

City Council Meeting

September 02, 2015

35 North 1st East
Rexburg, ID 83440

blairk@rexburg.org
www.rexburg.org

Phone: 208.359.3020 x2313
Fax: 208.359.3022



CITY OF
REXBURG
America's Family Community

September 02, 2015

Mayor Richard Woodland

Council Members:

President Sally Smith Jordan Busby
Donna Benfield Jerry Merrill
Christopher Mann Brad Wolfe

City Staff:

Stephen Zollinger – City Attorney
Matt Nielson – Finance Officer
Blair D. Kay – City Clerk
John Millar – Public Works Director
Val Christensen – Community Development Director
Scott Johnson – Economic Development Director

5:30 P.M. Budget Asset Allocation Discussion (Continued)

Attending: Council President Smith, Council Member Benfield, Council Member Wolfe, Council Member Mann, Council Member Busby, Council Member Merrill and Mayor Woodland.

Economic Development Director Scott Johnson updated the City Council on a possible grant from the Department of Labor for educating the youth for specialized craft training. There are industries in the area that need specialized employees for craft training.

Cultural Development Administrator Daniel Torres from the Economic Department continued his discussion on the proposal to have a Historical Buildings Committee. The Rexburg Historical Buildings Committee & Rexburg Arts Council proposal was reviewed on the overhead screen. He proposed to replace the Romance Theatre Committee and the Tabernacle Committee with the Historical Buildings Committee for the management and restoration and upkeep of the Tabernacle and Romance Theatre. The new Historical Buildings Committee would consist primarily of City Staff with two or three community members. The committee would meet quarterly.

Rexburg Historical Buildings Committee

The Rexburg Historical Buildings Committee will:

- Evaluate the Romance Theater and Rexburg Tabernacle to:
 - Ensure the buildings are Safe and Structurally Sound
 - Its uses are in keeping with the needs of the Community
- Renovate the Romance Theater in "phases", and provide the expertise to implement the phases:
 - Determine if an outside consultant is needed
 - Renovate lobby, add ADA bathroom, and move bathrooms downstairs
 - Paint/restore Auditorium
 - Paint
 - Plaster work
 - Seating
 - HV/AC
 - Changing rooms under the stairs
 - Stage/Lighting/Sound

Council President Smith said there is already a master plan for the renovations.

Cultural Development Administrator Daniel Torres reviewed the following overhead slides. He reviewed the needed renovations including heating and air conditioning. There was some discussion on getting the expertise locally or out of the area. Mr. Torres indicated a consultant may not be needed; however, whatever expertise is obtained needs to provide a path forward. We just need a plan so we are not spending good money after bad. CDA Torres said a bid is needed to see if the renovations are affordable.

CDA Torres reviewed the proposal to re-establish the Arts Council. He is seeking names of a cross section (Arts, Paint and Theatre, etc.) of interested people to be considered for the Rexburg Arts Council. Economic Director Johnson indicated the need for an over-all plan for the buildings to direct the use of the building including the furnishings therein.

CDA Torres indicated the Rexburg Arts Council should have a part in requesting the members of the committee. He indicated some minor changes to the by-laws for the Arts Council. He referred to **ARTICLE III: AUTHORITY VII. Grants and other financial or material donations, acquisitions, etc. must be brought before the Arts Council and reviewed and approved by the Mayor and the Finance Director of the City of Rexburg.** Where the City Council needs to approve financial obligations for the City.

Council Member Mann said the City has budgeted more money in recent years to support the Arts. Discussion on the white elephant issues. The venues need to support the activities to cover operational cost and some maintenance costs.

Economic Director Johnson said the Staff needs to have direction from City Council on how the buildings will be used which will directly impact the costs for the Arts including the supply of equipment, etc. The Staff is supportive of the Arts and they want to have a role in supporting the Arts in the community.

Discussion on establishing a new group to start fresh with the Arts Council. The historical knowledge of past members is important to train new members.

Council Member Wolfe would like to pursue the renovation projects to help with the revitalization of the downtown area. City Staff is currently working on some costs for the renovation projects for the City venues. There are upcoming projects that may be a starting point to help with the City's proposed renovations for the Arts.

Council Member Mann said the City did make some commitments for recreation that was funded by Impact Fees. *(Now there is an effort to make some commitments to the Arts)*



Rexburg Arts Council

- The Arts Council continues as an advisory Committee
- The Mayor appoints a new council with a balanced cross section of the Arts
 - The City advertises openings for the Arts Council
 - First meeting of the Arts Council is January 1st, 2016 (see by-laws)
- The Council must choose its officers and attend its meetings
- The Council is expected to manage and provide support for its events
- The Council is expected to schedule its events in by the July prior to the the "Arts Season"

CDA Torres reviewed the proposal to provide a suggested budget of \$5,000 for the Romance Theatre and \$2,000 for the Tabernacle.

Roger Harris said a play takes three weeks to prepare and a musical takes six weeks to prepare. Once a schedule is set the stage has to be left alone. He said the plays have not made money yet; however, the plays are not advertised enough for the public and the preparation time is too short.

Discussion on having the equipment in place for the performances.

Council President Smith said the Historical Building Committee should be started now to help with the needed building facilities for performances like plays, etc.

Arts Council *Budgeted* City Subsidy

All events, including "arts council sponsored events" are charged for the services provided (i.e. Rents, sound and lights, cleaning, etc.), which is covered through a transfer from the general fund.

- The City of Rexburg should provide a *budgeted* amount to be transferred from the General Fund to cover expenses related to events by the Arts Council
- This will give the Arts Council a budgeted "target" to plan its events
- The *budgeted* City Subsidy will be approved annually by the City Council
 - Suggested budget would be: \$5,000 for the Romance Theater and \$2,000 for the Tabernacle

Other Arts Programs

The City of Rexburg will continue to sponsor and maintain the Rexburg Tabernacle Orchestra, the Teton Flood Museum, and any "arts" type programs that are currently run through the Recreation Department. The "Cultural Director" will continue to manage the Romance Theater and Rexburg Tabernacle and will retain the ability to hire, sponsor or support events and groups that will encourage the "arts", build and maintain an audience at those venues, and generate cost covering revenue for the City.

