

# City Council Minutes

## June 01, 2016



CITY OF  
**REXBURG**  
America's Family Community

35 North 1<sup>st</sup> East  
Rexburg, ID 83440

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June 01, 2016

**Mayor Jerry Merrill**

**Council Members:**

Christopher Mann    Jordan Busby  
Donna Benfield      Tisha Flora  
Brad Wolfe            Sally Smith

**City Staff:**

Stephen Zollinger – City Attorney  
Richard Horner – Finance Officer  
John Millar – Public Works Director  
Val Christensen – Community Development Director  
Scott Johnson – Economic Development Director  
Blair Kay – City Clerk

**5:00 P.M. City Hall – Budget Work Meeting** to review tentative budget for 2017.

**Finance Officer Nielson** reviewed the proposed 2017 Budget and he provided budget highlights.

### City of Rexburg 2017 Budget Highlights

**Total Budget:** \$76,902,000 down \$161,900 from the current 2016 budget as of May 31, 2016.

**Operating Budget:** \$26,789,300 up \$680,200 from the current 2016 operating budget as of May 31, 2016. The largest increases came from the building department (from carryover), riverside aquatic center (from carryover), and emergency services.

The **General Fund** has a **\$ 245,000 Contingency** for unforeseen increases in expenditures or reductions in revenues.

Revenue available for street maintenance, street reconstruction, and the construction of new streets is \$5,463,700. With the passage of House Bill 312 in 2015, which increased the gas tax and registration fees, the city will continue to receive a significant **increase in Highway user funds distributed from the State. Included in the Fiscal Year 2017 budget is a shift of an additional \$100,000 of revenues from power franchise fees from the general fund to the street operating fund to provide further improvements to streets.**

Major street projects include the **reconstruction of center street with other pedestrian improvements from Main Street to 1st South, the reconstruction of 5th West from 1st S to 4th S, the reconstruction of 4th W from Main to 1st N, and a new traffic signal at 7th S and University along with other traffic signal upgrades in that area.**

The budget also includes several urban renewal projects (Near University Boulevard and 2nd East and Moody Road), which will be substantially funded by reimbursements from the Urban Renewal Agency. The city will pay 100% of the Curb and Gutter costs associated with the **widening of 2nd East.**

**Property tax** revenues are estimated to increase about \$234,500 to a total of **\$4,316,000**. The current city property tax levy rate is at **\$429 per \$100,000 of taxable value**, which is still one of the lowest for most cities in southeast Idaho and other similar size cities.

**Up to Five new full-time personnel** positions are scheduled to be funded during this budget year, but several of these are contingent on further studies and action from the city council. They are in wastewater, streets, technology coordination services, mayor/council, and the fire department.

**Four replacement positions** are also in the budget, one in wastewater returning us to our prior service level in 2013 and three in the fire department to replace the BYUI interns that will no longer be available.

**No Increases in utility rates** are being recommended by staff in 2017.

**Major utility construction projects** include a **major upgrade to our water facilities** and a **final phase at the wastewater treatment plant** to eliminate odors, add new capacity, and help with the disposal of the bio-solids. The water project will provide needed production, storage, and delivery capacity to meet the current water demands and future water demands as our population grows.

The water upgrades will be funded with a combination of **operating reserves and a loan from the Department of Environmental Quality of up to \$11,100,000**, which includes **principal forgiveness of up to \$2,211,300**. We project to spend over **\$12,000,000 on the water improvements over two years and complete these projects by the end of the calendar year 2017**. The Wastewater improvements include a final phase at the wastewater treatment plant that will use a process of pasteurization to bring our end product to a Class A.

**The projected costs for this final phase at the wastewater plant over the next two years is expected to be approximately \$7,750,000 and is being funded with current operating and capital reserves.**

**The wastewater improvements should be completed by the end of the calendar year 2016.** The **Airport Relocation Master Plan Study** will continue through 2016 and 2017 and will help determine the future airport needs and projects. These projects are funded approximately 90% by the FAA, up to 5% by the State of Idaho, and the rest by the City and the County. The City is setting aside reserve funds to meet their portion of any match if a final decision to relocate the airport is made. The city projects to have \$535,000 of reserve set aside by the end of Fiscal Year 2017.

**\$170,000 is budgeted for the lighting of 1 field at Riverside Park.** This improvement is budgeted to be funded by Park Impact fees. The City has budgeted **\$1,600,000 to construct a new baseball/softball quad** at Community Fields and the projected completion date of this project is fall 2017. Funding from the Urban renewal agency and the parks impact fees will help make this project possible.

In the **Community Safety Lighting Fund**, a **project to light center street downtown** is budgeted, with an additional \$197,800 available for other street lighting construction projects, with the remainder budgeted for street light maintenance.

*Notes for 2017:*

*The operating budget in 2016 actually went down on budget in brief because we decided to not include the budget numbers for transfers in the total. The street revenue available should include going forward all of the budgeted revenue, including any budgeted carryover less any contributed asset amounts (normally fund 44 only) and do not double count any of the transfer amounts from one street fund to another. Utility rates- Beginning in FY16 budget in brief and FY17 budget highlight, we will use the newly calculated UB sample bill amounts if there are any recommended rate changes.*

### **City of Rexburg**

For the 2017 Budget (Year Ending 9/30/17)

### **STATEMENT OF UNDERSTANDINGS ON BUDGET MANAGEMENT**

- 1) Expenditures, including all capital items, will be managed so that short falls in total revenues are offset by cutbacks in expenditures in the General and Street Funds.
- 2) All capital purchases over \$50,000 and construction projects over \$100,000 and their related operating and maintenance costs will be reviewed and approved by the City Council before any funds will be committed to the project.
- 3) All hiring of employees to fill a previously existing position that was vacated must have approval from the City Council and Mayor.
- 4) All new employee positions, if not approved in the normal budget process, must be pre-approved by the City Council.

Finance Officer Nielson reviewed the General Fund Balance Carryover.

| General Fund Balance Carryover                       |     |              |               |
|--|-----|--------------|---------------|
|  |     | Forecast     | Budget        |
|  |     | 2016         | 2017          |
| Fund Balance as of beginning of year                 | \$  | 3,268,843    | \$ 3,486,343  |
| Less Set Aside-Investment Set Aside-Finance Software | \$  | (132,000)    | \$ (180,000)  |
| Forecast/Budgeted Carryover(shortage)                | \$  | 349,500      | \$ -          |
| Net as of end of the year                            | \$  | 3,486,343    | \$ 3,306,343  |
| Expenditures including contingency                   | \$  | 10,248,600   | \$ 10,816,700 |
| Less Contingency                                     |     | n/a          | \$ (245,000)  |
| Net Expenditures                                     | \$  | 10,248,600   | \$ 10,571,700 |
| Minimum Reserve % of Expenditures:                   | 25% | \$ 2,562,150 | \$ 2,642,925  |
| Amount Above Minimum Reserve:                        | 25% | \$ 924,193   | \$ 663,418    |
| Actual Percentage                                    |     | 34.0%        | 31.3%         |
| Maximum Reserve % of Expenditures                    | 33% | \$ 3,382,038 | \$ 3,488,661  |
| Amount over/(Under) 33%                              | \$  | 104,305      | \$ (182,318)  |

| General Fund Transfers-Subsidies | 2016         | 2017         |
|----------------------------------|--------------|--------------|
|                                  | Forecast     | Budget       |
| FUND TFR -FIRE STATION CONST     |              |              |
| FUND TFR -LEGACY FLIGHT MUSEUM   | 10,000       | 10,000       |
| FUND TFR -AIRPORT CONSTRUCTION   | 35,000       | 10,000       |
| FUND TFR -POLICE IMPACT FEE FD   | 0            | 0            |
| FUND TFR -PLANNING & ZONING      | 224,600      | 249,500      |
| FUND TFR -REXBURG CULTURAL ART   | 10,400       | 6,100        |
| FUND TFR -E I BUSINESS COMP      | 7,000        | 7,000        |
| FUND TFR -MAYOR'S YOUTH ADV BD   | 3,500        | 3,500        |
| FUND TFR-GOLF CON.LOAN PAYBACK   | 15,000       | 15,000       |
| FUND TFR- AIRPORT OPERATIONS     | 6,400        | 5,500        |
| FUND TFR -SHOP SHARE NEW BLDG    | 0            | 0            |
| FUND TFR -ROMANCE/FUND 30        | 84,000       | 101,500      |
| FUND TFR -DARE/FUND 09 FOR DEF   | 8,500        | 8,500        |
| FUND TFR -RECREATION             | 94,100       | 43,600       |
| FUND TFR -TABERNACLE             | 102,800      | 165,000      |
| FUND TFR -JOINT FIRE EQUIP       | 35,000       | 35,000       |
| FUND TFR AIRPORT RELOC.RESERVE   | 160,000      | 190,000      |
| FUND TFR -ANIMAL CONTROL FUND    | 100,400      | 108,000      |
| FUND TFR -REXBURG ORCHESTRA      | 7,500        | 7,500        |
| FUND TFR -JOINT FIRE OPERATION   | 787,300      | 845,700      |
| FUND TFR -R RAPIDS CAP REPLACE   | 70,000       | 65,000       |
| FUND TFR - ARTS COUNCIL TRUST    | 2,500        | 2,500        |
|                                  | \$ 1,764,000 | \$ 1,878,900 |

Finance Officer Nielson reviewed the Capital and new personnel request in the 2017 Budget.

