

City Council Minutes

"Work Meeting"
February 01, 2017



CITY OF
REXBURG
America's Family Community

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February 01, 2017

Mayor Jerry Merrill

Council Members:

Christopher Mann	Jordan Busby
Donna Benfield	Tisha Flora
Brad Wolfe	Sally Smith

City Staff:

Stephen Zollinger – City Attorney
Matt Nielson – Finance Officer
Keith Davidson – Public Works Director
Val Christensen – Community Development Director
Scott Johnson – Economic Development Director
Blair Kay – City Clerk

5:00 P.M. City Hall Council “Work” Meeting

A. Plan Solar Eclipse public events for August 21, 2017

Attending: Council President Smith, Council Member Flora, Council Member Benfield, Council Member Mann, Council Member Wolfe, Council Member Busby, and Mayor Merrill.

Mayor Merrill opened the meeting for a discussion on Solar Eclipse public events.

Mayor Merrill asked Economic Development Director Scott Johnson to explain the Start Up Weekend event that starts Thursday at North Point. Director Johnson went over some of the processes of Start Up Weekend and how they divide everyone into teams and form a new business from start to finish in just three days.

Economic Development Director Scott Johnson indicated the next eclipse meeting will be here at City Hall on February 15th at 11:00 a.m. BYU-I, who has been involved with the effort to coordinate the planning for the eclipse event on August 21st, 2017 at 11:31 a.m., will also be at the meeting. The university had been leading this effort and had done the initial web-page; however, Eric Conrad, who was the person over this, recently left the university. The committee then asked Scott Johnson to be over it. He reviewed a new website at www.rexburgeclipse.com which will be an informational tool for the City and other entities in the area to get information out to the public. BYU-I will still have their website but it will be very minimal. He reviewed what the new website will look like and what to expect when it goes live next week. He thanked Daniel Torres, Mark Daniel and Todd Shannon for their help in building the website.

Director Johnson named off many areas of the world that will have representatives coming to this area to view the eclipse. The new website has a translate button so people can choose their language. The City Council and Mayor Merrill viewed a video about Rexburg being made available to the public via the website that shows a story map of Rexburg.

Council Member Benfield said the Chamber of Commerce has a new video that they made for the Legacy Flight Museum that is very good and should be linked to the new city eclipse website.

Economic Development Director Johnson reviewed some public viewing areas that can be found on the website.

Discussion about exact times and duration of the eclipse.

Mayor Merrill said he read that the darkening will start about 1 ½ hours before the actual eclipse with a temperature drop of 15 degrees.

Economic Development Director Johnson said every resource available for the eclipse will be available on the City's eclipse website. A storytelling festival at the Rexburg Tabernacle is an example of what will be available. Council Member Busby said the school district will allow self-contained RV's to use school property with access to school rest room facilities for a fee. The City is still working on the plans to help coordinate the influx of people coming to Rexburg for the eclipse. Council Member Flora reviewed the possible parks that can be used for public access like the grass area behind the old K-Mart building.

Economic Development Director Johnson said the City will encourage private properties to be used for the event if they register with the City on the eclipse website for emergency services to be aware of groups and where they are located. The City will even advertise for them. Council Member Mann suggested that citizens also agree to provide restroom facilities. The golf course is not a good place for people to gather due to only one way in and out. We are deficient in man power and it's going to be a problem.

Council Member Benfield mentioned that the State of Wyoming is budgeting \$100,000 for expenses. Director Johnson said Teton County has set aside \$100,000 for expenses. The City of Rexburg has set aside \$10,000. We only have 50 port-a-potties in the City. Cell towers could be over run. There is just a lot to consider.

Chief Child explained where the Fire Department is at. Some say we will have 250 to 500 thousand people. We have no idea so how do we prepare for that? He has quantified the numbers. One of the City's busiest days is BYU-I move-in days which is about 20 to 30 thousand people so if you double that for the eclipse then he plans on doubling it for their EMS and Fire Department. There will be no vacation for staff and Paid Call employees will work two 12 hour shifts during that weekend. They will run three person crews at station 2 & 3 and a three-person crew in Green Canyon. The Fire Department will not do ground inter-facility transports the day before and day of the eclipse. Life Flight has agreed to send a second helicopter up for those two days. We have six ambulances in the county and have leased two from Swan Valley. The Fire Department is also working with the hospital on a plan to handle the influx. There will be a need for triage areas like in the ambulance bays at the hospital or at the junior high.

Council Member Busby asked about the event of a large forest fire at that time. Chief said they would bring their guys back during that time. Something else to consider is the EOC (Emergency Operations Center) function which involves our elected officials who will need prior training. The Mayor and Council needs to open up their schedule for training ahead of time. Chief Child asked if the Council Members feel the Fire Departments preparations are sufficient and if they have considered how payroll and funding will be accounted for.

Council Member Busby asked Steve Oakey (owner of Ray's Chevron) how they handle a run on gas from the influx. Do they fill up their tanks? Mr. Oakey said they will get filled up as needed but really has no way of preparing for it.

Council Member Wolfe said his concern is that numbers could easily be twice that. Maybe ROTC could help. Director Johnson said sometimes it's harder to use volunteers than not to. You accept liability with volunteers.

Council Member Busby asked about the airport and people flying in. Director Johnson said we won't know because they file their flight plans in Salt Lake.

Lieutenant Corey Foster explained they will set up small command centers. Chief Turman has talked to all of the Police Chiefs up and down the valley and with the Idaho State Police to arrange

for some of their officers to come help. Every year the police department applies for an ITD Grant to cover over time pay, so they could possibly use that money to pay the extra over time for that day. They are also applying for another reader board. None of the police department is taking vacation during the eclipse time. Traffic plans will be in place. Traffic has to keep moving on Main and 2nd East as they are part of the state highway. Lieutenant Foster is on the fair board and could possibly use some of their tents.

Discussion about surveys to estimate the number of people coming.

Director Johnson explained that we don't have the man power to do any additional events.

Council Member Mann suggested reaching out to the churches so they know what to expect and can decide if they will allow parking.

Mayor Merrill also suggested that various groups could volunteer to clean up after the eclipse.

Council Member Benfield questioned the UV rating of the eclipse glasses. Director Johnson said we will not be selling the glasses just providing them for employees.

Council Member Flora asked what the citizens can do to help. Director Johnson said there is a resident resource on the website and we will be informing people through newsletters.

Mayor Merrill asked Council if they want to do some kind of events in the park. Director Johnson said that they will have food vendors at Riverside Park. Council Member Mann said if you have an event in the park, it takes away green space. The Arts Council is thinking of doing a sidewalk chalk event on the walking path at Porter or Smith Park.

Council Member Busby asked about jail capacity. Lieutenant Foster said they will manage it as needed but they won't be putting a lot of people in jail.

Mayor Merrill brought up housing. Do we suspend the rules? Do we address it in the development code before then? There will be hundreds of people renting out rooms during that week. Council Member Mann said he's been thinking about both sides but he doesn't know how you stop people from renting out their property. Council Member Flora would like to see an experiment for one year and let people rent out their property and see what happens. Director Johnson said no matter what you do during the eclipse, don't call it an experiment.

Council Member Benfield had students from the high school doing a survey on vacation rentals come by her house. They were working on a Project Citizen class. Council President Smith said the decision that they need to make is whether we just ignore it and let people do what they want or whether we tell them they can.