Museum Curator and Cultural Director

- Staff recommends that we postpone hiring the proposed "Museum Curator and Cultural Director" position
 - We suggest hiring a part-time venue manager until a decision can be made
- The Madison County Historical Society has indicated a willingness to provide supervision of the Teton Flood Museum
 - Oversight by a Historical Society "Historian"
 - Museum could be operated by minimum wage part-time, or volunteer, Docents

Cultural Development Administrator Daniel Torres reviewed the proposed Rexburg Arts Council Bylaws as amended.

REXBURG ARTS COUNCIL BYLAWS

ARTICLE I: *NAME*

The City of Rexburg ARTS COUNCIL hereinafter referred to as the “Rexburg Arts Council”.

ARTICLE II: *MISSION STATEMENT*

The mission of the Rexburg Arts Council is to enrich the cultural lives of all people in the City of Rexburg by nurturing and supporting the arts; promoting, presenting and encouraging educational activities; and increasing the communities' awareness and appreciation for the arts.

The Rexburg Arts Council committed to supporting the Arts in Rexburg through education, and charitable donations to programs and events, which promote the Arts.

ARTICLE III: *AUTHORITY*

I. The Arts Council shall have no authority or power to bind, encumber, promise on behalf of, hire or fire employees of, or obligate the City or its venues, or any subset thereof, by any means at any time.

II. The Arts Council Committee is a recommending body to the City Council and its representatives of the City of Rexburg. It has authority only to recommend and act on approved projects as specifically defined in this subsection.

For the City of Rexburg, the Arts Council Committee serves in an advisory capacity, and will communicate its recommendations to the City Council and Staff Liaison, who will present such recommendations to the Rexburg City Council for implementation, modification or rejection.

III. The Arts Council Committee may appoint sub-committees for the purpose of research on various Arts initiatives, the results of which will be communicated back to the Arts Council Committee for action, as it deems necessary.

IV. Items, which the Arts Council Committee may take action on, are as follows:

- 1- Schedule events through the Cultural Director
- 2- Calendaring Arts Council Events, through the Cultural Director

V. Items, which the Arts Council Committee will refer to the Mayor, the Rexburg City Council and the Cultural Director for approval, scheduling, modification or rejection, are as follows:

- 1- Arts Council Policy (i.e. Bylaws, etc.)
- 2- Scheduling city venues (Tabernacle, Romance Theatre, etc.)

VI. The Rexburg Arts Council is sponsored by the City of Rexburg and is governed by its policies, rules of conduct.

VII. Grants and other financial or material donations, acquisitions, etc. must be brought before the Arts Council and reviewed and approved by the Mayor and the Finance Director of the City of Rexburg.

ARTICLE IV: *COMMITTEE MEMBERS*

I. The Arts Council Committee shall consist of 12 members, one-member minimum from each committee representing the Arts in the City of Rexburg, all of whom are voting members. The Cultural Director is also a voting member. The Mayor appoints members to the Arts Council Committee, which are then approved by the City Council.

II. The Arts Council Committee shall also include a liaison from the Rexburg City Council.

III. Committee members are required to attend a majority of meetings. Any member having more than three unexcused absences per year may be excused from serving on the Arts Council Committee.

IV. Committee members should be community-minded individuals who are involved with the community and are concerned with the Arts of the community. Committee members reside in the City of Rexburg, and the surrounding communities.

V. Committee members are appointed to serve a two-year term, and are eligible for re-appointment by the Mayor of the City of Rexburg.

ARTICLE V: OFFICERS

I. A Chairman shall be elected from the current committee membership by the Arts Council Committee, and will serve a minimum of one year and no more than two consecutive years as chairman. When a new chairman is elected, a new vice-chairman will also be elected from committee membership.

II. A Vice-Chairman shall be elected from the current committee membership, and will chair the committee in the absence of the Chairman. In the event of resignation or incapacity of the Chairman, the Vice-Chairman will serve as Chairman until the election of a new Chairman. This process will occur within a reasonable period of time, preferably at the next Arts Council committee meeting when a quorum of members is available.

III. The Arts Council will choose a Secretary to the Arts Council Committee.

ARTICLE VI: DUTIES OF THE OFFICERS

I. The Chairman shall have supervision over the activities of the Committee within the scope provided by these bylaws. The Chairman shall preside at all meetings. The Chairman shall prepare an agenda for each meeting. The agenda will be e-mailed to members of the committee prior to the appointed meeting. The agenda items must be submitted three days prior to publishing the agenda.

II. The Vice-Chairman shall assume the duties of the Chairman in the event of incapacity or resignation of the chairman.

III. The Secretary shall keep minutes of committee meetings, and maintain a list of members and their attendance. The Secretary will also see that all committee members receive a copy of the prior meeting's minutes, so that they may be approved at regular meetings of the Arts Council Committee. A copy of the approved minutes must be sent to the Rexburg City Clerk for a permanent record.

ARTICLE VII: TERM OF OFFICE

The committee member's term of office shall start on January 1st for each term. The Mayor of the City of Rexburg will determine committee membership on a yearly basis.

ARTICLE VIII: SCHEDULE AND QUORUM FOR MEETINGS

I. Meetings of the Arts Council Committee will be held regularly on the second Thursday of each month at 6:00 p.m. at City Hall, unless otherwise notified in advance.

II. Special Meetings of the Arts Council Committee may be called anytime at the request of the Mayor or the Arts Council Chairman, or the Cultural Director of the City of Rexburg.

III. A quorum of the Arts Council Committee shall consist of one half of the regular committee members, plus one (1). A quorum is necessary for approval of the minutes, changing of the bylaws, approval of recommendations within the authority of the Arts Council Committee, and/or Committee recommendations to be made to the Rexburg City Council.

ARTICLE IX: PARLIAMENTARY AUTHORITY

The rules contained in Rexburg City Council Manual (Robert's Rule of Order) shall govern the proceedings of the Arts Council Committee Meetings, except in such cases as are governed by the bylaws.

ARTICLE X: *Use of Assets Upon Dissolution*

Upon the dissolution of the Rexburg Arts Council, any assets held by the Arts Council will be used exclusively for exempt purposes, and any money held will be returned to the City of Rexburg.

The Arts Council Committee Bylaws are approved by the Rexburg City Council. Further modification to the Bylaws are recommended by the Arts Council Committee and approved by the Rexburg City Council. Committee Bylaws will be reviewed on a regular basis and changes made as necessary.

Revised September 2, 2015.
(date)

Cultural Development Administrator Daniel Torres reviewed the proposed Rexburg Arts Council reorganization.