| CITY OF REXBURG BUDGET REQUEST FOR CAPITAL & NEW PERSONNEL |                       |             |                                       |         |         |           | 2017   |         |   |        |
|--|-----------------------|-------------|---------------------------------------|---------|---------|-----------|--------|---------|---|--------|
| GENERAL FUND DEPARTMENTS                                   |                       |             |                                       | Full    | Funding | Request   | Recom- | Dept.   |   | Amount |
| Dept.  | Account               | Description | Request                               | Ratio   | Total   | mentation | Total  | Notes   |   | Cut    |
| 4  | CUSTOMER SERVICE      | 01 413 101  | ADD POSITION-DEPUTY CLERK on 05/01/17 | 30,200  | 100%    | 30,200    | 15,000 |         | defer Year or Hire if a position opens up               | 15,200 |
| 5  | CUSTOMER SERVICE      | 01 413      | SUGGESTED CUTS IN OPERATIONS          |         | 100%    | 0         |        | 15,000  |   | 0      |
| 6  | ECONOMIC DEVELOPMENT  | 01 412      | SUGGESTED CUTS IN OPERATIONS          |         | 100%    | 0         |        | 0       |   | 0      |
| 7  | FINANCIAL MANAGEMENT  | 01 415 723  | NEW SOFTWARE SET-ASIDE                | 75,000  | 100%    | 75,000    | 48,000 |         | save a little each year over next 5-10 years            | 27,000 |
| 8  | FINANCIAL MANAGEMENT  | 01 415 724  | IT-SCANNER                            | 3,500   | 100%    | 3,500     | 2,000  |         | go with less expensive unit                             | 1,500  |
| 9  | FINANCIAL MANAGEMENT  | 01 415      | SUGGESTED CUTS IN OPERATIONS          | 16,000  | 100%    | 16,000    | 15,500 | 65,500  | cut supplies  | 500    |
| 10   | FIRE                  | 17 423 100  | CERTIFICATION RAISES 50/50            | 12,000  | 33%     | 3,960     | 1,980  |         | cut down to \$6,000 for all 3 entities                  | 1,980  |
| 11   | FIRE                  | 17 423 103  | 3 NEW FT-REPLACEMENT OF INTERNS 50/50 | 270,000 | 33%     | 89,100    | 89,100 |         | Cost could increase if not funded in full by university | 0      |
| 12   | FIRE                  | 17 423 104  | NEW POS. BHS-HS GRANT 50/50           | 90,000  | 18%     | 16,500    | 16,500 |         | \$40,000 covered by grant                               | 0      |
| 13   | FIRE                  | 17 423 718  | ENG COMPARTMENT ORGANIZER FIRE        | 4,800   | 66%     | 3,168     | 3,168  |         |   | 0      |
| 14   | FIRE                  | 17 423 723  | PORTABLE RADIOS/PAGERS 50/50          | 5,000   | 33%     | 1,650     | 1,650  |         |   | 0      |
| 15   | FIRE                  | 17 423 751  | CONEX BOX -SCBA TRAINING FIRE         | 5,000   | 66%     | 3,300     | 3,300  |         |   | 0      |
| 16   | FIRE                  | 17 423      | SUGGESTED CUTS IN OPERATIONS          | 15,000  | 33%     | 4,950     | 4,290  | 119,988 | cut radio repairs from 5k to 4k/supplies                | 660    |
| 17   | HUMAN RESOURCES       | 01 410 16   | SUGGESTED CUTS IN OPERATIONS          | 5,000   | 100%    | 5,000     | 2,000  | 2,000   | reduced pt wages  | 3,000  |
| 18   | LEGAL                 | 01 416      | SUGGESTED CUTS IN OPERATIONS          |         | 100%    | 0         |        | 0       |   | 0      |
| 19   | MAYOR                 | 01 411 101  | NEW POS-MEDIA/MARKETING MNGR          | 75,000  | 100%    | 75,000    | 47,000 |         | reduced existing budgets to help cover                  | 28,000 |
| 20   | MAYOR                 | 01 411 40   | HERITAGE FESTIVAL                     | 5,000   | 100%    | 5,000     | 5,000  |         |   | 0      |
| 21   | MAYOR                 | 01 411      | SUGGESTED CUTS IN OPERATIONS          | 4,500   | 100%    | 4,500     | 3,200  | 55,200  | cut supplies  | 1,300  |
| 22   | PARKS                 | 01 438 704  | LAWN MOWER                            | 23,700  | 100%    | 23,700    | 0      |         | push back one year                                      | 23,700 |
| 23   | PARKS                 | 01 438 716  | SIGN-RIVERSIDE-REPLACE OTHERS         | 10,000  | 100%    | 10,000    | 10,000 |         |   | 0      |
| 24   | PARKS                 | 01 438 781  | SEAL COAT/REPAIR NATURE PARK PATH     | 20,000  | 100%    | 20,000    | 20,000 |         |   | 0      |
| 25   | PARKS                 | 01 438      | SUGGESTED CUTS IN OPERATIONS          | 10,000  | 100%    | 10,000    | 8,000  | 38,000  | cut supplies from 10 k to 8 k                           | 2,000  |
| 26   | PLANNING AND ZONING   | 28 417 709  | COMPREHENSIVE PLAN UPDATE             | 40,000  | 100%    | 40,000    | 20,000 |         | use Envision Madison to update plan                     | 20,000 |
| 27   | PLANNING AND ZONING   | 28 417      | SUGGESTED CUTS IN OPERATIONS          |         | 100%    | 0         |        | 20,000  |   | 0      |
| 28   | POLICE ADMINISTRATION | 01 421 745  | SECURITY SYSTEM/DOOR FOR BLDG         | 9,000   | 100%    | 9,000     | 0      |         | do with remodel capital budget                          | 9,000  |
| 29   | POLICE ADMINISTRATION | 01 421      | SUGGESTED CUTS IN OPERATIONS          |         | 100%    | 0         |        | 0       |   | 0      |
| 30   | POLICE DETECTIVE      | 01 422      | SUGGESTED CUTS IN OPERATIONS          |         | 100%    | 0         |        | 0       |   | 0      |
| 31   | POLICE ANIMAL CONTROL | 14 425 702  | FURNISHINGS FOR SHELTER               | 3,100   | 100%    | 3,100     | 0      |         |   | 3,100  |
| 32   | POLICE ANIMAL CONTROL | 14 425 708  | OUTSIDE KENNEL CAGES                  | 3,000   | 100%    | 3,000     | 3,000  |         |   | 0      |
| 33   | POLICE ANIMAL CONTROL | 14 425      | SUGGESTED CUTS IN OPERATIONS          |         | 100%    | 0         |        | 3,000   |   | 0      |
| 34   | POLICE COMM. POLICING | 01 425 721  | BIKES                                 | 2,600   | 100%    | 2,600     | 0      |         |   | 2,600  |
| 35   | POLICE COMM. POLICING | 01 425      | SUGGESTED CUTS IN OPERATIONS          |         | 100%    | 0         |        | 0       |   | 0      |
| 36   | POLICE PATROL         | 01 420 100  | CERTIFICATION RAISES                  | 2,900   | 100%    | 2,900     | 2,900  |         |   | 0      |

Continued - Finance Officer Nielson reviewed the Capital and new personnel request.

|    |                     |    |     |     |                               |           |      |           |           |           |  |         |
|----|---------------------|----|-----|-----|-------------------------------|-----------|------|-----------|-----------|-----------|--|---------|
| 37 | POLICE PATROL       | 01 | 420 | 702 | PATROL CARS (3)               | 130,500   | 100% | 130,500   | 87,000    |           | alternate each year, two then three currently 21 in fleet-rotate every 7 years new Rotation would be 8.4 Years | 43,500  |
| 38 | POLICE PATROL       | 01 | 420 | 705 | VIDEO CAMERAS FOR VEHICLES    | 24,500    | 100% | 24,500    | 23,300    |           |  | 1,200   |
| 39 | POLICE PATROL       | 01 | 420 | 713 | SEGWAY PATROLLER              | 9,000     | 100% | 9,000     | 0         |           |  | 9,000   |
| 40 | POLICE PATROL       | 01 | 420 | 719 | ARMOURED VESTS                | 6,000     | 100% | 6,000     | 6,000     |           |  | 0       |
| 41 | POLICE PATROL       | 01 | 420 | 725 | SPEED TRAILER/MONITOR         | 5,000     | 100% | 5,000     | 5,000     |           |  | 0       |
| 42 | POLICE PATROL       | 01 | 420 | 731 | PORTABLE/MOBILE RADIOS-700'S  | 10,500    | 100% | 10,500    | 10,500    |           | ?  | 0       |
| 43 | POLICE PATROL       | 01 | 420 |     | SUGGESTED CUTS IN OPERATIONS  |           | 100% | 0         |           | 134,700   |  | 0       |
| 44 | RECREATION ADMIN    | 01 | 449 |     | SUGGESTED CUTS IN OPERATIONS  | 14,000    | 100% | 14,000    | 12,000    | 12,000    | cut supplies 7k to 6k/snowfest 7k to 6k  | 2,000   |
| 45 | RECREATION PROGRAMS | 03 | 439 | 706 | SOCCER GOALS                  | 6,000     | 100% | 6,000     | 3,000     | 3,000     | 3 sets of junior goals   | 3,000   |
| 46 | REXBURG RAPIDS      | 01 | 499 | 996 | FUND TFR-R RAPIDS CAP REPLACE | 70,000    | 100% | 70,000    | 65,000    | 65,000    | reduce for new pos. and to balance   | 5,000   |
| 47 | ROMANCE THEATER     | 40 | 64  | 710 | SOUND SYSTEM                  | 20,000    | 100% | 20,000    | 20,000    |           |  | 0       |
| 48 | ROMANCE THEATER     | 40 | 464 | 708 | MICROPHONE SYSTEM             | 6,500     | 100% | 6,500     | 6,500     |           |  | 0       |
| 49 | ROMANCE THEATER     | 40 | 464 | 711 | HEAT/AC UPGRADE SET ASIDE     | 10,000    | 100% | 10,000    | 10,000    |           |  | 0       |
| 50 | ROMANCE THEATER     | 40 | 464 | 712 | LIGHTING-STAGE                | 2,800     | 100% | 2,800     | 2,800     |           |  | 0       |
| 51 | ROMANCE THEATER     | 40 | 464 | 713 | CURTAIN OR WINCHES            | 5,000     | 100% | 5,000     | 5,000     |           |  | 0       |
| 52 | ROMANCE THEATER     | 40 | 464 |     | SUGGESTED CUTS IN OPERATIONS  |           | 100% | 0         |           | 44,300    |  | 0       |
| 53 | TABERNACLE          | 04 | 462 | 703 | LIGHTING SYSTEM               | 5,500     | 100% | 5,500     | 5,500     |           |  | 0       |
| 54 | TABERNACLE          | 04 | 462 | 704 | STAGE REMODEL                 | 5,000     | 100% | 5,000     | 5,000     |           |  | 0       |
| 55 | TABERNACLE          | 04 | 462 | 707 | REPLACE TOWER/REAR WINDOWS    | 30,000    | 100% | 30,000    | 30,000    |           | look at grants with utility companies  | 0       |
| 56 | TABERNACLE          | 04 | 462 | 714 | NEW HVAC SYSTEM-SET ASIDE     | 10,000    | 100% | 10,000    | 10,000    |           |  | 0       |
| 57 | TABERNACLE          | 04 | 462 | 719 | RESTORE TOWERS                | 10,000    | 100% | 10,000    | 10,000    |           |  | 0       |
| 58 | TABERNACLE          | 04 | 462 | 720 | ADA RAMP SOUTH STAIRS         | 15,000    | 100% | 15,000    | 0         |           |  | 15,000  |
| 59 | TABERNACLE          | 04 | 463 | 704 | REMODEL-INCLUDE HVAC PREP     | 50,000    | 100% | 50,000    | 30,000    |           |  | 20,000  |
| 60 | TETON FLOOD MUSEUM  | 04 | 463 | 706 | SIGN                          | 6,000     | 100% | 6,000     | 6,000     |           |  | 0       |
| 61 | TETON FLOOD MUSEUM  | 04 | 463 |     | SUGGESTED CUTS IN OPERATIONS  |           | 100% | 0         |           | 96,500    |  | 0       |
| 62 | TECH COORD SERVICES | 01 | 414 | 100 | CERTIFICATION RAISES          | 2,700     | 100% | 2,700     | 0         |           | cut from other operating costs if occur wait until study complete this summer.                                 | 2,700   |
| 63 | TECH COORD SERVICES | 01 | 414 | 101 | ADD TCS TECH-WAGE/BEN         | 76,200    | 100% | 76,200    | 50,000    |           |  | 26,200  |
| 64 | TECH COORD SERVICES | 01 | 414 | 704 | IT-NETWORK UPGRADE            | 7,500     | 100% | 7,500     | 7,500     |           |  | 0       |
| 65 | TECH COORD SERVICES | 01 | 414 | 705 | NEW SOFTWARE LICENSES         | 1,000     | 100% | 1,000     | 0         |           | use other operating budgets  | 1,000   |
| 66 | TECH COORD SERVICES | 01 | 414 | 723 | VIRTUAL SERVER CLUSTER        | 13,000    | 100% | 13,000    | 13,000    |           |  | 0       |
| 67 | TECH COORD SERVICES | 01 | 414 |     | SUGGESTED CUTS IN OPERATIONS  |           | 100% | 0         |           | 70,500    |  | 0       |
| 68 | GEN FUND TO STREETS | 01 | 316 | 10  | FRACHISE FEES                 | 100,000   | 100% | 100,000   | 100,000   | 100,000   | move \$100,000 to streets from gen. fund   | 0       |
| 69 | CONTINGENCY         | 01 | 498 | 00  | CONTINGENCY                   | 200,000   | 100% | 200,000   | 195,000   | 195,000   | total with TCS amount to be \$245,000  | 5,000   |
| 70 |                     |    |     |     | TOTAL                         | 1,592,000 |      | 1,312,828 | 1,039,688 | 1,039,688 |  | 273,140 |
| 71 |                     |    |     |     | GENERAL FUND SHORTAGE         |           |      |           | 273,200   |           |  |         |
| 72 |                     |    |     |     | NEED TO CUT                   |           |      |           | 60        |           |  |         |

FISCAL YEAR 2017 PERSONNEL REQUESTS

| Department   | Employee Position                               | Annual Wage | Annual Benefit | Annual Wage/Benefit | Actual 2017 Budget Request | Proposed Fund Source   | Notes   |
|--|---|-------------|----------------|---------------------|----------------------------|--|---|
| <b>Replacement Positions</b>   |   |             |                |                     |                            |  |   |
| ESD  | Paramedic (3) Operations                        | \$48,000    | \$29,000       | \$ 231,000          | \$ 270,000                 | Contribution from BYUI. Any shortfall from 3 partners in the joint venture (from contingency for city share (33%)) | Replacement of 6 BYUI Interns. Program canceled by University. Cost includes operations also  |
| Wastewater   | Line Maintenance and Skilled Laborer            | 29,500      | 28,000         | \$ 57,500           | \$ 57,500                  | Wastewater   | Would take us back to employee level of 2013. In FY16 budget, but not hired yet   |
| <b>Combination of Replacement and New Positions</b>                  |   |             |                |                     |                            |  |   |
| Customer Service   | Deputy Clerk                                    | 43,300      | 30,500         | \$ 73,800           | \$ 15,000                  | General Fund   | Original request to add new position on 5/1/17. Decided to defer position another year or hire position if another position opens up  |
| <b>New Positions</b>   |   |             |                |                     |                            |  |   |
| Wastewater   | Operator (WWIII)                                | 41,700      | 29,100         | \$ 70,800           | \$ 70,800                  | Wastewater   |   |
| Streets  | Light Equipment Operator                        | 30,500      | 28,500         | \$ 59,000           | \$ 59,000                  | Streets Operations   |   |
| Technology Coordination Services                                     | Technician                                      | 45,400      | 30,800         | \$ 76,200           | \$ 50,000                  | General Fund   | Wait until study complete this summer. Add \$50,000 to contingency  |
| Mayor/Council  | Media Relations/Marketing Manager               | 44,500      | 30,500         | \$ 75,000           | \$ 75,000                  | General Fund   | See Attached. 41% of funding to come from existing general fund budgets Cost includes Operations. Position currently with Madison County Sherriffs Office. If change made, would hire Paramedic to specialize in grant admin. City share 18% (in general fund budget already) |
| ESD  | Bureau of Homeland Security Grant Administrator | 48,000      | 29,000         | \$ 77,000           | \$ 90,000                  | Federal Grant (\$40,000) and 3 partners in the joint venture   |   |
| Fiscal Year 2017 Budget Increase for Positions                       |   |             |                |                     | \$ 687,300                 |  |   |
| Less Grants/Contributions/reimbursements from joint venture partners |   |             |                |                     | \$ (343,500)               |  |   |
|  |   |             |                |                     | Total                      | \$ 343,800   |   |

Finance Officer Nielson reviewed the shared budget with Madison County.

