records. Most of these items are through an annual housecleaning and they will be destroyed according to the time line set out. Mayor read the list of records listed for destruction.

Glen made a motion to give Richard authorization for destruction of records listed as appropriate. Motion was seconded by Nyle. Voting as follows:

Paul	nay	Donna	aye
Marsha	aye	Glen	aye
Shawn	aye	Nyle	aye

Motion was recorded as **Resolution No. 2002-02**