Mayor Merrill proposed that we remove the hour restrictions on home occupations and modify the short term rentals so they have to be an owner occupied dwelling, they have to have off street parking, they have a limit on the number of units available, they have to have a fire code inspection, they have to have a city business registration, they have to pay sales taxes and bed taxes and then we do a one-year review and see how it's working out. He has talked to other Mayors who don't have short term rental ordinances like the Mayor of Meridian, for example; he asked her why they don't have an ordinance. She said she doesn't see why they should try to make a problem out of something that's not a problem. She knows they have a lot of people who rent out spaces but they don't have a problem with it. If they do have any problems, there are already ordinances in place that take care of it; such as noise ordinances. Mayor said we don't tell other home businesses that they can't operate after 6 p.m. Mayor Merrill would like to look at making those changes to the development code and put it before a public hearing in Planning and Zoning.

Discussion

Local Circumstances for the 21 AUG 2017 Total Solar Eclipse at Rexburg, ID:

Latitude: 43° 49' 34" N	Longitude: 111° 47' 23" W
Duration of Totality*: 2m 17s	Partial phase start: 10:15:42AM (MDT), at "1:00 o'clock" on the sun's disk
<p>Totality Start*: 11:33:14AM (MDT)</p> <p><i>*All times shown are calculated for the lat/long specified above, and are accurate to within a couple of seconds, due mainly to influences of the "edge effects" at the start and end of totality.</i></p> <p><i>For a more detailed explanation of this, please see the "About Accuracy" section of this great 2017 eclipse page by Emie Wight of NASA!</i></p> <p><i>Please also note that these times have been converted from UTC; if you see times on other sites that say "UTC"/"UT", or "GMT", those are NOT the local times for you in Rexburg!</i></p>	

Google Map of 2017 Total Eclipse in Idaho



6:30 P.M. City Hall Council Meeting

Ben Hoffman said the prayer.

Ian Hoffman from Troop 212 led the pledge.

Roll Call of Council Members:

Attending: Council President Smith, Council Member Flora, Council Member Benfield, Council Member Mann, Council Member Wolfe, Council Member Busby, and Mayor Merrill.

Public Comment: not scheduled on the agenda (limit 3 minutes); issues may be considered for discussion on a future agenda. Please keep comments on point and respectful.

Presentations:

1. **Introduce new “Wastewater Foreman”** Jared Gunderson – Jared introduced himself. He is originally from Ririe. He was Public Works director for the City of Driggs for ten years. He has also worked in Utah where he learned waste water and water systems. He has three kids and three grandkids. Currently commuting but trying to get moved to Rexburg.

Council Member Busby asked Jared what his thoughts are about the waste water upgrades. Jared says he thinks it's a good thing. He is studying up on the methane generation (*Methane generation is accomplished by anaerobic digestion (biological oxidation in the absence of oxygen) of organic substances*). He thinks we are going in a good direction.

Mayor Merrill asked him about his certifications. Jared said he is a Level 4 Water Distribution Operator and Level 2 in Collections and soon to be a Level 3 in Waste Water Treatment. He is at those same levels in Utah, also.

Council Member Busby asked how we can educate the citizens on waste water treatment. Jared said in Driggs they brought in the 8th Grade kids from the schools as it was part of their Science grade and gave them a tour of the plant. In turn, those kids would go home and teach their families and some of the families would come out and take a tour as well. He thinks we should make the plant open to the public and have someone there to answer questions and provide tours.

“State of the City” – Mayor Jerry Merrill read is address.

State of the City 2/1/2017

"Something very special is taking place in Rexburg, Idaho." Those were the words of President Clark Gilbert at the opening devotional at BYU Idaho in September of 2016. He went on to talk about the Vanguard Pioneers that came before us to prepare the way and lay the foundation so the way is better for us. He then asked, "How can we be the Vanguard Pioneers to those who will come after us?" This evening, I would like to highlight some of the ways that our team is trying to be those Vanguard Pioneers to make life better for those who live here now as well as future generations.

If you are a person who doesn't like change, the City of Rexburg probably has been a bit uncomfortable for you lately. We are growing and changing dramatically and people are starting to take notice of what we have here and what we have is very desirable to a lot of people.

*Last year we were named the **Safest City in Idaho and also the Smartest City in Idaho**. That is a real complement to our Police and Emergency Services Departments and also to the great Teachers and Parents of this area. Just recently, I received notice that the website, Zippia had named Rexburg the **best place in Idaho for Job Growth**. The criteria for this ranking includes: 1) Unemployment rate 2) Recent job growth 3) Future job growth potential and 4) Median household income. These folks are discovering what we already know...Rexburg is an awesome place to live, work and play!*

In reviewing an article in the newspaper from last year, I mentioned that two of my goals are to attract new businesses that will supply better than average wage jobs and fit in with our family first brand and culture.

***Our Economic Development Department** has worked very hard to focus on "smart" recruiting and we have had several specialty businesses set up shop since then and we are talking to more on a regular basis. Sometimes the progress seems slow but it is a big decision to locate or relocate a business and those decisions take some time. Many businesses are interested in locating in our downtown area, so we are looking to help and encourage the redevelopment of several areas there to accommodate that growth. We started that process this past summer as we planted new trees on Main Street and enlarged the planters. We will continue that effort this spring as well, with a significant remodel of Center Street that will have some exciting new features in the streetscape. Keep an eye on that and we will be looking for volunteers to help with the beautification of that after the construction has been completed. It will be a fun project!*

*You may have noticed a few new apartments being built around town. Yes, just a few! The burgeoning student population at BYU Idaho is driving much of the growth in our city and we just joined with an economic development group called REDI (Regional Economic Development of Eastern Idaho) who has named Rexburg, **"Millennial City USA"** because of the massive amount of the Millennial generation who live here. We believe that joining with REDI will enhance our efforts to bring good companies here and together with a strong and ready talent pool we will build a vibrant local economy.*

We are seeing two more hotels being built and some new restaurants now up and running as well as others being built. I know that excites more than a few people, including me!

All this growth does require a newer, bigger and better infrastructure to support it and that's where our Public Works Department comes in. *You may have noticed a few of the streets being dug up last summer? We are in the middle of replacing a large portion of aging water lines so we have enough capacity to provide clean water and be able to fight fires if needed. Our new, state of the art, sewage treatment plant is just about finished. It will provide capacity to handle growing amounts of wastewater for years to come. It will produce a composted soil conditioner product instead of just waste that has to be hauled off and disposed of. Aren't you grateful that there are good folks in this world who get excited about sewage treatment and providing us with clean water? What a blessing for all of us!*

The Public Works Dept. *also designed and supervised the reconstruction of 4th South and installation of a 48-inch waste water line that will alleviate the flooding in the roundabout area. Much of that storm water comes off the BYU Idaho campus and we applaud their Administrators for recognizing the impact that their large campus has on a small city and helping us out with this and many other projects. BYU Idaho contributed over \$400,000 to the storm water project and they annually contribute close to \$800,000 to support our Police and Fire/Emergency Services Departments. That, along with their support on safety measures; such as traffic signals and crosswalk lights, make us very grateful for their continued partnership.*

*I would also like to recognize the **Madison County Commissioners** for their willingness to work together with the City. Our Fire and Emergency Services, GIS and our Golf Courses are all joint ventures with the County and are managed successfully together. We also help each other on road and other projects as needed. Our positive City/County working relationship is envied by many cities around the state and produces great cost savings for all our citizens. We are also working to build trust and a good working relationship with Madison School District Administrators. We have a few joint agreements with them as well and we look forward to working with them to better serve the people of Madison County.*

