

City Council Meeting

March 2, 2016

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CITY OF
REXBURG
America's Family Community

March 2, 2016

Mayor Jerry Merrill

Council Members:

President Sally Smith Jordan Busby

Donna Benfield Tisha Flora

Christopher Mann Brad Wolfe

City Staff:

Stephen Zollinger – City Attorney

Matt Nielson – Finance Officer

Blair D. Kay – City Clerk

John Millar – Public Works Director

Val Christensen – Community Development Director

Scott Johnson – Economic Development Director

6:30 P.M. City Hall – Pledge to the Flag

Moroni Dummar led the pledge.

Richie Webb said the prayer.

Roll Call of Council Members:

Attending: Council President Smith, Council Member Benfield, Council Member Flora, Council Member Busby, and Council Member Wolfe.

Mayor Merrill and Council Member Mann asked to be excused.

Public Comment: not scheduled on the agenda (limit 3 minutes); issues may be considered for discussion on a future agenda. Please keep comments on point and respectful.

Richie Webb referred to the new project they are working on at Hemming Village. They are updating the Hemming Pro Zone and will bring those changes to council later. They are building right to the property line, similar to what they did on the other side of the street, and wanted to know if they can extend beyond that line in the air up above, like with a canopy, balcony, etc. They are looking at doing 13 inch balconies on this new project. Code does not allow that and maybe it is something the city would like to consider and add to the Pro Zone language.

Council Member Flora asked if it would go over the street or just the sidewalk. Mr. Webb said just over the sidewalk about 13 inches.

Council Member Smith said there will be a zoning task force meeting and maybe he could bring it up at that meeting.

Council Member Wolfe indicated the Hemming Pro Zone is one in itself and they should present those changes when they have all the changes ready. Mr. Webb will present the changes when they are completed.

Presentation:

A. 2015 Fiscal Year Annual Audit Report – Brad Reed from Rudd and Company

Brad Reed indicated he has already presented their findings to two of the City Council Members last Friday. He gave each Council Member a booklet with all the details of their audit. Very few adjustments were made. The main adjustment that was made is due to the GASB 68, which is the new pension requirement. It's nothing the city incurred; it's just an adjustment in

accounting standards. From page 5 to 21 is the MDA (Management Discussion Analysis); this is the easier part to understand. He reviewed some positive and negative adjustments. Net income for the City as a whole was about 7.5 million; of that, about 5.2 million was in the governmental fund type and about 3.2 million in the business type. They look at assets, cash balances, invoices, liabilities, etc.

Rudd and Company is also test transactions to make sure they are being done correctly. They check Rexburg Rapids and the Golf Courses during the summer to make sure funds are being properly recorded. The controls are there for everyone's benefit and protection. The City has done well. The General Fund had a net balance of 3.2 million. Committed is 2.5 million; this is the percentage that will be used for future operations. He recommends 3 to 4 months of expenditures in the fund balance. Street Fund is in the positive. All the major funds have good balances. The various department funds start on page 78 of the booklet. Mr. Reed indicated the City had a single audit this year which means we received over \$500,000 in federal grants. They have to go in and make sure that we are in compliance. This year we had 1.1 million in federal grants due to the airport project and the community block grant that went into the Fire Department remodel. They tested those and made sure they were being spent according to standards. Mr. Reed indicated he appreciates working with the City. They are independent from the City but the City has always been very responsive to their suggestions.

Committee Liaison Assignments for 2016:

A. Council Member Mann: *Golf Board · Emergency Services Board · GIS Oversight, Development Workshop Board*
Council Member Mann was excused.

B. Council Member Busby: *· Airport Board · Traffic & Safety · Trails of Madison County*
Council Member Busby reported the Airport Board meeting was cancelled but they will be meeting with GDA soon. Traffic & Safety met today and went over several things. Public Works has filled most of the pot holes. During the City Council Drive Around, he would like to assess South 5th West corridor between 7th South and University. There is a lot of traffic there and some safety concerns. Trails of Madison County did not meet.

C. Council Member Benfield: *Police · MYAB · Parks & Recreation*
Council Member Benfield reported the Recreation Department has raised \$30,000 in sponsorship money for the races. They are finalizing the baseball hats and shirts and have also made some decisions on medals and t-shirts for the Teton Dam Marathon. The Recreation Department is working on a sponsorship with the Dealio; trying to target college students. The spring and summer recreation guide will be coming out soon. Advertising for the marathon is underway. The Teton Dam Marathon was featured in Trip Advisor Magazine in an article entitled "50 U.S. Road Races to Attempt in Your Lifetime". The Teton Dam Marathon has recognition in all 50 states.

