

# City Council Meeting

October 07, 2015

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CITY OF  
**REXBURG**  
America's Family Community

October 07, 2015

Mayor Richard Woodland

Council Members:

President Sally Smith    Jordan Busby

Donna Benfield         Jerry Merrill

Christopher Mann       Brad Wolfe

City Staff:

Stephen Zollinger – City Attorney

Matt Nielson – Finance Officer

Blair D. Kay – City Clerk

John Millar – Public Works Director

Val Christensen – Community Development Director

Scott Johnson – Economic Development Director

## **7:00 P.M. City Hall – Pledge to the Flag**

Troop 42 led the pledge.

Aritha Pedely said the prayer.

## **Roll Call of Council Members:**

Attending: Council President Smith, Council Member Wolfe, Council Member Mann, Council Member Busby, Council Member Benfield, Council Member Merrill and Mayor Woodland.

**Public Comment on non-controversial issues:** not scheduled on the agenda (limit 3 minutes):

## **Presentations:**

### **Committee Liaison Assignments for 2015:**

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

**Council Member Mann** reported the Golf Board was going to meet last tonight; however, they canceled their meeting. Emergency Services Board will meet next Wednesday night. He commended the work being done on the new fire station. He said it will be a wonderful addition to the City of Rexburg. He said his grandson had the opportunity to climb up the fire pole. He wasn't able to slide down the pole because of the safety guards used to keep children from falling down it. He also reported the Mayor's Youth Advisory Board did not meet because of the potato harvest break.

B. Council Member Jordan Busby: *GIS Oversight · Airport Board · Traffic & Safety*

**Council Member Busby** reported the GIS Oversight Committee has not met. They are planning to meet the last week of this month. The Airport Board will not meet again until November. Traffic and Safety met today and it was a lengthy meeting. He said a Rexburg citizen came to present some concerns with speeding. They are planning to use traffic counters that Public Works Director Millar has recently purchased and seek help from the

Rexburg Police Department to patrol the area of 1<sup>st</sup> North. He said he is grateful these concerns with speeding were brought forth to the Traffic and Safety Committee and asked all citizens to share any traffic and safety concerns they have noticed with the committee.

C. Council Member Donna Benfield: *Police · Trails of Madison County · IBC · Teton Flood Museum Committee*

**Council Member Benfield** reported Trails of Madison County did not meet last night. She has not met with Jill Spencer, the Teton Flood Museum curator, since the last City Council meeting. She reported Detective Ron Ball with the Rexburg Police Department is currently in Virginia attending the FBI Academy. He will be training there for ten weeks. She said another thank you letter was received from a college student. The letter expressed how much she appreciates the Rexburg Police Department and how safe she feels living in Rexburg. Council Member Benfield stated we should feel very fortunate to live in Rexburg. She indicated a business in Rexburg has put up a sign that states “Blue Lives Matter” with balloons attached to it. She has heard a lot of talk about it. People really appreciate the sign when they see it. She would like to take it further than just one business displaying the sign; she would like to see it throughout the City. She stated she will check with City Attorney Zollinger to see if this is possible.

**Council Member Benfield** reported Public Works Director Millar met with Wayne Clark, a representative of BYU- Idaho, and Chief Turman to discuss the problem of backed up traffic coming off the South interchange on to University Blvd. to 7<sup>th</sup> South at the start of each semester. They are discussing a solution to alleviate the traffic congestion. Council Member Busby stated they also discussed this issue in the Traffic and Safety Committee meeting. He asked Public Works Director Millar to meet with District 6 Idaho Transportation Department Representative Lee Gagner as well.

D. Council Member Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra) · M.E.P.I.*

**Council President Smith** reported MEPI met on Monday, it was a great meeting. The outline for this year will be working in four different areas which are; education, entrepreneurship, business recruitment, and business growth. She reported they are reforming the Arts Council and it is going well. They will be meeting tomorrow at 7:00 p.m... She read the names of the following individuals that applied to serve on the Arts Council: Emily Sonderegger, Kaelie Nielson, Anna Bjornn, Jody Faris, Shauna Williams, Sydney Rose Kelly, Gwyn Harris, Jackie Rawlins, Rich Ballou, Kent Arnold, and Pat Bjornn with Anna Bjornn serving as chairman of the committee. She stated they are wonderful people with a lot of talent and eager to serve. She asked City Council to ratify the new appointments to the Arts Council. Council Member Busby asked how long the term for these appointments would be. Council President Smith said the term is for two years.

**Council President Smith** moved to ratify the new appointments to the Arts Council; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

<u>Those voting aye</u>	<u>Those voting nay</u>
Council President Smith	None
Council Member Benfield	
Council Member Mann	
Council Member Wolfe	
Council Member Merrill	
Council Member Busby	

**The motion carried**

**Council President Smith** also reported the Legacy Flight Museum did not meet this month; however, they are scheduled to meet next month.

E. Council Member Jerry Merrill: *School Board · Parks & Recreation · Urban Renewal Agency*

**Council Member Merrill** reported he visited with the Madison High School Superintendent today. He said a date has not been set to finalize the contract for the land transfer agreement between Madison School District and City. The City had presented at the last school board meeting the proposal to take over the tennis courts by the Madison Jr. High School. This was in the agreement; however, it was a surprise to the superintendent. The City pointed out to the school board that it might be a bonus to the school district because tennis courts are expensive to maintain. He said they also stated it was up to the school board whether or not they wanted the City to take over the tennis courts. The City didn't mind either way.

**Council Member Merrill** reported the Madison High School varsity football players will be playing against Idaho Falls this Friday. There will be a half-time presentation to honor Coach Haley who is Vince Haley's father. Vince is running for Rexburg City Council and Coach Haley was the head football coach for Madison High School that won four State titles.

**Council Member Merrill** asked Council Member Benfield if she thought Trails of Madison County would consider an alternate location for the bike park. He said Citizen's Community Bank would like to get rid of some of their green space. Mayor Woodland agreed there is a long stretch of green space along the river by Citizen's Community Bank.

**Council Member Merrill** said the Urban Renewal Agency has not met; however, there is a public hearing scheduled for the first City Council meeting in November.

F. Council Member Brad Wolfe: *Planning & Zoning · Beautification Committee*

**Council Member Wolfe** reported Planning & Zoning met last Thursday. They discussed the proposal to change the Planned Unit Development requirements of the number of acres needed to apply for a Planned Unit Development. The current requirements indicate three acres are needed to apply for it. Planning and Zoning has discussed changing the acreage requirements for about three months. He said the Planned Unit Development requirement change will be presented before City Council to approve not having a set number of acres. He said the reason for not setting an acreage number is because there are enough regulations in the current zoning requirements to cover any problems that would occur. He said basically if you can comply with the zoning requirements, building setbacks and build on less acreage, it would be beneficial to both the developer and the City.

**Public Hearings:** - None

**Items for Consideration:**

- A. RESOLUTION NO. 2015 – 11 setting the date for a public hearing to approve the final assessment roll for LID45 for Wednesday, the 4th day of November, 2015 at the hour of 7:15 P.M. and review the engineer's report for LID45 – Matt Nielsen

*RESOLUTION NO. 2015-11*

*A RESOLUTION OF THE CITY OF REXBURG, IDAHO, FIXING THE TIME AND PLACE OF HEARING ON THE LOCAL IMPROVEMENT DISTRICT NO. 45 ASSESSMENT ROLL; PROVIDING FOR PUBLICATION AND MAILING OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.*

*WHEREAS, Local Improvement District Number 45 ("L.I.D. No. 45") of the City of Rexburg (the "City") was created by Ordinance No. 1126 adopted by the City Council (the "Council") on March 04, 2015; and*

*WHEREAS, in accordance with Ordinance No. 1126, the improvements within L.I.D. No. 45 have been completed, and the City Engineer, as engineer for L.I.D. No. 45, has submitted a report showing in detail the total cost and expenses of the improvements, the dollar amount thereof payable from assessments, and a form of assessment roll showing the amount chargeable to each lot or parcel of property subject to assessment within L.I.D. No. 45.*

*NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF*

THE CITY OF REXBURG, IDAHO, as follows:

Section 1: The form of assessment roll for L.I.D. No. 45 prepared by the City Engineer shall be filed in the office of the City Clerk, where it shall be available for public inspection during normal business hours.

Section 2: Wednesday, the 4<sup>th</sup> day of November, at the hour of 7:15 pm, at the regular meeting place of the Council, City Hall, 35 N 1<sup>st</sup> E, Rexburg, Idaho, is hereby fixed as the date, time, and place when and where the Council will meet in open session for the purpose of considering the City Engineer's report on the assessment roll and hearing any objections to the assessment roll by the owners of property within L.I.D. No. 45.

Section 3: The City Clerk shall give notice of the hearing specified in Section 2 above by publication of notice in the official newspaper of the City, once a week for two successive weeks, the first such publication being at least fifteen (15) days before the date fixed for hearing objections to the assessment roll. The City Clerk shall also, not less than fifteen (15) days before the date fixed for hearing objections to the assessment roll, mail notice of the hearing to each owner of property, if known, or his or her agent, if known, within the limits of L.I.D. No. 45, addressed to such person at his or her post office address, if known, or, if unknown, to the main post office in the City of Rexburg, Idaho. The mailed notice shall state the amount of the individual assessment as shown on the preliminary assessment roll.