*I would be remiss not to recognize the **Rexburg Area Chamber of Commerce** for their support to our local business community. Their sponsored events, the Idaho International Summerfest, Sample Rexburg and others help provide an exciting atmosphere to our town. We even had had a Cow Moose and her calf jumping on a trampoline at Walmart last summer...who says nothing exciting ever happens in Rexburg! I don't know if the Chamber or Walmart staff arranged that event or not but we want all of our business community to know that we appreciate their sponsorships and participation in city and other events that help Rexburg to be a fun place to live, work and play.*

*The State of Idaho was recognized as one of the **top states for Retirees to relocate to and Rexburg (surprisingly to me) also ranked high on that list.** Even with our cold winter weather, I guess the warm hearts of our people still attracts the older crowd. Even with that, Rexburg is one of the youngest cities in the country. In an effort to provide all these young families (and retirees) with a place to get in out of the cold, The City Council approved the leasing of "The Zone". Our Recreation Department has done a great job with programming for soccer, volleyball and other activities for folks indoors and we will look forward to even more family oriented activities in the near future. We were blessed to identify and receive a \$250,000 grant from the Blue Cross Foundation. We plan on using those funds to encourage citizens to participate in physical activities and have healthy eating habits. We want to be the healthiest city in Idaho as well!*

Speaking of healthy activities, our parks Department is small, but very hard working and efficient. *We have added more grass for them to mow with a large addition to the north side of Riverside Park. This will provide more space for soccer, football and we even have a rugby team looking for a place to land! So if you want to help keep our local Doctors and Dentists in business, join the rugby team. Those are tough guys!! We are continuing to work with Madison School District to develop a baseball/ softball complex at our jointly managed Community Fields. We hope to soon have enough fields for all the school and community teams. It seems that even as we build more athletic fields, the demand continues to grow. We commend our parks staff for their dedication to providing quality parks and playfields. We receive numerous compliments each year that our city playfields are the best around! Those guys even built a shelter for the ducks at the Nature Park...now if we can just train them to use it!*

Our Cultural Arts Department has been very busy reorganizing and refreshing the historical displays in the newly named Museum of Rexburg. *We held a 40th year commemoration event of the Teton Dam Flood and we were fortunate to have an interactive flood simulation display built for us by a group of BYUI engineering students. That, along with all the great stories of the past, is good reason to visit our wonderful museum. We are also blessed to have many volunteers willing to help us with our Romance Theater restoration project. They have spent over 300 hours painstakingly and masterfully painting the wall and ceiling accessories that will transform that theater back into the beautiful venue that it was in a bygone era. We kicked off two new annual festivals this year. The Heritage festival in the fall is designed to bring the local and university communities together to*

*celebrate our agricultural and educational roots and the Christmas Tree Festival brings people together to celebrate the season and funds raised from the sale of the donated Christmas trees will go to support a deserving charity each year. **This year we raised over \$3000 that was donated to the Family Crisis Center.** We appreciate all the volunteers and staff who spent many hours on these events as well as the sponsoring businesses and Madison Memorial Hospital for providing the Polar Express ride to visit Santa.*

Our Finance Department has moved us forward with several initiatives to improve workflow and asset management. They have also worked to enhance the presence of financial reports to our city website for increased transparency and produce reports that explain our fees and taxes for both the city and county.

Our Technology Services Department works very hard to keep us up and running with their Help Desk and in the midst of all the day to day items they have taken on a myriad of infrastructure projects as well...many of which I don't even understand but I'm glad they do. We have hired a new Chief Information Technology Officer that will help us with strategies and management to keep up with the ever increasing complexities of and reliance on Technology.

The Community Development Department has had a booming year, working hard to keep up with all the new buildings going up and working with Developers and Contractors to help them comply with zoning ordinances and get their buildings built according to safety codes. Their work is important in the continued development of our city. This department and several others collaborate together to make plans for the future of what we will look like and to help Developers to get it done.

Our Human Resources Department of one, is doing a great job in replacing all of the Legacy Baby Boomer employees that have retired this year. We miss them all but have been fortunate to find some new talent that will help us with their skillsets to keep the city moving forward.

Our Legal Department of 1 1/2 continues their attempt to keep us out of hot water and works closely with the Police Department to keep us safe and secure. (And one of them can also run a backhoe in case of emergency!) We appreciate these team members along with our Chief of Police, his staff of officers, Detectives, Resource Officers in the schools and our Animal Control staff for their excellence in professionalism and protecting and serving all of us. With the recent strains between the police and public in many parts of the country, we want to thank our officers for being men of good character and know that we support them 100%!

The same goes for our Fire and Emergency Services staff. Our Fire Chief and his staff are well trained and willing to lay their lives on the line to protect the citizens of Madison County. We recently finished the remodel of our Fire Station and it accurately reflects the quality people that call it their second home. Our Fire and Police Departments do much with the resources they have. We rank very high in efficiency comparisons to departments in other cities and are fortunate to have good managers and dedicated team members in our Fire and Police Departments.

And last but not least, everybody's favorite...the Customer Service Department. They are the face of the city for our customers coming in looking for help and their cheerful greetings and smiling faces brighten up anyone's day. They have been busy serving the citizens by maintaining the city records, codes and ordinances. They record changes to them and make them available on the city website, Rexburg.org, so they are available for all citizens to access. The Customer Service Desk is now open from 7:30 am to 5:30 pm Monday through Thursday and 7:30 am to 12:30 pm on Friday. Our City Clerk was elected President of the Idaho City Clerks and Treasurers Association in September and currently serves in that role.

Yes, there is something special happening in Rexburg, Idaho and it is because of all of you. We have a wonderful City Council, great City Staff and we serve the best people in the world right here in Madison County. Thank you all for allowing me to serve as your Mayor. I love Rexburg and will do my best to be one of those Vanguard Pioneers to lead us into a very bright future. Thank You!!

Staff Reports:

A. Finance: - Matt Nielson

1. **Resolution 2017-02** review recommended fee changes and set a public hearing for March 1, 2017 for such fees.

Finance Officer Nielson reviewed the proposal to increase and decrease the various Impact and Capacity Fees. CFO Nielson explained that there is a committee of five members that goes over the fees. He anticipates lowering the water fees to offset the increase in sewer. For homes, the overall increase is 2 percent. The increase to sewer for homes would be 9.7 percent. Police fees stayed the same, fire increased 3.6 percent and streets 3.4 percent. Parks decreased by 1 percent. He explained the cost index. This will go before the committee for approval and recommendation.

Discussion on how the percents are calculated and the increase for single apartments.

