

City Council Meeting

September 16, 2015

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CITY OF
REXBURG
America's Family Community

September 16, 2015

Mayor Richard Woodland

Council Members:

President Sally Smith Jordan Busby
Donna Benfield Jerry Merrill
Christopher Mann Brad Wolfe

City Staff:

Stephen Zollinger – City Attorney
Matt Nielson – Finance Officer
Blair D. Kay – City Clerk
John Millar – Public Works Director
Val Christensen – Community Development Director
Scott Johnson – Economic Development Director

7:00 P.M. City Hall – Pledge to the Flag

Officer Hagen led the pledge.
Cynthia Rubio said the prayer.

Roll Call of Council Members:

Attending: Council President Smith, Council Member Benfield, Council Member Wolfe, Council Member Mann, Council Member Busby, Council Member Merrill and Mayor Woodland.

Public Comment on non-controversial issues: not scheduled on the agenda (limit 3 minutes):

Presentations:

Committee Liaison Assignments for 2015:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

Council Member Mann reported the Golf Board has not met. Emergency Services has not met but the fire station is looking good and coming along nicely. The medical truck has been out on the fires. The fire department put on the Patriot Day Memorial last Friday at Porter Park. It was well attended. We are proud of our Fire Department. The Mayor's Youth Advisory Board met today. They will be helping Kennedy Elementary with their Fall Carnival this Friday and participating in the homecoming parade next Friday. He gave a lesson to the Mayor's youth today on how city government works. He appreciated the Mayor's comments during the training. They elected a mayor during the training and next month they will have a mock city council meeting.

B. Council Member Jordan Busby: *GIS Oversight · Airport Board · Traffic & Safety*

Council Member Busby reported the airport board met tonight. GDA was taking recommendations of things we want to look for in the possible relocation of the airport. *(GDA Engineers in Cody, Wyoming and Heber City, Utah provide civil engineering, planning, and surveying solutions for our valued clients in Wyoming, Utah, and across the Rocky Mountain Region. GDA Engineers is celebrating over 60 years of successful projects across Wyoming, Montana, Idaho, Utah, and Colorado.)*

Council Member Busby also met with Traffic and Safety last Wednesday. They discussed some things they have on the action list. There are some concerns with the traffic on the road in front of Windsor Manor with the way it widens and narrows. They wonder if maybe it needs a four way stop or different parking there. Kids are darting out between cars. He also asked about 2nd East on the 200 block where the temporary parking lot used to be and the fence going up there. Public Works Director Millar was not aware of what is going on there.

C. Council Member Donna Benfield: *Police · Trails of Madison County · IBC · Teton Flood Museum Committee*

Council Member Benfield reported the Police Chief and Captain and some other officers have been in Montana at an FBI Academy. The police department has sold out of university parking permits. The Trails Committee has learned that they will be able to transfer the CHC Grant for a bike park to a new location. The new location of that bike park is going to be at Rexburg Rapids. It will be behind the parking lot and to the North West side. Teton Flood Museum had a great summer. They have a new exhibit about BYU-I that two interns completed.

Council Member Busby asked about the CHC grant. Council Member Benfield explained that it is a grant for the infrastructure that they got for the bike park when it was going to be over by Albertsons.

D. Council Member Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra) · M.E.P.I.*

Council President Smith reported Legacy Flight Museum Committee met last Friday morning. They are excited about the air show. It will be an all-day event dedicated to War Birds. They talked about the museum winter hours which will just be on Saturday. They installed new lights which will be more energy efficient. MEPI met and they have some exciting things coming up. The Arts Council is still working on reorganization.

E. Council Member Jerry Merrill: *School Board · Parks & Recreation · Urban Renewal Agency*

Council Member Merrill reported he and Attorney Zollinger will meet tomorrow with the school board to try to finalize the land swap. The Parks Department got the grass in at Evergreen Park. Greg and Bob went to Las Vegas to attend a National Parks and Recreation Conference. The Urban Renewal Agency has finalized plans for the north interchange. They will be presenting that to City Council in a couple weeks for a public hearing. Some people have called him regarding 5th South and 3rd West about possible flooding from the canal there. Council Member Merrill said the curb and the road seem sunken there. Public Works Director Millar said it has been that way for 30 years but he said he will take a look at it.