Section 4: The owner or owners of any property which is assessed in said assessment roll, whether named in said assessment roll or not, may, within the time specified in the notice before the date and time fixed for the hearing, file with the City Clerk his or her objections in writing to said assessment.

Section 5: This resolution shall take effect and be in force from and after its passage and approval.

DATED this 7<sup>th</sup> day of October 2015.

CITY OF REXBURG  
Madison County, Idaho

By

\_\_\_\_\_  
Mayor Richard S. Woodland

ATTEST:

\_\_\_\_\_  
City Clerk Blair D. Kay

EXHIBIT "A"

(See attached Notice of Hearing on Assessment Roll)

EXHIBIT "B"

LID 45 Final

**Finance Officer Nielson** reported on the project on 2<sup>nd</sup> North from Center Street to 2<sup>nd</sup> East. The project was a complete reconstruction of these City streets. The project also included Local Improvement District 45 and two miscellaneous properties that requested to be included. He said if you compare the final assessment to the original assessment the cost came out less than the original assessment. There was however one exception, a resident requested additional repairs that were not included in the original assessment. He indicated over all it was a great project with minimal problems.

**Finance Officer Nielson** asked for a motion to approve Resolution 2015 – 11 setting the date and time for the Public Hearing on November 4<sup>th</sup> at 7:15 P.M. . .

**Council Member Wolfe** moved to approve Resolution 2015 – 11 setting the public hearing date and time at 7:15 P.M. on the 4<sup>th</sup> of November, 2015 for the Local Improvement District (LID45) final assessment roll; Council Member Smith seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Benfield  
Council Member Mann  
Council Member Wolfe  
Council Member Merrill  
Council Member Busby

**Those voting nay**

None

**The motion carried**

**B. Review race financials – Matt Nielsen**

**Finance Officer Nielson** reviewed the Rexburg Race Series Financial Analysis report. He said a new Race Director, Jeff Crowther, was hired shortly after the preparations for the Teton Dam Marathon began. The Teton Dam Marathon lost about \$9,500.00 in 2015. This is a projected amount; however it is very close. He indicated the average profit for the marathon is about \$3,800.00 in past years. He indicated they aren't charging out the full-time employees work time. The costs of the races are what basically flow through the operating account. He said the Rush Triathlon lost \$4,100.00; the average loss is about \$4,800.00. The Youth Triathlon broke even. The Main Street Mile made a profit of about \$1,200.00 which was because of a very generous donation from Stone's Town & Country. They sponsored the mile race. He asked City Council to look at the all-race events column at the bottom of the report. The loss average in 2015 for all races is about \$12,300.00; however, when you look at the history of when the races started in 2003 to 2015 the average is a break even.

**Finance Officer Nielson** also reviewed the number of participants per year. Starting in 2013 there were 526 people participating in all of the City's race events. There were 988 participants in 2014 and almost 1,200 in 2015. This is a positive growth. He compared the number of Teton Dam Marathon participants in the year 2014 verses 2015. He said the marathon added a fun run event for younger children to participate in. This increased the number of participants over all; however, when you remove the number of the fun run participants there was a decrease in the number of marathon runners in 2015. He said the fun run added about 117 participants. He stated there was also more participation at the event. For example, the expo was well attended. He referred to the last page of the report which breaks down the financials.

**Finance Officer Nielson** indicated the report explains the differences between 2014 and 2015 and why there was a loss of \$10,200.00 between the two years. He said there were several factors that caused the difference. He indicated at first it looked like it was going to be a good year with higher entrance fees of about \$3,400.00 and donations had increased by \$5,000.00; however, there were some expenses. The expenses included onetime purchases such as barricades and race flags which can be used for many years. There were additional expenses in upgrading the quality of t-shirts. They added photographers, higher quality medals and they wrapped a bus to advertise the marathon. He said the wrapped bus belonged to Salt Lake Express. The purpose was to attract out of state participants.

**Finance Officer Nielson** referred to the next year recommendations section of the report for the City's races. They will be recommending a \$5.00 rate increase due to the upgrades in t-shirts, medals and photographers, etc. He indicated there is an increased cost in providing a better venue and believes this will increase participation in the races. He said they won't have the costs of the one-time purchases. Council Member Mann asked if there is a difference in entry cost between a City resident verses a non-city resident. Finance Officer Nielson stated they advertise locally with a discounted price. The discounted price is advertised through the Dealio and others who target local residents. Council Member Mann said the marathon is a great event and it helps bring business to Rexburg.

**Race Director Crowther** reported he was hired during the preparations of the Teton Dam Marathon. He said there were wise investments made that he believes will pay off in the future. He mentioned several areas he believes they can improve, one being the marathon course. He recently participated in a marathon in St. George, Utah. He indicated the course was a difficult 26 miles with most of it being ran downhill. He believes the difficulty of the marathon course could be a deterrent for participants. He has been working on a new marathon course. It will be finalized this fall. He said the change will attract more participants and keep them coming back to our race.

**Race Director Crowther** stated the marathon is very well organized with great support and great volunteers. He indicated his predecessor Tom Anderson did a great job in obtaining sponsors for the marathon. He said because of Tom’s hard work there are many businesses contacting him and offering to be sponsors of the marathon. Council Member Merrill asked if the changes being made will make a difference in keeping the cost down and attracting more participants and sponsors. Race Director Crowther stated that his goal is to see the races at least break even. He said he believes the changes to the course and the investments made in higher quality merchandise will make it an enjoyable and memorable event. Council President Smith asked about the date change for the marathon. The date was moved to the 1<sup>st</sup> Saturday in June.

**Council Member Benfield** referenced the Yellowstone Cup Race. She said they made it a weekend event. They timed it so that it was the same day the swimming pool opened. They gave the participants a pool pass to encourage them to stay an extra day. She asked if this is something we offer to our race participants. Finance Officer Nielson indicated they gave the marathon participants a buy one get one free admission pass to Rexburg Rapids.

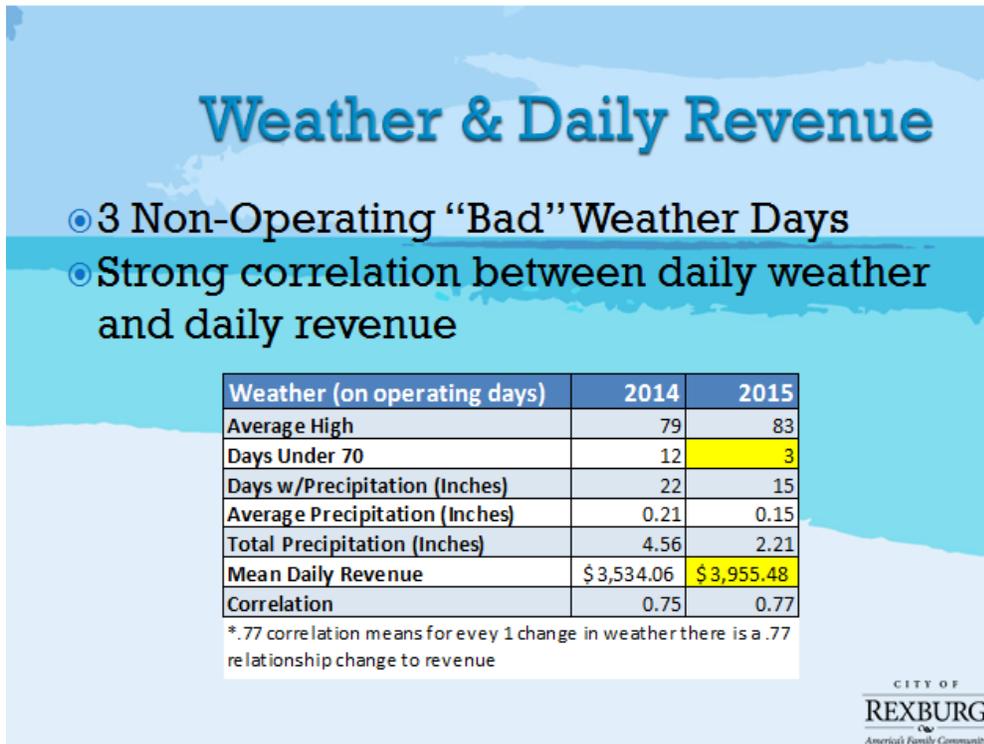
**Rexburg Race Series Financial Analysis**