Impact and Capacity Fees Comparison 2/1/2017

Square Feet	Home			Family Apt.			Committee Proposal					
	Current	Full Cost	Increase	Current	Full Cost	Increase	Current	Full Cost	Increase			
Water	\$ 1,745	\$ 1,913	9.6%	\$ 1,675	\$ 1,675	-4.0%	\$ 280	\$ 325	16.1%	\$ 290	\$ 290	3.6%
Sewer	\$ 1,550	\$ 1,785	15.2%	\$ 1,700	\$ 1,700	9.7%	\$ 820	\$ 953	16.2%	\$ 850	\$ 850	3.7%
Parks	\$ 1,030	\$ 1,023	-0.7%	\$ 1,020	\$ 1,020	-1.0%	\$ 590	\$ 587	-0.5%	\$ 585	\$ 585	-0.8%
Police	\$ 150	\$ 152	1.3%	\$ 150	\$ 150	0.0%	\$ 80	\$ 83	3.8%	\$ 80	\$ 80	0.0%
Fire	\$ 280	\$ 292	4.3%	\$ 290	\$ 290	3.6%	\$ 105	\$ 110	4.8%	\$ 110	\$ 110	4.8%
Streets	\$ 1,160	\$ 1,204	3.8%	\$ 1,200	\$ 1,200	3.4%	\$ 900	\$ 964	7.1%	\$ 980	\$ 980	6.7%
Total	\$ 5,915	\$ 6,369	7.7%	\$ 6,035	\$ 6,035	2.03%	\$ 2,775	\$ 3,022	8.9%	\$ 2,875	\$ 2,875	3.60%
Increase		\$ 454		\$ 120			\$ 247			\$ 100		

Singles Apt.			Commercial			Committee Proposal		Committee Proposal		
Current	Full Cost	Increase	Current	Full Cost	Increase	Old Rate	New Rate	Current	Full Cost	Increase
\$ 380	\$ 432	13.7%	\$ 380	\$ 380	0.0%	3,230	3,230 sq. ft.	\$ 0.95	\$ 1,675	-4.0%
\$ 1,380	\$ 2,149	55.7%	\$ 1,465	\$ 1,785	15.2%	8.20	8.40	\$ 8.40	\$ 1,700	9.7%
\$ 1,295	\$ 1,429	10.3%	\$ 1,350	N/A	N/A	N/A	N/A	\$ -	\$ -	N/A
\$ 80	\$ 83	3.8%	\$ 80	\$ 1,111	2.7%	0.335	0.344	0.344	\$ 1,111	2.7%
\$ 105	\$ 110	4.8%	\$ 110	\$ 307	3.4%	0.092	0.095	0.095	\$ 307	3.3%
\$ 900	\$ 964	7.1%	\$ 960	\$ 783	3.8%	24.230	25.150	25.150	\$ 812	3.7%
\$ 4,140	\$ 5,167	24.8%	\$ 4,345	\$ 5,928	8.6%				\$ 5,605	2.71%
	\$ 1,027		\$ 205						\$ 148	

Cost Increases (decreases) Based on Cost Index						
September to September						
Index	Building	Increase	Construction	Increase	Total	Average
2014	5409		9870		15279	
2015	5541	2.44%	10065	1.98%	15606	2.14%
2016	5657	2.09%	10403	3.36%	16060	2.91%

0.0272583

NOTICE OF PUBLIC HEARING
MISCELLANEOUS FEE INCREASES
CITY OF REXBURG, IDAHO

A public hearing will be held for the consideration of the proposed fee increases at City Hall, 35 N 1st E, Rexburg, Idaho, at 7 pm, on March 1, 2017. All interested persons are invited to appear and show cause, if any, why such fee increases should or should not be adopted. Additional information is available at City Hall during the regular office hours (7:30 am to 5:30 pm Monday thru Thursday or Friday 7:30 am to 12:30 pm). City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to the fee documents or to the hearing should contact City Hall, 359-3020 at least 48 hours prior to the public hearing. This Notice can be provided in a format accessible to persons with disabilities and/or persons with limited English proficiency upon request.
Se le puede proveer esta notificación en un formato accesible para las personas discapacidades y/o personas con conocimientos limitados del inglés a pedido.

A fee directory showing all fees can be found on our webpage at www.rexburg.org/pages/fee_list.php

RESOLUTION NO. 2017-02

A RESOLUTION OF THE CITY OF REXBURG, IDAHO, ADOPTING A NEW RATE SCHEDULE FOR CERTAIN FEES.

WHEREAS, the City Council desires to maintain the overall quality of life experienced by its constituents; and

WHEREAS, the City Council desires to set certain fees so that they cover the cost of the services provided through the payment of those fees;

NOW THEREFORE, be it resolved by the Mayor and the Council of the City of Rexburg, effective March 2nd, 2017, that the fees in attached list shall be charged as specified:

Department	Category	Description	Current Fee	Proposed
Building Inspection	Building Permit	Credit Card Charge percent of the bill-If over \$500 total bill		3%
Building Inspection	Electrical Permit	Plan Check Fee Percent of Electrical Permit		10%
Building Inspection	Fire Safety Permit	Plan Check Fee percent of Fire Sprinkler Permit		10%
Building Inspection	Mechanical Permit	Plan Check Fee Percent of Mechanical Permit		10%
Building Inspection	Plumbing Permit	Plan Check Fee Percent of Plumbing Permit		10%
Building Inspection	Building Permit	Demolition per event		\$25.00
Building Inspection	Fire Safety Permit	Fire Operational Permit		\$50.00
Building Inspection	Plumbing Permit	Inspections per hour not included in permit fee-one hour minimum		\$65.00
Building Inspection	Building Permit	Parking Lot Permit per acre		\$100.00
Building Inspection	Building Permit	Excavation Permit	\$1000.000	DELETE
Building Inspection	Electrical Permit	Non-Residential Equipment Per Equipment Value	\$0.005	DELETE
Building Inspection	Electrical Permit	Non-Residential Equipment Alternative -First hour	\$80.000	DELETE
Building Inspection	Electrical Permit	Non-Residential Equipment Alternative -Over first hour, hourly rate	\$65.000	DELETE
Building Inspection	Electrical Permit	Residential Inspection 0-200 amp service	\$160.000	DELETE
Building Inspection	Electrical Permit	Residential Inspection 201-400 amp service	\$250.000	DELETE
Building Inspection	Electrical Permit	Outline Lighting per each occupancy	\$65.000	DELETE
Building Inspection	Electrical Permit	Residential Multi-Family Duplex	\$260.000	DELETE
Building Inspection	Electrical Permit	Non-Residential Building Plan Check Fee percent of Electrical Permit	\$65.000	DELETE
Building Inspection	Electrical Permit	Renewal Fee for one year	\$40.000	DELETE
Building Inspection	Fire Safety Permit	Plan Check Fee percent of Fire Alarm Permit		10%
Building Inspection	Fire Safety Permit	Plan Review per sprinkler head	\$2.000	DELETE
Building Inspection	Mechanical Permit	Failure to acquire an HVAC Permit within a 12 month period	triple all fees	DELETE
Building Inspection	Mechanical Permit	Residential Multi-Family Duplex	\$260.000	DELETE
Building Inspection	Mechanical Permit	HVAC Permit Renewal Fee If work has not commenced in 90 days	\$50.000	DELETE
Building Inspection	Mechanical Permit	HVAC Permit Renewal Fee If work site is abandoned over 180 days	\$50.000	DELETE
Building Inspection	Mechanical Permit	Non-Residential Building Plan Check Fee per hour with minimum one hour	\$65.000	DELETE
Building Inspection	Plumbing Permit	Multipurpose Fire Sprinkler and Domestic Water Supply System minimum	\$65.000	DELETE
Building Inspection	Plumbing Permit	Multipurpose Fire Sprinkler and Domestic Water Supply System per sprinkler head	\$4.000	DELETE
Building Inspection	Plumbing Permit	Sewer or Water Line per line	\$65.000	DELETE
Building Inspection	Plumbing Permit	Residential Multi-Family Duplex	\$260.000	DELETE