Council Member Merrill said that a business owner is concerned with traffic on University Blvd at the intersections with the freeway and the businesses along there. When the high school students are coming and going it is a real problem. There was an incident yesterday when there was a high volume of traffic, probably from the inauguration of Pres. Gilbert at BYU-I; people couldn't get out of the businesses so finally a Wilcox truck pulled across the road and block traffic so that people could pull out of the businesses. Council Member Merrill was wondering if a short term fix might be a traffic cop there for 15 minutes during high traffic times in the afternoon.

Mayor Woodland thought maybe we should talk to the school board. He also mentioned having the students go north out of the high school on 12th West.

Council Member Busby said that traffic backs up at Valley Wide on Highway 33, also. He said that there have been two accidents coming out of the high school this year already.

Council Member Merrill said people have asked why we waste city police time patrolling Highway 20 between the two exits when it should be the state police. We could use our officers to patrol those busy problem intersections.

Attorney Zollinger said most of the officers you see out on Highway 20 are working on special grants, drug interdiction and seatbelt grants.

Council Member Busby said that when BYU-I comes in and during influx times it may be the answer to have temporary law enforcement. Attorney Zollinger said that you can't rely on part time enforcement. That takes them away from other areas or accidents. He said they do put more officers out at those problem intersections the first few weeks of school but it's a problem that is not easy to solve. He said Hibbard traffic is also getting worse.

Council Member Merrill asked if we have reserve officers that we could use. Attorney Zollinger said not in 15 minute increments. Attorney Zollinger said they discussed a timing solution by the

McDonalds for the mornings. Council Member Busby asked about a one way light during high traffic times.

Council Member Busby said maybe a staggered release time for the students would help. He said it doesn't take long for them to clear out so just five minutes between each class would help.

Council Member Busby said that homecoming will be Friday next week. The elementary students will be bused in to be there.

F. **Council Member Brad Wolfe:** *Planning & Zoning · Beautification Committee*

Council Member Wolfe reported Planning & Zoning will meet tomorrow night.

Public Hearings: - None

Items for Consideration: - None

Staff Reports:

A. Public Works: – Public Works Director Millar

1. Approve Bid – 2nd East Road Widening from Stationary Road to Moody Road. The project consists of installing approximately 4,500 SY of street reconstruction, 1,700 ft of curb and gutter installation.

**2nd East Stationary Road to Moody
Road Bid Results**

Bidder	Bid Amount
Thompson Paving	\$ 235,535.00
Knife River	\$ 251,660.00
Zollinger Construction	\$ 257,425.00
DL Beck	\$ 265,000.00
DePatco	\$ 270,914.00
HK Contractors	\$ 272,195.00
Edstrom Const.	\$ 293,021.00
TMC Contractors	\$ 298,950.00
Engineers Estimate	\$ 275,000.00

Public Works Direct Millar reviewed th 2nd East Road Widening project for Wal-Mart. He asked for approval of the low bid for the 2nd East Street widening project to facilitate the Wal-Mart project to Thompson Paving for \$235,535.00.

Council Member Mann moved to approve the low bid of \$235,535.00 for the 2nd East street widening project to Thompson Paving; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Attorney Zollinger explained that there may be some higher scrutiny because they have not worked with this company for so long since 1997.

Those voting aye

- Council President Smith
- Council Member Benfield
- Council Member Mann
- Council Member Wolfe
- Council Member Merrill
- Council Member Busby

Those voting nay

None

The motion carried

Public Works Director Millar explained that due to needing additional right-of-way to widen the area on the west side of the road, we have been required to purchase some narrow strips of right of way. There is a possibility that we already own the right of way but we just can't prove it. We started about six months ago trying to find records. We hired a title company to search. They did find some of the right of way north of the Moody Highway on the east side but without the lack of deeds we feel that we need to make purchase of these slivers of property to get the curb and gutters in on the west side and they total \$12,000.