Teton Dam Marathon	Forecasted														
	MAYOR	MAYOR	MAYOR	DONNIE	BEN	BEN	BEN	BOB/HAYES	HAYES	BOB/HAYES	BOB	TOM	TOM	2015	Average
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2015	Average
Entry Fees/Sales		5,297	16,199	25,593	30,590	41,064	41,663	39,564	30,035	22,997	18,615	23,850	27,100	26,881	
Donations					6,233	6,082	9,083	3,751	-	125	3,750	5,562	10,700	5,032	
Idaho Triple Crown												989	1,200	1,095	
<b>Total Revenues</b>		\$ 5,297	\$ 16,199	\$ 25,593	\$ 36,823	\$ 47,146	\$ 50,746	\$ 43,315	\$ 30,035	\$ 23,122	\$ 22,365	\$ 30,401	\$ 39,000	\$ 30,837	
Total Expenses		3,784	9,987	17,260	27,976	38,843	27,414	32,234	30,448	27,240	30,965	29,665	48,500	27,026	
<b>Net Profit/Loss</b>		\$ 1,513	\$ 6,212	\$ 8,333	\$ 8,847	\$ 8,303	\$ 23,332	\$ 11,081	\$ (413)	\$ (4,118)	\$ (8,600)	\$ 736	\$ (9,500)	\$ 3,810	
<b>Rush Triathlon</b>															
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	Average	
Entry Fees/Sales	1,522	2,392	3,723	7,679	11,127	20,506	16,674	13,104	10,157	9,944	5,352	4,467	5,128	8,598	
Donations				3,082	2,667	4,349	1,780	80	880	235	3,812	6,910	2,622		
<b>Total Revenues</b>	\$ 1,522	\$ 2,392	\$ 3,723	\$ 7,679	\$ 14,209	\$ 23,173	\$ 21,023	\$ 14,884	\$ 10,237	\$ 10,624	\$ 5,587	\$ 8,279	\$ 12,038	\$ 10,413	
Total Expenses	830	1,448	3,519	13,311	23,412	16,930	20,068	21,630	29,162	20,344	14,567	16,627	16,200	15,234	
<b>Net Profit/Loss</b>	\$ 692	\$ 944	\$ 204	\$ (5,632)	\$ (9,203)	\$ 6,243	\$ 955	\$ (6,746)	\$ (18,925)	\$ (9,720)	\$ (8,980)	\$ (8,348)	\$ (4,162)	\$ (4,821)	
<b>Youth Triathlon</b>															
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	Average	
Entry Fees/Sales												2,394	2,545	2,469	
Donations												1,469	1,336	1,402	
<b>Total Revenues</b>												\$ 3,863	\$ 3,881	\$ 3,872	
Total Expenses												3,487	3,800	3,644	
<b>Net Profit/Loss</b>												\$ 376	\$ 81	228	
<b>Main Street Mile</b>															
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	Average	
Entry Fees/Sales													737	1,225	981
Donations													825	2,334	1,579
<b>Total Revenues</b>													\$ 1,562	\$ 3,559	2,560
Total Expenses													617	2,335	1,476
<b>Net Profit/Loss</b>													\$ 945	\$ 1,224	1,084
<b>All Race Events</b>															
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	Average	
Total Revenues	\$ 1,522	\$ 7,689	\$ 19,922	\$ 33,272	\$ 51,032	\$ 70,319	\$ 71,769	\$ 58,199	\$ 40,272	\$ 33,746	\$ 27,952	\$ 44,104	\$ 58,477	\$ 47,682	
Total Expenses	830	5,232	13,506	30,571	51,388	55,773	47,482	53,864	59,610	47,584	45,532	50,396	70,835	\$ 47,380	
<b>Net Profit/Loss</b>	\$ 692	\$ 2,457	\$ 6,416	\$ 2,701	\$ (356)	\$ 14,546	\$ 24,287	\$ 4,335	\$ (19,338)	\$ (13,838)	\$ (17,580)	\$ (6,292)	\$ (12,357)	\$ 302	

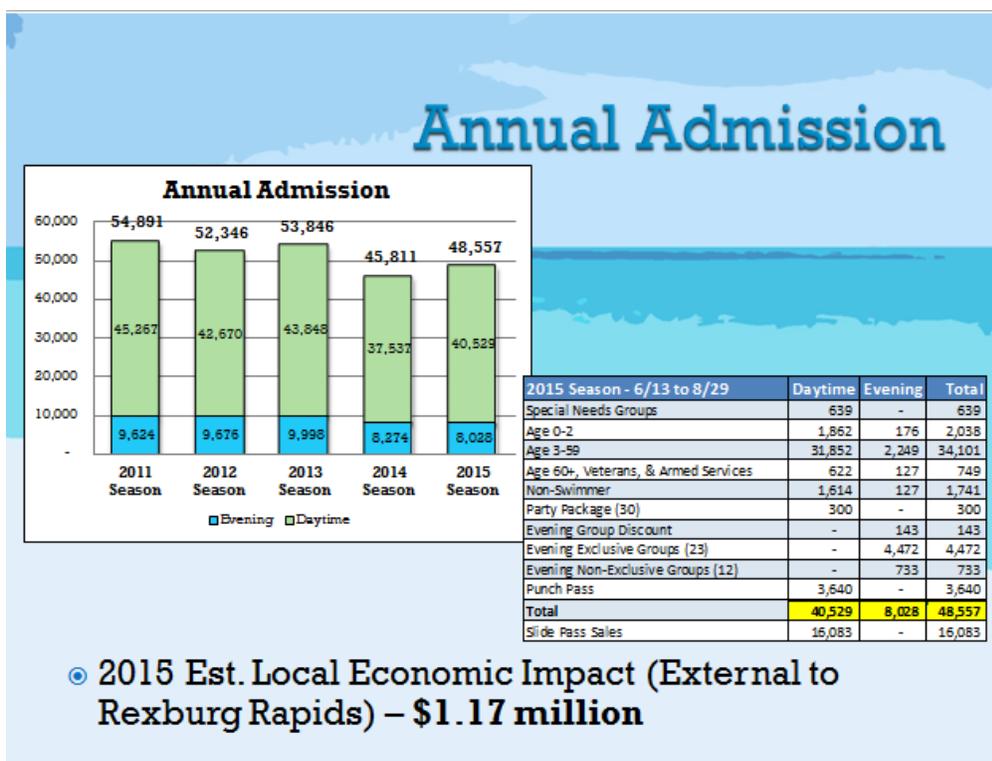
**C. Review Rexburg Rapids financials – Matt Nielson**

**Finance Officer Nielson** shared a 30 second video with the City Council. He said every year the City generates a new marketing clip in the form of a video or social media post. This year a video was made entitled “Things to do in Rexburg”. The video showcased Rexburg Rapids. City employee Todd Shannon was instrumental in putting the video together. He indicated Mr. Shannon has done a fantastic job with the marketing of Rexburg Rapids. They had several promotions, one being “Free Dive-in Movie Night”. There were several businesses that sponsored the event. Beehive Credit Union and Stone’s Town and Country were just a few of the sponsors. The event consisted of a discounted evening entrance fee

with a free movie to watch. There were also several cross promotion events; one was with Papa John's Pizza. He said they went to different pizza vendors in Rexburg to bid on the pizza price to sell at Rexburg Rapids. Papa John's Pizza won the bid. The other promotion was with Coca-Cola. They had a coupon on their bottle tops for Rexburg Rapids in local grocery stores. About 34% of Madison's population was reached by these promotions but the number could be a little lower because they have to consider repeat customers. He stated about a third of the customers are from Bonneville County or the Idaho Falls area. They have tried to target customers outside Madison County advertising in areas such as Driggs and Idaho Falls.



**Finance Officer Nielson** reviewed the Annual Admission report. He indicated the daytime open swim admissions are higher compared to the evening open swim admissions. They have reduced the open swim evening hours to allow for more evening exclusive rentals. The exclusive rentals generate more revenue than the open swim evening admissions. He stated the weather is a big factor in how well Rexburg Rapids does. In 2013 there was really good weather. The weather in 2014 was really bad and it was fair again in 2015.



**Finance Officer Nielson** stated the economic impact number was generated by working with the City's Economic Development Department. He reviewed the operating and total expenses for Rexburg Rapids report. He referred to the blue section in the chart which is the 2015 season. He compared the operating expenses between 2013, 2014, and 2015 forecast. There was an improvement of about \$27,000.00 this year. He also reviewed the personnel expenses. He compared 2014 and 2015 costs. He said personnel cost went up this year by about \$12,600.00.

**Council Member Busby** questioned the increased cost in personnel. Finance Officer Nielson stated the wages wouldn't be considered a big factor, because most of the employees make minimum wage. They do increase returning employees' wages; however, it shouldn't make that much of a difference. He believes the reason for the overage will be difficult to pin point; however, he believes part of the reason is they hired more new employees this year. The cost to train new lifeguards and other personnel would cost more. They encouraged managers to send personnel home early if it looks like it's going to be bad weather. Council Member Mann suggested comparing the number of hours worked this year with the amount of hours worked last year.