Department	Category	Description	Current Fee	Proposed
Building Inspection	Plumbing Permit	Modular, Manufactured or Mobile Homes sewer and water connections	\$65.000	DELETE
Building Inspection	Plumbing Permit	Non-Residential Building Plan Check Fee per hour with minimum one hour	\$65.000	DELETE
Building Inspection	Building Permit	Failure to acquire permit before construction		Double All Fees
Building Inspection	Fire Safety Permit	Failure to acquire a Permit before construction		Double All Fees
Building Inspection	Plumbing Permit	Failure to acquire a Permit before construction		Double All Fees
Building Maintenance	Work Order Charges	Labor Per Man Hour - Building Maintenance Coordinator		\$50.00
Customer Service	Business Registration	Delivery Service per Vehicle		\$25.00
Fire	Impact or Capacity Fee	Non-Residential Impact Fee per 1,000 square feet	\$92.000	\$95.00
Fire	Impact or Capacity Fee	Multi Family or Dormitory Impact Fee per unit	\$105.000	\$110.00
Fire	Impact or Capacity Fee	Single Family Impact Fee per unit	\$280.000	\$290.00
Golf	Capital Improvement Fee	Capital Improvement Fee-Per 9 hole round		\$5.00
Golf	Capital Improvement Fee	Capital Improvement Fee-Punch Passes		\$6.00
Golf	Capital Improvement Fee	Capital Improvement Fee-All Season Passes		\$20.00
P & Z	Fee	Plan Check Fee per hour		\$65.00
P & Z	Public Hearing	Publication without a map		\$200.00
P & Z	Public Hearing	Publication with a map		\$300.00
P & Z	Fee	Appeal Administrator decision to P&Z Commission (refundable if granted)	\$100.000	\$500.00
P & Z	Fee	Appeal P&Z Commission decision to City Council (refundable if granted)	\$100.000	\$500.00
P & Z	Fee	County Surveyor Fee for 01-10 Lots	Determined by County	DELETE
P & Z	Fee	County Surveyor Fee for 11-25 Lots	Determined by County	DELETE
P & Z	Fee	County Surveyor Fee for 26+ Lots	Determined by County	DELETE
P & Z	Public Hearing	Publication -Zone change at Annexation	\$250.000	DELETE
P & Z	Public Hearing	Publication -Conditional Use Permit	\$200.000	DELETE
P & Z	Public Hearing	Publication -Notice Fees	\$300.000	DELETE
P & Z	Public Hearing	Publication -Miscellaneous Fees	at cost	DELETE

Department	Category	Description	Current Fee	Proposed
P & Z	Public Hearing	Publication -Conditional Use Permit -Minimum	\$200.000	DELETE
P & Z	Public Hearing	Publication -Other public hearings -Minimum	\$250.000	DELETE
P & Z	Public Hearing	Publication -Special Meeting	\$300.000	DELETE
P & Z	Public Hearing	Publication -Vacation of a Street	\$200.000	DELETE
Parks	Impact or Capacity Fee	Multi Family Impact Fee per unit	\$590.000	\$585.00
Parks	Impact or Capacity Fee	Single Family Impact Fee per unit	\$1030.000	\$1020.00
Parks	Impact or Capacity Fee	Dormitory Impact Fee per unit	\$1295.000	\$1350.00
Police	Fee	Thumb Drive with evidence pictures		\$10.00
Police	Impact or Capacity Fee	Non-Residential Impact Fee per 1,000 square feet	\$335.000	\$344.00
Recreation	Race Admission	Teton Dam Marathon: Kids Race per person		\$10.00
Recreation	Programs	Soccer Field Prep U-11 size and under per Game	\$10.000	\$20.00
Recreation	Race Admission	Thors Mud Run		\$25.00
Recreation	Programs	Soccer Field Prep U-12 and Up per Game	\$20.000	\$30.00
Recreation	Programs	Soccer (Grades K-6)	\$30.000	\$35.00
Recreation	Carousel	School Field Trip includes Pavilion	\$60.000	\$45.00
Recreation	Programs	Madison Baseball Rookies per person		\$55.00
Recreation	Programs	Cross County Ski Rental per person per season	\$8.000	\$60.00
Recreation	Programs	Madison Baseball Minors per person		\$60.00
Recreation	Programs	Madison Baseball Majors per person		\$80.00
Recreation	Carousel	Evening Rental (7-9 p.m.)	\$120.000	\$150.00
Recreation	Race Admission	Idaho Triple Crown per person		\$240.00
Recreation	Race Admission	Teton Dam Marathon: Team Relay -- per team fee	\$55.000	\$390.00
Recreation	Carousel	School Field Trip includes Pavilion & Teton Flood Museum	\$75.000	DELETE
Recreation	Programs	All Musical Instrument Lessons Class Fee per person	\$100.000	DELETE
Recreation	Programs	Archery per person	\$31.000	DELETE
Recreation	Programs	Art Classes per person	\$41.000	DELETE
Recreation	Programs	Ballroom Dance - Adult per couple	\$47.000	DELETE
Recreation	Programs	Ballroom Dance - Youth per person	\$42.000	DELETE
Recreation	Programs	Bowling per person	\$41.000	DELETE
Recreation	Programs	Calligraphy	\$31.000	DELETE
Recreation	Programs	Clogging -- each additional family member	\$48.000	DELETE
Recreation	Programs	Clogging -- First family member	\$74.000	DELETE
Recreation	Programs	Cylo-Cross: Adult 1 day Race	\$35.000	DELETE
Recreation	Programs	Cylo-Cross: Cubes 1 day (Youth)	\$15.000	DELETE
Recreation	Programs	Digital Photography per person	\$55.000	DELETE
Recreation	Programs	Drama per person	\$90.000	DELETE
Recreation	Programs	Fencing -- Beginners & Intermediate per person	\$41.000	DELETE
Recreation	Programs	Gymnastics (2-5 years old)	\$70.000	DELETE
Recreation	Programs	Gymnastics (Ages 3-7) per person	\$90.000	DELETE
Recreation	Programs	Horseback Riding	\$252.000	DELETE
Recreation	Programs	Ice Skating Admission per person	\$2.000	DELETE
Recreation	Programs	Ice Skating Classes (K-12) per person	\$25.000	DELETE
Recreation	Programs	Ice Skating Skate Rental per person	\$1.000	DELETE
Recreation	Programs	Kickball League per team	\$200.000	DELETE
Recreation	Programs	Pottery per person	\$60.000	DELETE
Recreation	Programs	Rock Building per person (plus materials) per person	\$75.000	DELETE
Recreation	Programs	Rock Climbing per person	\$50.000	DELETE
Recreation	Programs	Scottish Bagpipes per person	\$66.000	DELETE
Recreation	Programs	Tae Kwon Do per person	\$70.000	DELETE
Recreation	Programs	Weight Loss Minus -10 per person	\$50.000	DELETE
Recreation	Programs	Yoga per person	\$50.000	DELETE
Recreation	Race Admission	Cupid Cup Nordic Race Adult	\$30.000	DELETE
Recreation	Race Admission	Cupid Cup Nordic Race Youth	\$10.000	DELETE
Recreation	Race Admission	Rush Triathlon Maximum Late Fee	\$45.000	DELETE
Recreation	Race Admission	Rush Triathlon Olympic (Intermediate) Distance, team--Each Member Fee	\$55.000	DELETE
Recreation	Race Admission	Rush Triathlon Olympic Distance, individual	\$70.000	DELETE
Recreation	Race Admission	Rush Triathlon Pre-race dinner, extra meal(s)	\$8.000	DELETE
Recreation	Race Admission	Rush Triathlon Sprint Distance, individual	\$55.000	DELETE
Recreation	Race Admission	Rush Triathlon Sprint Distance, team--Each Member Fee	\$50.000	DELETE
Recreation	Race Admission	Teton Dam Marathon Dinner -- pre-paid per person	\$8.000	DELETE
Rexburg Rapids	Admission	Evening Group Reserved Exclusive Aquatic Center Rental per extra hour		\$300.00
Romance Theater	Rental	For Profit & Non-Profit Rental Up to ___ % of Gross Tkt Sales-1 Day Event	10%	60%
Romance Theater	Fee	Cleaning Fee (Without Food)		\$25.00
Romance Theater	Rental	Non-Profit Rental Fee for Non-Performances-1 Day Event	\$100.000	\$75.00
Romance Theater	Rental	Meetings-Up to two hours		\$75.00
Romance Theater	Rental	Non-Profit Performance-Additional Performance Day		\$150.00
Romance Theater	Rental	For Profit Rental Fee for Non-Performances-1 Day Event	\$225.000	\$250.00
Romance Theater	Rental	Non-Profit Performance (1 night) w/2 weeks rehearsal		\$250.00
Romance Theater	Rental	For Profit Performance Rental Fee Minimum-1 Day Event	\$300.000	\$350.00
Romance Theater	Rental	Non-Profit Rental Up to ___ % of Gross Tkt. Sales-1 Day Event	10%	DELETE
Street	Impact or Capacity Fee	Non-Residential Per trip per day	\$24.230	\$25.15
Street	Impact or Capacity Fee	Multi Family or Dormitory per unit	\$900.000	\$960.00
Street	Impact or Capacity Fee	Single Family per unit	\$1160.000	\$1200.00