Madison County Share of Budgets for Joint Operations with the City of Rexburg  
For Fiscal Year 2017 Budget

| Entity                               | 2016 Budget | 2016 Estimated Amendment | 2016 Forecast | 2016 Amounts Not Paid Yet | 2017 Budget | Notes  |
|--------------------------------------|-------------|--------------------------|---------------|---------------------------|-------------|--|
| Airport Construction                 | 35,000      | -                        | 35,000        | 35,000                    | 10,000      | 50% share of costs not covered by grants-The City will match what the County does  |
| Airport Operations Deficit           | 6,400       | -                        | 6,400         | 6,400                     | 5,500       | This deficit is from the used plow truck they purchased winter 2015 and Hired Work Projects  |
| Savings to Move Airport              | ?           | -                        | ?             | ?                         | ?           | Estimated Savings Needed From County by 2021 is \$1,211,375. The City projects to have \$535,000 in savings by Fiscal Year 2017 Yearend  |
| Ambulance District Operations        | 1,334,700   | -                        | 1,319,100     | 514,075                   | 1,330,500   | In addition to the operating budget, the City billed \$74,366.66 in 2015 for the old water shop. The City would be fine with this being paid over 3 years from 2016-2018 and would ask that the County increase their budget accordingly for how they choose to pay that amount. |
| Dare                                 | 8,500       | -                        | 8,500         | 8,500                     | 8,500       | Dare Contribution-billed in April  |
| GIS                                  | 208,300     | -                        | 204,100       | 139,196                   | 218,000     | 50% share- An invoice has not been paid yet for \$42,580.89 from April   |
| Golf Course                          |             | -                        | -             | -                         | -           | Fence/Sidewalk Project-The City will finish up this project (projected cost under \$5,000) with no further charges to county.mkn   |
| Golf Course Construction Debt        | 15,000      | -                        | 15,000        | 15,000                    | 15,000      | This would help to reduce the new 9 hole construction deficit, which is currently at \$  |
| Legacy Flight Museum                 | 2,500       |                          | 2,475         | 1,125                     | 2,500       | Hangar Rent (\$2700)/Mowing for Airshow Parking Priviledges (\$2250)-50% from Each Entity. Hangar Rent Charged to be equitable to Airport Operations Fund  |
| Legacy Flight Museum (Estimated Amt) | 10,500      | 500                      | 11,000        | 11,000                    | 10,000      | 50% of the cost for insurance as per the agreement   |
|                                      | \$1,620,900 | \$ 500                   | \$1,601,575   | \$ 730,296                | \$1,600,000 |  |

Finance Officer Nielson reviewed the Sanitation Rate Calculation Chart.

**SANITATION RATE CALCULATION**

Effective: 10/1/2016

CITY OF REXBURG

| ACCT #                 | ACCT NAME                         | 2015             | 2016              | 2017               | BILLING      |                  | 2 Year Increase Percentage |                  |
|------------------------|-----------------------------------|------------------|-------------------|--------------------|--------------|------------------|----------------------------|------------------|
|                        |                                   | ACTUAL EXPENSES  | FORECAST EXPENSES | ESTIMATED EXPENSES | VOLUME SHARE | & PICKUP COSTS   |                            |                  |
| <b>OPERATING COSTS</b> |                                   |                  |                   |                    |              |                  |                            |                  |
| 25-433.10              | SALARIES                          | 177,878          | 185,000           | 190,800            | 10%          | 19,080           | 7%                         |                  |
| 25-433.15              | OVER/PART-TIME                    | 11,093           | 15,000            | 15,500             | 10%          | 1,550            |                            |                  |
| 25-433.152             | BUILDING MAINTENANCE              |                  | 0                 | 0                  | 10%          | 0                |                            |                  |
| 25-433.19              | ACCRUED LEAVE                     | 3,801            | 1,800             | 1,800              | 10%          | 180              |                            |                  |
| 25-433.20              | BENEFITS                          | 98,847           | 97,000            | 100,700            | 10%          | 10,070           | 4%                         |                  |
| 25-433.25              | W/C SURCHARGE                     | 1,323            | 800               | 400                | 10%          | 40               |                            |                  |
| 25-433.251             | W/C REFUND                        | -3,558           | -4,800            | -3,100             | 10%          | -310             |                            |                  |
| 25-433.27              | UNIFORMS                          | 253              | 300               | 300                | 10%          | 30               |                            |                  |
| 25-433.29              | WELLNESS PROGRAM                  | 233              | 300               | 300                | 10%          | 30               |                            |                  |
|                        | <b>TOTAL PERSONNEL</b>            | <b>287,470</b>   | <b>295,200</b>    | <b>306,300</b>     | <b>10%</b>   | <b>30,630</b>    | <b>275,670</b>             | <b>7%</b>        |
| 25-433.30              | SUPPLIES                          | 2,030            | 2,500             | 3,000              | 0%           | 0                |                            |                  |
| 25-433.31              | POSTAGE                           | 215              | 200               | 200                | 0%           | 0                |                            |                  |
| 25-433.35              | GAS & OIL                         | 37,745           | 36,000            | 39,600             | 50%          | 19,800           |                            |                  |
| 25-433.40              | DRUG TESTING                      | 255              | 100               | 100                | 10%          | 10               |                            |                  |
| 25-433.42              | TIPPING FEES                      | 577,435          | 600,000           | 625,000            | 100%         | 625,000          | 8%                         |                  |
| 25-433.43              | RECYCLING CONTRACT                | 101,034          | 132,000           | 132,000            | 100%         | 132,000          | 31%                        |                  |
| 25-433.45              | PUBLISHING                        | 78               | 200               | 200                | 0%           | 0                |                            |                  |
| 25-433.46              | INSURANCE                         | 5,904            | 5,800             | 5,400              | 25%          | 1,350            |                            |                  |
| 25-433.47              | TRAVEL/MEETINGS                   | 813              | 900               | 1,000              | 0%           | 0                |                            |                  |
| 25-433.48              | BANKING CHARGES                   | 4,732            | 4,800             | 4,800              | 0%           | 0                |                            |                  |
| 25-433.49              | STATEMENT BILLING                 | 8,427            | 8,800             | 8,800              | 0%           | 0                |                            |                  |
| 25-433.51              | PHONE & INTERNET                  | 874              | 900               | 1,000              | 10%          | 100              |                            |                  |
| 25-433.52              | HEAT & LIGHTS                     | 822              | 900               | 1,000              | 0%           | 0                |                            |                  |
| 25-433.60              | REPAIRS-BUILDINGS                 | 85               | 300               | 300                | 0%           | 0                |                            |                  |
| 25-433.61              | REP-EQUIPMENT                     | 38,191           | 55,000            | 55,000             | 75%          | 41,250           |                            |                  |
| 25-433.62              | BIN REPAIR                        | 2,019            | 4,000             | 4,000              | 100%         | 4,000            |                            |                  |
| 25-433.64              | COMP. PROG. REPAIR                | 6,502            | 5,800             | 10,000             | 0%           | 0                |                            |                  |
| 25-433.69              | MISCELLANEOUS                     | 0                | 0                 | 0                  | 0%           | 0                |                            |                  |
|                        | <b>TOTAL OPERATING COSTS</b>      | <b>786,961</b>   | <b>857,600</b>    | <b>891,200</b>     | <b>92%</b>   | <b>823,510</b>   | <b>67,690</b>              | <b>13%</b>       |
| <b>FIXED COSTS</b>     |                                   |                  |                   |                    |              |                  |                            |                  |
| 25-433.77              | DEPRECIATION                      | 138,209          | 144,000           | 144,000            | 75%          | 108,000          |                            |                  |
| 25-433.78              | LIABILITY LOSS                    | 1,148            | 200               | 200                | 50%          | 100              |                            |                  |
| 25-433.79              | BAD DEBT WRITEOFF                 | 398              | 600               | 600                | 50%          | 300              |                            |                  |
| 25-433.85              | ASSET DISPOSAL                    | 26,488           | 0                 | 0                  | 0%           | 0                |                            |                  |
| 25-433.92              | GIS OVERHEAD                      | 9,388            | 10,500            | 10,800             | 0%           | 0                |                            |                  |
| 25-433.94              | RIGHT OF WAY CHARGE               | 105,933          | 109,000           | 111,800            | 75%          | 83,850           |                            |                  |
| 25-433.95              | SHOP EXPENSE                      | 98,929           | 140,000           | 140,000            | 75%          | 105,000          |                            |                  |
| 25-433.96              | POLICE/FIRE EXP                   | 17,004           | 18,300            | 17,700             | 75%          | 13,275           |                            |                  |
| 25-433.98              | CONTINGENCY 5% OPERATIONS         |                  |                   | 41,100             | 75%          | 30,825           |                            |                  |
| 25-433.99              | GEN. OVERHEAD                     | 270,000          | 305,800           | 308,100            | 0%           | 0                |                            |                  |
|                        | <b>TOTAL FIXED COSTS</b>          | <b>667,493</b>   | <b>728,200</b>    | <b>772,400</b>     | <b>44%</b>   | <b>341,350</b>   | <b>431,050</b>             | <b>16%</b>       |
|                        | <b>GRAND TOTAL</b>                | <b>1,741,924</b> | <b>1,881,000</b>  | <b>1,969,900</b>   | <b>81%</b>   | <b>1,195,490</b> | <b>774,410</b>             | <b>13%</b>       |
|                        | LESS SALE OF EQUIPMENT            |                  |                   |                    |              |                  |                            |                  |
|                        | LESS MISC. & BIN SALES            |                  |                   |                    |              | -20,500          | 0                          | -20,500          |
|                        | <b>ANNUAL COSTS TO RECOVER</b>    |                  |                   |                    |              | <b>1,174,990</b> | <b>774,410</b>             | <b>1,949,400</b> |
| County Charge per Ton  | \$90                              |                  |                   |                    |              | <b>1,086,400</b> | <b>830,000</b>             | <b>1,916,400</b> |
| Yards per Ton Billed   | 24.37                             |                  |                   |                    |              | <b>4.28</b>      | <b>5.35</b>                |                  |
|                        |                                   |                  |                   |                    |              | <b>253,832</b>   | <b>155,140</b>             |                  |
|                        | <b>COST PER: CU. YARD/ PICKUP</b> |                  |                   |                    |              | <b>\$4.63</b>    | <b>\$4.99</b>              |                  |

|   |            |               |        |               |                     |                     |                    |          |
|---|------------|---------------|--------|---------------|---------------------|---------------------|--------------------|----------|
| With the increase in volume costs due in large part to the increase in the recycling contract, any fee changes would reduce the pickup fees & increase the volume fees with no substantial change to the total revenues. After reviewing with PWD/CFO Staff |            |               |        |               | <b>NEW TOTAL</b>    | <b>OLD TOTAL</b>    | <b>INCREASE ON</b> |          |
| Recommends no rate changes for Sanitation for Fiscal Year 2017.   |            |               |        |               | <b>MONTHLY COST</b> | <b>MONTHLY RATE</b> | <b>OLD RATE</b>    |          |
|   | Volume     | Volume Factor | Pickup | Pickup Factor |                     |                     |                    |          |
|   | B 90g CAN  | \$8.33        | 100%   | \$11.98       | 100.0%              | \$20.31             | \$20.54            | -1.12%   |
|   | G 90g CAN  | \$4.17        | 80%    | \$7.99        | 86.7%               | \$12.15             | \$12.41            | -2.10%   |
|   | 90G 1xmo   | \$2.08        | 26%    | \$4.10        | 34.2%               | \$6.18              | \$6.32             | -2.22%   |
|   | 1.5 Yd BIN | \$27.84       | 334%   | \$19.97       | 186.7%              | \$47.80             | \$47.13            | 1.42%    |
|   | 2 Yd BIN   | \$37.08       | 445%   | \$19.97       | 186.7%              | \$57.05             | \$55.68            | 2.46%    |
|   | 3 Yd BIN   | \$55.62       | 688%   | \$19.97       | 186.7%              | \$75.59             | \$72.82            | 3.80%    |
|   |            |               |        |               |                     |                     |                    | (\$0.23) |
|   |            |               |        |               |                     |                     |                    | (\$0.26) |
|   |            |               |        |               |                     |                     |                    | (\$0.14) |
|   |            |               |        |               |                     |                     |                    | \$0.67   |
|   |            |               |        |               |                     |                     |                    | \$1.37   |
|   |            |               |        |               |                     |                     |                    | \$2.77   |

Finance Officer Nielson reviewed the Water Rate Calculation Chart.

