

City Council Minutes

October 19, 2016



CITY OF
REXBURG
America's Family Community

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October 19, 2016

Mayor Jerry Merrill

Council Members:

Christopher Mann Jordan Busby
Donna Benfield Tisha Flora
Brad Wolfe Sally Smith

City Staff:

Stephen Zollinger – City Attorney
Matt Nielson – Finance Officer
John Millar – Public Works Director
Val Christensen – Community Development Director
Scott Johnson – Economic Development Director
Blair Kay – City Clerk

6:30 P.M. City Hall Council Meeting

Corey Child said the prayer.

Ruger Jenkins led the pledge.

Roll Call of Council Members:

Attending: Council President Smith, Council Member Flora, Council Member Benfield, Council Member Mann, Council Member Wolfe, Council Member Busby, and Mayor Merrill.

Public Comment: not scheduled on the agenda (limit 3 minutes); issues may be considered for discussion on a future agenda. Please keep comments on point and respectful.

Presentations:

A. Introduce two "**New Fireman**" 1. Judd Riley and 2. Robert Ricks

Mayor Merrill introduced the new Firemen to the City as full time employees.

Judd Riley was born in Rexburg and raised in Cache Valley Utah. He attended Ricks College before serving an LDS mission to Ecuador and returned to BYU Idaho. While attending BYU Idaho he met his future wife Sarah at the weekly country dancing. Together they have four kids (three boys and a girl.)

They started Old School Barbecue and Catering in 2012, in a mobile food trailer. In 2014 they bought the Archer elementary school where they host parties. They love to bring their food to the Rexburg Farmers Market, the Fair and Summerfest. Judd started in 2014 at the Fire Dept. as a paid call firefighter. In 2015 he became an EMT and in 2016 he went on two wildland fire deployments. Judd loves a challenge and to work with his hands. He loves to country dance, try new foods, and to meet new people. He has a big laugh, a big smile, and a big personality.

Judd loves the Rexburg area and the values that it stands for. He is ready to serve the people of the community through the Madison Fire Department.

***Rob Ricks** was born and raised in Rexburg Idaho. He is the son of Lloyd and Debbie Ricks. He was raised on his Grandpa Pete Ricks' farm growing wheat, potatoes and alfalfa. Rob grew up enjoying the outdoors with his brothers and dad hunting and fishing in Idaho. Another hobby that came of necessity was mechanics, if you broke anything on Grandpas farm you fixed it, and that*

included the motorcycles used for irrigation, so he enjoyed learning to fix things. Rob was active in scouting and earned the rank of Eagle Scout. When he turned 16 he wanted a job off of the farm and started washing dishes for Gringos Mexican Restaurant in Rexburg.

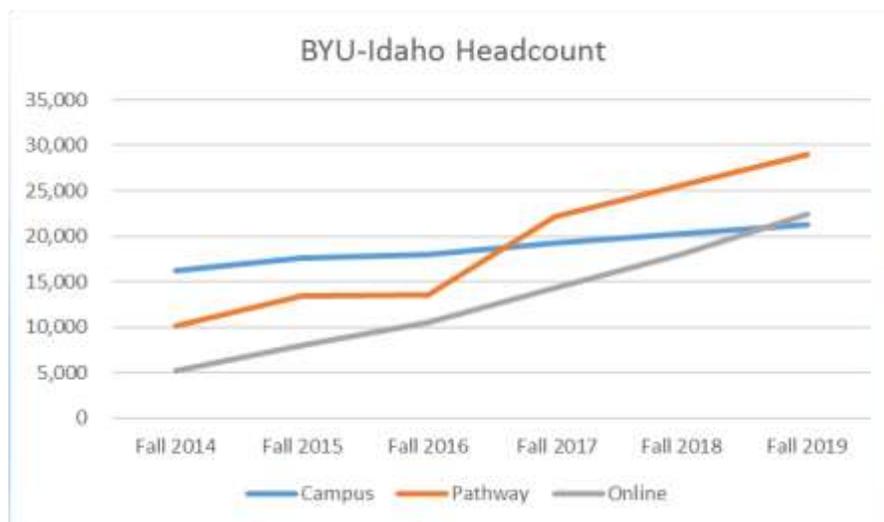
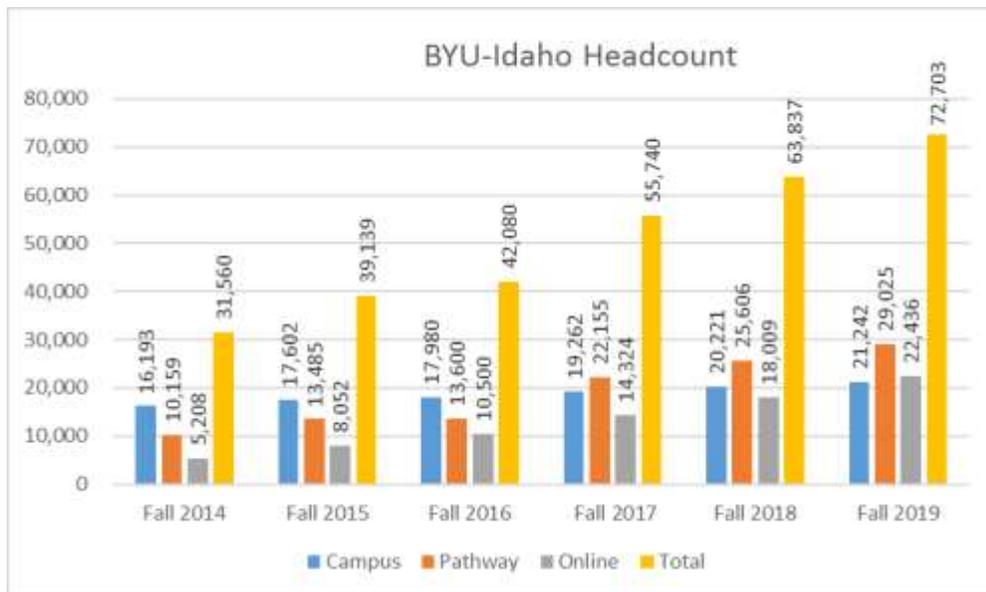
While working and going to high school he met his sweetheart Ariann Powell from Newdale. After graduation he served a mission for the LDS church in Columbus Ohio. After returning home he married Ariann in the Idaho Falls temple. Rob continued to work for Gringos after returning home from his mission. They purchased their first home in Rexburg a year after they were married. In 2000 Rob joined the Rexburg Madison county Emergency services as a paid call Firefighter. Rob worked for five years as a fireman until he Purchased Gringos and left the department for 6 years. In 2011 Rob rejoined the department and is loving his job. Rob and Ariann have 7 children and currently live in Burton.