[Rexburg Arts Council](#)

Reorganize, with the Continuation of the Status Quo

The Rexburg Arts Council continues as an Advisory Recommendation Board to the City as stated in its charter. The Rexburg Arts Council will be appointed by the Mayor to represent a balanced cross section of the arts community in Rexburg.

In order to define the scope of the Rexburg Arts Council, the Arts are defined as:

1. Art (painting)
2. Theater
3. Dance
4. Music

The Arts Council, as stated in its By-Laws, will serve in an “advisory capacity and will communicate its recommendations to the City Council and Staff Liaison.” The Arts Council *must* elect its own officers. As stated in the By-Laws, these officers will run the meetings, keep minutes, etc.; the board members must attend meetings. It is expected that the Arts Council be responsible for providing support for any events or productions that it seeks to undertake.

Grants and other financial or material donations, acquisitions, etc. should be brought before the Arts Council and reviewed and approved by the City Council and the City of Rexburg’s designated Grant Writer.

The responsibilities of the Arts Council, as stated in its By-Laws, are limited to the identification, production, and sponsorship of events. The Arts Council is expected to schedule in a timely manner any events with the Cultural Director who is also the Staff Liaison to the Arts Council.

Subsidy Option

All events, including “arts council sponsored events” are charged for the services provided (i.e. Rents, sound and lights, cleaning, etc.), which is covered through a transfer from the general fund.

- The City of Rexburg should provide a *budgeted* amount to be transferred from the General Fund to cover expenses related to events by the Arts Council
- This will give the Arts Council a budgeted “target” to plan its events
- The *budgeted* City Subsidy will be approved annually by the City Council
- Suggested budget would be: \$5,000 for the Romance Theater and \$2,000 for the Tabernacle

The subsidy would be applied to events held at the City’s venues or public spaces. This account will provide for the rental, use, staff fees, and any other associated expense.

Any subsidy would be approved annually by the City Council.

Other Arts Programs

The City of Rexburg will continue to sponsor and maintain the Rexburg Tabernacle Orchestra, the Teton Flood Museum, and any “arts” type programs that are currently run through the Recreation Department. The “Cultural Director” will continue to manage the Romance Theater and Rexburg Tabernacle. The position would retain the ability to hire, sponsor or support events and groups to encourage the “arts”. The position would also be responsible for the maintenance of the venues plus the generation of revenue to cover the costs for the City.

Cultural Development Administrator Daniel Torres reviewed the proposed Romance Theatre and Tabernacle Committee (City of Rexburg Historical Buildings Committee) reorganization.

Romance and Tabernacle Committee (City of Rexburg Historical Buildings Committee)

Members: City Council Liaison, Legal Department, Public Works Director, Engineering Director, Community Development Director, Finance Department, Cultural Director, and a few community members.

Meetings: Quarterly

Responsibilities: Evaluate the condition of the buildings to make sure that their use and condition is consistent with: safety, preservation (with their status as Historical Buildings), and that their use is in keeping with the needs of the public.

The committee will determine if their upkeep is consistent with the intended use of these buildings, and create a Master Plan for their restoration.

Volunteers: *Assist* in the operations of these buildings consistent with the Master Plan. Their responsibilities would include identifying building defects, helping with basic maintenance/upkeep, and volunteering with restoration projects.

Master Plan: The areas identified to be renovated are divided into the following phases:

1. Renovate lobby, add ADA bathroom, and move bathrooms downstairs
2. Paint/restore Auditorium
 - a. Paint
 - b. Plaster work
 - c. Seating
3. HV/AC B
4. Changing rooms under the stairs
5. Stage/Lighting/Sound

Discussion: After some reflective discussion, the City Council recommended two motions to move the proposal forward to create a new Historical Buildings Committee as presented by Cultural Development Administrator Daniel Torres. The City Council requested to be involved in the selection of the Arts Council members and they anticipate the appointment process will be completed by the end of 2015 with a fully formed Arts Council by January 01, 2016.

Staff recommended delaying the hiring of the Cultural/Museum Curator until a later date. There will be discussions with the Historical Society and with Staff to refresh the museum exhibits and staff the museum with volunteer help or minimum wage workers. The museum hours will be adjusted to accommodate the part time volunteer staff. Currently, events conducted by the existing committee members will be transitioned to the new committee over time.

Council Member Wolfe moved to dissolve the Tabernacle Committee and the Romance Theatre Committee; and create the Rexburg Historical Buildings Committee as presented; Council Member Smith seconded the motion; Discussion: Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Benfield
Council Member Mann

Those voting nay

None

Council Member Wolfe
Council Member Merrill
Council Member Busby

The motion carried

The City Council asked to have the City send out a letter of heartfelt thanks to the current members of the Tabernacle Committee and the Romance Theatre Committee for their service on behalf of the City.

Council Member Merrill moved to dissolve the current Arts Council as presently constituted and create a new Arts Council and adopt the amended by-laws for the Arts Council as presented; Council Member Benfield seconded the motion; Discussion: Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
Council Member Benfield
Council Member Mann
Council Member Wolfe
Council Member Merrill
Council Member Busby

Those voting nay

None

The motion carried

The City Council asked to have the City send out a letter of heartfelt thanks to the current members of the Arts Council for their service on the Arts Council.

7:00 P.M. City Hall – Pledge to the Flag

Police Officer Hagen led the pledge.

Roger Harris said the prayer.

Roll Call of Council Members:

Attending: Council President Smith, Council Member Benfield, Council Member Wolfe, Council Member Mann, Council Member Busby, Council Member Merrill and Mayor Woodland.

Public Comment on non-controversial issues: not scheduled on the agenda (limit 3 minutes):

Presentations:

Committee Liaison Assignments for 2015:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

Council Member Mann reported the Golf Board met last night to discuss the conditions of the golf courses and rate changes for next year. The Golf Board will bring a proposal to City Council for the rates changes in November. Emergency Services Board has not met; however, he met with Fire Chief Child. Chief Child informed him that he met with the architect to discuss the main section of the Fire Station. It will be completed in September. Council Member Mann said he recently toured the Fire Station and said it was a bit dusty; however, the work being done looks great.