Department	Category	Description	Current Fee	Proposed
Tabernacle	Rental	For Profit & Non-Profit Rental Fee Up to __% of GrossTkt Sales-1 Day Event	10%	60%
Tabernacle	Rental	Non-Profit Performance Additional Rehearsal Day		\$25.00
Tabernacle	Fee	Cleaning Fee (With Food)	\$50.000	\$75.00
Tabernacle	Rental	Vocal/Piano/Dance Recital Rental Fee-1 Day Event	\$40.000	\$75.00
Tabernacle	Rental	Non-Profit Rental Fee for Performances-1 Day Event	\$100.000	\$150.00
Tabernacle	Rental	Wedding Reception Rent		\$200.00
Tabernacle	Rental	Non-Profit Performance (With up to 2 weeks rehearsal)		\$250.00
Tabernacle	Rental	Non-Profit Annual Weekly Rehearsal (2 Hr/Wk)-No performances included	\$783.000	\$800.00
Teton Flood Museum	Admission	Ages 3-18 (Under 3 free)		\$1.00
Teton Flood Museum	Admission	Groups of 10 or more		\$1.00
Teton Flood Museum	Admission	Age 19 and Older		\$2.00
Teton Flood Museum	Admission	Ages 02-11 Per Person	\$1.000	DELETE
Teton Flood Museum	Admission	Ages 12-18 Per Person	\$1.000	DELETE
Teton Flood Museum	Admission	Ages 19+ Per Person	\$2.000	DELETE
Teton Flood Museum	Admission	Groups of 10 or More Per Person	\$1.000	DELETE
Teton Flood Museum	Admission	Family pass	\$6.000	DELETE
Wastewater	Impact or Capacity Fee	In-City Capacity Fee per Non-Residential gpd over 206 gpd	\$8.200	\$8.40
Wastewater	Impact or Capacity Fee	Outside City Capacity Fee per Non-Residential gpd over 206 gpd	\$12.300	\$12.60
Wastewater	Impact or Capacity Fee	In-City Capacity Fee per Multi Family Apartment	\$820.000	\$850.00
Wastewater	Impact or Capacity Fee	Outside City Capacity Fee per Multi Family Apartment	\$1230.000	\$1275.00
Wastewater	Impact or Capacity Fee	In-City Capacity Fee per Dormitory Apartment	\$1380.000	\$1465.00
Wastewater	Impact or Capacity Fee	In-City Capacity Fee per Non-Residential Minimum	\$1550.000	\$1700.00
Wastewater	Impact or Capacity Fee	In-City Capacity Fee per Single Family Dwelling	\$1550.000	\$1700.00
Wastewater	Impact or Capacity Fee	Outside City Capacity Fee per Dormitory Apartment	\$2070.000	\$2198.00
Wastewater	Impact or Capacity Fee	Outside City Capacity Fee per Non-Residential Minimum	\$2325.000	\$2550.00
Wastewater	Impact or Capacity Fee	Outside City Capacity Fee per Single Family Dwelling	\$2325.000	\$2550.00
Water	Impact or Capacity Fee	In-City Capacity Fee per Non-Residential gpd over 1771 gpd	\$0.990	\$.95
Water	Impact or Capacity Fee	Outside City Capacity Fee per Non-Residential gpd over 1771 gpd	\$1.490	\$1.43
Water	Impact or Capacity Fee	In-City Capacity Fee per Multi Family Apartment	\$280.000	\$290.00
Water	Impact or Capacity Fee	Outside City Capacity Fee per Multi Family Apartment	\$420.000	\$435.00
Water	Impact or Capacity Fee	In-City Capacity Fee per Non-Residential Minimum	\$1745.000	\$1675.00
Water	Impact or Capacity Fee	In-City Capacity Fee per Single Family Dwelling	\$1745.000	\$1675.00
Water	Impact or Capacity Fee	Outside City Capacity Fee per Non-Residential Minimum	\$2618.000	\$2513.00
Water	Impact or Capacity Fee	Outside City Capacity Fee per Single Family Dwelling	\$2618.000	\$2513.00

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 1ST DAY OF MARCH, 2017.

CITY OF REXBURG
Madison County, Idaho

By _____
Jerry L. Merrill, Mayor

ATTEST:

Blair D. Kay, City Clerk



January 30, 2017

Impact Fee and Capacity Fee Review Committee

RE: Annual Update of Fees

Dear Committee Members:

Just in review, the purpose of Impact and Capacity Fees is to have new construction, as much as possible, pay for the impact it has on city infrastructure, i.e. water, sewer, parks, police, fire, and streets. This helps minimize the burden of growth on current residents and maintain existing service levels. Since the City of Rexburg tax revenues have been severely limited by state law and are very low as compared to other similar cities, the City Council has implemented these fees.

As you may recall, in 2014, this committee requested to review the Impact and Capacity Fees annually, instead of every 5 years. This was so that the necessary increases in these fees would not be so large due to waiting 5 years to update them. This committee also requested that any increase of the total of these fees for any category of construction (ie. Single-family dwelling, multi-family dwelling, or non-residential) be limited to 5% per year, even though the update of some categories might otherwise require a larger increase to "catch up" to actual cost.

It was also decided that, if possible, the committee would review the annual update of fees by email. The suggestion was also made to use the construction cost index in helping assess for inflation until a full comprehensive study of impact fees may take place (we estimate a cost to do this of \$60,000 to \$100,000). The building cost index increased 2.09% over the last year, while the construction cost index increased 3.36% over the last year (September to September). The recommended increase to single-family dwellings was 2.03%. The recommendations for the other categories were higher due to larger gaps between actual and recommended. We are still under the full cost in all categories, with the largest gap being in Single Student Apartments.