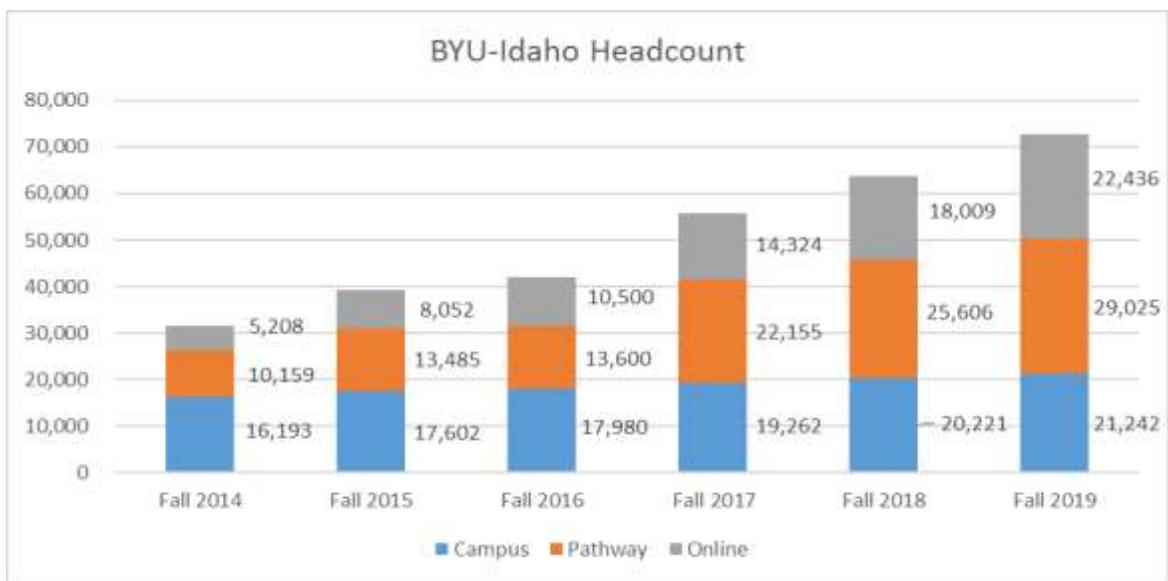
B. BYU-I Report on fall enrollment – Eric Conrad (University Services Managing Director)

Eric Conrad representing BYU-I presented the current growth projections for BYU-I.

Headcount	Fall 2014	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019
Campus	16,193	17,602	17,980	19,262	20,221	21,242
Pathway	10,159	13,485	13,600	22,155	25,606	29,025
Online	5,208	8,052	10,500	14,324	18,009	22,436
Total	31,560	39,139	42,080	55,740	63,837	72,703

* About 23% of the campus students are married.





Eric Conrad reviewed the enrollment charts; he indicated the Pathway Program is made up of students from all over the world. The students enrolled in the Online Program are also from all over the world. They are either pursuing an associates and or bachelor’s degree completely online.

Mayor Merrill indicated the projection of the number of students was higher the last time Mr. Conrad presented the enrollment charts to City Council. Eric Conrad replied its 2% less than what they had projected because they limited the number of enrollments to even out the winter and summer terms. He said for the spring term there should be a steady climb with less students dropping off.

Council Member Busby asked if there is sufficient student housing. Mr. Conrad said there is a document on the BYU-Idaho/housing web-site, where the developers can go to see which type of student housing is needed. They have enough housing through next year.

Council President Smith questioned the number of eighteen year olds currently enrolled and how many are expected to enroll in the years to come. Mr. Conrad said the number of eighteen year olds enrolled at the university will continue to grow; however, the number will steady out sometime in the future.

Eric Conrad said the interesting fact about the Pathway Program is it gives the students in North America, specifically, a second chance to earn a degree. The students enrolled in the Pathway Programs are given the opportunity to take fifteen credits over a years’ time. After completing the fifteen credits, they are able to enroll in the online program without taking an ACT test. Mr. Conrad said the ages of the students enrolled in the Pathway program range between 18 to 30 years and older.