### WATER RATE CALCULATION

Effective: 10/01/16

| CITY OF REXBURG        |                                | 2015             | 2016             | 2017              | VOLUME  | VOLUME           |                   | 2 Year     |
|------------------------|--------------------------------|------------------|------------------|-------------------|---------|------------------|-------------------|------------|
| ACCT #                 | ACCT NAME                      | ACTUAL           | FORECAST         | BUDGET            | RELATED | RELATED          | CUSTOMER          | Percentage |
|                        |                                | EXPENSES         | EXPENSES         | EXPENSES          | SHARE   | COSTS            | COSTS             | Increase   |
| <b>OPERATING COSTS</b> |                                |                  |                  |                   |         |                  |                   |            |
| 26-434.10              | SALARIES                       | 269,788          | 280,000          | 302,600           | 25%     | 75,650           |                   | 12%        |
| 26-434.100             | CERTIFICATION RAISES           | 0                | 0                | 4,000             | 25%     | 1,000            |                   |            |
| 26-434.15              | FULLTIER OVERTIME              | 3,793            | 5,000            | 5,000             | 25%     | 1,250            |                   |            |
| 26-434.152             | BUILDING MAINTENANCE           | 136              | 400              | 400               | 25%     | 100              |                   |            |
| 26-434.16              | PART-TIME WAGES                | 2,759            | 18,000           | 18,000            | 25%     | 4,500            |                   | 552%       |
| 26-434.19              | ACCRUED LEAVE                  | 2,540            | 5,300            | 5,300             | 25%     | 1,325            |                   |            |
| 26-434.20              | BENEFITS                       | 151,642          | 155,000          | 173,300           | 25%     | 43,325           |                   | 14%        |
| 26-434.25              | W/C SURCHARGE                  | 0                | 17,600           | 34,000            | 25%     | 8,500            |                   |            |
| 26-434.251             | W/C REFUND                     | -2,764           | 22,900           | 53,600            | 25%     | 13,400           |                   |            |
| 26-434.27              | UNIFORMS                       | 710              | 900              | 900               | 25%     | 225              |                   |            |
| 26-434.29              | WELLNESS/REC.PROGRAM           | 469              | 500              | 700               | 25%     | 175              |                   |            |
|                        | <b>TOTAL PERSONNEL</b>         | <b>429,073</b>   | <b>505,600</b>   | <b>597,800</b>    | 25%     | <b>149,450</b>   | <b>448,350</b>    | 39%        |
| 26-434.30              | SUPPLIES                       | 7,355            | 10,000           | 10,000            | 25%     | 2,500            |                   |            |
| 26-434.31              | POSTAGE                        | 252              | 400              | 400               | 25%     | 100              |                   |            |
| 26-434.35              | GAS & OIL                      | 12,862           | 11,000           | 12,200            | 25%     | 3,050            |                   |            |
| 26-434.39              | SMALL TOOLS                    | 2,309            | 3,500            | 4,000             | 25%     | 1,000            |                   |            |
| 26-434.40              | DRUG TEST & BACKGROUND         | 175              | 300              | 300               | 25%     | 75               |                   |            |
| 26-434.41              | STATE FEE-SDWA                 | 10,988           | 11,000           | 11,000            | 0%      | 0                |                   |            |
| 26-434.411             | WATER DISTRICT FEES            | 2,785            | 3,000            | 3,000             | 80%     | 2,400            |                   |            |
| 26-434.42              | TESTING                        | 9,694            | 8,500            | 8,500             | 80%     | 6,800            |                   |            |
| 26-434.43              | HIRED WORK                     | 12,922           | 15,000           | 17,000            | 25%     | 4,250            |                   |            |
| 26-434.431             | BACKFLOW TESTING EXP           | 4,635            | 5,000            | 5,000             | 25%     | 1,250            |                   |            |
| 26-434.44              | AUTO-PAY DISCOUNT              | 7,696            | 8,000            | 8,000             | 0%      | 0                |                   |            |
| 26-434.45              | ADVERTISING/PUBLISHING         | 190              | 600              | 600               | 0%      | 0                |                   |            |
| 26-434.46              | INSURANCE                      | 9,510            | 11,500           | 10,100            | 60%     | 6,060            |                   |            |
| 26-434.47              | TRAVEL & TRAINING              | 4,434            | 5,700            | 5,500             | 40%     | 2,200            |                   |            |
| 26-434.48              | BANKING CHARGES                | 4,824            | 4,800            | 4,800             | 0%      | 0                |                   |            |
| 26-434.481             | DUES & MEMBERSHIP              | 12,777           | 13,000           | 13,000            | 100%    | 13,000           |                   |            |
| 26-434.49              | STATEMENT BILLING              | 8,427            | 8,800            | 8,800             | 0%      | 0                |                   |            |
| 26-434.50              | JANITOR SERVICE                | 1,200            | 1,200            | 1,200             | 0%      | 0                |                   |            |
| 26-434.51              | TELEPHONE                      | 5,504            | 5,700            | 6,000             | 80%     | 4,800            |                   |            |
| 26-434.52              | HEAT & LIGHTS                  | 1,505            | 1,500            | 1,500             | 25%     | 375              |                   |            |
| 26-434.53              | PUMPING POWER                  | 305,849          | 320,000          | 330,000           | 95%     | 313,500          |                   | 8%         |
| 26-434.58              | CITY UTILITIES                 | 1,275            | 1,900            | 2,000             | 25%     | 500              |                   |            |
| 26-434.59              | REP-PUMPS                      | 11,707           | 15,000           | 16,000            | 100%    | 16,000           |                   |            |
| 26-434.60              | REP-BUILDING                   | 3,732            | 5,000            | 5,000             | 80%     | 4,000            |                   |            |
| 26-434.61              | REP-EQUIPMENT                  | 15,693           | 13,000           | 14,000            | 25%     | 3,500            |                   |            |
| 26-434.62              | PARTS & PIPE                   | 27,021           | 24,000           | 25,000            | 0%      | 0                |                   |            |
| 26-434.64              | COMPUTER MAINT.                | 8,619            | 17,500           | 23,500            | 0%      | 0                |                   |            |
| 26-434.65              | METER MAINTENANCE              | 873              | 6,000            | 6,000             | 0%      | 0                |                   |            |
| 26-434.66              | FIRE HYDRANTS                  | 8,114            | 5,000            | 5,000             | 0%      | 0                |                   |            |
|                        | <b>TOTAL OPERATING COSTS</b>   | <b>502,927</b>   | <b>535,900</b>   | <b>557,400</b>    | 69%     | <b>385,360</b>   | <b>172,040</b>    | 11%        |
| <b>OTHER COSTS</b>     |                                |                  |                  |                   |         |                  |                   |            |
| 26-434.77              | DEPRECIATION                   | 393,038          | 450,000          | 550,000           | 72%     | 396,000          |                   | 40%        |
| 26-434.78              | LIABILITY LOSS                 | 7                | 200              | 200               | 25%     | 50               |                   |            |
| 26-434.79              | BAD DEBT                       | 619              | 1,500            | 1,500             | 100%    | 1,500            |                   |            |
| 26-434.84              | CONTRIBUTED ASSETS             | 0                | 300,000          | 300,000           | 0%      | 0                |                   |            |
| 26-434.85              | ASSET DISPOSAL                 | 4,125            | 10,000           | 10,000            | 72%     | 7,200            |                   |            |
| 26-434.89              | PRINCIPAL PAYMENTS             |                  | 0                | 54,800            | 82%     | 44,936           |                   |            |
| 26-434.891             | PRINCIPAL PMT-CAPACITY SHARE   |                  | 0                | 186,700           | 72%     | 134,424          |                   |            |
| 26-434.90              | INTEREST PAYMENTS              |                  | 0                | 28,800            | 72%     | 20,736           |                   |            |
| 26-434.92              | GIS OVERHEAD                   | 46,843           | 52,400           | 54,500            | 25%     | 13,625           |                   |            |
| 26-434.94              | RIGHT-OF-WAY CHARGE            | 135,391          | 126,400          | 143,500           | 50%     | 71,750           |                   |            |
| 26-434.95              | SHOP EXPENSES                  | 23,819           | 20,000           | 22,000            | 25%     | 5,500            |                   |            |
| 26-434.96              | ASSET SECURITY                 | 158,700          | 165,900          | 160,300           | 72%     | 115,416          |                   |            |
| 26-434.97              | PARKS SERVICES                 | 14,004           | 15,000           | 15,000            | 25%     | 3,750            |                   |            |
| 26-434.98              | CONTINGENCY 0% OPERATIONS      |                  | 119,700          | 0                 | 50%     | 0                |                   | 0%         |
| 26-434.99              | GEN. OVERHEAD                  | 249,600          | 264,400          | 267,200           | 25%     | 66,800           |                   |            |
| 26-434.999             | TRANSFER TO CAPITAL            | 47,155           | 3,200,000        | 9,973,500         | 0%      | 0                |                   | 21050%     |
|                        | <b>TOTAL OTHER FIXED COSTS</b> | <b>1,073,301</b> | <b>4,725,500</b> | <b>11,768,000</b> | 7%      | <b>881,687</b>   | <b>10,886,313</b> | 996%       |
|                        | <b>GRAND TOTAL</b>             | <b>2,005,301</b> | <b>5,767,000</b> | <b>12,923,200</b> | 11%     | <b>1,416,497</b> | <b>11,506,703</b> | 544%       |
|                        |                                |                  |                  | 12,736,500        |         |                  |                   |            |

Finance Officer Nielson reviewed the Wastewater Rate Calculation Chart. He indicated additional manpower has cause an increase for 2017. Rate increases are not recommended this year for the utilities.