D. Council Member Smith: *Legacy Flight Museum · Beautification Committee · M.E.P.I.*
Council President Smith reported Legacy Flight Museum will meet next week. They still don't have a Beautification Committee. The Business Competition will be May 12th.

E. Council Member Flora: *School Board · Rexburg Arts Council/Museum of Rexburg*
Council Member Flora reported the Arts Council sponsored a Russian Tabernacle Orchestra Concert and it was almost full to capacity. The Madison School District is proud of their boys' basketball team that won the District title and is going to state in Boise this week. The school district is also very excited about the eight debate team members that qualified for nationals. The Arts Council has had a very successful week. They have a lot of great things going on at the Romance Theater and the Tabernacle.

Council Member Busby mentioned that the Madison Basketball Team was featured in the on line Sports Illustrated and on line FOX News. *(This was because of the altercation among the student fans that occurred during the game against Highland)*

F. Council Member Wolfe: *Planning & Zoning · Urban Renewal Agency · IBC*
Council Member Wolfe reported Planning & Zoning met two weeks ago for a public hearing about the David Thueson property on 1st N. There was some concern about parking, but Mr. Thueson has purchased extra property in order to provide more parking. The Planning & Zoning

Commission recommends approval on the Comprehensive Plan Change that will be presented by Mr. Thueson tonight. There will be training for new members to the Planning & Zoning Commission starting tomorrow night. Urban Renewal Agency met last week. They reviewed their budget. They discussed the Washington Renewal District and some property on 1st North. They are also working on the North Interchange District.

Staff Reports:

A. Finance: Matt Nielson

1. Review Budget Calendar for Fiscal Year 2017

Chief Finance Officer Nielson reviewed the budget calendar. He showed the upcoming dates that have been set for budget reviews and the drive around. He would like to finalize these dates by the next meeting. He has set the Public Hearing for July 6th and needs to know if that works for everyone. He has to notify the County Clerk of that date by April 30th because it has to go into the property tax notices. May 4th has been set for the Drive-Around from 9:00 a.m. to 2:30 p.m. May 3rd through May 20th will be the dates for individual department budget reviews. He will work with the Mayor to take a close look at each Department Budget before the meetings. CFO Nielson would also like to set June 1st at 5:30 p.m. for a budget work meeting.

Council Member Busby asked if there are a total of two public hearings. Officer Nielson replied that there would be three total public hearings.

Council Member Smith asked if May 4th works for everyone for the drive around. Council Member Benfield will not be here. She reviewed the times. She asked about having a lunch with President Gilbert. Eric Conrad said June some time. She asked City Council for input on where to go on the drive around. The Animal Shelter would like them to come there. She asked Council Member Flora if the Museum will be put together by then. It would be great to tour the museum.

Council Member Busby asked about the street shop. Engineer Davidson said the shell is up and they are working on the floor and the interior.