### Operating and Total Expenses

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Forecast	2015 %YTD	2014 vs 2015
<b>REXBURG RAPIDS FUND EXPENSE</b>									
23-440.30	SUPPLIES	-7,831	-7,969	-10,498	-9,687	-9,000	-9,000	100%	687
23-440.31	EQUIPMENT/SUPPLIES TO SELL	-11,024	-5,932	-2,778	-1,601	-4,000	-1,800	45%	-199
23-440.32	CHEMICALS	-13,742	-29,888	-28,367	-30,853	-30,000	-34,200	114%	-3,347
23-440.33	CONCESSION SUPPLIES		-19,052	-16,593	-18,867	-19,000	-19,000	100%	-133
23-440.34	JANITORIAL SUPPLIES	-1,089	-1,542	-2,168	-673	-2,000	-1,600	80%	-927
23-440.41	PERMITS	-880	-225	-225	-414	-200	-200	100%	214
23-440.42	DRUG TESTS & BACKGROUND CHECKS	-3,324	-3,719	-3,363	-4,352	-3,700	-5,100	138%	-748
23-440.43	HIRED WORK			-1,766	-504	-1,500	-300	20%	204
23-440.45	ADVERTISING/MARKETING	-8,757	-9,780	-6,862	-6,093	-9,000	-7,100	79%	-1,007
23-440.46	INSURANCE		-4,693	-6,103	-7,571	-6,600	-6,600	100%	971
23-440.47	TRAVEL, TRAINING & MEETINGS	-10,709	-4,015	-5,739	-5,465	-5,000	-8,400	168%	-2,935
23-440.48	BANKING/CC CHARGES	-6,269	-7,155	-7,857	-8,209	-8,000	-8,700	109%	-491
23-440.49	SALES TAX	-13,953	-16,633	-15,547	-13,601	-16,800	-15,200	90%	-1,599
23-440.51	TELEPHONE & INTERNET	-266	-1,358	-1,303	-999	-1,400	-800	57%	199
23-440.52	POWER	-15,652	-37,987	-33,937	-32,758	-35,000	-24,700	71%	8,058
23-440.53	NATURAL GAS	-30,069	-46,256	-25,048	-39,544	-28,000	-42,000	150%	-2,456
23-440.58	WATER/SEWER/GARBAGE	-4,464	-7,199		-50				50
23-440.60	BUILDING & GROUNDS REPAIRS	-1,810	-9,725	-17,473	-15,457	-12,000	-27,200	227%	-11,743
23-440.61	EQUIPMENT REPAIRS						-1,100		
23-440.64	COMPUTER PROGRAM MAINTENANCE	-93	-5,045	-4,658	-3,759	-5,300	-3,900	74%	-141
<b>TOTAL OPERATIONS EXPENSE</b>		<b>\$ (129,932)</b>	<b>\$ (218,173)</b>	<b>\$ (190,285)</b>	<b>\$ (200,457)</b>	<b>\$ (196,500)</b>	<b>\$ (216,900)</b>	<b>110%</b>	<b>\$ (16,443)</b>
23-440.701	SECURITY SYSTEM/CAMERAS					-2,000			0
23-440.702	BOILER 3-WAY TEMP CONTROL VALVE						-6,600		-6,600
23-440.79	BAD DEBT WRITEOFFS		-9,368						0
23-440.95	SHOP EXPENSES				-13,005	-3,200	-3,200		9,805
23-440.98	CONTINGENCY/CAPITAL/DEPRECIATN					-172,800			0
<b>TOTAL REXBURG RAPIDS EXPENSE</b>		<b>\$ (271,844)</b>	<b>\$ (408,885)</b>	<b>\$ (352,948)</b>	<b>\$ (383,393)</b>	<b>\$ (547,400)</b>	<b>\$ (410,300)</b>	<b>75%</b>	<b>\$ (26,907)</b>

**Finance Officer Nielson** continued to review the operating and total expenses report. The cost in operations went up by about \$16,000.00 from last year. He referenced the decreased cost in power and the increased cost in natural gas. Council Member Merrill questioned the substantial decrease in power.

**Council Member Busby** asked if Rexburg Rapids was billed for water usage. The City does not bill Rexburg Rapids for water usage.

**Finance Officer Nielson** reviewed the net profits and comparisons report. There was a net loss of about \$36,000.00. There was \$23,000.00 in capital repairs on the boiler and \$7,000 in water loss.

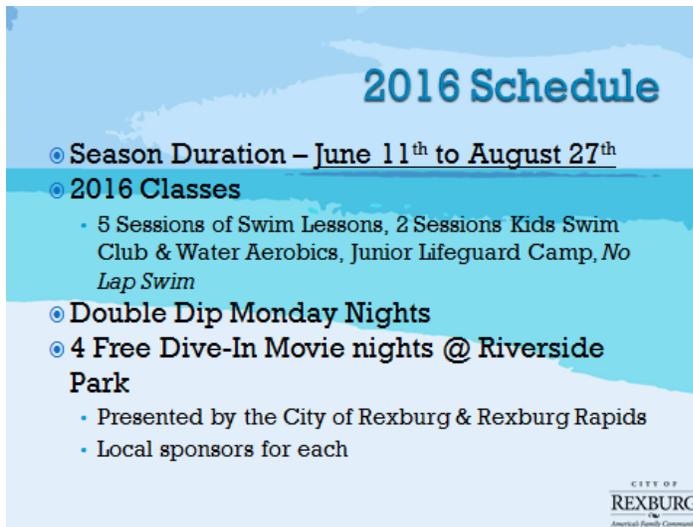
**Finance Officer Nielson** reviewed the water and chemical usage report. He indicated there was an increase in chemical usage of \$3,347.00 and water usage of about 1.5 million gallons. He compared 2013 water usage of 2.3 million gallons with the 2014 water usage of 5.6

million gallons to this year's usage of 7.1 million gallons of water. He said the increased cost in heating the lost gallons of water is \$7,000.00.

**Council Member Busby** asked if the water leak has been located. Public Works Director Millar indicated they will be testing the water lines at Rexburg Rapids before winter sets in.

**Finance Officer Nielson** reviewed the concessions report. He said there was a profit of about \$15,000.00. He stated they replaced Snoasis with Papa John's ICEE. The profit went up about \$2,200.00. The profit of pizza sells stayed the same.

**Finance Officer Nielson** explained the plans for the 2016 Rexburg Rapids schedule.

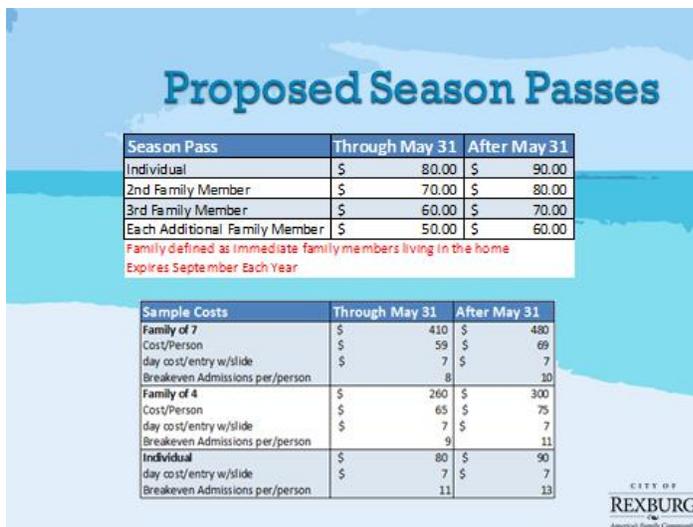


## 2016 Schedule

- ◉ **Season Duration – June 11<sup>th</sup> to August 27<sup>th</sup>**
- ◉ **2016 Classes**
  - 5 Sessions of Swim Lessons, 2 Sessions Kids Swim Club & Water Aerobics, Junior Lifeguard Camp, *No Lap Swim*
- ◉ **Double Dip Monday Nights**
- ◉ **4 Free Dive-In Movie nights @ Riverside Park**
  - Presented by the City of Rexburg & Rexburg Rapids
  - Local sponsors for each

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**Finance Officer Nielson** also reviewed the proposed season passes for 2016 and future recommendations report. He said one of the recommendations is to increase admission rates by \$.50.



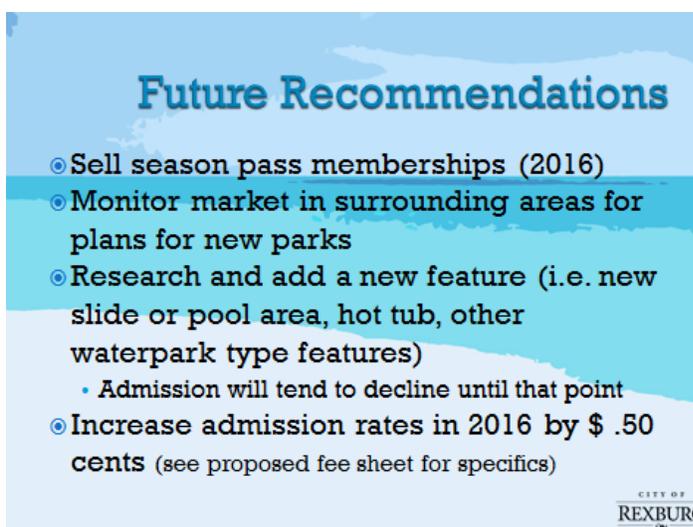
## Proposed Season Passes

Season Pass	Through May 31	After May 31
Individual	\$ 80.00	\$ 90.00
2nd Family Member	\$ 70.00	\$ 80.00
3rd Family Member	\$ 60.00	\$ 70.00
Each Additional Family Member	\$ 50.00	\$ 60.00

Family defined as immediate family members living in the home  
Expires September Each Year

Sample Costs	Through May 31	After May 31
<b>Family of 7</b>	\$ 410	\$ 480
Cost/Person	\$ 59	\$ 69
day cost/entry w/slide	\$ 7	\$ 7
Breakeven Admissions per/person	8	10
<b>Family of 4</b>	\$ 260	\$ 300
Cost/Person	\$ 65	\$ 75
day cost/entry w/slide	\$ 7	\$ 7
Breakeven Admissions per/person	9	11
<b>Individual</b>	\$ 80	\$ 90
day cost/entry w/slide	\$ 7	\$ 7
Breakeven Admissions per/person	11	13

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## Future Recommendations

- ◉ **Sell season pass memberships (2016)**
- ◉ **Monitor market in surrounding areas for plans for new parks**
- ◉ **Research and add a new feature (i.e. new slide or pool area, hot tub, other waterpark type features)**
  - Admission will tend to decline until that point
- ◉ **Increase admission rates in 2016 by \$ .50 cents (see proposed fee sheet for specifics)**

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**Council Member Busby** indicated he is in favor of doing what is needed to increase revenues at Rexburg Rapids. He would like to see it be self-sustaining.