Council Member Mann reported the Mayor's Youth Advisor Board met today. Emily Galbraith will be the MYAB Chairman this year. He thanked Mary Flanary for all she does to oversee the Mayor's Youth. There are about 50 Mayor's Youth members this year and about 20 of them are male members, which is a change from years past. Council Member Busby asked how many of the Mayor's Youth were returning members. Council Member Mann indicated there are 14 returning members. He said one of the problems he sees with the non-returning members, is they start out when they are freshman in high school, but by the time they are seniors in high school they become busier and can't commit to serve on the board.

Council President Smith asked about the location of the Fire Department's Wildland Trailer. The trailer is used as a medical supply trailer where needed. Council Member Mann said the trailer has been stationed in Northern Idaho for over a month.

B. Council Member Jordan Busby: *GIS Oversight · Airport Board · Traffic & Safety*

Council Member Busby reported GIS has not met. The Airport Board has not met; however they will meet on September 16th to discuss extending the runway and other items. Traffic and Safety will meet on September 9th.

Council Member Busby said he has a request from the Madison School District. They have requested to be able to paint "Bob Cat" paw prints on the pavement starting on University Boulevard by Rexburg Motor Sports going west to the Madison High School; it is about 200 yards. They would like to paint the paw prints before the high schools homecoming parade. The purpose of painting the paw prints is to promote school spirit.

Council Member Busby said there was an accident today on 12th West and University Blvd. intersection. It is the second accident since school started at this location. This was a more serious accident where the vehicle's airbags were deployed. There was a street sign hit in the first accident.

Council Member Busby stated as the high school grows so does the number of student drivers. He is concerned with this intersection and asked Public Works Director Millar to look into making this intersection safer. Council Member Busby said the homecoming parade will be going down Main Street. Council Member Merrill shared an example of a high school that asked their students to car pool to cut down on the traffic.

C. Council Member Donna Benfield: *Police · Trails of Madison County · IBC · Teton Flood Museum Committee*

Council Member Benfield reported her committees have not met; however she did want to express her appreciation and gratitude for the Rexburg Police Department. She said the City's Police Force helps our community feel safe. She expressed sadness for other communities she has seen on the news that do not have as great of Police Force as Rexburg's. Council Member Benfield stated the Rexburg Police Department should be commended for their hard work. Mayor Woodland agreed, indicating the Rexburg Police Department participates in great training programs sponsored by the FBI. He indicated that they recently participated in an on campus "active shooter" training scenario.

D. Council Member Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra) · M.E.P.I.*

Council President Smith reported her committees have not met.

E. Council Member Jerry Merrill: *School Board · Parks & Recreation · Urban Renewal Agency*

Council Member Merrill reported he visited with the Madison School District Superintendent, Geoffrey Thomas, who stated they have 100 new students in the district this school year. He said Mr. Thomas indicated the final touches are being done to the legal agreement for a property transfer between the City and the Madison School District for proposed playing fields at Madison Junior High. There were a few glitches that have been worked out.

Council Member Merrill reported Parks & Recreation are doing great. The fence along Pioneer Road and Evergreen Park has been installed. The City Recreation Programs are running smoothly.

Council Member Merrill also reported the Urban Renewal Agency met last week. There is an open meeting scheduled tomorrow at 11 o'clock regarding the Rexburg North Interchange. He indicated he met with Ken and Doug Sakota to clarify miscommunication about their property being included in the Urban Renewal District. The miscommunications were clarified this morning in a meeting with Ken and Doug Sakota, City Engineer Davidson and City Attorney Zollinger. The agreement was signed by the Sakota brothers and will be before City Council in the near future.

Council Member Busby asked City Attorney Zollinger about the changes to the property transfer contract between the City and the Madison School District. City Attorney Zollinger stated he has

visited with the Madison School District's Attorney noting there were no significant changes seen in the contract on either side.

F. Council Member Brad Wolfe: *Planning & Zoning · Beautification Committee*

Council Member Wolfe reported the Planning & Zoning meeting was canceled. The commission will meet tomorrow. He indicated the Planning & Zoning Task Force Committee met to review the Development Code. They are looking to remove unnecessary regulatory codes. He said Community Development Director Christensen and the Task Force Committee has been working hard and they are one third of the way through the review process.

Council Member Merrill said he was at the Cresthaven Subdivision visiting with a resident. The resident had stated they were pleased with the work done to repair the sidewalk, curb and gutter. Mayor Woodland indicated he is a resident of the Cresthaven Subdivision and is also pleased with the repairs.

Public Hearings: - None

Items for Consideration: - None

Staff Reports:

A. Public Works: – **Public Works Director Millar** reported the 2nd North project is almost complete. He said the residents are pleased with the work that was done. City resident Roger Harris said he is concerned with people speeding on 2nd North. Council Member Mann asked Public Works Director Millar to coordinate with the Police Department to put a speed trailer on 2nd North so people will be aware of how fast they are going. Council Member Busby asked if striping has been done on 2nd North. The striping has been done on the new seal coat.

Public Works Director Millar reported the sidewalk along West Main by the Municipal Golf Course is under construction. Council Member Busby recommended the sidewalk be inspected by a City engineer to make sure it has been compacted correctly to avoid crumbling. Public Works Director Millar stated there is a City inspector on site to make sure the work is done correctly. He also stated the sidewalk will be going in under the South Interchange. They are working on a system to get sidewalk in from the Madison High School to the new McDonalds on University Boulevard. Mayor Woodland asked if Rexburg Motor Sports has a sidewalk going along their property. There is sidewalk along Rexburg Motor Sports property. Mayor Woodland stated the Madison High School will need to add sidewalk as well.