2016 Budget Meeting Schedule										
				updated:	3/2/2016	Location: Front Conference Room				
Date	Time	Day	Department	Liaison	Oversight	Oversight	Oversight	Dept. Head	Others	
3-May	5:30 PM	Tuesday	Golf	Chris	Chris	Jordan	Brad	Matt		
4-May	9:00-2:30	Wednesday	Council Drive Around	Mayor and All Council Members						
4-May	2:30-3:45	Wednesday	Status Review w/Dept Heads	Mayor and All Council Members and Department Heads						
4-May	4:30 PM	Wednesday	Airport	Jordan	Jordan	Sally	Tisha	Keith/Matt	Stephen/Nat.	
4-May	7:00 PM	Wednesday	Council Meeting							
10-May	2:00 PM	Tuesday	Mayor & Council, MYAB		Chris	Tisha	Brad	Mayor		
10-May	2:30 PM	Tuesday	Customer Service		Chris	Tisha	Brad	Blair		
10-May	3:00 PM	Tuesday	Community Development	Brad	Chris	Tisha	Brad	Val		
10-May	3:30 PM	Tuesday	Economic Development		Chris	Tisha	Brad	Scott		
11-May	2:00 PM	Wednesday	Police Administration		Donna	Jordan	Chris	Shane	Lewis/Sheila	
11-May	2:30 PM	Wednesday	Police Patrol		Donna	Jordan	Chris	Shane	Foster	
11-May	3:00 PM	Wednesday	Police Detectives		Donna	Jordan	Chris	Shane	Ball	
11-May	3:30 PM	Wednesday	Police Comm. Pol., DARE, An Ctl		Donna	Jordan	Chris	Shane	Erickson	
11-May	4:00 PM	Wednesday	Trails of Madison County	Jordan	Chris	Jordan	Brad	Keith	Greg/Max	
11-May	7:00 PM	Wednesday	Emergency Services	Chris	Chris	Tisha	Brad	Corey	Mike/Dave	
17-May	12:00 PM	Tuesday	Parks & Ball Diamonds (lunch)		Tisha	Donna	Sally	Greg	Max	
17-May	1:00 PM	Tuesday	Recreation Programs		Tisha	Donna	Sally	Bob	Jeff	
17-May	1:30 PM	Tuesday	Rexburg Rapids		Tisha	Donna	Sally	Bob	Dodie	
17-May	2:00 PM	Tuesday	Information Technology		Tisha	Brad	Sally	Kelvin		
17-May	2:30 PM	Tuesday	Legal		Tisha	Brad	Sally	Stephen		
17-May	3:00 PM	Tuesday	Financial Management		Jordan	Donna	Sally	Matt		
17-May	3:30 PM	Tuesday	Human Resources		Jordan	Donna	Sally	Terri		
17-May	4:00 PM	Tuesday	Geographic Information Systems	Jordan	Jordan	Sally	Brad	Craig		
18-May	11:00 AM	Wednesday	Waste Water		Tisha	Donna	Sally	John	Keith/Donna	
18-May	12:00 PM	Wednesday	Streets (lunch)		Tisha	Donna	Sally	John	Keith/Bill	
18-May	1:00 PM	Wednesday	Water		Tisha	Donna	Sally	John	Keith/Chuck	
18-May	2:00 PM	Wednesday	Engineering (lunch)		Tisha	Donna	Sally	John	Keith	
18-May	2:30 PM	Wednesday	Sanitation		Tisha	Donna	Sally	John	Keith	
18-May	3:00 PM	Wednesday	Shop		Tisha	Donna	Sally	John	Keith/Lynn	
19-May	10:00 AM	Thursday	Cultural Arts	Tisha	Tisha	Donna	Sally	Jackie		
19-May	10:30 AM	Thursday	Teton Flood Museum	Tisha	Tisha	Donna	Sally	Jackie		
19-May	11:00 AM	Thursday	Tabernacle	Tisha	Tisha	Donna	Sally	Jackie		
19-May	11:30 AM	Thursday	Romance Theater	Tisha	Tisha	Donna	Sally	Jackie		
19-May	12:00 PM	Thursday	Orchestra/Arts Council	Tisha	Tisha	Donna	Sally	Jackie	Gwyn/Anna	
20-May	7:00 AM	Friday	Legacy Flight Museum	Sally	Jordan	Brad	Sally	Matt	Deborah	
Donna plans to join via phone conference and if she cannot make it we will assign another council member to attend										