**Mayor Woodland** questioned the increased entrance cost of \$.50. He would like to know how Rexburg Rapid’s entrance fees compares to other water parks in the area.

**Council Member Benfield** mentioned she is in favor of monitoring the market in the surrounding areas for new parks. She wondered if surrounding communities have looked at doing this. Finance Officer Nielson said he is uncertain, however, believed the City of Ammon has looked at adding a splash park similar to the one at Porter Park. Council Member Merrill said the City of Idaho Falls was also looking at building a splash park.

**Council President Smith** asked if the swim class offered at Rexburg Rapids is the same as a swim team. Finance Officer Nielson said it is different. Rexburg Rapids doesn’t have the ability to hold regulation swim meets because of its size. Council President Smith expressed her appreciation of having a swimming pool in Rexburg. She said she understands there is a large cost to operate a swimming pool; however, the economic growth and its ability to draw people in from other communities is beneficial to Rexburg.

D. RESOLUTION NO. 2015 – 12 Review proposed fee changes and setting the date for a public hearing to approve the proposed fees – Matt Nielson

**Finance Officer Matt Nielson** reviewed the list of proposed fee changes and additions for Rexburg.

NOTICE OF PUBLIC HEARING

MISCELLANEOUS FEE INCREASES

CITY OF REXBURG &  
MADISON COUNTY, IDAHO

*A public hearing by the City of Rexburg and Madison County will be held for the consideration of the proposed fee increases at City Hall, 35 N 1<sup>st</sup> E, Rexburg, Idaho, at 7:30 pm, on November 4, 2015. All interested persons are invited to appear and show cause, if any, why such fee increases should or should not be adopted. Additional information is available at City Hall during the regular office hours (8 am to 4 pm, weekdays). City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to these documents or to the hearing should contact City Hall, 359-3020 at least 48 hours prior to the public hearing.*



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**473 Square Miles**  
*of Idaho Beauty*

Resolution 2015 – 12

Resolution \_\_\_\_\_

A RESOLUTION OF THE CITY OF REXBURG AND MADISON COUNTY, IDAHO, ADOPTING A NEW RATE SCHEDULE FOR CERTAIN FEES.

WHEREAS, the City Council & County Commission desire to maintain the overall quality of life experienced by its constituents; and

WHEREAS, the City Council & County Commission desire to set certain fees so that they cover the cost of the services provided through the payment of those fees;

NOW THEREFORE, be it resolved by the Mayor and the Council of the City of Rexburg, and the County Commission of Madison County, effective November 5, 2015, or thereafter as specified, that the fees in the attached list shall be charged as specified:

Department	Category	Description	Current Fee	Proposed Fee
Airport	Fee	Landing/Touch Down Fee Per Year	\$800.00000	\$900.00
Airport	Fee	Royalty per gallon of fuel sold at the airport	\$0.05000	\$0.07
Airport	Rental	Lot Lease Fee per square foot per year	\$0.14000	\$0.15
Customer Service	Business Registration	Street closure (house move)	\$62.50000	DELETE
Customer Service	Fee	Parade/Public Gathering Ap Expediting Fee (Received less than 21 days prior)		\$25.00
Customer Service	Fee	Road/Street Closure Ap Expediting Fee (Received less than 48 hours prior)		\$100.00
Customer Service	Fee	Road/Street Closure Application (Minimum -not including Police charges)	\$62.50000	\$50.00
Financial Mgmt	Fee	Stop Payment Fee for Lost Check/or Non-sufficient Funds Fee	\$25.00000	\$35.00
Golf	Admission	Class Fee	\$165.00000	\$185.00
Golf	Daily Fees	Rexburg Municipal 09 Hole	\$10.14000	\$10.85
Golf	Daily Fees	Rexburg Municipal 09 Hole Junior	\$5.19000	\$5.19
Golf	Daily Fees	Rexburg Municipal 18 Hole	\$14.15000	\$14.86
Golf	Daily Fees	Rexburg Municipal 18 Hole Junior	\$8.73000	\$8.73
Golf	Daily Fees	Rexburg Municipal Add 9	\$4.01000	DELETE
Golf	Daily Fees	Rexburg Municipal Add 9 Junior	\$3.54000	DELETE
Golf	Daily Fees	Rexburg Municipal School Class Round-9 Hole	\$4.01000	\$4.72
Golf	Daily Fees	Teton Lakes 09 Hole	\$13.68000	\$14.39
Golf	Daily Fees	Teton Lakes 09 Hole Junior	\$10.14000	\$10.14
Golf	Daily Fees	Teton Lakes 09 Hole-Weekend	\$14.62000	\$15.57
Golf	Daily Fees	Teton Lakes 18 Hole	\$19.34000	\$20.52
Golf	Daily Fees	Teton Lakes 18 Hole Junior	\$15.33000	\$15.33
Golf	Daily Fees	Teton Lakes 18 Hole-Weekend	\$22.41000	\$23.59
Golf	Daily Fees	Teton Lakes Add 9	\$5.66000	DELETE FEE
Golf	Daily Fees	Teton Lakes Add 9 Junior	\$5.19000	DELETE FEE
Golf	Daily Fees	Teton Lakes Add 9 Weekend	\$7.78000	DELETE FEE
Golf	Daily Fees	Teton Lakes School Class Round-9 Hole	\$4.01000	\$4.72
Golf	Pass	2nd Season Pass	\$327.36000	\$343.87
Golf	Pass	3 Month Pass	\$337.97000	\$354.95
Golf	Pass	College Pass	\$337.97000	\$354.95
Golf	Pass	Coupon-Muni Only (12 9-Hole Rounds)	\$103.54000	\$108.73
Golf	Pass	Coupons (12 9-Hole Rounds)	\$139.86000	\$146.93
Golf	Pass	End of Season Pass-Sept thru Nov or until Closed for Winter	\$141.51000	\$148.82
Golf	Pass	Family Pass	\$826.65000	\$868.16
Golf	Pass	Junior Pass	\$166.75000	\$175.24
Golf	Pass	One Month Pass	\$129.48000	\$136.09
Golf	Pass	Season Pass both Courses	\$441.75000	\$463.92
Golf	Pass	Senior Pass-Before Noon Monday thru Friday (For Age 65 or Older)	\$275.47000	\$289.39
Legacy Flight Msm	Admission	Dances per hour past midnight additional		\$150.00
Legacy Flight Msm	Admission	T6 Plane Ride Per 20 Minute Ride	\$200.00000	DELETE
Legacy Flight Msm	Admission	T6 Plane Ride Per 30 Minute Ride	\$400.00000	DELETE