Council Member Benfield moved to approve the purchase of the narrow strips of land for the widening of 2nd East for \$12,000. Council Member Busby seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Merrill
Council Member Busby

Those voting nay

None

The motion carried

Council Member Busby asked if that would complete that then or what other things they were going to see.

Public Works Director Millar replied that the area in front of Wal-Mart along 2nd East gets widened on the east side this fall. Council Member Busby asked if that is another expense for us. Mr. Millar said no, that is Walmart's expense. The traffic signal is going in now.

Public Works Director Millar said he looked at the accident history at the corner by Rexburg Motor Sports, University Blvd and 12th West. There have only been 2 accidents at that corner up to 2014. Council Member Busby asked about a round-a-bout at the intersection. That would not work with the John Deere business and the trucks and large equipment that go through there. Plus the one directional traffic; all going west in the morning and all going east in the afternoon. Mr. Millar said a 4-way stop didn't work and a traffic signal wouldn't work either. He is trying to get ITD to work with them to come up with a solution.

Mayor Woodland thinks that a staggered release time for students would be the best solution

B. Finance Department: – Finance Officer Nielsen asked to be excused.

1. August Financial Reports

Finance Officer Nielsen provided electronic copies of the August Financial reports for the City Council to review.

CITY OF REXBURG
FY 2015

BUDGET SUMMARY REPORT
11 months ending
8/31/2015

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EXPENDITURES	BUDGET	ACTUAL	92%	FORECAST
OPERATING EXPENDITURES				
Human Resources				
Mayor & Council	280,500	255,766	91%	278,000
Economic Development	208,400	182,170	87%	208,600
Arts	396,000	239,101	60%	268,400
Customer Services	308,800	282,612	92%	312,700
Information Technology	443,100	356,452	80%	415,600
Financial Management	861,500	678,374	79%	811,800
Legal Services	220,200	202,034	92%	225,700
Planning & Zoning	295,500	248,970	84%	295,900
Building Safety	1,310,700	634,386	48%	723,300
GIS	419,200	340,627	81%	389,000
Emergency Services	3,267,100	2,434,850	75%	3,046,900
Golf Courses	498,300	380,891	76%	437,100
Parks & Ball Diamonds	582,000	457,303	79%	574,400
Recreation Administration & Programs	455,000	415,513	91%	454,700
Riverside Aquatic Center	547,400	370,725	68%	412,500
Miscellaneous: MYAB, Airport, Legacy Flight Museum	280,300	101,876	36%	126,700
Operating Transfers Out	1,420,400	73,703	5%	1,488,700
Police Department				
Administration Division & Fund 09	1,071,800	919,189	86%	1,046,400
Patrol Division & Funds 13	1,952,800	1,714,530	88%	1,896,800
Investigations Division	687,800	622,524	91%	688,600
Community Services Division & Funds 08,11,14	559,700	488,687	87%	550,200
Total Police Department	4,272,100	3,744,930	88%	4,182,000
Public Works				
Shop	469,600	422,257	90%	472,400
Sanitation	1,782,100	1,532,728	86%	1,748,900
Water	2,056,900	1,848,056	90%	2,142,700
Wastewater	3,931,000	2,979,442	76%	3,884,100
Street Operations	2,869,700	1,793,465	62%	2,464,600
Street Repair Contracts	1,576,100	413,701	26%	1,226,500
Total Public Works	12,685,400	8,989,649	71%	11,939,200
TOTAL OPERATING EXPENDITURES	28,751,900	20,389,932	71%	26,591,200
CAPITAL EXPENDITURES				
General Fund Contingency	83,700		0%	
General & Street Fund Transfers	5,684,400		0%	5,884,500
Engineering	591,000	525,941	89%	571,200
Construction 06,30,31,32,39,41,42,44,46,49,51-58,82,85	22,757,900	4,586,905	20%	13,698,800
Contributed Capital	4,550,000		0%	3,144,300
Capital Reserve Funds 07,18,20,33,34,35,38	4,602,600	601,402	13%	3,310,400
LID Debt Service Funds 59-69	600,800	120,300	20%	513,400
Trust & RLF Funds 15,16,19,21,22,90,91	1,621,600	905,224	56%	1,293,600
TOTAL CAPITAL EXPENDITURES	40,492,000	6,739,772	17%	28,416,200
TOTAL EXPENDITURES FOR ALL FUNDS	69,243,900	27,129,704	39%	55,007,400