**2016 BUDGET PREPARATION CALENDAR
FOR 2017 FISCAL YEAR BUDGET**

Completion
Date

March 2	Wed.	7:00 PM	Show First Draft of Budget Calendar and Meeting Schedule to Council	3/8/2016
March 8			Send Capital Improvement Plan (CIP) to Dept. Heads to update for 5 years Include new position requests due by April 1 Complete workmans comp billing and post to February & roll fwd	2/28/2016
March 16	Wed.	7:00 PM	Regular Council Meeting Review and Finalize Budget Calendar Set Public Hearing date (by motion) for Budget (July 6, 2016) at 7:30 PM Notify County Clerk by April 30th of the Budget Public Hearing Date Review City Council Drive-around date Set Mayor & Council Salaries on odd years to take effect on Jan 1 of even year Start Payroll Budgeting	
April 1	Friday	5:00 PM	CIP and new position requests due from respective departments	
April 6	Wed.		Review Proposed Cost of Living Adjustment (per Jan. CPI in Mar. rpt.)	
April 8	Friday		Redo forecasts using 6 months of data Roll forecasts to Proposed Budget Complete Payroll Budget	
April 22	Fri.		Budget screen & printouts available for year-to-date expenditures vs. budget as of March 31 (1st 6 months) and forecast of year end totals	
May 4	Wed	9:00 AM 2:30 PM	City Council Drive-around and lunch from 9 am to 2:30 pm 2:30 to 3:45 meet with Dept heads-2 to 5 min. status review for each dept.	
May 3-4 May 10-11 May 17-20	by appt.		Departmental Meetings by appointment including Council Liaison Committee, Mayor, Financial Officer, Department Head & Foreman	
May 25	Wed.	9:00 AM	Dept. Head review of General Fund budget supported by the General Fund to review and recommend capital requests to council and balance the General Fund budget	
June 1	Wed.	5:30 PM	Council Budget Work Meetings (agenda: budget only) Special Budget Review Meeting for Council Set Tentative Budget Advertise July 6th 7:30 PM Public Hearing in Newspaper 7 days apart on June 24th and July 1st	
July 6	Wed.	7:00 PM 7:30 PM	Regular Council Meeting Public Hearing on Budget Review any Utility Rate Increases and set public hearing for August 3rd - Advertise on July 22nd and July 29th Review Amended Budget for FY 16 and set public hearing Advertise July 20th Public Hearing for Amended Budget on July 12th and July 19th 1st Reading of Appropriation Ordinance	
July 1st or 2nd Week			Meet with Sugar & Teton on sewer rates	
July 20	Wed.	7:00 PM 7:30 PM	Regular Council Meeting Public Hearing on Amended Budget 2nd Reading of Appropriation Ordinance 1st Reading of Amended Budget	
August 3	Wed.	7:00 PM 7:30 PM	Regular Council Meeting Public Hearing on Utility Rate Increases 3rd Reading of Appropriation Ordinance Approve Utility Rate Increases by resolution, if any 2nd Reading of Amended Budget	
August 17	Wed.	7:00 PM	Regular Council Meeting 3rd Reading of Appropriation Ordinance, only if not completed already 3rd Reading of Amended Budget	
Sept 7	Wed.	7:00 PM	Regular Council Meeting 3rd Reading & Adoption of Appropriation Ordinance, if not completed already	

MEMO TO ALL DEPARTMENT HEADS:

Please review this calendar closely and write in the dates that apply to you and your supervisors.

B. Public Works: John Millar

Public Works Director Millar indicated he has no expenditures at this time. The canal adjacent to Homestead Assisted Living along 4th West is being moved to the West. Over the years it has drifted to the East and made 4th West one lane so they are realigning that.

Council Member Busby asked if they are culverting it. Public Works Director Millar said no. Council Member Busby asked how they will keep it from moving again. Director Millar indicated that they are going to mix some bentonite in with it (*Bentonite is an absorbent aluminum phyllosilicate clay consisting mostly of montmorillonite*); plus, they are getting some good clay soil from Mesa Falls Apartment complex.

Council Member Smith asked about the utility work being done around town. Director Millar said it is fiber optics being laid by Silverstar out of Alpine, Wyoming.

Council Member Busby said that several people are complaining about Silverstar and how they are just doing their own thing and expecting people to work around them. Director Millar indicated that he is meeting with the installation crew in the morning.

Council Member Busby asked about having a basement by that canal. Can we be extra careful and pro-active on that to insure that nothing gets flooded? Director Millar said they are adding an extra load of bentonite which will help it set up firmer.

Council Member Benfield said the 2nd E and Main cross walk indicator is not working. Public Works Director Millar said they are aware of it and are working with ITD on it. He indicated that there are fourteen cross walk touch pads that do not work and ITD will be helping to correct the problem.

C. Engineering: Keith Davidson - Agreement for Rexburg Apron Rehabilitation Crack Seal and Seal Coat Project between City of Rexburg Madison County and GDA Engineers

City Engineer Keith Davidson reported the airport will be doing a slurry and crack seal on the runway. They have a contract with GDA to do the design and oversight. That contract amount would be for \$32,094.

Description of Service	Amount	Basis of Compensation
1. Pre-Design Phase	\$4,095.00	Lump Sum
2. Planning and Environmental Phase	\$355.00	Lump Sum
3. Design Phase	\$7,805.00	Lump Sum
4. Bidding Phase	\$2,220.00	Lump Sum
5. Construction Administration Phase	\$3,450.00	Hourly Rates
6. Pre-Construction Coordination Phase	\$1,225.00	Lump Sum
7. Construction Observation Phase	\$11,289.00	Hourly Rates
8. Post Construction Coordination Phase	\$1,655.00	Lump Sum
TOTAL COMPENSATION	\$32,094.00	

Council Member Busby moved to approve the **Agreement for Rexburg Apron Rehabilitation Crack Seal and Seal Coat Project** between City of Rexburg Madison County and GDA Engineers for the amount of \$32,094.00; Council Member Wolfe seconded the motion; Council President Smith asked for a vote:

Those voting aye

Council President Smith
 Council Member Flora
 Council Member Busby
 Council Member Benfield
 Council Member Wolfe

Those voting nay

None

The motion carried

Community Development: Val Christensen

Community Development Director Christensen reviewed the February building report. It came in at just under one million on valuation. Building Fees are right around \$15,000 and impact fees are around \$20,000.