Legacy Flight Msm	Admission	T6 Plane Ride Per Hour for 4 hours or more	\$500.00000	DELETE
Legacy Flight Msm	Admission	T6 Plane Ride Per Hour for less than 4 hours	\$650.00000	DELETE
Legacy Flight Msm	Admission	T6 Plane Ride Per Person "Around the Patch"	\$100.00000	DELETE
Legacy Flight Msm	Rental	Dances minimum		\$650.00
Legacy Flight Msm	Rental	Dances per hour after midnight additional		\$150.00
Legacy Flight Msm	Rental	Group Deposit for over 100 people including dances		\$200.00
Legacy Flight Msm	Rental	Group Deposit for up to 100 people		\$100.00
Legacy Flight Msm	Rental	Group Rental for birthday parties of 1-2 families		\$75.00
Legacy Flight Msm	Rental	Group Rental up to 50 people		\$250.00
Legacy Flight Msm	Rental	Group Rental up to 100 people		\$350.00
Legacy Flight Msm	Rental	Group Rental up to 200 people		\$450.00
Legacy Flight Msm	Rental	Group Rental up to 300 people		\$550.00
Legacy Flight Msm	Rental	Group Rental up to 400 people		\$650.00
Legacy Flight Msm	Rental	Kitchen rental for drink sales (not for catered food events)		\$100.00
P & Z	Fee	County Surveyor Fee for 01-10 Lots		\$250.00
P & Z	Fee	County Surveyor Fee for 11-25 Lots		\$500.00
P & Z	Fee	County Surveyor Fee for 26+ Lots		\$1000.00
Recreation	Carousel	1 Ticket to ride	\$1.00000	\$1.25
Recreation	Carousel	10 Tickets to ride	\$9.00000	\$11.25
Recreation	Carousel	20 Tickets to ride	\$16.00000	\$20.00
Recreation	Carousel	30 Tickets to ride	\$21.00000	\$26.25
Recreation	Carousel	75 Tickets to ride	\$40.00000	\$50.00
Recreation	Programs	Girls Basketball (Grades 2-8)	\$35.00000	\$40.00
Recreation	Race Admission	Teton Dam Marathon: Full Marathon per person	\$65.00000	\$75.00
Recreation	Race Admission	Teton Dam Marathon: Half Marathon per person	\$60.00000	\$70.00
Recreation	Race Admission	Teton Dam Marathon: Team Relay -- each member fee	\$45.00000	\$55.00
Rexburg Rapids	Admission	Daytime Individual Ages 3 - 59	\$5.00000	\$5.50
Rexburg Rapids	Admission	Daytime Individual Non-Swimmer	\$2.75000	\$3.00
Rexburg Rapids	Admission	Daytime Individual Seniors (60 years+), Veterans, and Armed Services	\$4.00000	\$4.50
Rexburg Rapids	Admission	Evening Group Non Exclusive 020-049 People per person	\$4.25000	\$4.75
Rexburg Rapids	Admission	Evening Group Non Exclusive 050-099 People per person	\$4.00000	\$4.50
Rexburg Rapids	Admission	Evening Group Non Exclusive 100-199 People per person	\$3.50000	\$4.00
Rexburg Rapids	Admission	Evening Group Non Exclusive 200-299 People per person	\$2.75000	\$3.25
Rexburg Rapids	Admission	Evening Group Non Exclusive 300-900 People per person	\$2.25000	\$2.75
Rexburg Rapids	Admission	Evening Group Reserved Exclusive Aquatic Center Rental	\$900.00000	\$935.00

Rexburg Rapids	Admission	Evening Group Reserved Non Exclusive 000-200 People	\$275.00000	\$315.00
Rexburg Rapids	Admission	Evening Individual Ages 3 - 59	\$4.50000	\$5.00
Rexburg Rapids	Admission	Evening Individual Non-Swimmer	\$2.75000	\$3.00
Rexburg Rapids	Admission	Evening Individual Seniors (60 years+), Veterans, and Armed Services	\$3.00000	\$3.50
Rexburg Rapids	Pass	10 Punch Pass -No Slide	\$45.00000	\$49.50
Rexburg Rapids	Pass	10 Punch Pass -With Slide	\$58.50000	\$63.00
Rexburg Rapids	Pass	25 Punch Pass -No Slide	\$106.25000	\$116.75
Rexburg Rapids	Pass	25 Punch Pass -With Slide	\$139.00000	\$148.75
Rexburg Rapids	Pass	Season Pass - Per Individual		\$90.00
Rexburg Rapids	Programs	Fitness/Lap Swim-5 Week Session/twice per week/90 minutes	\$35.00000	\$38.00
Rexburg Rapids	Programs	Non-Resident Swim Lessons 30 minutes	\$46.00000	\$51.00
Rexburg Rapids	Programs	Non-Resident Swim Lessons 40 minutes	\$55.00000	\$60.00
Rexburg Rapids	Programs	Resident Swim Lessons 30 minutes	\$41.00000	\$46.00
Rexburg Rapids	Programs	Resident Swim Lessons 40 minutes	\$50.00000	\$55.00
Rexburg Rapids	Programs	Swim Club- 5 Week Session/twice per week/ 60 minutes	\$70.00000	\$75.00
Rexburg Rapids	Programs	Water Aerobics- 5 Week Session/twice per week/ 60 minutes	\$35.00000	\$38.00
Street	Work Order Charges	Bobcat (Skidsteer) per hour	\$35.00000	\$45.00
Street	Work Order Charges	Excavator (Mini) John Deere per hour	\$30.00000	\$40.00
Teton Flood Museum	Admission	Ages 02-11 Per Person	\$0.50000	\$1.00
Teton Flood Museum	Admission	Family pass		\$6.00

Richard S. Woodland,  
Mayor

ATTEST: Blair D. Kay,  
City Clerk

Kimber Ricks,  
Madison County Commission, Chairman

ATTEST: Kim Muir,  
Madison County Clerk

**Finance Officer Nielson** reviewed the changes to the City’s fees list. There are several City departments that have fee changes. He reviewed the fee changes for Teton Lakes Golf Course, Legacy Flight Museum, Teton Flood Museum and the Rexburg Carousel.

**Finance Officer Nielson** indicated they have deleted the set cost of the airplane rides the Legacy Flight Museum offers. The museum’s insurance doesn’t cover a set cost for an airplane ride; however, it does cover the actual cost of the ride.

**Council Member Busby** questioned the amount of airplane rides given and if it isn’t very many are they covering the maintenance cost of the airplanes. Finance Officer Nielson indicated he is uncertain of the number of rides given per year. The City only covers half of the Legacy Flight Museums insurance cost.

**Finance Officer Nielson** reviewed the fee changes to the Rexburg Carousel. They are asking to increase the cost to ride the carousel by \$.25. He said they are also looking at installing a point of sale system. Council Member Merrill questioned the cost per credit card transaction and if it would be worth the cost to the City. Finance Officer Nielson indicated they will do a cost analyses before setting up the point of sale system.

**Council Member Mann** asked about the cost to operate the carousel. Finance Officer Nielson said generally the carousel does make a profit. The money goes to subsidized some of the City’s recreation programs.

**Finance Officer Nielson** indicated there is a change in the admission cost to the Teton Flood Museum. The cost will increase from \$.50 to \$1.00.

**Finance Officer Nielson** asked for a motion to set the date and time for the Public Hearing to be on November 4<sup>th</sup> at 7:30 P.M. . .

**Council Member Busby** moved to set the public hearing date and time at 7:30 P.M. on the 4<sup>th</sup> of November, 2015; Council President Smith seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

- Council President Smith
- Council Member Benfield
- Council Member Mann
- Council Member Wolfe
- Council Member Merrill
- Council Member Busby

**Those voting nay**

None

**The motion carried**

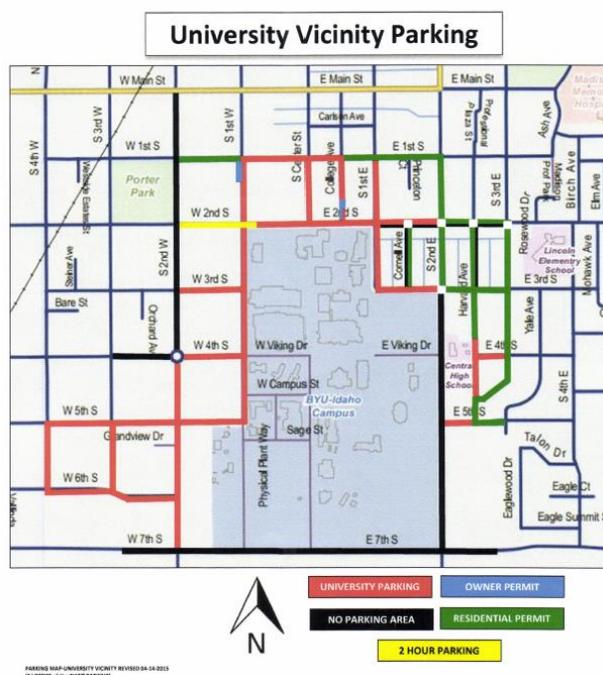
Staff Reports:

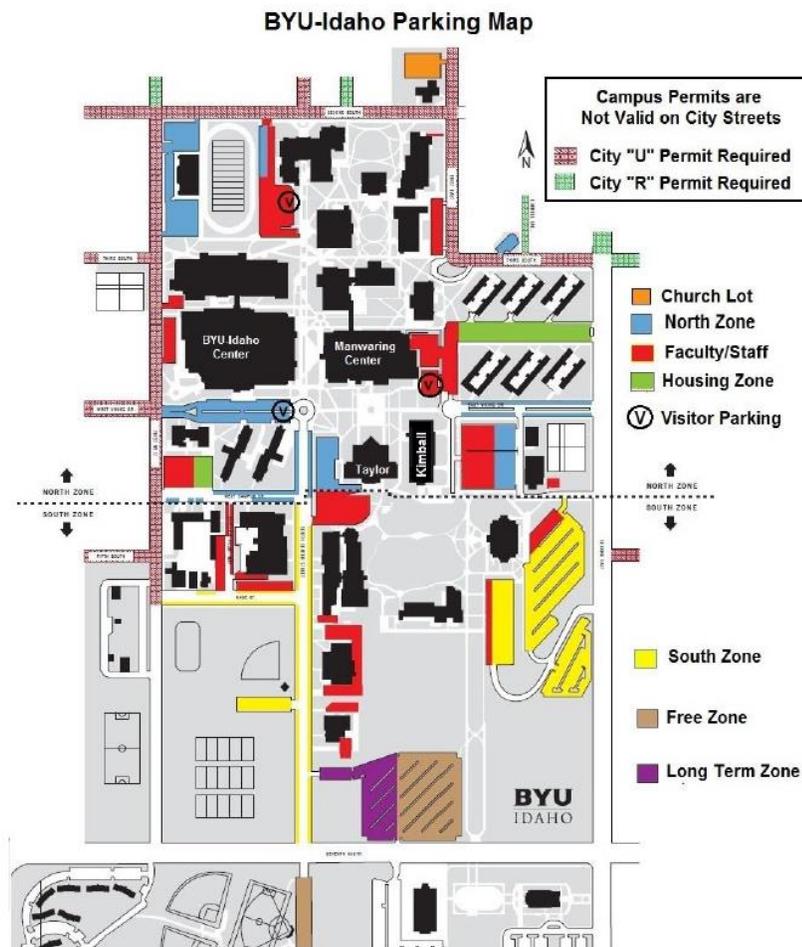
**A. Public Works:** – Public Works Director Millar

1. Review Permit Parking Areas for University Parking Permits.

**Public Works Director Millar** reviewed the map for University Parking Permits. He indicated they had discussed the possibility of adding on street parking on 6<sup>th</sup> South between 4<sup>th</sup> and 5<sup>th</sup> West. He said after meeting with the Rexburg Police Department, it was decided to not add the additional parking at this time. They will instead stripe that section of the road and mark it as no parking.

**REXBURG POLICE DEPARTMENT**





**Public Works Director Millar** reported on the following projects. He said the street shop is under construction and the framing is up. The City's sand shed is also being worked on. They are working on the concrete work for the foundation. They hope to have the sand shed relocated before winter.

**Public Works Director Millar** indicated the wastewater treatment plant project is out to bid. They will be calling for bids in about three weeks. He said they may or may not start the project. If the bids come in high they might reject the bids and rebid the project in the spring. He also reported on the upgrade of the water SCADA System; it is a monitoring system used on all of the City's water wells and tanks. The new system will intergrade with each of the City's water wells. It will record the water usage at each well. The data collected is a requirement used for water rights. It will soon go out to bid.

**Public Works Director Millar** reported on the new water project that is currently under design and will be out to bid in the early spring. Council Member Merrill asked if the new water project will be bid as one large project. Public Works Director Millar said currently they are looking at three different projects. He said one will be a reservoir; it will be a singular contract. The second will be the drilling of two new water wells, this will be a stand alone contract. The third is the construction of a booster station by the Madison High School which will include the piping.

**Public Works Director Millar** reported on the street projects going on in the City. He said they are working on pulling out one of the railroad crossings on 1<sup>st</sup> North that is not being used. They will be repaving that crossing because it was in poor condition. This will leave the three closest railroad crossings together. They will be working with the Railroad Company to improve the railroad crossings.

**Public Works Director Millar** said they have installed sidewalks under the south interchange on both the north and south side. They are working on connecting the sidewalks from Madison High School to University Blvd east of South Yellowstone.

**Public Works Director Millar** stated they are also working on connecting the pathways in Porter Park.

**B. Finance Department:** – Finance Officer Nielson

1. Discuss plan to set aside funds for moving the airport.

**Finance Officer Nielson** reported on the costs to relocate the airport.

**Estimated Costs to Move the Airport\***

	Potential Additional 2018 Funds Needed		Potential Additional 2019 Funds Needed		2020	2021 Totals	
EA (Environmental Assessment)	150,000	500,000					\$ 650,000
Land			4,509,000	4,000,000			\$ 8,509,000
Phase I Construction					7,570,500		\$ 7,570,500
Phase II Construction						7,498,000	\$ 7,498,000
<b>Total Federal Share</b>	<b>\$ 150,000</b>	<b>\$ 500,000</b>	<b>\$ 4,509,000</b>	<b>\$ 4,000,000</b>	<b>\$ 7,570,500</b>	<b>\$ 7,498,000</b>	<b>\$ 24,227,500</b>
Local Match (10%)**							\$ 2,422,750
						<b>Total Cost</b>	<b>\$ 26,650,250</b>

Necessary Savings for Match (Excludes the normal match for ongoing maintenance at the current Airport)									
	2015	2016	2017	2018	2019	2020	2021		
City of Rexburg	185,000	80,000	\$ 189,275	\$ 189,275	\$ 189,275	\$ 189,275	\$ 189,275	\$ 1,211,375	50%
Madison County			\$ 242,275	\$ 242,275	\$ 242,275	\$ 242,275	\$ 242,275	\$ 1,211,375	50%
								\$ 2,422,750	100%

\*These are estimated CIP estimates from FAA Airport Planner Scott Eaton with the following considerations from him:  
 The planning amounts we are using for a new airport in Rexburg are below. These are used for Planning Purposes Only and should not be construed as a guarantee of funding. These costs and years to accomplish the specified projects are only preliminary estimates based on the submitted CIP, available funding, planning assumptions and past experience.  
 \*\* We should be able to use the revenue from the sell of land at the old airport as part of our match, but we may also choose to use that to help hangar owners move their hangars to the new airport site. We will need the cash match for the grant prior to selling the old airport land.

**Finance Officer Nielson** reviewed the estimated cost to move the airport. He said he included a summarized report of the general fund balance carryover. The report compares budget verses what is forecasted. The forecasted amount is more likely because of year-end transfers and adjustments. He indicated they started this year with about three million dollars in the general fund and they expect to increase it by two hundred thousand dollars. With the increase of the two hundred thousand dollars in the general fund the percentage will be at 31%. He said they like to keep the percentage between 25% and 33%. Next year the percentage will be about 31.2%

**Finance Officer Nielson** referred to the airport spreadsheet. He asked City Council to keep in mind this is an estimate. When he spoke with Mr. Eaton, the FAA planner, he also stated these are estimated costs. He said City Engineer Keith Davidson has also been working with GDA on an estimate. GDA’s estimate to move the airport is in a ten year frame; however, FAA’s estimate is for 2021 which is a lot sooner, meaning the City will need to save slightly faster. He indicated the City/Madison County’s fund match will be about 2.4 million with 50% of the cost financed by Madison County and the other 50% by the City of Rexburg. He said with City Council approval he believes the City could set aside \$185,000.00 in a separate fund this 2016 fiscal year. The amount would be transferred out of the general fund. He indicated if the airport isn’t moved they could transfer the funds back into the general fund.

**Finance Officer Nielson** said he is seeking City Council approval to set aside \$185,000.00 from the general fund into a separate fund to move the airport.

**Council Member Merrill** moved to approve to set aside the funds to move the Rexburg-Madison Airport as discussed; Council Member Benfield second the motion; Discussion: Mayor Woodland asked for a vote:

**Those voting aye**

- Council President Smith
- Council Member Benfield
- Council Member Mann
- Council Member Wolfe
- Council Member Merrill
- Council Member Busby

**Those voting nay**

None

**The motion carried**

C. Community Development – Val Christensen

1. Monthly Building Permit Report

Compliance Officer Natalie Powell reviewed the September Building Permit Report.