### WASTEWATER RATE CALCULATION

Effective: 10/1/2016

| CITY OF REXBURG        |                              | 2015             | 2016              | 2017               | TREATMENT  |                  | OPER.            | CAPITAL          | COLLECTN         |
|------------------------|------------------------------|------------------|-------------------|--------------------|------------|------------------|------------------|------------------|------------------|
| ACCT #                 | ACCT NAME                    | ACTUAL EXPENSES  | FORECAST EXPENSES | ESTIMATED EXPENSES | SHARE      | COSTS            | TREATMT COSTS    | TREATMT COSTS    | & BILLING COSTS  |
| <b>OPERATING COSTS</b> |                              |                  |                   |                    |            |                  |                  |                  |                  |
| 27-435.10              | SALARIES                     | 362,862          | 390,000           | 412,200            | 79%        | 325,638          | 325,638          |                  | 86,562           |
| 27-435.100             | CERTIFICATION RAISES         | 0                | 0                 | 7,000              | 79%        | 5,530            | 5,530            |                  | 1,470            |
| 27-435.101             | ADD MAINT. POSITION          | 0                | 0                 | 57,500             | 79%        | 45,425           | 45,425           |                  | 12,075           |
| 27-435.103             | ADD POS WWIII                | 0                | 0                 | 70,800             | 79%        | 55,932           | 55,932           |                  | 14,868           |
| 27-435.15              | FULL-TIME OVERTIME           | 9,803            | 9,800             | 9,800              | 79%        | 7,742            | 7,742            |                  | 2,058            |
| 27-435.152             | BLDG MAINT LABOR             | 430              | 600               | 600                | 79%        | 474              | 474              |                  | 126              |
| 27-435.16              | PART-TIME WAGES              | 7,620            | 8,000             | 8,000              | 79%        | 6,320            | 6,320            |                  | 1,680            |
| 27-435.19              | ACCRUED LEAVE                | 4,568            | 5,400             | 5,400              | 79%        | 4,268            | 4,268            |                  | 1,134            |
| 27-435.20              | BENEFITS                     | 182,011          | 215,000           | 228,500            | 79%        | 178,935          | 178,935          |                  | 47,565           |
| 27-435.25              | W/C SURCHARGE                | 1,889            | 1,900             | 1,300              | 79%        | 1,027            | 1,027            |                  | 273              |
| 27-435.251             | W/C REFUND                   | -1,360           | -2,400            | -3,000             | 79%        | -2,370           | -2,370           |                  | -630             |
| 27-435.27              | UNIFORMS                     | 602              | 1,200             | 1,200              | 79%        | 948              | 948              |                  | 252              |
| 27-435.29              | WELLNESS PROGRAM             | 1,458            | 1,500             | 1,800              | 79%        | 1,422            | 1,422            |                  | 378              |
|                        | <b>TOTAL PERSONNEL COSTS</b> | <b>579,881</b>   | <b>631,000</b>    | <b>799,100</b>     | <b>79%</b> | <b>631,289</b>   | <b>631,289</b>   |                  | <b>167,811</b>   |
| 27-435.30              | SUPPLIES                     | 16,559           | 17,000            | 17,000             | 90%        | 15,300           | 15,300           |                  | 1,700            |
| 27-435.301             | LAB SUPPLIES                 | 9,075            | 9,800             | 10,000             | 100%       | 10,000           | 10,000           |                  | 0                |
| 27-435.302             | UV SYSTEM SUPPLIES           | 6,885            | 7,000             | 7,000              | 100%       | 7,000            | 7,000            |                  | 0                |
| 27-435.31              | POSTAGE                      | 1,173            | 1,200             | 1,200              | 33%        | 398              | 398              |                  | 804              |
| 27-435.32              | CHEMICALS                    | 31,500           | 32,000            | 32,000             | 100%       | 32,000           | 32,000           |                  | 0                |
| 27-435.33              | SAND                         | 0                | 400               | 400                | 100%       | 400              | 400              |                  | 0                |
| 27-435.35              | GAS & OIL                    | 11,409           | 12,000            | 13,200             | 70%        | 9,240            | 9,240            |                  | 3,960            |
| 27-435.39              | SMALL TOOLS                  | 1,113            | 2,400             | 2,400              | 79%        | 1,898            | 1,898            |                  | 504              |
| 27-435.40              | SHOTS/DRUG TESTS             | 210              | 400               | 400                | 79%        | 318              | 318              |                  | 84               |
| 27-435.41              | LAND FILL TIPPING FEES       | 0                | 120,000           | 30,000             | 100%       | 30,000           | 30,000           |                  | 0                |
| 27-435.42              | TESTING                      | 11,812           | 16,000            | 16,000             | 100%       | 16,000           | 16,000           |                  | 0                |
| 27-435.43              | HIRED WORK                   | 3,140            | 5,000             | 6,000              | 80%        | 4,800            | 4,800            |                  | 1,200            |
| 27-435.45              | ADVERTISING                  | 557              | 600               | 600                | 79%        | 474              | 474              |                  | 128              |
| 27-435.46              | INSURANCE                    | 33,991           | 41,400            | 46,600             | 89%        | 41,474           | 41,474           |                  | 5,128            |
| 27-435.47              | TRAVEL & TRAINING            | 7,149            | 6,000             | 8,000              | 90%        | 7,200            | 7,200            |                  | 800              |
| 27-435.48              | BANKING CHARGES              | 4,840            | 5,000             | 5,000              | 0%         | 0                | 0                |                  | 5,000            |
| 27-435.481             | DUES & MEMBERSHIP            | 0                | 700               | 700                | 79%        | 0                | 0                |                  | 8,800            |
| 27-435.49              | STATEMENT BILLING            | 8,427            | 8,800             | 8,800              | 0%         | 0                | 0                |                  | 8,800            |
| 27-435.51              | TELEPHONE                    | 4,863            | 4,800             | 5,000              | 67%        | 3,350            | 3,350            |                  | 1,650            |
| 27-435.52              | HEAT-NATURAL GAS             | 17,992           | 17,500            | 20,000             | 100%       | 20,000           | 20,000           |                  | 0                |
| 27-435.531             | EFF BLDG/IRRI                | 761              | 700               | 800                | 100%       | 800              | 800              |                  | 0                |
| 27-435.532             | OLD TFMR/BLOWR               | 186,334          | 200,000           | 200,000            | 100%       | 200,000          | 200,000          |                  | 0                |
| 27-435.533             | NEW TFMR                     | 64,203           | 55,000            | 55,000             | 100%       | 55,000           | 55,000           |                  | 0                |
| 27-435.534             | POWER-GRAV BELT              | 29,995           | 18,000            | 18,000             | 100%       | 18,000           | 18,000           |                  | 0                |
| 27-435.54              | LIFT STN PWR-OTHER           | 22,917           | 28,000            | 28,000             | 0%         | 0                | 0                |                  | 28,000           |
| 27-435.541             | LIFT STN PWR-KMART           | 6,078            | 6,000             | 6,000              | 0%         | 0                | 0                |                  | 6,000            |
| 27-435.58              | SOLID WASTE                  | 3,223            | 4,000             | 4,000              | 100%       | 4,000            | 4,000            |                  | 0                |
| 27-435.59              | REP-PUMP/BLOWR               | 13,477           | 40,000            | 40,000             | 100%       | 40,000           | 40,000           |                  | 0                |
| 27-435.591             | REP-K-MART LIFT STN          | 1,185            | 1,500             | 1,500              | 0%         | 0                | 0                |                  | 1,500            |
| 27-435.60              | REP-BUILDING                 | 9,806            | 10,000            | 10,000             | 100%       | 10,000           | 10,000           |                  | 0                |
| 27-435.61              | REP-EQUIPMENT                | 58,628           | 50,000            | 50,000             | 89%        | 44,500           | 44,500           |                  | 5,500            |
| 27-435.62              | PARTS & PIPE                 | 337              | 1,000             | 1,000              | 10%        | 100              | 100              |                  | 900              |
| 27-435.64              | COMPUTER PROGRAM             | 9,128            | 15,000            | 24,000             | 0%         | 0                | 0                |                  | 24,000           |
| 27-435.69              | MISCELLANEOUS                | 0                | 0                 | 0                  | 50%        | 0                | 0                |                  | 0                |
|                        | <b>TOTAL OPERATING COSTS</b> | <b>576,563</b>   | <b>735,200</b>    | <b>666,600</b>     | <b>86%</b> | <b>572,246</b>   | <b>572,246</b>   | <b>0</b>         | <b>93,654</b>    |
| <b>FIXED COSTS</b>     |                              |                  |                   |                    |            |                  |                  |                  |                  |
| 27-435.77              | DEPRECIATION                 | 928,243          | 1,092,500         | 1,149,600          | 89%        | 1,023,144        | 0                | 1,023,144        | 126,456          |
|                        | DEPREC. /UPGRADE             |                  |                   | 167,200            | 100%       | 167,200          | 167,200          |                  | 0                |
|                        | DEPREC. /UPG OFFSET          |                  |                   | -167,200           | 100%       | -167,200         | 0                | -167,200         | 0                |
| 27-435.78              | LIABILITY LOSS               | 0                | 2,000             | 2,000              | 0%         | 0                | 0                | 0                | 2,000            |
| 27-435.79              | BAD DEBT WRITEOFFS           | 999              | 1,000             | 1,000              | 0%         | 0                | 0                | 0                | 1,000            |
| 27-435.84              | CONT. CAP OFFSET             | 0                | 1,550,000         | 1,750,000          | 0%         | 0                | 0                | 0                | 1,750,000        |
| 27-435.85              | ASSET DISPOSAL               | 8,973            | 5,000             | 5,000              | 89%        | 4,450            | 0                | 4,450            | 550              |
| 27-435.89              | PRINCIPAL PAYMENTS           | 0                | 285,200           | 292,100            | 89%        | 259,969          | 0                | 259,969          | 32,131           |
| 27-435.891             | PRINCIPAL PAYMENTS           | 0                | 334,800           | 342,900            | 0%         | 0                | 0                | 0                | 342,900          |
| 27-435.90              | BOND INTEREST                | 121,321          | 113,800           | 105,200            | 100%       | 105,200          | 0                | 105,200          | 0                |
| 27-435.901             | BONDS PREM AMORT             | -9,020           | -9,000            | -9,000             | 100%       | -9,000           | 0                | -9,000           | 0                |
| 27-435.92              | GIS OVERHEAD                 | 65,527           | 73,400            | 76,300             | 10%        | 7,630            | 7,630            |                  | 68,670           |
| 27-435.94              | RIGHT OF WAY CHG             | 223,516          | 229,800           | 234,500            | 8%         | 14,472           | 14,472           |                  | 220,028          |
| 27-435.95              | SHOP EXP O/H                 | 40,853           | 40,000            | 40,000             | 89%        | 35,600           | 35,600           |                  | 4,400            |
| 27-435.96              | SECURITY EXP                 | 275,808          | 283,300           | 274,400            | 89%        | 244,216          | 244,216          |                  | 30,184           |
| 27-435.97              | PARKS SERVICES               | 1,008            | 1,000             | 1,000              | 100%       | 1,000            | 1,000            |                  | 0                |
| 27-435.98              | CONTINGENCY 2.32%*OPERATIONS |                  | 50,000            | 145,000            | 82%        | 119,064          | 119,064          |                  | 25,936           |
| 27-435.99              | GEN. OVERHEAD 40%            | 148,238          | 154,200           | 154,480            | 82%        | 126,849          | 126,849          |                  | 27,631           |
| 27-435.99              | A/R OVERHEAD 40%             | 148,238          | 154,200           | 154,480            | 0%         | 0                | 0                |                  | 154,480          |
| 27-435.99              | A/P OVERHEAD 20%             | 74,119           | 77,100            | 77,240             | 82%        | 63,424           | 63,424           |                  | 13,816           |
| 27-435.999             | TRNSFR TO CAP-MAINT PROJ     |                  | 2,645,000         | 920,000            | 0%         | 0                | 0                |                  | 920,000          |
|                        | <b>TOTAL FIXED COSTS</b>     | <b>2,027,824</b> | <b>7,083,100</b>  | <b>5,716,200</b>   | <b>35%</b> | <b>1,996,018</b> | <b>779,455</b>   | <b>1,216,563</b> | <b>3,720,182</b> |
|                        | <b>GRAND TOTAL</b>           | <b>3,184,268</b> | <b>8,449,300</b>  | <b>7,181,300</b>   | <b>45%</b> | <b>3,199,553</b> | <b>1,982,990</b> | <b>1,216,563</b> | <b>3,981,647</b> |

Finance Officer Nielson asked City Council to set the public hearing date to take public input for the proposed 2017 Budget.

### NOTICE OF PUBLIC HEARING CITY OF REXBURG, IDAHO

#### PROPOSED BUDGET FOR FISCAL YEAR ENDING 9/30/17 (FY 2017)

A public hearing will be held for the consideration of the proposed budget for the fiscal year from October 1, 2016 to September 30, 2017, at the City Hall, 35 North 1st East, Rexburg, Idaho, at 7:00 p.m., on July 6, 2016. All interested persons are invited to appear and show cause, if any, why such budget should or should not be adopted. Copies of the proposed City budget in detail are available at City Hall during the regular office hours (8 a.m. to 5 p.m., weekdays). City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities

related to the budget documents or to the hearing should contact City Hall, 359-3020 at least 48 hours prior to the public hearing.

This Notice can be provided in a format accessible to persons with disabilities and/or persons with limited English proficiency upon request.

Se le puede proveer esta notificación en un formato accesible para las personas discapacidades y/o personas con conocimientos limitados del inglés a pedido.

The proposed total expenditures and revenues for each fund for FY 2017 have been tentatively approved by the City Council and entered in detail in the minutes of their meeting.

**Council Member Benfield** moved to approve advertising a public hearing to take public comment on the proposed 2017 Budget on July 06, 2016 at 7:00 P.M.; Council Member Busby seconded the motion; Mayor Merrill asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Flora  
Council Member Mann  
Council Member Wolfe  
Council Member Benfield  
Council Member Busby

**Those voting nay**

None

**The motion carried**

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**6:30 P.M. City Hall Council Meeting**

**Andrew Volgelsburg** led the pledge.

**Eric Conrad** said the prayer.

**Roll Call of Council Members:**

**Attending:** Council President Smith, Council Member Benfield, Council Member Flora, Council Member Busby, Council Member Mann, Council Member Wolfe, and Mayor Merrill.