Council Member Smith asked about anything coming up. Director Christensen said there may be a restaurant coming but nothing is final, yet.

Council Member Busby asked if good weather brings up construction. Director Christensen said it usually picks up in April.

Permit Type	Tag	Location	Parcel Number	Applicant	Estimated Valuation	Building Fees	Impact/Other Fees	Total Fee
Single Family Residential Addition Rigby	581 Caribou St, Rigby - Addition	581 CARIBOUT ST, RIGBY	RPRRXB10332410	Martin & Guadalupe Orozco		\$ 108.71		\$ 108.71
Site Plan	BYU-Idaho Student Housing-Site Plan	650 S 1ST W	RPRXBCA0309010	Andy Johnson-BYU Idaho				
Mechanical Residential Only	708 Lupine - Gas Line	708 LUPINE	RPRXBCA0207230			\$ 75.00		\$ 75.00
Mechanical Residential Only	836 Engleman - Gas Line	836 ENGLEMAN	RPREVRG0040010			\$ 65.00		\$ 65.00
Electrical Only Commercial	Albertsons - Remodel	490 N 2ND E	RPRXBCA0203310			\$ 77.00		\$ 77.00
Electrical Only Commercial	Windsor Manor, LLC - Temporary Service	133 E 2ND S	RPR000W3010110			\$ 65.00		\$ 65.00
Commercial Remodel	The Backsmith - Remodel	47 East Main	RPRRXB10334670	Alan R. Smith		\$ 225.00		\$ 225.00
Plumbing Commercial Only	Tamana Fields South - Water Meter		RPRXBCA0367207	Brenda Fujimoto			\$ 447.00	\$ 447.00
Madison County Mechanical Residential	1625 N. 7th W -New Construction	1625 N. 7th W.	RP07N40E320002	Rexburg Plumbing & Heating		\$ 390.00		\$ 390.00
Commercial Remodel	AB Childcare - Com Remodel	859 S Yellowstone Hwy Suite 1801	RPRNRFA010180	AB Childcare		\$ 200.00		\$ 200.00
Building - Single Family Residence	1151 Greenside Loop - SFR	1151 Greenside Loop	RPRPNBK2010010	Green Works Builders	\$ 289,121.94	\$ 2,909.00	\$ 6,496.00	\$ 9,405.00
Building - Single Family Residence	1121 Greenside Loop - SFR	1121 Greenside Loop	RPRPNBK2010060	Greenworks Builders	\$ 305,423.62	\$ 3,010.00	\$ 6,499.00	\$ 9,509.00
Madison County Mechanical Residential	1276 N 4000 W - County Mech Only	1276 N 4000 W	RP00SP50000121	FIRST CALL JEWEL		\$ 65.00		\$ 65.00
Commercial Remodel	Beehive Credit Union - Office Remodel	1087 Erikson Dr	RPRVLYW0030020	Beehive Federal Credit Union		\$ 883.00		\$ 883.00
Madison County Mechanical Residential	480 W 3000 N - County Mech	480 W 3000 N	RP0NHNE00200A0	FIRST CALL JEWEL		\$ 65.00		\$ 65.00
Building - Single Family Residence	569 S 4th E - SFR	569 S 4th E	RPREGLW0040030	Bird Brothers Construction	\$ 318,480.99	\$ 3,285.00	\$ 6,235.00	\$ 9,520.00
Commercial Addition	CAL Ranch Loading Dock Cover	125 Valley River Dr	RPRXBCA0192115	TETON WEST OF IDAHO		\$ 278.00		\$ 278.00
Commercial Addition	164 W 1st N - AT&T Tower Addition	164 W 1st N	RPRRXB10244220	Powder River Development	\$ 14,500.00	\$ 245.00		\$ 245.00
Commercial Addition	525 S 2nd E - AT&T Tower Addition	525 S 2nd E	RPR6N40E29CR01	Powder River Development	\$ 14,500.00	\$ 245.00		\$ 245.00
Mechanical Residential Only	371 S 3rd E - Furnace Changeout	371 S 3rd E	RPR00S0020090	Alpine Heating & Air		\$ 65.00		\$ 65.00
Madison County Mechanical Residential	2763 N 3000 W-NEW CONSTRUCTION	2763 N 3000 W	RP06N39E101803	J & B Heating LLC		\$ 325.00		\$ 325.00
Electrical Only Residential	145 S 2nd W - Electrical/Shop only	145 S 2nd W	RPR00SE0014693	Greg Nelson		\$ 84.00		\$ 84.00