Eric Conrad indicated in order to enroll in the university’s online program the student is required to speak English fluently. The university has increased the percentage of the test score to qualify for the online program.

Council Member Wolfe asked about the number of married students. He was interested in knowing how many of the married student’s spouses attend or do not attend the university. Mr. Conrad replied the number of married students is 33%, where both spouses are attending BYU-Idaho.

Council Member Flora questioned the large increase in the number of students enrolled in the Pathway Program between this year and next year. Mr. Conrad said the reason for the large increase is due to new locations being opened up. He mentioned 80% of the students enrolled in the Online and Pathway Programs enroll a week before the classes begin.

Mayor Merrill announced the City of Rexburg is the recipient of the High-five Grant from the Blue Cross Foundation. City employee Daniel Torres and Council Member Flora wrote the grant. He thanked everyone else involved in helping with the grant process.

Committee Liaison Assignments for 2016:

A. Council Member Mann: *Golf Board · Emergency Services Board · GIS Oversight · Development Workshop*

Council Member Mann reported his committees have not met.

B. Council Member Busby: *· Airport Board · Traffic & Safety · Trails of Madison County*

Council Member Busby reported his committees have not met; however, the Traffic & Safety Committee and BYU-Idaho students put together videos for pedestrian safety. The videos were shown on the overhead screen.

Eric Conrad mentioned the BYU-Idaho students created the three videos to promote pedestrian safety. The City owns the copyright to the videos.

Council Member Benfield questioned how the university is going to use the pedestrian safety videos. Mr. Conrad said they are creating a campaign at the beginning of each semester to promote the videos. The videos will also be on the university's web-site.

Council Member Busby thanked the BYU-Idaho students for creating the videos for the City. He mentioned the Madison High School is also creating a don't text and drive campaign. The pedestrian safety videos will be shown at the high school.

C. Council Member Benfield: *Police · MYAB · Parks & Recreation*

Council Member Benfield thanked the Rexburg Police Department for the exhibition and barbecue they held last week. They reviewed the different safety features of each patrol car. They demonstrated several processes they go through each day from arresting someone to traffic stops. The exhibition was very informative. She mentioned she recently visited the Rexburg Police Department's web-site. The web-site is very informative; she encouraged the City residents to visit the web-site.

Mayor Merrill asked the City residents with a cell phone to sign up for the emergency notification system "Alert ID". They can sign up for Alert ID on the Rexburg Police Department's web-site.

Council Member Benfield reported the City's Recreation Department had an advisory board that over time has disbanded; however, they are ready to put together a board and are looking for volunteers. She encouraged those interested in serving on the Recreation Board to contact the City to have their name be added to a list. They are looking for 12 new members and hope to get the board started next month. The Recreation Board will help determine where the Blue Cross Foundation grant money will be used. She said there are two key people interested in serving on the board; her goal is to have 10 to 12 more volunteers join.

Council Member Benfield reported the Mayor's Youth Advisory Board met and had their picture taken. They had a guest speaker from Idaho Falls present on Escape the Vape. The guest speaker was very impressed with the youth and invited five of them to help her present to another group in Idaho Falls. The Mayor's Youth Advisory Board is also working on skits to present to the elementary children regarding Halloween safety.

D. Council Member Smith: *Legacy Flight Museum · Beautification Committee · M.E.P.I.*

Council President Smith reported her committees have not met.

E. Council Member Flora: *School Board · Rexburg Arts Council/ Museum of Rexburg*

Council Member Flora reported the Arts Council met last week. The Turkey Choir is getting ready for Rexburg's traditional Thanksgiving Day Concert. The Upper Valley women's choir is preparing for their Christmas Concert. The Rexburg Tabernacle Orchestra will be playing with Del Parkinson on November 2nd at 7:00 p.m. She said the concerts will be fabulous and encouraged all to attend.

Council Member Flora reported the Arts Council was awarded a grant from the Idaho State Historical Society to help purchase iPads and possibly some audio equipment. She thanked the Historical Society for their donation and support. The donated funds will be used to improve the museum. The Museum of Rexburg sent the Refugee Quilt Exhibit on to its next location and for a limited time has a new exhibit called Saints, Sinners, and Spirits.

Council Member Flora mentioned the Rexburg Tabernacle hosted the National Parks Concert last week. They also hosted presidential candidate Evan McMullin on Saturday. There were over 1,000 people in attendance to hear him speak.

Council Member Flora reported the Romance Theater is equally busy. There are Halloween movies, plays, storytelling and even a haunted house scheduled for next week. She encouraged everyone to visit the Arts section of the City’s web-site for dates and times of these events.

Council Member Flora thanked Max Egbert the City’s Maintenance Manager for fixing the bathrooms at the Romance Theater. She said this past month one of the light bars broke and they are in the process of installing three new lift systems for better lighting. The Historical Committee met this past month and approved getting bids for the restoration paint.

Council Member Flora reported the Arts Council is putting on the first Rexburg Tree Festival which will be held on December 1, 2, and 3rd. All of the funds collected from the auctioning of these trees will go to the Family Crisis Center. She said a big thank you to all of the volunteers, staff and Jackie Rawlins for all they do to bring the arts to the City of Rexburg!