**Public Comment:** not scheduled on the agenda (limit 3 minutes); issues may be considered for discussion on a future agenda. Please keep comments on point and respectful.

**Steve Oakey** from Rexburg commented on Ordinance 1143 about controlling booting to enforce parking. He heard that it states that any apartment owner who chooses to incorporate this new parking policy is prohibited from enforcing their parking policy in the form of booting or towing. He asked council for clarification on that. Council Member Mann explained the booting can still be available if approved and signed off by the apartment manager.

**Mayor Merrill** indicated that the purpose of the new ordinance is to manage parking.

**Lisa Smith** of the Standard Journal and from Rexburg asked for the City to sponsor a band. She would like to start up a band where any instrument would be welcome. There would be no try outs. She referred to the Pocatello Band as an example; they perform all over the city. You just show up and play for fun. The members pay \$25.00 a month to cover costs of music and a professional director. This is a great program for people who may have played when they were younger and would like to take it up again. The older people need the activity to stay young. Mayor Merrill said it was admirable to keep playing at an older age. She drives to Pocatello to play at the present time. Mayor Merrill indicated that perhaps the Cultural Arts Department could help get that going. She asked that if anyone is interest to contact her at 497-4674.

**Presentations:**

A. **Rexburg is in the path of totality for the Great American Eclipse** on August 21, 2017 at 11:33 A.M.! Observers there will see (appx.)2m 17s of totality!



A solar eclipse occurs when the Moon passes between the Sun and the Earth, casting its shadow on the Earth. The shadow comprises two concentric cones called the **umbra** and the **penumbra**. Observers on the Earth who are within the smaller, central umbra see the Sun completely blocked. Within the larger penumbra, the Sun is only partially blocked.

In this animation, the Earth, Moon, Sun, and shadow cones are viewed through a telescopic lens on a virtual camera located far behind the Earth. Long focal lengths like the one used here appear to compress the distance between near and far objects. Despite appearances, the geometry of the scene is correct. The Moon's umbra cone is roughly 30 Earth diameters long, barely enough to reach the Earth, while the Sun is almost 400 times farther away.

From this perspective, we see the night sides of both the Earth and the Moon. Solar eclipses can only occur during New Moon, when the entire Earth-facing side of the Moon is experiencing nighttime darkness.

**The Great American Eclipse August 21, 2017 at 11:33 A.M. in Rexburg, Idaho; Lasting 2 minutes and 17 seconds.**

**Economic Director Scott Johnson** reviewed the upcoming eclipse traffic that has been calling into City Hall; Eric Conrad from BYU-I explained how BYU-I is preparing for the event.

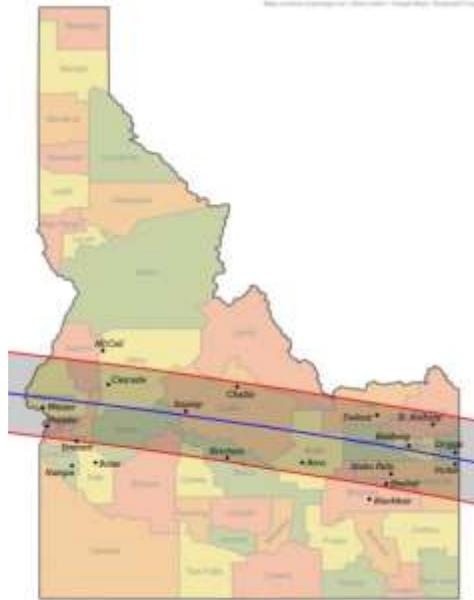
**The City's Customer Service Department** received a public gathering permit on November 17, 2015 from Dr. Penny Kunitani with the LAAS Solar Eclipse Viewing. In the permit Dr. Kunitani requested a grass area at **Porter Park be reserved on August 20-21, 2017**. She specified the following times **Sunday, August 20<sup>th</sup> from 9:30 a.m. to noon and Monday, August 21<sup>st</sup> from 7:00 a.m. to 1:30 p.m.** There will be about **200 participants**. When asked about the plan for crowd control, she stated LAAS members will be identified with t-shirts and official LAAS name badges.

**The Customer Service Department** informed Dr. Kunitani that the permit could not be approved because it was submitted too far in advanced. She was asked to resubmit the permit closer to the August 20<sup>th</sup>, 2017 date.

**The Customer Service Department** received a telephone call in March from John Fisanotti; he too is a member of LAAS Solar Eclipse Viewing. He was very concerned about waiting to reserve Porter Park at a closer date. There was discussion about other possible venues where the participants could go to observe the total solar eclipse in case Porter Park wasn't available.

**On Friday, May 27<sup>th</sup>** a group from California called the city to ask about reserving Porter Park to observe the solar eclipse. This group was interested in bringing in caterers to provide a luncheon for all of the participants.

The map below shows the total solar eclipse path through Idaho including Rexburg.



**Idaho Eclipse Path 2017**

**Council Member Benfield** asked to include YTT (Yellowstone Teton Territory) in the planning. She indicated that the entire Yellowstone Teton Territory is booked during that time.

**Eric Conrad from BYU-I** reviewed what BYU-I is doing to prepare for the event. About one year ago, the Physics Professors on campus, who are also friends with Dr. Penny Kunitani of LAAS, began organizing a list of groups that will be coming to view the eclipse; 50 people are coming from MIT, 100 people coming from UCLA, 200 people from Norway. The reason that Rexburg is such a perfect spot is because it is west of the Rocky Mountains so it's not as humid, the weather in August is better, and there is a large university and space to gather. Last January, one of the MIT professors came here to talk to

**Mr. Conrad** and explained that this is going to be much bigger than he thinks. There is a coordinating team meeting monthly to prepare for the influx. This team includes Scott Johnson, City of Rexburg Economic Developer, who will communicate with the Rexburg Police Department, the Fire Department, and the University Security and Safety. It's hard to say how many people will come but it could be anywhere from two to ten thousand. Brett Sampson from the Chamber of Commerce is also a part of the coordinating team along with the Public Relations Department from the University. There is an operations team that will oversee housing and food. All the housing and hotels have been booked for a long time. People may want to plan on renting their houses out. The university will offer campus tours that weekend and a couple days after. They will have a web site and coordination with all city organizations. The website will be open to the public by the end of June so when people call, they can be pointed there. It will have information about the community and about where they can set up. It will be a combined effort to coordinate the influx of people. An open area will be needed to fully take advantage of the eclipse. Most people coming are in the sciences from universities, etc. BYU-I will have solar glasses available. Mr. Conrad said that when there is a total eclipse it can get dark enough to actually see stars.

**Economic Director Scott Johnson** explained the City will do some PR work to educate the public. Vendors will be encouraged to be available to help feed the people coming to Rexburg for the eclipse. Traffic and Emergency Services is a big concern. Council Member Busby said school will be starting the Wednesday after and they would be able to spread the word on their media.

**Committee Liaison Assignments for 2015:**

A. Council Member Mann: *Golf Board · Emergency Services Board · GIS Oversight · Development Workshop*

**Council Member Mann** reported the Golf Board, Emergency Services and GIS did not meet. The Development Workshop had their Golf Tournament last week. He thanked the Mayor and City for providing a team for that. It raised over \$3,000 for the Development Workshop.

**Craig Rindlisbacher** from GIS introduced Cole Hibbard as the new GIS Technician. Cole had been working at BYU-I. He comes with a lot of knowledge and a lot of energy. Cole said he worked at BYU-I in the IT department for three years and the GIS department for one year. He is from Meridian. He loves Rexburg and has a wife and a baby girl.

**Mayor Merrill** had Orin Packard introduce himself. He is the new Emergency Services Employee. Orin is from Arizona. He is married and has three children. He moved to Rexburg in 2010 to attend the paramedic program on campus. He was an intern at the Fire Department his senior year. He graduated in 2014 and spent the past year and a half working in Oklahoma City for the EMS Department there. He considers Idaho his home and is happy to be back. Mayor Merrill asked him if he witnessed tornados in Oklahoma City. He said, yes, he just saw one forming out his front door before he moved here.

B. Council Member Busby: *· Airport Board · Traffic & Safety · Trails of Madison County*

**Council Member Busby** reported the Airport Board met today with GDE to review the master plan. Traffic and Safety was canceled due to lack of quorum. If citizens have any traffic concerns like pot holes, etc. to contact DeeDee Tucker, Public Works Administrative Assistant.

C. Council Member Benfield: *Police · MYAB · Parks & Recreation*

**Council Member Benfield** reported the soccer tournament is coming up next weekend. This is the third year and they expect over 70 teams.

D. Council Member Smith: *Legacy Flight Museum · Beautification Committee · M.E.P.I.*

**Council President Smith** reported on the Legacy Flight Museum Airshow coming up on June 18<sup>th</sup> from 10:00 A.M. to 3:00 P.M. with up to 10,000 people expected. It will be a great day with many unique and rare airplanes coming in. It has been very well coordinated thanks to John Bagley and the entire committee. MEPI will meet next Monday.

E. Council Member Flora: *School Board · Rexburg Arts Council/ Museum of Rexburg*

**Council Member Flora** reported on the Arts Council summer Arts projects. Art Grows Rexburg has been finding volunteers to help with the children's free art classes. They have also been working on getting volunteers to help with a float for the 4<sup>th</sup> of July Parade. The museum will open June 4<sup>th</sup> as a soft opening to celebrate the 40<sup>th</sup> anniversary of the Teton Dam Flood. The School District had a great year with many athletes that went to state and debate team that went to nationals.

F. Council Member Wolfe: *Planning & Zoning · Urban Renewal Agency · IBC*

**Council Member Wolfe** reported the Planning and Zoning Commission has two Conditional Use Permits on the agenda tonight. Urban Renewal has not met.

#### **Staff Reports:**

**A. Finance:** - **Matt Nielson** (See work meeting notes above)

**B. Engineering:** - **Keith Davidson**

1. Approve low bid for the 2016 slurry seal project.
  - a. Morgan Pavement for Slurry Seal Type III in the amount of \$120,280.00.  
The only other bid was HK for chip seal in the amount of \$192,060.00.  
Project no. STR -02-016 Morgan Pavement will also be doing their warranty work for last year's project on 5<sup>th</sup> West at the same time.

**Engineer Keith Davidson** asked for approval to award the low bid of \$120,280.00 for the slurry seal project to Morgan Pavement who will also be doing their warranty repair work for last year's project at the same time.

Discussion:

**Council Member Busby** asked if other areas need repaired along with 5<sup>th</sup> West. Engineer Davidson said they will check all locations sealed last year.

**Council Member Busby** moved to approve the low bid for the 2016 slurry seal project to Morgan Pavement for Slurry Seal Type III in the amount of \$120,280.00; Council President Smith seconded the motion; Mayor Merrill asked for a vote:

**Those voting aye**

Council President Smith  
 Council Member Flora  
 Council Member Mann  
 Council Member Wolfe  
 Council Member Benfield  
 Council Member Busby