Electrical Only Commercial	Interwest Cabinet - Ele Only		RPRRXB10424330	LEISHMAN ELECTRIC		\$ 90.00		\$ 90.00
Mechanical Residential Only	520 Laurel St - Gas Line Inspection	520 Laurel St	RPRXBCA0207230	Scott Carter		\$ 65.00		\$ 65.00
Madison County Mechanical Residential	2099 N 3000 W - Fireplace and Gas line	2099 N 3000 W	RP06N39E109289	Leisure Time Inc.		\$ 130.00		\$ 130.00
Plumbing Residential Only	267 E 2nd S - Sewer Line	267 E 2nd S	RPR00R0085080	Parker Septic Tank Service		\$ 65.00		\$ 65.00
Mechanical Commercial Only	ome Town Dry Cleaning - Replace Furna	232 E 1st N	RPRRXB10350130	Mountain River Mechanical		\$ 65.00		\$ 65.00
Madison County Mechanical Residential	3762 Porfer Ln - Heater	3762 Porter Ln	RP0RKWE0020070	Young Electric Heating & Air, Inc.		\$ 65.00		\$ 65.00
Electrical Only Commercial	Cure Touch - Outlets	30 Carlson Ave	RPRRXB10383500	HIGH MOUNTAIN ELECTRIC		\$ 80.00		\$ 80.00
Madison County Mechanical Residential	3194 W Hwy 33 - County Fireplace	3194 W Hwy 33	RP06N39E270420	Rexburg Plumbing & Heating		\$ 65.00		\$ 65.00
Madison County Mechanical Residential	552 Island Street - Gas Pressure	552 Island St	RP06N39E10020	J & B Heating LLC		\$ 195.00		\$ 195.00
Electrical Only Residential	440 Terra Vista - Electrical Only	440 Terra Vista Dr	RPRRHE10050030	XTREME ELECTRIC		\$ 65.00		\$ 65.00
Electrical Only Residential	44 W 1st N - Lighting/Outlet Work	44 W 1st N	RPRRXB10234690	Nephi Electric		\$ 85.00		\$ 85.00
Madison County Mechanical Residential	1493 W 5000 N - County Mechanical Only	1493 W 5000 N	RP07N39E360604	Judco Heating		\$ 325.00		\$ 325.00
Mechanical Residential Only	160 Pioneer Rd - Furnace Changeout	160 Pioneer Rd	RPRWDSN0252930	Alpine Heating & Air		\$ 65.00		\$ 65.00
Plumbing Commercial Only	Pizza Hut - Water Line	163 W Main	RPRRXB10400180	Bundys Plumbing Mechanical		\$ 65.00		\$ 65.00
Madison County Mechanical Residential	6030 W 6000 N - Fireplace & Gas Line	6030 W 6000 N	RP07N39E199409	Double H Gas		\$ 130.00		\$ 130.00
Madison County Mechanical Residential	552 Island St - County Fireplace	552 Island St	RP06N39E10020	K & S Enterprises LLC		\$ 65.00		\$ 65.00
Madison County Mechanical Residential	1493 W 5000 N - County Fireplace	1493 W 5000 N	RP07N39E360605	K & S Enterprises LLC		\$ 65.00		\$ 65.00
Single Family Residential Remodel	440 Terra Vista - Garage Remodel	440 Terra Vista	RPRRHE10050030	Tykinderen LLC	\$ 500.00	\$ 65.00		\$ 565.00
Madison County Mechanical Commercial	5896 S 2000 W - Gas Line	5896 S 2000 W	RP05N39E246969	DOUGS REPAIR		\$ 65.00		\$ 65.00
Mechanical Commercial Only	Magic Valley Mats - Mech Only	162 N 5200 W	RP06N39E208025	Watts Steam Store		\$ 357.89		\$ 357.89
Electrical Only Commercial	Dairy Queen - Freezer and Meter	346 N 2nd E	RPR0000002002A	Sermon Service and Electric		\$ 65.00		\$ 65.00
Madison County Mechanical Residential	410 Partridge Ln - Furnace Replace	410 Partridge Ln	RP0QUAIL000180	FIRST CALL JEWEL		\$ 65.00		\$ 65.00
Madison County Mechanical Residential	4276 N 6000 W - Furnace	4276 N 6000 W	RP07N39E325608	FIRST CALL JEWEL		\$ 65.00		\$ 65.00
					\$ 942,526.55	\$ 15,032.60	\$ 19,677.00	\$ 34,709.60

Mayor's Report:

Council President Smith asked Council Member Wolfe to share what was discussed in the RPO meeting.