Mayor Merrill thanked all of the City’s volunteers for their hard work and all they do to help make great things happen in Rexburg.

F. Council Member Wolfe: *Planning & Zoning · Urban Renewal Agency · IBC*

Council Member Wolfe reported Planning and Zoning met. There was a public hearing to rezone the 600 block of West Main Street. The rezone request was not approved by the Planning and Zoning Commission. Urban Renewal Agency met to approve the refinancing of the Washington School District Bond.

Staff Reports:

A. Finance: - Matt Nielson

Finance Officer Nielson reviewed the Cash and Investments report.

CITY OF REXBURG
FY 2016

CASH & INVESTMENT
BALANCE REPORT

CASH & INVESTMENTS*	BALANCE AS OF 9/30/2016	Percentage of Portfolio
Bank of Commerce Legacy Flight Museum Checking	65,789	0.30%
Beehive Credit Union CD	250,000	1.13%
Cash On Hand	1,350	0.01%
Citizens Community Bank CDARS	1,431,533	6.46%
Citizens Community Bank Checking (RLF)	143,923	0.65%
Idaho Central Credit Union CD	250,000	1.13%
Idaho Central Credit Union Savings	25	0.00%
Moreton Asset Management Government Securities	3,641,241	16.44%
Real Estate Investments (Streets)	301,064	1.36%
State Diversified Bond Fund	7,310,706	33.01%
State Local Government Investment Pool--City	6,416,383	28.97%
State Local Government Investment Pool--Fire District	434	0.00%
Wells Fargo Bank Drug Fund Checking	20,384	0.09%
Wells Fargo Bank Fire District Checking & Savings	245,375	1.11%
Zions Bank Collateralized Acct	1,204,983	5.44%
Zions Bank Direct Auction-Agencies	444,580	2.01%
Zions Bank Direct Auction-CD	200,000	0.90%
Zions Bank General Checking	196,378	0.89%
Zions Bank Payroll Checking	21,331	0.10%
TOTAL	22,145,479	100.00%

Finance Officer Nielson reviewed the 2016 Season Report for Rexburg Rapids.

Marketing Overview

- Commercials-Cable One (multiple television stations)/Stay-N-Play (KIDK)
- Paramount 5 and Teton Vu Drive In ads
- Publishing-Idaho falls Magazine & Bear Brochures along Yellowstone corridor
- Free Movies in the Park – Beehive Credit Union
- Cross Promotions with Coke and Kiwi Loco
- Social Media-Website/Twitter/Instagram/Facebook (7,366 likes)

Rexburg Rapids Reached up to 34% of Madison's Population

Area	% of Admission	Population Reach
Bonneville (Idaho Falls)	30.2%	13.7%
Madison (Rexburg)	31.3%	34.6%
Jefferson (Rigby)	9.8%	11.7%
Bingham (Blackfoot)	5.3%	5.2%
Fremont (St. Anthony)	5.4%	17.3%
Other Parts of Idaho	15.75%	
Out of State	2.2%	

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Annual Admission

Annual Admission

Year	Evening	Daytime	Total
2011	9,624	45,267	54,891
2012	9,626	42,670	52,346
2013	9,998	43,848	53,846
2014	8,274	37,537	45,811
2015	8,028	40,529	48,557
2016	8,867	48,614	57,481

2016 Season - 6/4; 11 to 8/27	Daytime	Evening	Total
Special Needs Groups		467	467
Age 0-2	7,285	229	7,514
Age 3-59	31,739	2,217	33,956
Age 60+, Veterans, & Armed Services	713	41	754
Non-Swimmer	1,623	114	1,737
MISC. Admissions	2,715		2,715
Party Package (38)	380		380
Evening Group Discount		112	112
Evening Exclusive Groups (30)		5,100	5,100
Evening Non-Exclusive Groups (19)		1,054	1,054
Season Passes (108)	377		377
Punch Pass	3,315		3,315
Total	48,614	8,867	57,481
Slide Pass Sales	15,816		15,816

• 2016 Est. Local Economic Impact – \$1.9 million

Weather & Daily Revenue

- 2 Non-Operating “Bad” Weather Days
- Strong correlation between daily weather and daily revenue

Weather (on operating days)	2015	2016
Average High	83	88
Days Under 70	3	2
Days w/Precipitation (Inches)	15	11
Average Precipitation (Inches)	0.15	0.05
Total Precipitation (Inches)	2.21	0.51
Mean Daily Revenue	\$3,955.48	\$4,191.48
Correlation	0.77	0.74

*.74 correlation means for every 1 change in weather there is a .74 relationship change to revenue