HARRIS NORMA LIVING TRUST - RP06N39E361 X

PIN RP06N39E361241
Primary Owner HARRIS NORMA LIVING TRUST
Physical Address 1138 University Blvd
Mailing Address 721 JOHNSON ST
 REXBURG, ID 83440
Secondary Owner HARRIS NORMA LEE TRUSSEE
Zoned CBC
Instr #: 238815, 252616, 258241, 377730, 374835, 377661
Last Inspected 2011
2014 Taxes \$1,619.72
2015 Taxes \$0.00
Bedrooms 0
Bathrooms 0.0
Total Sq Ft. 0
Year Built 0
Assessed Value \$116,850.00
Assessment Category Values

Category	Tax Code	Acreage	Value
13	10000	1.400	\$70,000
35	10000	0.000	\$46,850

Total Acres 1.400 acres
GIS Area 61962 sq ft
 1.422 acres
Legal Description TAX 107LESS TAX 123
 36-06-39

Print Map Print Data
 Zoom To

THOMAS PETROLEUM LLC - RP06N39E360438 X

PIN RP06N39E360438
Primary Owner THOMAS PETROLEUM LLC
Physical Address 1130 University Blvd
Mailing Address 9701 US HWY 59 NO
 VICTORIA, TX 77905
Secondary Owner
Zoned CBC
Instr #: 248099, 248495, 390710, 393035, 357828
Last Inspected 2012
2014 Taxes \$6,758.84
2015 Taxes \$0.00
Bedrooms 0
Bathrooms 0.0
Total Sq Ft. 0
Year Built 0
Assessed Value \$493,400.00
Assessment Category Values

Category	Tax Code	Acreage	Value
13	10000	3.250	\$97,500
13	35000	0.000	\$6,500
35	10000	0.000	\$208,140
35	35000	0.000	\$181,260

Total Acres 3.250 acres
GIS Area 142741 sq ft
 3.277 acres
Legal Description PARCEL #0438 FROM #1216
 36-06-39 SW4NW4
 PPP00690 LOC 214321
 DOC ERROR 390710

Print Map Print Data
 Zoom To

Council Member Busby asked if there is an LID on the Bowen Petroleum property. Public Works Director indicated there is not an LID on the Bowen Petroleum or the Double H Gas properties because they have not been annexed by the City. Mayor Woodland indicated the City should look into annexing them. Public Works Director Millar said the two properties meet the criteria to be annexed.

Public Works Director Millar said the Airport project is near its completion; he said they repaved the apron yesterday. The widening of the shoulders is complete. The work should only take another week to complete.

Public Works Director Millar asked if the property transfer agreement with the Madison School District included the property for the water well. Council Member Merrill indicated it is anticipated the property for the water tank and well is included in the agreement.

Council Member Busby asked Public Works Director Millar if it is possible once the water well structure is constructed to have a Madison Bobcat banner on it, similar to the one Idaho State University has in Pocatello. Public Works Director Millar said he did not foresee any problems using the water tank structure to hold the banner.

B. Finance Department: – Finance Officer Nielsen asked to be excused; however, he provided the following financial reports:

CITY OF REXBURG TREASURER'S EXPENDITURE REPORT BY FUND FISCAL YEAR TO DATE ENDING 7/31/2015 @ 83% of the Fiscal Year 2015								
#	FUND	WAGES	CAPITAL	OTHER	TOTAL	BUDGET	BUDGET	END BAL
84	2nd EAST & MOODY ROAD CONSTRUCTION		492,818	0	492,818	995,000	50%	-492,818
48	AIRPORT CONSTRUCTION		254,378	0	254,378	964,400	26%	-214,277
47	AIRPORT OPERATIONS	4,057	15,500	19,936	39,493	20,100	196%	-15,534
81	ARTS COUNCIL	20,540		77,111	97,651	86,200	113%	-49,858
36	ARTS PROMULGATION			0	0	132,300	0%	80,339
82	BROADBAND FIBER INITIATIVE			0	0	4,100	0%	283
28	BUILDING SAFETY AND P&Z	350,501	104,709	364,046	819,256	1,606,200	51%	616,406
85	COMMUNITY SAFETY LIGHTING		15,547	63,259	78,806	258,800	30%	135,194
83	EI BUSINESS COMPETITION			12,568	12,568	15,600	81%	-8,124
19	FIRE DISTRICT		3,510	404,964	408,474	1,510,000	27%	1,103,420
21	FIRE EMPLOYEES TRUST			13,084	13,084	55,700	23%	40,655
20	FIRE IMPACT FEES			0	0	80,100	0%	105,728
18	FIRE JOINT EQUIPMENT		5,264	0	5,264	291,500	2%	188,569
17	FIRE OPERATIONS	1,078,643	228,583	995,330	2,302,556	2,982,800	77%	-1,104,769
37	FIRE PARAMEDIC CARE UNIT	34,464		31,396	65,860	900,800	7%	97,101
93	FIRE PIPES & DRUMS			6,054	6,054	8,500	71%	728
32	FIRE STATION ADDITION		1,333,726	0	1,333,726	1,919,400	69%	293,607
01	GENERAL	3,236,249	344,094	3,075,829	6,656,172	10,190,000	65%	4,744,898
29	GEOGRAPHIC INFORMATION SYS.	158,600	7,425	144,310	310,335	419,200	74%	6,718
51	GOLF COURSE CONSTRUCTION			699	699	6,200	11%	-627,985
50	GOLF COURSE OPERATIONS	141	39,000	321,670	360,811	498,300	72%	1,279,013
24	LEGACY FLIGHT MUSEUM	215	4,359	39,039	43,613	229,600	19%	36,210
53-58	LID CONSTRUCTION FUNDS		489,665	2,524	492,189	1,700,000	29%	-593,285
59-79	LID DEBT SERVICE FUNDS			120,300	120,300	600,800	20%	-193,539
45	MAYOR'S YOUTH COMMITTEE			3,467	3,467	4,500	77%	-326
38	PARKS IMPACT FEES		127,596	0	127,596	969,100	13%	952,870
41	PARKS RIVERSIDE CONSTRUCTION		496,089	0	496,089	1,450,000	34%	-417,108
14	POLICE ANIMAL CONTROL	46,111	3,479	45,759	95,349	119,400	80%	-77,464
08	POLICE D.A.R.E.			8,142	8,142	15,900	51%	-1,016
09	POLICE DRUG INTERD./EDUC.			854	854	3,500	24%	2,594
07	POLICE IMPACT FEES		300,000	0	300,000	258,200	116%	-181,594
91	POLICE SHOP WITH A COP			12,037	12,037	22,700	53%	20,145
13	POLICE SMALL GRANTS	23,638	13,667	13,317	50,622	60,800	83%	-18,290
03	RECREATION PROGRAMS	28,460		112,686	141,146	180,600	78%	-22,276
22	REVOLVING LOAN		7,228	0	7,228	18,000	40%	1,284,760
23	REXBURG RAPIDS	91,227	6,590	173,751	271,568	547,400	50%	147,026
40	ROMANCE THEATER	15,132	26,771	27,259	69,162	76,800	90%	-61,776
25	SANITATION OPERATIONS	158,025	120,000	1,173,193	1,451,218	1,782,100	81%	1,565,954
46	SEWER & WATER LINE EXTENSION			0	0	1,000,000	0%	3,630,064
35	SEWER CAPITAL RESERVE			71,644	71,644	2,396,400	3%	17,114,625
27	SEWER OPERATIONS	320,588	828,000	1,514,825	2,663,413	7,270,000	37%	535,406
52	SEWER PLANT CONSTRUCTION		324,393	0	324,393	3,000,000	11%	-27,550
31	SHOP CONSTRUCTION		27,550	0	27,550	1,000,000	3%	651,625
33	STREET IMPACT FEES			0	0	200,000	0%	201,364
44	STREET NEW CONSTRUCTION		144,235	0	144,235	2,560,000	6%	715,974
02	STREET OPERATIONS	411,560	398,970	864,756	1,675,286	3,306,000	51%	436,996
43	STREET REPAIR CONTRACTS		333,684	25,326	359,010	1,576,100	23%	-50,843
04	TABERNACLE (Aud. & Museum)	15,084	3,893	39,422	58,399	133,600	44%	-7,392
05	TABERNACLE ORCHESTRA			2,140	2,140	7,800	27%	-92
39	TRAILS OF MADISON COUNTY			92	92	100,000	0%	5,360
90	VETERANS MEMORIAL TRUST			0	0	6,700	0%	1,473,093
34	WATER CAPITAL RESERVE			0	0	407,300	0%	14,123,918
26	WATER OPERATIONS	233,359	396,000	1,012,762	1,642,121	5,787,700	28%	-9,416
42	WATER TANK AND WELL		9,424	0	9,424	9,500,000	0%	
	TOTAL	6,226,584	6,906,147	10,793,551	23,926,282	69,236,200	35%	47,415,311