Council Member Wolfe reported that in RPO they discussed the Thornton interchange closure and what exits will be closed and how it will affect us. He asked Economic Development Director, Scott Johnson, to report. Director Johnson said on March 15th they will close 6800 South, which is by the Lorenzo Bridge, and the Thornton exit. The Bear World exit will be a right in and right out only. Also, 3800 South by Lone Pine Nursery will be right in, right out only. The RPO organization has created a story map that they will be putting out to help people be aware of the closures.

Council Member Busby asked if the right turn only exits will remain that way or if it is temporary. Director Johnson replied that 3800 will be closed completely at the end of the project and they are still not sure about the Bear World exit.

Public Hearings: None

Items for Consideration:

A. Resolution 2016-04 Comprehensive Plan Map Amendment from Low-Moderate Density Residential to Neighborhood Commercial/Mixed Use at 419, 447, and 451 West 1st North - David Thueson (Planning and Zoning recommended this proposal to the City Council for approval)

Mr. Thueson showed the property at Homestead Assisted Living and Madison Carriage Cove. Madison Carriage Cove is doing very well. They are currently at 100 percent occupancy. He is asking for a Comprehensive Plan Map change to 419, 447 and 451 West 1st North from Low-Moderate Density Residential to Neighborhood Commercial/Mixed Use. He is trying to fill every piece of the puzzle for health care for the elderly. He has short stay rehab for people recovering from surgery or strokes where they get lots of physical therapy and go home. The next step would be the project he is currently working on which would be independent living. This would be small 1,000 square foot condominiums all on one level with two bedrooms, a living room, kitchen, and one car garage. There would be 13 units. They will provide all maintenance and meals but not a full time care giver. There is a need for this because many elderly people don't need or want full time care.

Council Member Smith asked where the new parking will be. Mr. Thueson pointed to the area west of Madison Carriage Cove. They found they need more parking at Carriage Cove because it is short term. The new project will have single car parking for each unit.

Council Member Busby appreciates the buildings that have been done. He asked how the neighbors feel. Mr. Thueson said they are in favor of it. He has talked to everyone. Most are in favor of the project. He has not had any negative comments.

Council Member Wolfe said the change will actually be less dense than what it is. Council Member Smith said we need to keep in mind that it is a Comprehensive Plan Map change, not a zone change.

**RESOLUTION FOR AMENDING
VISION 2020 REXBURG COMPREHENSIVE PLAN MAP**

Resolution 2016 - 04

WHEREAS, on the 2nd day of March, 2016, the City Council for the City of Rexburg was duly convened upon notice properly given and a quorum was duly noted; and

WHEREAS, in a Rexburg Planning and Zoning Commission meeting on the 18th day of February, 2016, the Planning and Zoning Commission held a public hearing, taking public comment for and against the proposal to amend the Comprehensive Plan Map. The public hearing ended with a unanimous vote to approve the proposed Comprehensive Plan Map change to City Council; and

WHEREAS, in a subsequent City Council meeting on March 2nd, 2016, the City Council reviewed the findings from the Planning and Zoning Commission's Public Hearing held on the 18th of February, 2016; and

WHEREAS, a comprehensive plan is a living document; an ongoing planning participation effort by the citizens of the community is encouraged to ensure changing conditions meet the needs of the community; and

WHEREAS, proposed changes to comprehensive plan map can change land use designations; and

WHEREAS, the following approved Land Use designation changes to the Comprehensive Plan Map are hereby set forth for 419, 447, and 451 West 1st North to change the land use designation from Low-Moderate Density Residential to Neighborhood-Commercial/Mixed Use. The Legal Description at 419, 447, and 451 West 1st North is as follows: Boundary Description:

Commencing at a point 181.5 feet West of the Northeast Corner of Lot 1 in Block 28 of the Original Rexburg Townsite, Madison County, Idaho, as per the recorded plat thereof; and running thence South 129 feet; thence West 181.5 feet; thence South 26 feet; thence West 66 feet; thence North 155 feet; thence East 247.5 feet to the point of beginning.

WHEREAS, the changes shown on the Comprehensive Plan Map dated February 18th, 2016 have been approved by the City Council;

NOW THEREFORE, by resolution duly adopted on the date first above written, be it resolved by the Mayor and the City Council the following:

The City of Rexburg does hereby accept and adopt the said Comprehensive Plan Map Land Use Designations in the **City of Rexburg Vision 2020 Comprehensive Plan**.