Given the above, we have thoroughly reviewed the costs related to these fees and offer the attached schedule of fee updates as you requested.

Please let us know whether you think these updates are appropriate no later than **Monday, February 6th**. If you wish, we could schedule a meeting to go over this information the following Monday or Tuesday. We are advertising these fees this week, which means they cannot be increased above the advertised amounts and are hoping to review these fees (with no decision made) with the City Council this Wednesday, February 1st, and hold a public hearing to finalize them on March 1st.

Also, beginning in 2018, we plan to recommend a new committee member each year to replace one of the members, starting with Troy Kartchner, who we believe has been on the committee the longest. This will create a 5 year term going forward for each member, which may still be too much to ask for.

We greatly appreciate your service on this committee,

Matt Nielson, City of Rexburg CFO
Richard Horner, Consultant

CFO Nielson reviewed the changes to the fee list. He indicated the golf course would like to start charging a capital improvements fee to pay for equipment. They took out some fees that are not used anymore. The Romance and Tabernacle had some fee changes that were simplified. Public Hearing charges were simplified to just two; one with a map and one without. The Recreation fees were also simplified.

Discussion about fees for The Zone and Rexburg Rapids.

Council President Smith asked about the capital improvement fees for the Golf Course and possibly The Zone. Will every department start charging that for their improvements as well? Officer Nielson doesn't believe every department would do that. He said the Golf Board thought about just raising the rates but they felt it was better to say they are raising it for a reason. Council Member Mann said they were trying to keep the season passes at \$500.

Council Member Wolfe moved to set a public hearing for March 1, 2017 at 7:00 P.M. for public input on such fees outlined in Resolution 2017 - 02; Council Member Busby seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

Council President Smith
 Council Member Flora
 Council Member Benfield
 Council Member Mann
 Council Member Wolfe
 Council Member Busby

Those voting nay

None

The motion carried

B. Public Works and Engineering: - Keith Davidson

1. **Approve Bid** to Repaint the 5th South Water Tank

Public Works Director Davidson reviewed the bids to repaint the water tank on South 5th West. The low bid came from Maguire Iron out of South Dakota for \$259,360.00. The tank will be off line for 120 days starting the end of February or early March. If the company goes past 120 days, they will lose \$500 a day. It will take 60 days on the inside and 60 days on the outside. The paint lasts about 20 years. The original paint is 37 years old and has had some touch-ups.

INVITATION FOR BIDS

Separate sealed bids for the Water Tank Painting Project, will be received by the City of Rexburg, Idaho. The Bids will be received at City Hall, 35 North 1st East, P.O. Box 280, Rexburg, ID 83440 until 3:30 P.M. on **February 1, 2017**. A public bid opening will not be required for this project.

The Project will consist of sandblasting and painting a steel water tank. Sandblasting to be completed in accordance with SSPC SP10 on the interior. Exterior sandblasting to be completed in accordance with SSPC SP6. The interior & exterior of the water tank will be painted with a two-part epoxy paint system. Dimensions of the water tank are 24 ft. high with a 44 ft. radius.

The CONTRACT DOCUMENTS may be examined at the following location:

Rexburg City Hall
 35 North 1st East
 Rexburg, ID 83440

Jan 17 & Jan 24

Keith Davidson PE
 Public Works Director/ City Engineer
 City of Rexburg

BID RESULTS FOR WATER PROJECT	
Contractor	Bid Amount
Paint Coatings	\$ 446,100.00
Maguire Iron	\$ 259,360.00
Orion Construction	\$ 286,944.00
Engineers Estimate	\$ 250,000.00

These bids are subject to review of proper licensing.

Discussion:

Council Member Busby moved to approve the low bid of \$259,360.00 from Maguire Iron to repaint the 5th South Water Tank if proper licensing has been secured; Council President Smith seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

- Council President Smith
- Council Member Flora
- Council Member Benfield
- Council Member Mann
- Council Member Wolfe
- Council Member Busby

Those voting nay

None

The motion carried

Approve Bid for New Street Lights

Public Works and Engineering Director Davidson reviewed the bids to add new street lights to the city's street light grid. Nelsons Electric out of Rexburg came in with the low bid of \$229,153.00.

Discussion about the difference in estimates and about boring under the streets.

INVITATION FOR BIDS

Separate sealed bids for the CITY WIDE STREET LIGHT PROJECT, will be received by the City of Rexburg, Idaho. The Bids will be received at City Hall, 35 North 1st East, P.O. Box 280, Rexburg, ID 83440 until 3:00 P.M. on **February 1, 2017**. Then at said office publicly opened and read aloud shortly thereafter.

The Project consists of the installation of Street lights at locations thru out the city.

The CONTRACT DOCUMENTS may be examined at the following location:

Rexburg City Hall
 35 North 1st East
 Rexburg, ID 83440

Upon a fee of \$25.00, a copy of the CONTRACT DOCUMENTS may be obtained by contacting the City Clerk at the above address.

Date: Jan 15, Jan 22

Keith Davidson P.E.
 Public Works Director/ City Engineer
 City of Rexburg

Public Works and Engineering Director Davidson reviewed the bid for New Street Lights.

BID RESULTS FOR STREET LIGHT PROJECT	
Contractor	Bid Amount
Wheeler Electric	\$ 300,520.00
Nelsons Electric	\$ 229,153.00
Mt. West	\$ 292,500.00
Arco Electric	\$ 254,671.00
Engineers Estimate	\$ 270,000.00

These bids are subject to review of proper licensing.

City Street Lights.					
Item No.	Item Description	Unit	Bid Quantity	Engineers Estimate	
				Unit Bid Price	Bid Amount
	Open Trenching Install Conduit & Surface Restoration	LF	1300		
	Directional Drilling for Conduit	LF	2600		
	Installation of (2) Street Lights on Airport Rd	LS	1		
	Installation of (2) Street Lights at 7th South	LS	1		
	Installation of Street Light at Casper Ave	LS	1		
	Installation of Street Light Pioneer & 7 th South	LS	1		
	Installation of Street Light on Seagull Rd	LS	1		
	Installation of Street Light Aires St	LS	1		
	Installation of (2) Street Lights on Pioneer Rd	LS	1		
	Installation of (2) Street Lights on Taurus	LS	1		
	Installation of (2) Street Lights on 2 nd South	LS	1		
	Installation of Street Light at 1 st East & 1 st South	LS	1		
	Installation of Street Light on Morgan	LS	1		
	Installation of Street Light on Millhollow	LS	1		
	Installation of Street Light on Northhill Drive	LS	1		
	Installation of Street Light on 4 th North	LS	1		
	Installation of Street Light on Chad Dr	LS	1		
	Installation of Street Light on Jet Stream Dr	LS	1		
	Installation of (2) Street lights on Stock Ave	LS	1		
			Total		

Council Member Benfield moved to approve the low bid of \$229,153.00 from Nelsons Electric for New Street Lights; Council Member Busby seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

Council President Smith
 Council Member Flora
 Council Member Benfield
 Council Member Mann
 Council Member Wolfe
 Council Member Busby

Those voting nay

None

The motion carried

C. Community Development: - Val Christensen

Community Development Director Christensen reviewed the January Building Valuation Report. He indicated that two large single student projects will be going in on 4th South by the old skating rink. That complex will house about 500 students. Another one will be where the old Rex Motel is and will be similar in size. Summerfield Subdivision is planning lots of growth this summer with about 70 more lots.