Season Revenues

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2016 %YTD	2015 vs 2016
REXBURG RAPIDS FUND REVENUE										
23-350.00	ADMISSIONS-FITNESS	786	296							0
23-350.10	ADMISSIONS-DAYTIME	192,712	182,035	183,772	159,654	168,825	188,000	187,500	100%	18,675
23-350.15	ADMISSIONS-DAYTIME SLIDE	7	23,633	26,008	21,268	23,395	26,100	23,700	91%	305
23-350.20	ADMISSIONS-EVENING	28,520	16,643	19,134	10,959	9,923	16,000	11,600	73%	1,677
23-350.30	RENTAL-EVENING EXCLUSIVE	5,721	17,500	15,175	15,499	21,225	16,400	30,500	186%	9,275
23-350.35	ADMISSION-EVENING NO-EXL GROUP	2,338	6,199	4,145	4,489	2,796	5,000	4,900	98%	2,104
23-350.40	ADMISSION-PUNCH PASS	15,356	16,257	16,517	13,782	21,202	16,000	16,200	101%	-5,002
23-350.45	ADMISSION-FITNESS PUNCH PASS	180	375					100		100
23-350.46	ADMISSION-SEASON PASS							4,200		4,200
23-352.00	SALES-CONCESSIONS	13,382	35,900	36,583	36,187	41,144	39,000	46,200	118%	5,056
23-352.10	INVENTORY-SALES	10,445	9,667	6,899	5,805	5,845	6,900	7,900	114%	2,055
23-352.20	EMPLOYEE UNIFORM SALES	894	632	406	1,083	843	600	1,200	200%	357
23-352.30	SHAVED ICE SALES (15%)		2,060	2,471	1,897					0
23-353.00	LESSONS - SWIM/FITNESS	33,333	45,313	61,048	72,878	74,549	75,000	81,200	108%	6,651
23-371.00	INTEREST INCOME				53	160	200	900	450%	740
23-372.00	RENTAL-PARTY ROOM/SHELTERS	1,310	2,779	2,594	2,300	2,144	2,700	2,300	85%	156
23-374.00	MISCELLANEOUS REVENUES			3,071	84	250		200		-50
23-375.00	SALE OF ASSETS			2,550						0
TOTAL OPERATING REVENUE		\$ 304,984	\$ 359,289	\$ 380,373	\$ 345,938	\$ 372,301	\$ 391,900	\$ 418,600	107%	\$ 46,299
23-376.00	CONTRIBUTIONS/MOVIE SPONSORSHIP	99,200				1300				-1,300
23-390.10	FUND TFR - GENERAL FUND - CAPITAL			50,000	50,000	50,000	70,000	70,000		20,000
23-399.98	FUND BAL CAPITAL REPLACEMENT									0
23-399.99	FUND BALANCE CARRYOVER						74,400			0
TOTAL REXBURG RAPIDS REVENUE		\$ 404,184	\$ 359,289	\$ 430,373	\$ 395,938	\$ 423,601	\$ 536,300	\$ 488,600	91%	\$ 64,999

Personnel Expenses

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2015 %YTD	2015 vs 2016
REXBURG RAPIDS FUND EXPENSE										
23-440.10	FT BUILDING MAINT SALARY							-500		-500
23-440.15	MANAGER & ASSISTANT WAGES	-19,211	-22,706	-21,335	-21,682	-20,729	-21,700	-22,600	104%	-1,871
23-440.152	BUILDING MAINTENANCE LABOR		-616	-2,737	-1,366	-3,517	-1,400	-1,700	121%	1,817
23-440.16	SWIM/FITNESS TEACHERS WAGES	-6,427	-12,238	-13,675	-21,771	-18,901	-22,000	-23,000	105%	-4,099
23-440.17	LIFE GUARD WAGES	-71,501	-96,844	-84,653	-81,784	-94,387	-85,000	-108,400	128%	-14,013
23-440.171	CASHIER WAGES	-11,504	-17,200	-11,139	-11,899	-10,735	-12,000	-14,000	117%	-3,265
23-440.172	MAINT.WAGES-done by life guard	-11,454	-446	-32	-762	-670				670
23-440.174	CONCESSIONS WAGES		-7,142	-4,774	-4,600	-5,300	-4,800	-6,000	125%	-700
23-440.175	MARKETING/PT WAGES		-4,329	-2,853	-4,727	-5,866	-4,200	-6,900	164%	-1,034
23-440.20	BENEFITS	-11,897	-16,193	-15,703	-18,139	-19,923	-18,000	-18,200	101%	1,723
23-440.25	WORKMANS COMP CLAIMS SURCHARGE			-620	-640	-919	-900	-1,100	122%	-181
23-440.251	WORKMANS COMP REFUND			486	1,613	1,418	1,400	-100	-7%	-1,518
23-440.26	UNEMPLOYMENT BENEFITS		-612	-1,878			-1,800		0%	0
23-440.27	UNIFORMS	-9,918	-3,018	-3,750	-4,174	-3,670	-4,000	-3,900	98%	-230
TOTAL PERSONNEL EXPENSE		\$(141,912)	\$(181,344)	\$(162,663)	\$(169,931)	\$(183,199)	\$(174,400)	\$(206,400)	118%	\$ (23,201)