**Those voting nay**

None

**The motion carried**

**Council Member Mann** asked to encourage prompt work on streets in 2017 to avoid the eclipse traffic.

**C. Community Development: - Natalie Powell**

| May 2016 Valuation Report |                           |  |                              |             |                |               |              |        |
|---------------------------|---------------------------|--|------------------------------|-------------|----------------|---------------|--------------|--------|
| REXBURG                   |                           |  |                              |             |                |               |              |        |
| Permit                    | Permit Type               | Project Name                             | Project Address              | Issued Date | Valuation      | Building Fees | Public Works |        |
| 16-00044                  | Building - Commercial     | 2nd East Parking - BYU-Idaho             | 525 S Center                 | 6-May-16    | \$1,289,000.00 | \$3,108.00    | \$0.00       | \$0.00 |
| 16-00049                  | Building - Commercial     | BYU-Idaho Upper Field Restrooms          | 450 S Physical Plant Way     | 16-May-16   | \$103,992.00   | \$1,977.00    | \$8,615.00   |        |
| 16-00329                  | Building - Single Family  | 572 E 4th S - SFR                        | 572 E 4th S                  | 10-May-16   | \$362,475.00   | \$3,769.00    | \$6,022.00   |        |
| 16-00330                  | Building - Single Family  | 1060 Washington Blvd - SFR               | 1060 Washington Blvd         | 17-May-16   | \$309,754.00   | \$3,409.00    | \$5,992.00   |        |
| 16-00363                  | Building - Single Family  | 245 Jefferson Dr - SFR                   | 245 Jefferson Dr             | 27-May-16   | \$283,878.00   | \$3,264.00    | \$5,978.00   |        |
| 16-00313                  | Commercial Addition       | Complete Family Care A&R Addition        | 10 Madison Professional Park | 31-May-16   | \$123,760.00   | \$2,539.00    | \$0.00       |        |
| 15-00533                  | Commercial Remodel        | Chapman Hall BYU-I - Remodel             | 525 S Center                 | 23-May-16   | \$2,168,238.00 | \$21,196.00   | \$0.00       |        |
| 16-00215                  | Commercial Remodel        | Verizon ID6 Madison Tower - Upgrades     | 1202 E Poleline Rd           | 3-May-16    | \$7,000.00     | \$154.00      | \$0.00       |        |
| 16-00265                  | Commercial Remodel        | 1145 S 2nd E - AT&T Tower Upgrade        | 1145 S 2nd E                 | 6-May-16    | \$14,900.00    | \$250.00      | \$0.00       |        |
| 16-00436                  | Multi-Family Residential  | Paddington Place Apts - Bldg 1 (12 Unts) | 535 Mariah Ave               | 12-May-16   | \$647,231.00   | \$9,592.00    | \$31,920.00  |        |
| 15-00680                  | Multi-Family Residential  | Paddington Place Apts - Bldg 2 (16 Unts) | 535 Mariah Ave               | 12-May-16   | \$1,813,066.00 | \$15,917.00   | \$42,560.00  |        |
| 15-00682                  | Multi-Family Residential  | Paddington Place Apts - Bldg 3 (12 Unts) | 535 Mariah Ave               | 23-May-16   | \$647,231.00   | \$9,592.00    | \$31,920.00  |        |
| 16-00278                  | Multi-Family Residential  | The Cottages Bldg 1 - MFR                | 435 W 1st N bldg 1           | 31-May-16   | \$377,353.00   | \$3,717.00    | \$10,640.00  |        |
| 16-00279                  | Multi-Family Residential  | The Cottages Bldg 2 - MFR                | 435 W 1st N bldg 2           | 26-May-16   | \$377,353.00   | \$3,717.00    | \$10,640.00  |        |
| 16-00280                  | Multi-Family Residential  | The Cottages Bldg 3 - MFR                | 435 W 1st N bldg 3           | 31-May-16   | \$494,475.00   | \$5,357.00    | \$5,320.00   |        |
| 16-00325                  | Single Family Residential | 125 N 1st E - Front Porch                | 125 N 1st E                  | 13-May-16   | \$2,500.00     | \$77.00       | \$0.00       |        |
| 16-00242                  | Single Family Residential | 763 Poplar Cir - Deck & Window Remodel   | 763 Poplar Cir               | 6-May-16    | \$8,876.00     | \$183.00      | \$0.00       |        |
| 16-00328                  | Single Family Residential | 390 Maple - Addition                     | 390 Maple                    | 3-May-16    | \$6,500.00     | \$195.00      | \$0.00       |        |
|                           |                           |  |                              |             | \$9,037,582.00 | \$88,013.00   | \$159,607.00 |        |
| RIGBY                     |                           |  |                              |             |                |               |              |        |
| Permit                    | Permit Type               | Project Name                             | Project Address              | Issued Date | Valuation      | Building Fees | Public Works |        |
| 15-00706                  | Commercial Addition       | Rigby Produce - Comm Addition            | 398 N Yellowstone Hwy        | 16-May-16   | \$1,360,080.00 | \$7,636.00    | N/A          |        |
|                           |                           |  |                              |             | \$1,360,080.00 | \$7,636.00    | \$-          |        |

**Compliance Officer Natalie Powell** indicated there were two large projects; Paddington Court and the Cottages.

Discussion:

**Mayor's Report:**

**Mayor Merrill** attended the Fire Department's advancement and pinning ceremony. They advanced Troyce Miskin to a Chief to take Mike Walker's place. It was very nice. Friday is Chief Walker's retirement party. Vernadeen Cook would like to promote new business in town along with some Christmas promotions.

**Public Hearings:** - NONE

**Items for Consideration:**

**A. Approve Fireworks Stands – Staff**

| BL # | Company Name         | Address of stand                    | Applicant      | Contact Info   | Paid | Insurance |
|------|----------------------|-------------------------------------|----------------|----------------|------|-----------|
| 3155 | TNT FIREWORKS        | 530 N 2ND E (WALMART)               | DAVID WEBSTER  | (208) 681-3283 | YES  | YES       |
| 3156 | TNT FIREWORKS        | 124 W MAIN (BROULIM'S)              | LYNN WEBSTER   | (208) 681-3283 | YES  | YES       |
| 3168 | TNT FIREWORKS        | 490 N 2ND E (ALBERTONS)             | DAVID WEBSTER  | (208) 681-3283 | YES  | YES       |
| 3190 | JK MARKETING LLC     | 575 N 2ND E (TETON LANES)           | JARED JENSEN   | (208) 851-1337 | YES  | YES       |
| 2701 | RED BOX FIREWORKS    | 404 N 2ND E (OLD CAL RANCH BLD)     | BRYAN BRUSMAN  | (208) 360-3397 | YES  | YES       |
| 2820 | FAMILY FUN FIREWORKS | 125 VALLEY RIVER DR (NEW CAL RANCH) | BRENDA POLLARD | (208) 233-4386 | YES  | YES       |

Discussion:

**Council President Smith** moved to approve the Fireworks Stands as presented; Council Member Wolfe seconded the motion; Mayor Merrill asked for a vote:

**Those voting aye**

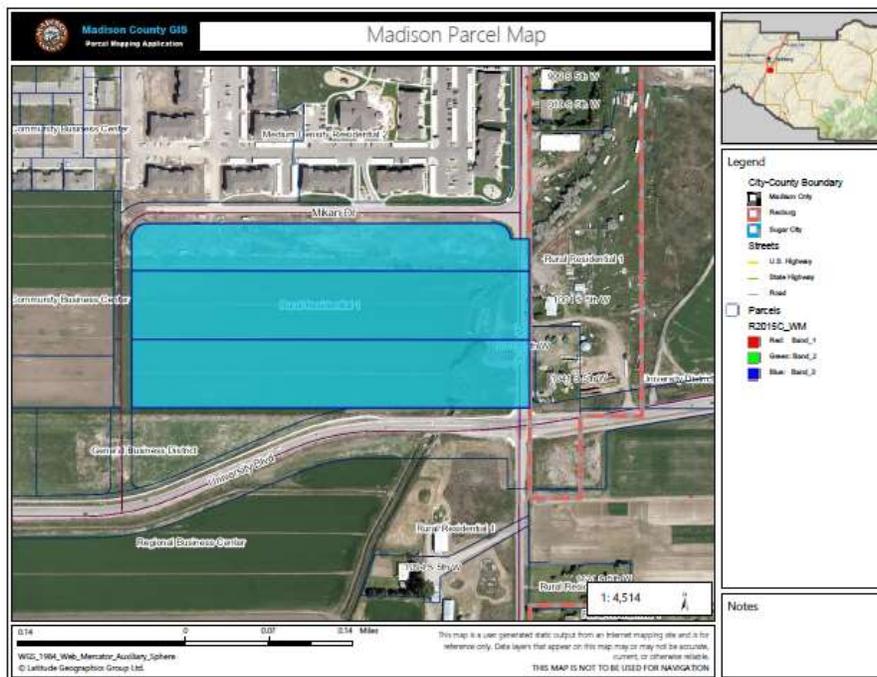
- Council President Smith
- Council Member Flora
- Council Member Mann
- Council Member Wolfe
- Council Member Benfield
- Council Member Busby

**Those voting nay**

None

**The motion carried**

**B. Resolution 2016 – 06 for the Comprehensive Plan Map Amendment for 1030 South 5th West from Low-Moderate Density Residential to Moderate-High Density Residential - Troy Kartchner**



**Dan Larsen** from Hyrum, Utah, representing Kartchner Homes, would like to ask council to amend the master plan for the area at the corner of 5<sup>th</sup> West and University Blvd. He said the road on 5<sup>th</sup> West needs lighting and sidewalks. They have reviewed this project for a year. They would like to get 5<sup>th</sup> West widened all the way to 7<sup>th</sup> South. They would like to encourage people to use University Blvd as a primary route to the University. They need a comp plan change to start the project.

Discussion:

**Council Member Wolfe** asked about the traffic on 5<sup>th</sup> West. What exactly is Kartchner willing to do with 5<sup>th</sup> West? Mr. Larsen replied that Katchner is willing to take care of all the side walks from University Blvd to 7<sup>th</sup> South. He said, speaking with Public Works Director Millar and Engineer Joel Gray, he understood that the City would take care of the asphalt and curb and gutter. Improvements behind the gutter, Kartchner would be willing to take care of and pay for. They are also working on a traffic light at University and 7<sup>th</sup> S.

**Council Member Flora** asked about the public works staff reviews regarding the non-support of density increase.

**City Attorney Zollinger** explained that is wasn't that staff was opposed to changing the zone but that some resolution needed to be provided for pedestrian and traffic flow from both developers and that it needs to be a part of the resolution during the approval process.

**Economic Development Director Scott Johnson** reviewed the Comprehensive Plan document and the vision plan for this area. Multi-family housing is the proper buffer between the commercial zone the residential zone.

**Mayor Merrill** explained other cities have used two to three thousand units of housing to support a commercial area. That would help drive commercial growth in this area.

**Council Member Benfield** said that she appreciated Kartchner's projects. She understands the staff's concerns. She had some issues with the way it was worded in the staff report. Director Johnson clarified that staff did intend for their report to mean that if their concerns are met then they would approve the change.

**Council Member Mann** asked how many units could end up there with this comp plan change.

The number of possible units was discussed. The maximum number of units per acre for one unit apartments would be 42 units per acre.

**Council Member Flora** asked for specifics on the resolution to vehicle traffic and pedestrian traffic. City Attorney Zollinger said directing traffic to University Blvd would be a first phase with painting lane directions to move traffic to University Blvd and adding a light on 7<sup>th</sup> South and University Blvd.

Discussion on widening 5<sup>th</sup> West if the neighbors concur; however, the initial focus will be to move traffic to University Blvd. A second road going west to the Yellowstone Hwy will be in the mix too. Staff does not consider this to be a bad decision; however, it needs to be tied to traffic and pedestrian flow (management systems) towards the University. 7<sup>th</sup> South is the desired path to the University, due to the lack of a traffic signal on University Blvd and 7<sup>th</sup> South. The City would anticipate some sound proposals from the developer to move vehicle traffic and pedestrian traffic to the University.

**Public Works Staff Review Comments:**

*Comprehensive Plan Map Amendment Application*

*File #16 00296 – Troy Kartchner*

*Requesting to change the Comprehensive Plan Map land use designation from Low-Moderate Density Residential to Moderate-High Density Residential.*

***Property Location:*** 1030 South 5th West

- 1. Changing this area to high density would result in a significant increase of traffic entering onto South 5th West or University Blvd. There are not adequate transportation facilities in the area to handle this much additional traffic.*
- 2. The proposed Comprehensive Plan map change would also result in a significant increase in pedestrian traffic in the area and to the University. There is no connectivity now with existing developments in the area, and this would result in significantly higher pedestrian traffic in the area.*

***For these reasons, Public Works cannot support this density increase.***

Discussion:

**Council Member Wolfe** moved to approve Resolution 2016 – 06 for the **Comprehensive Plan Map Amendment** for 1030 South 5th West from Low-Moderate Density Residential to Moderate-High Density Residential; Council Member Benfield seconded the motion; Mayor Merrill asked for a vote:

**Those voting aye**

Council President Smith

Council Member Flora

Council Member Mann

Council Member Wolfe

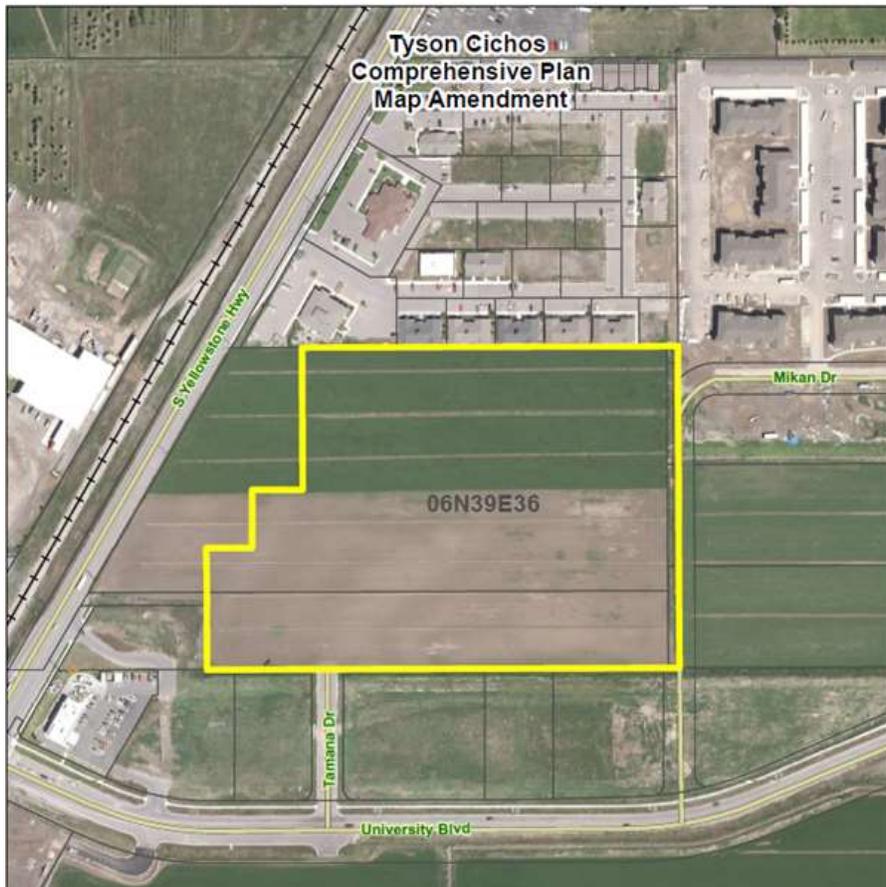
Council Member Benfield

**Those voting nay**

Council Member Busby

**The motion carried**

**C. Resolution 2016 -07 for the Comprehensive Plan Map Amendment** at Approximately 1001 South Yellowstone Hwy – Commercial to Moderate-High Density Residential - [Lot 6 Group LLC](#) (Tyson Cichos)



**City Attorney Zollinger** presented the proposal for the developers to City Council. The developer would like to leave the area along S. Yellowstone Hwy for commercial and build multi-family residential on the 14 acres shown above. They would have two exits from the multifamily complex to University Blvd. and one exit to the Yellowstone Hwy.

**Council Member Flora** asked if these residents would have access to and from 5<sup>th</sup> West. Attorney Zollinger said those specifics have not been decided, yet.

Discussion about the development and the accesses to each road.

**STAFF REPORT**

*SUBJECT: Comprehensive Plan Map Amendment Application*

*File # 16 00322*

**APPLICANT:** Lot 6 Group, LLC

**PROPERTY OWNER:** Ray Loveland

*3784 W. 2000 S.*

*Rexburg, Idaho 83440*

**PURPOSE:** Request to amend the Comprehensive Plan Map - to change property from Commercial to Moderate-High Density Residential

**PARCEL SIZE:** Approximately 14 acres

**PROPERTY ID:** RPRXBCA0361489, RPRXBCA0361729

**PROPERTY LOCATION:** Approximately 1001 South Yellowstone Highway, Rexburg, ID 83440

**AUTHORITY** § 6.13c "Council may adopt or reject an amendment to the Comprehensive Plan."

**REQUEST:** Applicant is requesting a land use map designation change from Commercial to Moderate-High Density Residential.

**RECOMMENDATION:**

*The applicant wants to change the subject property from Commercial to Moderate-High Density Residential on the Comprehensive Plan Map. The applicant feels that the use is compatible with the surrounding uses. The property is currently adjacent to Rural Residential 1 and Medium Density Residential 2 to the East, General Business District to the South, and Community Business Center to the West and to the North.*

*Staff is concerned with the increased density in this area for the reason that the current traffic and pedestrian access is limited, and has proven to be unsatisfactory for the existing Medium Density Residential demands that have been created. Until such time as additional infrastructure is provided, further densification of this area would seem inappropriate. Furthermore, the lack of geometric restrictions that could come from the increased Case No 16 00322.*

*Comprehensive Plan designation and subsequent zone change options would appear to be inconsistent with the long term planning for the area. The Planning and Zoning Commission should take testimony in the public hearing to determine if this use will be in the best interest of the community.*

Discussion:

**Council President Smith** moved to approve Resolution 2016 – 07 for the **Comprehensive Plan Map Amendment** at Approximately 1001 South Yellowstone Hwy from Commercial to Moderate-High Density Residential; Council Member Wolfe seconded the motion; Mayor Merrill asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Flora  
Council Member Mann  
Council Member Wolfe  
Council Member Benfield

**Those voting nay**

Council Member Busby

**The motion carried**

**Calendared Bills and Tabled Items:**

- A. “LAND USE ACTION”** – Bills Recommended/Approved in a Land Use Public Hearing Procedure (Recommend Suspension of the Rules): – NONE
- B. BILL Introduction:** – NONE
- C. First Reading:** Those items which are being introduced for first reading:– NONE

**D. Second Reading:** Those items which have been first read:

- 1. **BILL 1143 Amending Ordinance 1115 to allow a .75% parking ratio** for dormitory unit development; changing from a (1 to 1) ratio to as low as a(.75 to 1) ratio upon submittal and acceptance by the Planning and Zoning Commission of a “Parking Management Plan”.

AN ORDINANCE AMENDING ORDINANCE 1115 BY ALLOWING FOR A REDUCTION FROM 1 TO 1 RATIO TO AS LOW AS .75 TO 1 RATIO IN REQUIRED PARKING FOR DORMITORY UNIT DEVELOPMENTS UPON A SHOWING OF ADEQUATE PARKING MANAGEMENT PLAN; PROVIDING FOR EFFECTIVE DATE OF THE ORDINANCE.

**City Attorney Zollinger** showed the BILL on the overhead screen; Mayor Merrill read the Parking Management Plan conditions.

*SECTION II: For any Parking Management Plan to be considered, it must include factors intended to deal with all of the following:*

- 1. *Visitor parking must be located in such a way as to be readily identified upon entering the parking facilities, and must provide for visitor stays of no less than 1 hour.*
- 2. *Policing of the parking facilities must be conducted by the property owners, or their employed representatives, and any parking enforcement action must be initiated by an on-site person, who is not compensated in direct relationship to the decision to tow or boot or otherwise police violations. (No Predatory Towing or Booting)*
- 3. *Any tenant authorized to park in the parking facility must be clearly identified as having parking privileges, and no more than the actual number of available spaces may be assigned, providing for ancillary and visitor parking as required.*

**Kelly McKamey** mentioned two things for consideration; City Government should not regulate business between two businesses. He does not understand the term predatory booting. He used the lawn care business as an example between two entities to conduct business. He has been a victim of booting in Boise. He just called the number and paid the fine. It is not the City Police

department's responsibility to help the violators that get booted. He said the City Attorney has a vendetta against towing companies. He recommended avoiding regulating booting.

**Council Member Wolfe** said in a perfect world regulation is not necessary; however, in this case the City could have some liability for consumers who are abused. Council Member Mann reviewed the parking policy for parking at a housing complex. He only wants the owners to take responsibility for their parking lots to avoid consumer conflicts. He would not vote for reduced parking without this requirement to have owners take responsibility for their parking lots.

**Mayor Merrill** said the complaints come from complexes that do not have a management plan.

**Kelly McKamey** indicated the City does not have liability in this instance.

**City Attorney Zollinger** explained the liability comes when the City does not take on the responsibility of managing the behavior of our citizens. In the State of Idaho, there is no legal authority to boot. The potential liability is like pot holes; once the city is made aware of the pothole, it needs to correct the problem. Private property behavior is not a free-for-all despite what Mr. McKamey wants to believe. Certain behaviors are not allowed on private property.

**Mr. Dan Larsen** commented on the need for a trained professional to handle a booting issue. Illegal parking is stealing from the owner of the parking stall.

**Council Member Flora** said the Bill states that the owner can use booting, they just need the managers to call and ask for the boot.

**Council Member Benfield** indicated it is private business; booting should be allowed.

**City Attorney Zollinger** explained the history of the code for requiring parking for apartment housing. Landlords can take advantage of tenants if not regulated per historical data. Reducing the parking number from a one to one ratio to a .75 ratio is a request from apartment owners.

**Mr. Karl Mattson from Ashton, Idaho** indicated this proposal is a better business decision for him to allow a project to be built. He would rather manage his parking and be able to have a reduced parking ratio. For his complex, he would like to put in a parking gate like at the airport. When you enter, you pull out a parking tag. The first half hour is free; if they stay longer they will have to pay to get out. They will not issue any more passes than they have parking stalls.

**Daren Helm** reviewed the numbers for a 1,000 unit complex reducing to .75 including visitor parking would reduce the numbers of stalls to around 650. He said the ordinance is focusing on booting more than the comprehensive plan that it's meant for. Mayor Merrill said owners who want to manage their parking were the drivers of this request.

**Council Member Busby** asked if we are expecting every apartment owner to come in and present their parking management plan. Attorney Zollinger said yes, if they want reduced parking. Most of the already established apartment complexes will not need to do this. It is mostly for new complexes.

**City Attorney Zollinger** said this ordinance gives an option to have the tenant call a booter if their parking stall is being used by someone else. This only applies to apartment complexes.

**Council Member Benfield** questioned whether the on-site employee could be the booter. Attorney Zollinger said no, it states that the person requesting a boot must be someone *who is not compensated in direct relationship to the decision to tow or boot*.

**Council Member Busby** commented that he feels like we are asking them to come up with a business plan and we are saying that the business plan has to be our business plan. He disagrees with telling them how to run their business.

**Attorney Zollinger** indicated that we do that with every business. Every ordinance that we pass is an imposition on private business.

**Economic Development Director Scott Johnson** reiterated the request came from developers. It is an opportunity to help developers make their development pencil out; otherwise they can't make the finances work.

Continued Discussion:

**Council Member Wolfe** moved to consider BILL 1143 second read Amending Ordinance 1115 to allow a .75% parking ratio for dormitory unit development; changing from a (1 to 1) ratio to as low as a (.75 to 1) ration upon submittal and acceptance by the Planning and Zoning Commission of a "Parking Management Plan"; Council President Smith seconded the motion; Discussion: This applies to dormitory housing. .7 did not work in the past; however, .75 is proposed with conditions. Mayor Merrill asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Flora  
Council Member Mann  
Council Member Wolfe

**Those voting nay**

Council Member Busby  
Council Member Benfield

**The motion carried**

**Council Member Mann** asked to be excused to get to a previously scheduled engagement.

2. **BILL 1144 repealing Ordinance 113 and Ordinance 699**; Ratifying current Standing Committees (recommending committees to City Council); Ratifying current Advisory Groups and Establishing Advisory Groups.

AN ORDINANCE RATIFYING CURRENT STANDING COMMITTEES AND ESTABLISHING STANDING COMMITTEES; RATIFYING CURRENT ADVISORY GROUPS; ESTABLISHING ADVISORY GROUPS; REPEALING ORDINANCE 113 AND 699; AND PROVIDING FOR EFFECTIVE DATE OF THE ORDINANCE.

Discussion:

**Council President Smith** moved to consider **BILL 1144** second read to repeal Ordinance 113 and Ordinance 699; Ratifying current Standing Committees (recommending committees to City Council); Ratifying current Advisory Groups and Establishing Advisory Groups; Council Member Flora seconded the motion; Mayor Merrill asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Flora  
Council Member Wolfe  
Council Member Benfield  
Council Member Busby

**Those voting nay**

None

**The motion carried**

**E. Third Reading:** Those items which have been second read: – NONE

**Mayor's Business:**

**Mayor Merrill** indicated the Teton Dam Marathon is this Saturday at 6:00 A.M.; Council Member Benfield and Council Member Smith will be available to present the awards. He said the Special Needs Picnic that the Police Department puts on will be Tuesday, June 7th at 11:00 P.M.



- A. Minutes from May 18<sup>th</sup>, 2016 meeting; Planning and Zoning minutes from May 19<sup>th</sup>, 2016; and Arts Council minutes from May 12, 2016.
- B. Approve the City of Rexburg Bills

**Council Member Wolfe** moved to approve the Consent Calendar containing the minutes and the city bills; Council President Smith seconded the motion; Mayor Merrill asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Flora  
Council Member Wolfe

**Those voting nay**

None

**The motion carried**

**Council Member Benfield** and Council Member Busby abstained due to their absence from the meeting.

**Adjourned at 08:40 P.M.**

APPROVED:

\_\_\_\_\_  
Jerry Merrill, Mayor

Attest:

\_\_\_\_\_  
Blair D. Kay, City Clerk