Citizens are invited to inspect the detailed supporting records of the above financial statement.

CITY OF REXBURG
FY 2015

BUDGET SUMMARY REPORT
10 months ending
7/31/2015

Page 1

EXPENDITURES	BUDGET	ACTUAL	83%	FORECAST
OPERATING EXPENDITURES				
Human Resources				
Mayor & Council	280,500	234,639	84%	278,000
Economic Development	208,400	167,337	80%	208,600
Arts	396,000	227,354	57%	268,400
Customer Services	308,800	259,078	84%	312,700
Information Technology	443,100	323,182	73%	415,600
Financial Management	861,500	628,572	73%	811,800
Legal Services	220,200	184,981	84%	225,700
Planning & Zoning	295,500	236,911	80%	295,900
Building Safety	1,310,700	582,344	44%	723,300
GIS	419,200	310,335	74%	389,000
Emergency Services	3,267,100	2,145,305	66%	3,028,200
Golf Courses	498,300	360,811	72%	437,400
Parks & Ball Diamonds	582,000	407,905	70%	574,400
Recreation Administration & Programs	455,000	372,837	82%	454,700
Riverside Aquatic Center	547,400	271,568	50%	407,200
Miscellaneous: MYAB, Airport, Legacy Flight Museum	280,300	99,353	35%	124,200
Operating Transfers Out	1,420,400	73,703	5%	1,488,700
Police Department				
Administration Division & Fund 09	1,071,800	843,614	79%	1,043,500
Patrol Division & Funds 13	1,945,100	1,558,014	80%	1,896,800
Investigations Division	687,800	573,114	83%	688,600
Community Services Division & Funds 08,11,14	559,700	445,019	80%	550,200
Total Police Department	4,264,400	3,419,761	80%	4,179,100
Public Works				
Shop	469,600	386,462	82%	472,400
Sanitation	1,782,100	1,451,218	81%	1,748,900
Water	2,056,900	1,642,121	80%	2,142,700
Wastewater	3,931,000	2,663,413	68%	3,884,100
Street Operations	2,869,700	1,675,286	58%	2,464,600
Street Repair Contracts	1,576,100	359,010	23%	1,200,000
Total Public Works	12,685,400	8,177,510	64%	11,912,700
TOTAL OPERATING EXPENDITURES	28,744,200	18,483,486	64%	26,535,600
CAPITAL EXPENDITURES				
General Fund Contingency	83,700		0%	
General & Street Fund Transfers	5,884,400		0%	5,884,500
Engineering	591,000	478,113	81%	571,200
Construction 06,30,31,32,39,41,42,44,46,49,51-58,82,85	22,757,900	3,893,011	17%	13,639,200
Contributed Capital	4,550,000		0%	3,144,300
Capital Reserve Funds 07,18,20,33,34,35,38	4,602,600	504,504	11%	3,310,400
LID Debt Service Funds 59-69	600,800	120,300	20%	513,400
Trust & RLF Funds 15,16,19,21,22,90,91	1,621,600	446,878	28%	1,293,600
TOTAL CAPITAL EXPENDITURES	40,492,000	5,442,806	13%	28,356,600
TOTAL EXPENDITURES FOR ALL FUNDS	69,236,200	23,926,292	35%	54,892,200