Operating and Total Expenses

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2015 %YTD	2015 vs 2016
REXBURG RAPIDS FUND EXPENSE										
23-440.30	SUPPLIES	-7,831	-7,969	-10,498	-9,687	-8,781	-9,500	-12,300	128%	-3,419
23-440.31	EQUIPMENT/SUPPLIES TO SELL	-11,024	-5,932	-2,778	-1,601	-1,752	-2,000	-3,700	185%	-1,948
23-440.32	CHEMICALS	-13,742	-29,888	-28,367	-30,853	-34,176	-31,000	-28,300	91%	5,876
23-440.33	CONCESSION SUPPLIES		-19,052	-16,593	-18,867	-18,868	-19,600	-20,700	106%	-1,832
23-440.34	JANITORIAL SUPPLIES	-1,089	-1,542	-2,168	-673	-1,578	-1,000	-1,400	140%	178
23-440.35	SWIM CLUB SUPPLIES							-2,400		
23-440.41	PERMITS	-880	-225	-225	-414	-225	-400	-300	75%	-75
23-440.42	DRUG TESTS & BACKGROUND CHECKS	-3,324	-3,719	-3,363	-4,352	-5,050	-4,300	-3,500	81%	1,550
23-440.43	HIRED WORK			-1,766	-504	-252	-1,000	-800	80%	-548
23-440.45	ADVERTISING/MARKETING	-8,757	-9,780	-6,862	-6,093	-7,073	-7,500	-6,100	81%	973
23-440.46	INSURANCE		-4,693	-6,103	-7,571	-6,545	-5,600	-5,600	100%	945
23-440.47	TRAVEL, TRAINING & MEETINGS	-10,709	-4,015	-5,739	-5,465	-8,190	-5,400	-8,500	157%	-310
23-440.48	BANKING/CC CHARGES	-5,269	-7,155	-7,857	-8,209	-8,631	8,300	-10,600	128%	-1,969
23-440.49	SALES TAX	-13,953	-16,633	-15,547	-13,601	-15,062	-16,000	-16,700	104%	-1,638
23-440.51	TELEPHONE & INTERNET	-266	-1,358	-1,303	-999	-751	-1,000	-700	70%	51
23-440.52	POWER	-15,652	-32,987	-33,937	-32,758	-24,695	-35,000	-28,700	82%	-4,005
23-440.53	NATURAL GAS	-30,069	-46,256	-25,048	-39,544	-41,941	-39,000	-31,800	82%	10,141
23-440.58	WATER/SEWER/GARBAGE	-4,464	-7,199		-50	-30				30
23-440.60	BUILDING & GROUNDS REPAIRS	-1,810	-9,725	-17,473	-15,457	-26,317	-18,000	-3,900	22%	22,417
23-440.61	EQUIPMENT REPAIRS					-343		-7,700		-7,357
23-440.64	COMPUTER PROGRAM MAINTENANCE	-93	-5,045	-4,658	-3,759	-3,851	-4,400	-5,300	120%	-1,449
TOTAL OPERATIONS EXPENSE		\$(129,932)	\$(218,173)	\$(190,285)	\$(200,457)	\$(214,111)	\$(209,000)	\$(198,900)	95%	\$ 15,211
23-440.701	SECURITY SYSTEM/CAMERAS						-5,500	-8,300		-8,300
23-440.702	BOILER 3-WAY TEMP CONTROL VALVE					-6,590		-22,300		-15,710
23-440.79	BAD DEBT WRITEOFFS		-9,368							0
23-440.95	SHOP EXPENSES				-13,005	-64	-4,500	0		64
23-440.98	CONTINGENCY/CAPITAL/DEPRECIATN						-142,900			0
TOTAL REXBURG RAPIDS EXPENSE		\$(271,844)	\$(408,885)	\$(352,948)	\$(383,393)	\$(403,964)	\$(536,300)	\$(435,900)	81%	\$ (31,936)

Net Profits & Comparisons

Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2015 %YTD	2015 vs 2016
REXBURG RAPIDS FUND NET INCLUDING TRANSFER	132,340	-49,596	77,425	12,545	19,637		52,700		33,063
LESS FUND TRANSFER IN /CARRYOVER	-99,200		-50,000	-50,000	-50,000		-70,000		-20,000
ADD BACK CONTINGENCY									0
REXBURG RAPIDS FUND OPERATING NET	\$ 33,140	\$(49,596)	\$ 27,425	\$(37,455)	\$(30,363)	\$ -	\$(17,300)		\$ 13,063
CARRYOVER BALANCE	\$ 132,340	\$ 82,744	\$ 110,169	\$ 72,714	\$ 42,351		\$ 25,051		

- **2016 Net Operating Loss (\$17,300)**
- **\$25,051** Carryover Balance Remaining

Net Profits (Loss) Explained

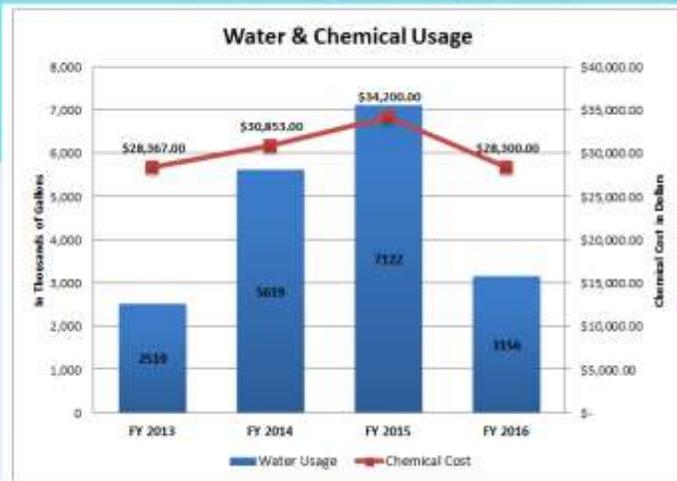
- **Revenues and admissions highest ever**
 - Due in part to fee increases
- **Water leak was fixed** part way through the season-Reduced gas bill and chemical usage
- **Cashier Wages** higher than normal with new crew and new Point of Sale Software Training
- **Hope to reduce lifeguard expenses** going forward
- **Boiler repair** very large again this year-hope to minimize going forward w/ new maintenance position

