



CITY OF
REXBURG
America's Family Community

Resolution 01-04-1978

Be it Resolved:

That the Council appoint a City works Director, whose duties shall be performed under the direction and supervision of the council.

1. He shall oversee the various City Departments and direct and work with the city employees in charge of such departments, and also the employees working in the department, in order that the employees' efforts be expended for the best advantage and benefit of the city.
2. See that the ordinances and policies of the city are complied with and faithfully executed.
3. Attend all meetings of the council at which his attendance is required by that body.
4. Recommend for adoption to the council such measures as he may deem necessary or expedient.
5. Keep the council fully advised of the financial condition of the city and make studies as requested as to the City's future needs.
6. Prepare and submit to the council in cooperation with the city clerk, a tentative budget for the next fiscal year.
7. Perform such other duties as the council may establish by ordinance or resolution.