CITY OF REXBURG
FY 2015

BUDGET SUMMARY REPORT
10 months ending
7/31/2015

Page 2

REVENUES	BUDGET	ACTUAL	83%	FORECAST
OPERATING REVENUES				
Fund Balances for Operations	1,877,500		0%	1,812,500
Property Tax	3,688,300	3,619,445	98%	3,688,300
Interest	145,600	130,149	89%	165,800
State Taxes & Grants	2,460,000	1,652,572	67%	2,462,700
Miscellaneous	1,549,900	967,630	62%	1,535,600
Utility Charges	7,650,000	6,682,194	87%	7,947,600
Permits & Licenses	677,400	693,372	102%	756,000
Franchise Fees	1,582,500	1,199,998	76%	1,583,500
Parks, Recreation, Museums, Arts, Golf	1,092,900	743,267	68%	984,500
County Road Tax	780,000	836,796	107%	780,000
Operating Contributions	2,518,500	1,475,721	59%	2,468,300
Interfund Charges for Services	3,265,000	2,562,131	78%	3,276,000
Fund Transfers for Operations	1,604,000	73,703	5%	1,485,500
Federal Grants	700,000	303	0%	418,900
Reimbursements			0%	
Contingent Revenues for Operations			0%	
TOTAL OPERATING REVENUES	29,591,600	20,637,281	70%	29,365,200
CAPITAL REVENUES				
Fund Balances for Capital	5,476,300		0%	2,935,500
Contributed Capital	5,055,000		0%	3,494,300
Engineering Billings	597,100		0%	571,200
Construction Funds	9,353,300	1,626,314	17%	5,652,600
Capital Reserve Funds	4,652,600	2,084,547	45%	7,418,900
Grants	1,310,800	319,052	24%	1,297,300
LID Funds	600,800	54,875	9%	514,100
Trust Funds	1,621,600	526,368	32%	1,867,400
Fund Transfers In	1,477,100		0%	5,884,500
Borrowing	9,500,000		0%	2,930,800
TOTAL CAPITAL REVENUES	39,644,600	4,611,556	12%	32,566,600
TOTAL REVENUES ALL FUNDS	69,236,200	25,248,837	36%	61,931,800
OPERATIONS SUMMARY				
TOTAL OPERATING REVENUES	29,591,600	20,637,281	70%	29,365,200
TOTAL OPERATING EXPENDITURES	28,744,200	18,483,486	64%	26,535,600
---NET OPERATIONS	847,400	2,153,795	5%	2,829,600
CAPITAL SUMMARY				
TOTAL CAPITAL REVENUES	39,644,600	4,611,556	12%	32,566,600
TOTAL CAPITAL EXPENDITURES	40,492,000	5,442,806	13%	28,356,600
---NET CAPITAL TRANSACTIONS	-847,400	-831,250	-2%	4,210,000
TOTAL ALL REVENUES	69,236,200	25,248,837	36%	61,931,800
TOTAL ALL EXPENDITURES	69,236,200	23,926,292	35%	54,892,200
NET ALL REVENUES OVER EXPENDITURES	0	1,322,545	2%	7,039,600

CITY OF REXBURG
FY 2015

CASH & INVESTMENT
BALANCE REPORT

Page 3

CASH & INVESTMENTS*	BALANCE AS OF 7/31/2015	Percentage of Portfolio
Bank of Commerce Legacy Flight Museum Checking	24,626	0.11%
Beehive Credit Union CD	250,180	1.08%
Cash On Hand	3,150	0.01%
Citizens Community Bank CDARS	5,098,344	22.10%
Citizens Community Bank Checking (RLF)	268,310	1.16%
Idaho Central Credit Union CD	250,000	1.08%
Idaho Central Credit Union Savings	25	0.00%
Real Estate Investments (Streets)		0.00%
State Diversified Bond Fund	7,157,363	31.03%
State Local Government Investment Pool--City	3,878,811	16.81%
State Local Government Investment Pool--Fire District	433	0.00%
Wells Fargo Bank Drug Fund Checking	20,389	0.09%
Wells Fargo Bank Fire District Checking & Savings	145,383	0.63%
Zions Bank Collateralized Acct	4,112,030	17.83%
Zions Bank Direct Auction-Agencies	987,091	4.28%
Zions Bank Direct Auction-CD	200,372	0.87%
Zions Bank General Checking	658,021	2.85%
Zions Bank Payroll Checking	13,140	0.06%
TOTAL	23,067,668	100.00%

C. .Community Development – Val Christensen

1. August Building Report

Compliance Officer Natalie Powell reviewed the August Building Permit Report.

Compliance Officer Powell indicated the total valuation for the month of August came in at \$2,506,607.22. The total fees collected for the month of August was just under \$56,000.00.

Compliance Officer Powell reported the Building Department has received the plans for the new Homestead Assisted Living building. The plans are currently under review. She said Paddington Court is an apartment complex on Mariah and Trejo Street; they are under construction. They had poured the foundations about eight years ago and abandoned the project; however they are now ready to move forward. Brighton Townhomes located on 6th South is working on finishing their last two buildings. The townhomes will consist of two bedrooms per townhome and two beds per bedroom for single students.

Council Member Busby asked if the property on 2nd East is still being used as parking lot by Windsor Manor. Compliance Officer Powell stated the property was being used as a temporary parking lot by Windsor Manor Apartments until they completed their parking lot. She said parking will no longer be allowed on the 2nd East property.

Council Member Merrill said he is concerned with a couple of businesses not taking care of the overgrown weeds on or near their property. Compliance Officer Powell indicated she has been in contact with the property owners with this problem. Council Member Benfield said she also has concerns with unsightly and overgrown weeds around the houses and water tank on 2nd East. Compliance Officer Powell indicated the City's Parks crew will be cleaning up the area around the water tank.