Water & Chemical Usage

Total Usage in Thousands of Gallons

	FY 2013	FY 2014	FY 2015	FY 2016
Oct-April	444	755	150	193
May	16	3	39	8
June	424	663	752	962
July	731	1645	2575	1144
Aug	520	2052	1926	626
Sep	384	501	1680	223
Total	2519	5619	7122	3156

- Chemical Decrease – **\$5,900.00**
- Water Decrease – **3.9 million gallons**



Capital Replacement Transfer-In

- \$70,000** was transferred in 2016 from the general fund into the Rexburg Rapids Fund for **future capital replacement and maintenance needs (\$220,000 in capital reserve after 2016)**
- Transfer is only to be made if cash from the general fund is available at year end
 - Money is kept as a **separate Fund Balance Carryover** and not included with the Fund Balance for Operations
- This helps **provide stability to the general fund** by not requiring substantial transfers in future years when capital replacement or maintenance needs arise

2017 Schedule

- Season Duration – June 10th to August 26th**
 - Train employees as if opening on June 3rd in case of good weather
- Considerations:**
 - Add Saturday night as an exclusive option
 - Add a condensed swim session the first few weeks of June

Future Recommendations

- ◉ **Add jingles and improved mascot (Tommy the Turtle) for bathroom breaks, closing, etc.**
 - To minimize fecal incidents
- ◉ **More emphasis on overall cleanliness of facility**
- ◉ **Switch to solution chlorination system**
 - Cost estimate less than \$5,000
 - Liquid is cheaper than pellets
 - Limits access to pump room & need to change out as often

Finance Officer Nielson indicated the revenues received this year were the highest compared to years past. He said the increase in the entrance fees helped bring in more revenue.

Council Member Busby questioned when the water leak was located. Public Works Director Millar said the leak was located before the pool opened.

Council Member Busby asked why the rock wall needs to be moved to the east side of the pool. Finance Officer Nielson replied there are a couple of reasons. They need to use the space for swimming lessons. The wall takes up space when they teach the children to dive into the pool. The second reason is they want to install three start blocks for the swim club to use when they race down the pool.

Council Member Busby asked about the members of management for Rexburg Rapids. Finance Officer Nielson answered Jeff Crowther is the Director, Dodie Beavin Manager, Elaena Noffsinger Assistant Manager, Todd Shannon Marketing Manager/Financial Intern and Mayor Merrill.

B. Public Works: John Millar

Public Works Director Millar reported on the water line project. The water lines in the downtown area will be installed tomorrow. They are planning to start the paving next Wednesday, so by the end of next week the downtown area will be all cleaned up and complete.

Public Works Director Millar reported the wastewater project is moving along well. They are installing the heavy mechanical equipment. They are slightly behind schedule due to equipment delays. The project should be complete by the end of this year.

Public Works Director Millar requested approval to surplus several items. A 2006 Ford Escape, two 2009 Kawasaki four wheelers that need replaced by larger ones and 25 stage lights used at the Romance Theater. Council Member Mann asked if the lights were donated by the university.

Council President Smith asked about City street parking being covered up during construction projects specifically the one east of Hemming Village. She questioned if the construction companies ask for the City's permission to cover up the parking spaces. Public Works Director Millar stated the agreement with the contractor would allow the contractor to close the sidewalk and leave the parking open. He will look into the situation and have the City's Parking Attendants monitor the parking.

Council President Smith requested when a public works project is being worked on and a road has to be closed, to keep the closure to a minimum, especially when businesses are being affected.

Discussion regarding street project scheduled for 2017.

Council Member Busby asked how the surplus items will be processed. Public Works Director Millar said the items will either be sold in an auction or be sold on a web-site for surplus items.

Council Member Busby moved to approve the surplus of a 2006 Ford Escape plus other miscellaneous items; Council Member Flora seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

Council President Smith
 Council Member Flora
 Council Member Benfield
 Council Member Mann
 Council Member Wolfe
 Council Member Busby

Those voting nay

None

The motion carried

Public Works Director Millar explained over the last two years FEMA (Federal Emergency Management Agency) has been remapping the flood plain through the area. The initial maps they provided to the City had minor adjustments; however, they are now indicating everything between the North fork and the Rexburg canal are now in the flood plain. He said Madison County, City of Sugar City and City of Rexburg met jointly with Jerald Williams who is knowledgeable in flood plain work. Mr. Williams wrote a seven-page letter to FEMA. In the letter he pointed out many different problems with FEMA’s terminology and in the way they conducted the analysis. There will be a conference call on October 25th with FEMA. The City of Rexburg, Madison County and Sugar City will protest FEMA’s results.

Public Works Director Millar reported the Idaho Transportation Department has two and a half million dollars. They will be issuing safety grants to help cities correct problems that currently exist. The process ITD uses to determine existing safety issues are; they look at a five-year accident history report, a class “A” injury (requires hospitalization) and fatality. He said over the last five years there have been about 13 injuries none of which need to be corrected by a project. The Idaho Transportation Department contacted him to notify him they couldn’t find any problems. He explained the City has invested money in pedestrian safety programs including, the hawk signal, and flashing crosswalk lights; it bodes well for the City.