CITY OF REXBURG
FY 2015

BUDGET SUMMARY REPORT
11 months ending
8/31/2015

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REVENUES	BUDGET	ACTUAL	92%	FORECAST
OPERATING REVENUES				
Fund Balances for Operations	1,877,500		0%	1,812,500
Property Tax	3,688,300	3,639,949	99%	3,688,300
Interest	145,600	132,432	91%	165,800
State Taxes & Grants	2,460,000	1,744,542	71%	2,462,700
Miscellaneous	1,557,600	993,109	64%	1,535,600
Utility Charges	7,650,000	7,414,017	97%	7,947,600
Permits & Licenses	677,400	735,424	109%	756,000
Franchise Fees	1,582,500	1,249,678	79%	1,583,500
Parks, Recreation, Museums, Arts, Golf	1,092,900	895,789	82%	979,200
County Road Tax	780,000	841,670	108%	780,000
Operating Contributions	2,518,500	1,890,648	75%	2,468,300
Interfund Charges for Services	3,265,000	2,935,929	90%	3,276,000
Fund Transfers for Operations	1,604,000	73,703	5%	1,485,500
Federal Grants	700,000	303	0%	418,900
Reimbursements				0%
Contingent Revenues for Operations				0%
TOTAL OPERATING REVENUES	29,599,300	22,547,193	76%	29,359,900
CAPITAL REVENUES				
Fund Balances for Capital	5,476,300		0%	2,935,500
Contributed Capital	5,055,000		0%	3,494,300
Engineering Billings	597,100		0%	571,200
Construction Funds	9,353,300	1,643,219	18%	5,652,600
Capital Reserve Funds	4,652,600	2,165,135	47%	7,418,900
Grants	1,310,800	319,052	24%	1,297,300
LID Funds	600,800	54,926	9%	514,100
Trust Funds	1,621,600	752,039	46%	1,872,900
Fund Transfers In	1,477,100		0%	5,884,500
Borrowing	9,500,000		0%	2,930,800
TOTAL CAPITAL REVENUES	39,644,600	4,934,371	12%	32,572,100
TOTAL REVENUES ALL FUNDS	69,243,900	27,481,564	40%	61,932,000
OPERATIONS SUMMARY				
TOTAL OPERATING REVENUES	29,599,300	22,547,193	76%	29,359,900
TOTAL OPERATING EXPENDITURES	28,751,900	20,389,932	71%	26,591,200
---NET OPERATIONS	847,400	2,157,261	5%	2,768,700
CAPITAL SUMMARY				
TOTAL CAPITAL REVENUES	39,644,600	4,934,371	12%	32,572,100
TOTAL CAPITAL EXPENDITURES	40,492,000	6,739,772	17%	28,416,200
---NET CAPITAL TRANSACTIONS	-847,400	-1,805,401	-4%	4,155,900
TOTAL ALL REVENUES	69,243,900	27,481,564	40%	61,932,000
TOTAL ALL EXPENDITURES	69,243,900	27,129,704	39%	55,007,400
NET ALL REVENUES OVER EXPENDITURES	0	351,860	1%	6,924,600