RESOLVED this 2nd day of March, 2016; City Council, City of Rexburg, Idaho.

Staff Report:
Community Development Department

SUBJECT: Comprehensive Plan Map Amendment Application
File # 16 00042 David Thueson
APPLICANT: David Thueson
360 West 3500 North
Rexburg, ID

PROPERTY OWNER: DJT and Company, LLC

PURPOSE: Request to amend the Comprehensive Plan Map - to change property from Low-Moderate Density Residential to Neighborhood Commercial/Mixed Use

PARCEL SIZE: Approximately .76 acres

PROPERTY ID: RPR0000028001A, RPRRXB10280111, RPRXB10280141

PROPERTY LOCATION: 419, 447, and 451 West 1st North
Rexburg, ID 83440

AUTHORITY § 6.13c “Council may adopt or reject an amendment to the Comprehensive Plan.”

REQUEST

Applicant is requesting a land use map designation change from Low-Moderate Density Residential to Neighborhood Commercial/Mixed Use.

RECOMMENDATION

The applicant wants to change the subject property from Low-Moderate Density Residential to Neighborhood Commercial/Mixed Use on the Comprehensive Plan Map. The applicant feels that the use is compatible with the surrounding uses. The property to the south and east is currently identified as Moderate to High Density Residential.

The Planning and Zoning Commission should take testimony in the public hearing to determine if this use will be in the best interest of the community.



Council Member Busby moved to approve **Resolution 2016-04 Comprehensive Plan Map Amendment** from Low-Moderate Density Residential to Neighborhood Commercial/Mixed Use at 419, 447, and 451 West 1st North; Council Member Flora seconded the motion; Council President Smith asked for a vote:

Those voting aye

- Council President Smith
- Council Member Flora
- Council Member Busby
- Council Member Benfield
- Council Member Wolfe

Those voting nay

None

The motion carried

Calendared Bills and Tabled Items:

- A. LAND USE ACTION – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE**
- B. BILL Introduction: – NONE**
- C. First Reading: – Those items which are being introduced for first reading: -NONE**
- D. Second Reading: Those items which have been first read- NONE**
- E. Third Reading: Those items which have been second read:**

1. BILL 1141 Creation of LID 46

AN ORDINANCE OF THE CITY OF REXBURG, IDAHO, CREATING LOCAL IMPROVEMENT DISTRICT NO. 46; DESCRIBING AND SETTING FORTH THE BOUNDARIES OF SAID LOCAL IMPROVEMENT DISTRICT; PROVIDING FOR THE IMPROVEMENTS TO BE MADE THEREIN; APPOINTING AN ENGINEER TO PREPARE THE NECESSARY PLANS AND SPECIFICATIONS FOR THE WORK; AUTHORIZING THE ADVERTISING FOR BIDS FOR SAID WORK AS AUTHORIZED BY LAW; PROVIDING FOR THE PAYMENT OF COSTS AND EXPENSES OF SAID IMPROVEMENTS TO BE ASSESSED AGAINST THE PROPERTY WITHIN THE DISTRICT BENEFITTED THEREBY AND THE METHOD OF ASSESSMENTS; PROVIDING FOR THE ISSUANCE OF LOCAL IMPROVEMENT DISTRICT BONDS AND WARRANTS; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

Discussion:

Council Member Wolfe moved to consider BILL 1141 for the Creation of LID 46 third read; Council Member Benfield seconded the motion; Council President Smith asked for a vote:

<u>Those voting aye</u>	<u>Those voting nay</u>
Council President Smith	None
Council Member Flora	
Council Member Busby	
Council Member Benfield	
Council Member Wolfe	

The motion carried

Mayor’s Business:

Consent Calendar: The consent calendar includes items which require formal City Council Action; however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council’s agenda packet regarding these items.

- a. Minutes from February 17, 2016 meeting
- b. Approve the City of Rexburg Bills

Council Member Busby moved to approve the Consent Calendar and pay the bills; Council Member Wolfe seconded the motion; Council President Smith asked for a vote:

<u>Those voting aye</u>	<u>Those voting nay</u>
Council President Smith	None
Council Member Flora	
Council Member Busby	
Council Member Benfield	
Council Member Wolfe	

The motion carried

Adjourned at 7:35 P.M.

APPROVED:

Council President Smith, Acting Mayor

Attest:

Mary Flanary, Deputy City Clerk