C. Community Development: Natalie Powell

1. Building Permit Report for September, 2016

Compliance Officer Natalie Powell reviewed the Building Valuation Report for the month of September.

PERMIT NUMBER	PROJECT NAME	PROJECT LOCATION	APPLICANT NAME	IMPACT FEES	BUILDING FEES	PUBLIC WORKS FEES	PROJECT VALUATION
Building - Single Family Residence							
16-00578	1032 Larch - SFR	1032 Larch Dr.	Greenworks Builders	\$2,620	\$3,253	\$3,755	\$334,349.73
16-00580	1050 Larch - SFR	1050 Larch Dr	Green Works Builders	\$2,620	\$2,865	\$3,755	\$271,393.64
16-00404	Rockcreek Townhomes Unit #172	666 Pioneer Rd		\$1,075	\$2,005	\$1,100	\$174,158.14
16-00644	1121 Adams Ct - SFR	1121 Adams Ct	Kartchner Homes, Inc.	\$2,620	\$3,295	\$3,755	\$330,775.81
Commercial Remodel							
16-00814	Henry's Fork - Office Space Buildout	859 South Yellowstone Hwy #302	Stevens Homes	\$0	\$1,047	\$0	\$48,320.00
Single Family Residential Remodel							
16-00611	436 Maple Drive - Joists	436 Maple Drive	Pickering Construction				
16-00585	149 E 3rd S - Remodel	149 E 3rd S	Porter Wilkins	\$0	\$291	\$0	\$11,500.00
16-00657	130 Syringa St - Exhaust Fans	130 Syringa St	Sermon Service and Electric	\$0	\$130	\$0	
16-00592	36 Mill Race Rd - Shed	36 Mill Race Rd	Brett C. Johnson	\$0	\$335	\$0	\$18,718.56
				\$9,535	\$13,221	\$12,365	\$1,189,215.88

Compliance Officer Powell reported she and Public Works Director Millar met with the City’s Sanitation Department to review where the best location would be to place the sanitation enclosures in several new developments. Compliance Officer Powell reviewed the new developments being proposed throughout the City.

Public Hearings: – NONE

Items for Consideration: – NONE

Calendared Bills and Tabled Items:

A. **“LAND USE ACTION”** – Bills Recommended/Approved in a Land Use Public Hearing Procedure (Recommend Suspension of the Rules): – NONE

B. **BILL Introduction:** – NONE

C. **First Reading:** Those items which are being introduced for first reading: – NONE

D. **Second Reading:** Those items which have been first read: – NONE

E. **Third Reading:** Those items which have been second read: – NONE

Mayor’s Business:

Mayor Merrill reported the City is working with the contractor that will be building the new pavilion at Porter Park. Beehive Credit Union has offered to pay for the pavilion. They would like to build the pavilion this fall before winter.

Mayor Merrill said he spoke at the BYU-Idaho Political Affairs Society meeting. He said the meeting was very interesting. They discussed many different factors including questions regarding Airbnb. He had a great experience meeting with the students.

Mayor Merrill mentioned he and several City employees made a quick trip to Salt Lake City, Utah to meet with a planning and architecture firm on the design finishes for the Center Street project, scheduled for next spring. They also met up with Robert Grow to discuss how to follow through with the Envision Madison process. They discussed ways to contact developers and marketing to spur economic development in Rexburg.

Mayor Merrill suggested the possibility of extending City Hall’s business hours on Monday-Thursday and closing early on Fridays. He said they will continue to discuss the change in business hours for City Hall and if a change is made, the new hours would take effect at the beginning of the year.

Consent Calendar: The consent calendar includes items which require formal City Council action, however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council’s agenda packet regarding these items.

- A. Minutes from October 03, 05, & 10th, 2016 meetings;
- B. Approve the City of Rexburg Bills

Council President Smith moved to approve the Consent Calendar containing the minutes and city bills; Council Member Wolfe seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

Council President Smith
Council Member Flora
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Busby

Those voting nay

None

The motion carried

Human Resources Director Terri Hill requested an Executive Session per Idaho State Code 74-206 (A) *To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.*

Council Member Benfield moved to go into Executive Session per Idaho State Code 74-206 (A) *To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;* Council Member Busby seconded the motion; Mayor Merrill asked for a roll call vote:

Those voting aye

Council President Smith
Council Member Flora
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Busby

Those voting nay

None

The motion carried

Executive Session 8:04 PM

Executive Session ended 9:03PM

Discuss a Budget Amendment for personnel

Human Resources Director Hill asked for budget adjustments and approval to hire a Superintendent of Public Utilities to replace some responsibilities of the current public works director. They also approved the budget adjustment to hire a Chief Information Officer using contingency and other funds that had been set aside in the budgeting process for Fiscal Year 2017.

Council Member Busby moved to approve the hire of a Superintendent of Public Utilities and a Chief Information Officer; Council Member Benfield seconded the motion; Mayor Merrill asked for a vote:

Those voting aye

Council President Smith
Council Member Flora
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Busby

Those voting nay

None

The motion carried

Adjourned at 9:05 P.M.

APPROVED:

Jerry Merrill, Mayor

Attest:

Marianna Gonzalez, Deputy City Clerk