CITY OF REXBURG
FY 2015

**CASH & INVESTMENT
BALANCE REPORT**

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CASH & INVESTMENTS*	BALANCE AS OF 8/31/2015	Percentage of Portfolio
Bank of Commerce Legacy Flight Museum Checking	24,626	0.11%
Beehive Credit Union CD	250,180	1.12%
Cash On Hand	1,050	0.00%
Citizens Community Bank CDARS	5,098,344	22.78%
Citizens Community Bank Checking (RLF)	268,310	1.20%
Idaho Central Credit Union CD	250,000	1.12%
Idaho Central Credit Union Savings	25	0.00%
Real Estate Investments (Streets)		0.00%
State Diversified Bond Fund	7,157,363	31.98%
State Local Government Investment Pool-City	4,378,811	19.57%
State Local Government Investment Pool-Fire District	433	0.00%
Wells Fargo Bank Drug Fund Checking	20,389	0.09%
Wells Fargo Bank Fire District Checking & Savings	-88,874	-0.40%
Zions Bank Collateralized Acct	4,112,048	18.38%
Zions Bank Direct Auction-Agencies	987,091	4.41%
Zions Bank Direct Auction-CD	200,372	0.90%
Zions Bank General Checking	244,374	1.09%
Zions Bank Payroll Checking	-526,201	-2.35%
TOTAL	22,378,341	100.00%

**CITY OF REXBURG
TREASURER'S EXPENDITURE REPORT BY FUND
FISCAL YEAR TO DATE ENDING 8/31/2015 @ 92% of the Fiscal Year 2015**

#	FUND	WAGES	CAPITAL	OTHER	TOTAL	BUDGET	BUDGET	END BAL
84	2nd EAST & MOODY ROAD CONSTRUCTION		624,790	0	624,790	995,000	63%	-624,790
48	AIRPORT CONSTRUCTION		278,888	0	278,888	964,400	29%	-238,740
47	AIRPORT OPERATIONS	4,457	15,500	20,626	40,583	20,100	202%	-16,194
81	ARTS COUNCIL	22,222		79,944	102,166	86,200	119%	-52,673
36	ARTS PROMULGATION			0		132,300	0%	80,339
82	BROADBAND FIBER INITIATIVE			0		4,100	0%	283
28	BUILDING SAFETY AND P&Z	384,658	104,709	393,989	883,356	1,606,200	55%	591,821
85	COMMUNITY SAFETY LIGHTING		15,547	68,705	84,252	258,800	33%	146,605
83	EI BUSINESS COMPETITION			12,568	12,568	15,600	81%	-8,124
19	FIRE DISTRICT		3,510	862,816	866,326	1,510,000	57%	869,162
21	FIRE EMPLOYEES TRUST			13,185	13,185	55,700	24%	42,110
20	FIRE IMPACT FEES			0		80,100	0%	107,348
18	FIRE JOINT EQUIPMENT		22,381	0	22,381	291,500	8%	171,451
17	FIRE OPERATIONS	1,196,726	228,583	1,085,701	2,511,010	2,982,800	84%	-832,199
37	FIRE PARAMEDIC CARE UNIT	94,425		52,527	146,952	900,800	16%	16,009
93	FIRE PIPES & DRUMS			6,241	6,241	8,500	73%	835
32	FIRE STATION ADDITION		1,742,468	0	1,742,468	1,919,400	91%	-115,134
01	GENERAL	3,579,565	362,350	3,329,796	7,271,711	10,197,700	71%	4,534,392
29	GEOGRAPHIC INFORMATION SYS.	174,586	7,425	158,616	340,627	419,200	81%	-6,084
51	GOLF COURSE CONSTRUCTION			699	699	6,200	11%	-627,985
50	GOLF COURSE OPERATIONS	310	42,900	337,681	380,891	498,300	76%	1,291,018
24	LEGACY FLIGHT MUSEUM	215	4,359	40,055	44,629	229,600	19%	37,566
53-58	LID CONSTRUCTION FUNDS		611,632	2,525	614,157	1,700,000	36%	-715,252
59-79	LID DEBT SERVICE FUNDS			120,300	120,300	600,800	20%	-193,488
45	MAYOR'S YOUTH COMMITTEE			3,584	3,584	4,500	80%	-352
38	PARKS IMPACT FEES		135,731	0	135,731	969,100	14%	975,734
41	PARKS RIVERSIDE CONSTRUCTION		496,817	0	496,817	1,450,000	34%	-417,836
14	POLICE ANIMAL CONTROL	51,181	3,479	51,491	106,151	119,400	89%	-85,429
08	POLICE D.A.R.E.			9,772	9,772	15,900	61%	-2,647
09	POLICE DRUG INTERD./EDUC.			965	965	3,500	28%	2,483
07	POLICE IMPACT FEES		300,000	0	300,000	258,200	116%	-180,694
91	POLICE SHOP WITH A COP			12,037	12,037	22,700	53%	20,145
13	POLICE SMALL GRANTS	24,787	17,375	13,860	56,022	60,800	92%	-22,670
03	RECREATION PROGRAMS	35,510		132,938	168,448	180,600	93%	-38,655
22	REVOLVING LOAN		7,228	0	7,228	18,000	40%	1,284,760
23	REXBURG RAPIDS	148,889	6,590	215,246	370,725	547,400	68%	148,876
40	ROMANCE THEATER	15,510	27,248	29,173	71,931	76,800	94%	-64,545
25	SANITATION OPERATIONS	174,608	132,000	1,226,120	1,532,728	1,782,100	86%	1,639,844
46	SEWER & WATER LINE EXTENSION			0		1,000,000	0%	
35	SEWER CAPITAL RESERVE			143,289	143,289	2,396,400	6%	3,589,803
27	SEWER OPERATIONS	354,406	910,800	1,714,236	2,979,442	7,270,000	41%	17,127,711
52	SEWER PLANT CONSTRUCTION		324,393	0	324,393	3,000,000	11%	535,406
31	SHOP CONSTRUCTION		27,550	0	27,550	1,000,000	3%	-27,550
33	STREET IMPACT FEES			0		200,000	0%	658,285
44	STREET NEW CONSTRUCTION		144,235	0	144,235	2,560,000	6%	201,364
02	STREET OPERATIONS	454,992	398,970	939,503	1,793,465	3,306,000	54%	639,792
43	STREET REPAIR CONTRACTS		387,850	25,851	413,701	1,576,100	26%	421,068
04	TABERNACLE (Aud. & Museum)	17,034	4,071	41,767	62,872	133,600	47%	-53,499
05	TABERNACLE ORCHESTRA			2,140	2,140	7,800	27%	-7,392
39	TRAILS OF MADISON COUNTY			92	92	100,000	0%	-92
90	VETERANS MEMORIAL TRUST		205	0	205	6,700	3%	5,380
34	WATER CAPITAL RESERVE			0		407,300	0%	1,481,718
26	WATER OPERATIONS	258,123	435,600	1,154,333	1,848,056	5,787,700	32%	14,162,919
42	WATER TANK AND WELL		9,945	0	9,945	9,500,000	0%	-9,945
	TOTAL	6,992,204	7,835,129	12,302,371	27,129,704	69,243,900	39%	46,442,258