Month: August Year: 2015

Permit Type	Project	Address	Contractor	Total Valuation	Building Fee	Impact/Other Fee	Total Fee
Electrical Only Commercial	Benson Building - Electrical	Benson Building, BYU-Idaho	Nelson Electric LLC	\$ 628,559.00	\$ 5,092.00		\$ 5,092.00
Electrical Only Commercial	Snow Building - Controls HVAC & Ceiling	Snow Building, BYU-Idaho	Wheeler Electric Inc	\$ 541,415.00	\$ 4,099.49		\$ 4,099.49
Building - Single Family Residence	575 S 4th E - SFR	575 S 4th E	Andrew Wolford	\$ 341,557.46	\$ 3,624.00	\$ 5,775.00	\$ 9,399.00
Electrical Only Commercial	Rexburg Readiness Center / Armory - Ele Only	330 West 7th South	Nelson Electric LLC	\$ 209,000.00	\$ 1,876.00		\$ 1,876.00
Sign Permit	Dong's Sushi Bar & Asian Fusion-Sign	505 North 2nd East	Sign-Works, Inc. DBA Sign Pro		\$ 165.00		\$ 165.00
Madison County Mechanical Residential	3597 E 2513 N - County Mech Only	3597 E 2513 N	Right Now Inc.		\$ 75.00		\$ 75.00
Sign Permit	Sally Beauty - Sign	510 North 2nd East, Suite #2	Sign Pro		\$ 165.00		\$ 165.00
Electrical Only Commercial	Rexburg Tile and Stone - Ele Only	756 N 2nd E	A&S Electric	\$ 3,318.00	\$ 127.00		\$ 127.00
Electrical Only Commercial	Main Street Diamond - Electrical Only	41 E Main St	A&S Electric	\$ 2,791.36	\$ 116.00		\$ 116.00
Sign Permit	CosmoProf - Sign	259 North 2nd East Suite A	Sign Pro		\$ 165.00		\$ 165.00
Plumbing Commercial Only	72 S 1st E - Clinic Plg Remodel	72 S 1st E	Centennial Plumbing, LLC	\$ 10,000.00	\$ 260.00		\$ 260.00
Temporary Sign Permit	Madison County Fair - Temp Sign	138 W Main St	-				\$ -
Electrical Only Commercial	72 S 1st E - Grand Peaks Medical	72 S 1st E	Sessions Electrical Inc.	\$ 10,000.00	\$ 260.00		\$ 260.00
Plumbing Residential Only	890 Andrew #1 & #4 - PLUMBING ONLY	890 Andrews Place	Master Tech LLC		\$ 130.00		\$ 130.00
Sign Permit	Cafe Rio - Sign	72 West 2nd South	Signature Signs		\$ 165.00		\$ 165.00
Electrical Only Commercial	KC Performance Lighting Retro	301 Dividend Dr	Patriot Electric Heating & Air Inc	\$ 2,283.46	\$ 106.00		\$ 106.00
Building - Single Family Residence	250 Baldwin Dr - SFR	250 Baldwin Dr	Kartchner Homes, Inc.	\$ 214,270.47	\$ 2,710.00	\$ 5,775.00	\$ 8,485.00
Single Family Residential Addition	156 S 3rd E - Duplex Upstairs	156 S 3rd E	Doug's Repair		\$ 1,131.00		\$ 1,131.00
Single Family Residential Addition	156 S 3rd E - Duplex Basement	156 S 3rd E	Doug's Repair		\$ 1,025.00	\$ 4,050.00	\$ 5,075.00
Electrical Only Commercial	Commercial Tire Lighting Retro	710 2nd East	Patriot Electric Heating & Air Inc	\$ 3,980.56	\$ 140.00		\$ 140.00
Sign Permit	Beaumont - Sign	36 Professional Plaza	YESCO Signs		\$ 165.00		\$ 165.00
Building - Single Family Residence	1144 Green Willow Dr SFR	1144 Green Willow Dr	Kartchner Homes, Inc.	\$ 272,600.28	\$ 3,330.00	\$ 5,775.00	\$ 9,105.00
Electrical Only Residential	123 Birch Ave - Elec Only	123 Birch Ave	First Call Jewel		\$ 130.00		\$ 130.00
Mechanical Residential Only	255 Nez Perce Dr - Mech Only	255 Nez Perce Dr	First Call Jewel		\$ 65.00		\$ 65.00
Building - Single Family Residence	963 Pine Brook Ln - SFR	963 Pine Brook Ln	SDH Construction	\$ 265,881.63	\$ 2,766.00	\$ 5,775.00	\$ 8,541.00
Mechanical Residential Only	111 N Center - SFR Mech Only	111 N Center	Conan Heating & AC		\$ 130.00		\$ 130.00
SFR Basement Finish	342 W 1st S #803 - Basement Finish	342 W 1st S #803	Aaron Ball		\$ 192.00		\$ 192.00
Madison County Mechanical Residential	7 Wright Creek Rd - County Mech	7 Wright Creek Rd	Dependable Heating and Air Conditioning		\$ 130.00		\$ 130.00
Madison County Mechanical Residential	3028 Paradise Ave - County Mech Only	3028 Paradise Ave	First Call Jewel		\$ 130.00		\$ 130.00
Building - Single Family Residence	75 S 5th W - Sewer Switch & Gas Line	75 S 5th W	Centennial Plumbing, LLC		\$ 130.00		\$ 130.00
Electrical Only Commercial	City Hall Electrical Remodel	35 N 1st E	Nelson Electric LLC	\$ 950.00	\$ 79.00		\$ 79.00
Single Family Residential Remodel	517 W Main St - SFR Remodel - New Doorway	517 W Main St	Darrik & Amy Farmer		\$ 65.00		\$ 65.00
				\$ 2,506,607.22	\$ 28,743.49	\$ 27,150.00	\$ 55,893.49

Calendared Bills and Tabled Items:

A. LAND USE ACTION – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE

B. BILL Introduction: – NONE

C. First Reading: Those items which are being introduced for first reading: - NONE

D. Second Reading: Those items which have been first read: - NONE

E. Third Reading: Those items which have been second read: BILL 1137 Rezoning 228, 230, 232 South 4th West; & 251, 265, 273 South 5th West

Council Member Benfield moved to approve and consider BILL 1137 third read to rezone 228, 230, 232 South 4th West; & 251, 265, 273 South 5th West from Light Industrial (LI) and Medium Density Residential 2 (MDR2) to High Density Residential 1 (HDR1) as discussed with the following conditions; Council Member Merrill seconded the motion;

Conditions:

1. The existing green (Barrick) building on South 5th West on the subject property shall be beautified and resurfaced as stated tonight by the applicant.
2. Buildings shall be a maximum of 30 feet in height.

3. An architectural design review meeting shall be held to address having a significant landscape buffer, especially along South 5th West.
4. A P&Z Commissioner who was present at this meeting tonight shall be a participant in this design review meeting to address this buffer.
5. Provide uniform landscaping over the entire project (old and new); landscaping to be continued into the existing apartment complex.

Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
 Council Member Benfield
 Council Member Wolfe
 Council Member Merrill
 Council Member Busby

Those voting nay

Council Member Mann

The motion carried

Mayor's Business:

Consent Calendar: The consent calendar includes items which require formal City Council Action; however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A. Minutes from August 19, 2015 meeting
- B. Approve the City of Rexburg Bills

Council President Smith questioned if the City is changing to a different internet provider. City Attorney Zollinger indicated TCS Director Giles purchased internet capacity from a second back-up vendor. She also questioned if the City had switched to a different janitorial supplier. City Attorney Zollinger stated Nevco sold out to Brady's Industry.

Council President Smith asked about the process used by the City to obtain right-of-way. City Attorney Zollinger indicated there are several options one would be to do a property transfer and another option would be to purchase the right-of-way.

Council Member Busby moved to approve the Consent Calendar and pay the bills; Council Member Benfield seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Smith
 Council Member Benfield
 Council Member Mann
 Council Member Wolfe
 Council Member Merrill
 Council Member Busby

Those voting nay

None

The motion carried

Adjourned at 7:47 P.M.

APPROVED:

Richard S. Woodland, Mayor

Attest:

Marianna Gonzalez, Deputy City Clerk