2. New Construction Report



CITY OF
REXBURG
America's Family Community

Building Valuation Report

From: 01/01/2017 To: 01/31/2017

Building Safety Department
35 N. 1st E.
Rexburg, ID 83440
Phone: (208)-359-3020
www.rexburg.org

PERMIT NUMBER	PROJECT NAME	PROJECT LOCATION	APPLICANT NAME	IMPACT FEES	BUILDING FEES	PUBLIC WORKS FEES	PROJECT VALUATION
Building - Commercial							
16-00689	Central Storage - New Units	424 Pioneer Rd	Bruce Karren	\$340	\$3,363	\$0	\$407,570.64
Building - Single Family Residence							
16-00643	Rockcreek Townhomes Unit #186	565 Pioneer Rd	Greg Nelson	\$1,675	\$1,864	\$1,100	\$174,158.14
16-00642	Rockcreek Townhomes Unit #185	565 Pioneer Rd	Greg Nelson	\$1,675	\$1,864	\$1,100	\$174,158.14
16-00641	Rockcreek Townhomes Unit #184	565 Pioneer Rd	Greg Nelson	\$1,675	\$1,864	\$1,100	\$174,158.14
16-00640	Rockcreek Townhomes Unit #183	565 Pioneer Rd	Greg Nelson	\$1,675	\$1,864	\$1,100	\$174,158.14
16-00639	Rockcreek Townhomes Unit #182	565 Pioneer Rd	Greg Nelson	\$1,675	\$1,864	\$1,100	\$174,158.14
16-00638	Rockcreek Townhomes Unit #181	565 Pioneer Rd	Greg Nelson	\$1,675	\$1,864	\$3,430	\$174,158.14
Multi-Family Residential							
16-00227	DP Beck Apts - Bld 3(12 Units-2 Bedroom)	300 N 2nd W	JRW & Associates	\$19,080	\$12,804	\$12,840	\$1,317,095.01
15-00596	301 S 4th W 4 Plex - Blake Willis	301 S 4th W	Blake Willis	\$6,360	\$2,959	\$4,865	\$255,032.96
				\$35,830	\$30,310	\$26,635	\$3,024,647.45

Council Member Mann commended the Mayor on his State of the City address. Council all agreed and recommends a bigger audience for next time.

Mayor's Report:

Public Hearings:

Items for Consideration:

Calendared Bills and Tabled Items:

- A. **"LAND USE ACTION"** – Bills Recommended/Approved in a Land Use Public Hearing Procedure (Recommend Suspension of the Rules): – NONE
- B. **BILL Introduction:** – NONE
- C. **First Reading:** Those items which are being introduced for first reading: –
 1. **Ordinance 1157** Amendments to the Development Code (Ordinance 1115).

ORDINANCE NO. 1157

AMENDING THE DEVELOPMENT CODE OF THE CITY OF REXBURG, IDAHO

AN ORDINANCE AMENDING ORDINANCE 1115 WITH SUBSTANTIVE AND NON-SUBSTANTIVE CHANGES; THE MORE SUBSTANTIVE CHANGES ARE AS FOLLOWS: (1) ADD DEVELOPMENT REVIEW COMMITTEE (2) ADD RADON TESTING (3) REFINE DEFINITIONS (4) CHANGE SIDE YARD SETBACK (5) CHANGE MINIMUM LOT WIDTH (6) CONTAIN RUNOFF TO YOUR OWN LOT (7) CHANGE PEDESTRIAN EMPHASIS OVERLAY SETBACKS (8) REDUCE MIXED USE ZONES TO ONE MIXED USE ZONE AND ADD EIGHT FOOT SIDEWALKS TO THE MU ZONE INCLUDING TREES AND LANDSCAPING, ENCOURAGE UNDERGROUND PARKING (9) BLADE SIGNS CAN BE ALLOWED BETWEEN 11 AND 16 FEET (10) MAXIMUM DWELLING DENSITIES. (11) AMEND SOME CONDITIONAL USES (12) PARKING LOT CONNECTIVITY REQUIRED (13) ALL BUILDINGS REQUIRE A BUILDING PERMIT (14) MODIFY COMMERCIAL LIGHTING STANDARDS (15) PLANNED UNIT DEVELOPMENT – ONE ACRE MINIMUM (16) ADD STORAGE FACILITIES TO CHAPTER 5 AND PROVIDING FOR THE EFFECTIVE DATE OF THE ORDINANCE.

Community Development Director Christensen said the task force went through looking for regulatory barriers. He showed the list of items that needed some work. They did some clean up and language changes. They also made things more uniform.

Discussion:

Council Member Wolfe moved to consider Ordinance 1157 (Amendments to the Development Code) first read; Council Member Flora seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

Council President Smith
Council Member Flora
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Busby

Those voting nay

None

The motion carried

D. Second Reading: Those items which have been first read:

1. **Staff Recommendation:** Suspending the Rules and **3rd read Ordinance 1155** for LID46's Final Assessment Roll.

Finance Officer Nielson reviewed the request to suspend the rules and approve Ordinance 1155 and consider it third read; this will allow for the staff to move forward with proposed creation of LID47 in March, 2017.

ORDINANCE NO. 1155

AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL, FOR LOCAL IMPROVEMENT DISTRICT NO. 46 IN REXBURG, IDAHO, FOR THE PURPOSE OF INSTALLING CERTAIN STREETS, CURBS, GUTTERS, SIDEWALKS, AND OTHER PUBLIC FACILITIES AND PARTS THEREOF WITHIN THE CORPORATE LIMITS OF SAID CITY, TO BE GRADED, RE-GRADED, GRAVELED, PAVED, RE-PAVED AND OTHERWISE IMPROVE THE HEREINAFTER DESCRIBED STREETS WITHIN THE DISTRICT AND TO CONSTRUCT AND RECONSTRUCT SIDEWALKS, CURBS, GUTTERS, DRIVEWAYS, DRAINAGE FACILITIES, OFFSITE STORM SEWER, WATER AND SANITARY SEWER FACILITIES, STREET LIGHTS AND OTHER PUBLIC FACILITIES AND OTHER WORK INCIDENTAL TO ALL OF THE FOREGOING IMPROVEMENTS; ORDERING ASSESSMENTS TO BE MADE IN ACCORDANCE WITH THE ASSESSMENT ROLL AND PRESCRIBING DETAILS CONCERNING SAID ASSESSMENTS; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

Council Member Busby moved to suspend the rules for Ordinance 1155 (LID 46's Final Assessment Roll); Council Member Smith seconded the motion; Mayor Merrill asked for a roll call vote:

Those voting aye

Council President Smith
Council Member Flora
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Busby

Those voting nay

None

The motion carried

Council Member Busby moved to approve Ordinance 1155 (LID 46's Final Assessment Roll) and consider Ordinance 1155 third read; Council Member Smith seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

Council President Smith
Council Member Flora
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Busby

Those voting nay

None

The motion carried

E. **Third Reading:** Those items which have been second read: NONE

Consent Calendar: The consent calendar includes items which require formal City Council action, however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A. Minutes from January 18th, 2017 meeting;
- B. Approve the City of Rexburg Bills

Council Member Flora moved to approve the Consent Calendar containing the minutes and city bills; Council Member Benfield seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

Council President Smith
Council Member Flora
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Busby

Those voting nay

None

The motion carried

Adjourned at 7:45 P.M.

APPROVED:

Jerry Merrill, Mayor

Attest:

Mary Flanary, Deputy City Clerk