Citizens are invited to inspect the detailed supporting records of the above financial statement.

Calendared Bills and Tabled Items:

- A. LAND USE ACTION – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE:** – NONE
- B. BILL Introduction:** – NONE
- C. First Reading:** Those items which are being introduced for first reading: - NONE
- D. Second Reading:** Those items which have been first read: - NONE
- E. Third Reading:** Those items which have been second read: - NONE

Mayor’s Business:

Consent Calendar: The consent calendar includes items which require formal City Council Action; however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council’s agenda packet regarding these items.

- A. Minutes from September 02, 2015 meeting
- B. Approve the City of Rexburg Bills
- C. Fall Cleanup for yard waste - October 19, 2015 to November 16, 2015

Council Member Busby asked about the gas bill for Rexburg Rapids \$12,000 per month if that was right. Public Works Director Millar said it was right.

Discussion on the Fall Cleanup dates.

Council Member Wolfe moved to approve the Consent Calendar and pay the bills; Council Member Smith seconded the motion; Mayor Woodland asked for a vote:

<u>Those voting aye</u>	<u>Those voting nay</u>
Council President Smith	None
Council Member Benfield	
Council Member Mann	
Council Member Wolfe	
Council Member Merrill	
Council Member Busby	

The motion carried

Adjourned at 7:39 P.M.

APPROVED:

Richard S. Woodland, Mayor

Attest:

Mary Flanary, Deputy City Clerk