### Issued Permits Monthly Valuation Report

Month: September Year: 2015									
Permit #	Permit Type	Project	Address	Contractor	Est. Valuation	Building Fees	Impact-Other Fees	Total Fees	
15-00412	Building - Single Family Residence	150 Charles Pl - SFR	150 Charles Pl	Zollinger Construction, Inc.	\$204,216.21	\$2,323.00	\$6,102.00	\$8,425.00	
15-00427	Building - Single Family Residence	654 Rolling Hills Dr - Parks SFR	654 Rolling Hills Dr	JSM Construction	\$300,049.18	\$2,976.00	\$6,102.00	\$9,078.00	
15-00443	Building - Single Family Residence	Rockcreek Townhome #151	565 Pioneer Rd # 151	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00444	Building - Single Family Residence	Rockcreek Townhome #152	565 Pioneer Rd #152	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00445	Building - Single Family Residence	Rockcreek Townhomes #153	565 Pioneer Rd #153	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00446	Building - Single Family Residence	Rockcreek Townhomes #154	565 Pioneer Rd # 154	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00447	Building - Single Family Residence	Rockcreek Townhomes #155	565 Pioneer Rd # 155	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00448	Building - Single Family Residence	Rockcreek Townhomes #156	565 Pioneer Rd #156	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00449	Building - Single Family Residence	Rockcreek Townhomes #157	565 Pioneer Rd #157	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00450	Building - Single Family Residence	Rockcreek Townhomes #158	565 Pioneer Rd #158	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00455	Building - Single Family Residence	Rockcreek Townhomes #161	565 Pioneer Rd	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00456	Building - Single Family Residence	Rockcreek Townhomes #162	565 Pioneer Rd	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00457	Building - Single Family Residence	Rockcreek Townhomes #163	565 Pioneer Rd	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00458	Building - Single Family Residence	Rockcreek Townhomes #164	565 Pioneer Rd	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00459	Building - Single Family Residence	Rockcreek Townhomes #165	565 Pioneer Rd	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00460	Building - Single Family Residence	Rockcreek Townhomes #166	565 Pioneer Rd	Northern States Development,	\$178,213.54	\$1,915.00	\$2,580.00	\$4,495.00	
15-00485	Building - Single Family Residence	618 Vale Ln - SFR	618 Vale Ln	Wyatt Benson	\$260,264.42	\$2,689.00	\$6,102.00	\$8,791.00	
15-00491	Building - Single Family Residence	1250 Pleasant View - SFR	1250 Pleasant View	Stevens Homes	\$386,938.20	\$4,046.00	\$6,102.00	\$10,148.00	
15-00493	Building - Single Family Residence	1130 Monroe Dr - SFR	1130 Monroe Dr	Karchner Homes, Inc	\$258,248.30	\$2,653.00	\$6,102.00	\$8,755.00	
15-00495	Building - Single Family Residence	690 Wheatland Dr - SFR	690 Wheatland Dr	Stevens Homes	\$394,341.11	\$3,882.00	\$6,125.00	\$10,007.00	
15-00504	Building - Single Family Residence	1120 Monroe Dr - SFR	1120 Monroe Dr	Karchner Homes, Inc	\$329,429.46	\$3,287.00	\$6,102.00	\$9,389.00	
<b>21 New Single Family Residences</b>					<b>\$4,628,476.44</b>	<b>\$48,666.00</b>	<b>\$78,857.00</b>	<b>\$127,523.00</b>	

Compliance Officer Powell indicated some of the permits issued were foundation only permits. She said the total fees collected are about \$127,523.00. The total fees collected on sign permits, electrical, mechanical permits and other miscellaneous permits was \$148,968.50. She stated the City Inspectors are staying really busy with early morning and evening inspections.

Council Member Busby asked about the gas line being installed on University Blvd. He was wondering if it was being installed for the university. Public Works Director Millar said he believes it is being installed for future growth.

### Issued Permits Monthly Valuation Report

Month: September Year: 2015									
Permit #	Permit Type	Project	Address	Contractor	Est. Valuation	Building Fees	Impact-Other Fees	Total Fees	
15-00508	Electrical Only Commercial	Sunrise Village - Ele Only	48 W 2nd S	BAHM Elec	\$2,400.00	\$108.00		\$108.00	
15-00507	Electrical Only Residential	28 N 4th W - Elec & Mech Only	28 N 4th W	Sermon Service and Electric		\$130.00		\$130.00	
15-00531	Electrical Only Residential	115 Elm Ave - SFR Elec Only	115 Elm Ave	High Country Heating		\$65.00		\$65.00	
15-00552	Electrical Only Residential	115 Elm - Elec Only	115 Elm	David Johnson		\$195.00		\$195.00	
15-00333	Madison County Mechanical Resident	2740 W 4000 N - County Mech. Only	2740 W 4000 N	Judco Heating		\$130.00		\$130.00	
15-00334	Madison County Mechanical Resident	2780 W 4000 N - County Mech. Only	2780 W 4000 N	Judco Heating		\$131.00		\$131.00	
15-00517	Madison County Mechanical Resident	5270 S 1650 W - County Mech Only	5270 S 1650 W	Bron Wescott		\$195.00		\$195.00	
15-00521	Madison County Mechanical Resident	4222 W 3800 S - County Mech Only	4222 W 3800 S	Leisure Time Inc.		\$260.00		\$260.00	
15-00523	Madison County Mechanical Resident	1041 Country Rd - Gas Line Replace	1041 Country Rd	Cory Sorenson		\$65.00		\$65.00	
15-00524	Madison County Mechanical Resident	221 E 3250 N - County Mech Only	221 E 3250 N	K & S Enterprises LLC		\$260.00		\$260.00	
15-00530	Madison County Mechanical Resident	11085 S Snake River Rd - County Mech Or	11085 S Snake River Rd	Sprinter Heating		\$130.00		\$130.00	
15-00534	Madison County Mechanical Resident	2725 Littletown - Gas Line - County Mech	2725 Littletown	Centennial Plumbing, LLC		\$65.00		\$65.00	
15-00544	Madison County Mechanical Resident	3328 N. 3000 W. GAS LINE & GAS HEATI	3328 N 3000 W	Cozy Nights		\$75.00		\$75.00	
15-00429	Mechanical Commercial Only	Artco Inc. - Mechanical Only	1 Stationery Place	Lewis Corporation	\$133,981.00	\$1,463.00		\$1,463.00	
15-00509	Mechanical Commercial Only	Madison School District Office - Gas Line	232 N. 1st E	Rexburg Plumbing & Heating		\$65.00		\$65.00	
15-00511	Mechanical Commercial Only	Grand Peaks Medical HVAC	72 S 1st E	J & B Heating LLC		\$65.00		\$65.00	
15-00497	Mechanical Residential Only	35 S Hidden Valley - SFR Mech Only -	35 S Hidden Valley	First Call Jewel		\$65.00		\$65.00	
15-00500	Mechanical Residential Only	512 Millhollow Rd - Fireplace	512 Millhollow Rd	Housley Pumps, Inc		\$130.00		\$130.00	
15-00510	Mechanical Residential Only	559 Partridge Lane - SFR Mech Only	559 Partridge Lane	Quality Heating		\$140.00		\$140.00	
15-00520	Mechanical Residential Only	360 E 4th S - SFR Mech Only	360 E 4th S	Right Now Inc.		\$130.00		\$130.00	
15-00529	Mechanical Residential Only	7 N 3RD W - Gas Pressure	7 N 3RD W	24 Hour Heating		\$65.00		\$65.00	
15-00542	Mechanical Residential Only	44 S 2nd E #18 - Water Heater Replaceme	44 S 2nd E #18	Right Now Inc.		\$75.00		\$75.00	
15-00555	Mechanical Residential Only	901 Widdison Lane-Gas Line	901 Widdison Lane	Centennial Plumbing, LLC		\$65.00		\$65.00	
15-00373	Multi-Family Residential	429 W 6th S - Shovelback LLC 4-Plex	429 W 6th S	Shovelback Construction	\$342,459.04	\$3,875.00	\$11,204.50	\$15,079.50	
15-00502	Plumbing Commercial Only	Wendy's - Plumbing Only	545 N 2nd E	and Heating	\$3,000.00	\$120.00		\$120.00	
15-00522	Plumbing Residential Only	115 Elm Ave - Plumbing Remodel	115 Elm Ave	Morgan Septic		\$65.00		\$65.00	
15-00543	Plumbing Residential Only	44 S 2nd E #18 - Plumbing Only	44 S 2nd E #18	Right Now Inc.		\$65.00		\$65.00	
15-00549	Plumbing Residential Only	Dean Ricks Apartments - Water Line Replc	137 N 3rd W	Archibald Mechanical		\$65.00		\$65.00	
15-00499	Sign Permit	Bell Black Insurance - Sign	237 North 2nd East	Robert Sager Sign Co.		\$165.00		\$165.00	
15-00505	Sign Permit	Madison School District 321 - Sign	60 West Main	Landmark Signs LLC		\$90.00		\$90.00	
15-00519	Sign Permit	Grand Peaks Medical & Dental - Sign	72 South 1st East	Sign Pro		\$165.00		\$165.00	
15-00536	Sign Permit	Great Scott's - Sign	39 South 2nd West	Signature Signs		\$165.00		\$165.00	
15-00554	Sign Permit	Walmart - Signs	1450 North 2nd East	Lytle Signs		\$165.00		\$165.00	
15-00438	Single Family Residential Addition	152 N Center - SFR - Shed	152 N Center	Jack Zollinger	\$64,995.00	\$1,139.00		\$1,139.00	
15-00515	Temporary Sign Permit	Fox Communications - Temp Sign	136 West Main			\$90.00		\$90.00	
					<b>\$5,175,311.48</b>	<b>\$58,907.00</b>	<b>\$90,061.50</b>	<b>\$148,968.50</b>	

Calendared Bills and Tabled Items:

- A. LAND USE ACTION – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE
- B. BILL Introduction: – NONE
- C. First Reading: Those items which are being introduced for first reading: - NONE
- D. Second Reading: Those items which have been first read: - NONE
- E. Third Reading: Those items which have been second read: - NONE

**Mayor's Business:**

**Mayor Woodland** asked Chief Turman to present a change in the Rexburg Police Department. He said Officer Ben Johnson has given his two week notice. He and his family will be moving to Ada County. He will be working for the Ada County Sheriff's Office. Chief Turman said he is seeking City Council approval to replace Officer Johnson's position and also to move forward with hiring two new police officers. The two positions were approved in the budget hearings of fiscal year 2015. He indicated his office has received 32 applicants. He would like to start the fitness testing this Friday. He will be testing three applicants at a time to save on advertising cost.

**Council President Busby** moved to approve the replacement of Officer Johnson and hire two additional police officers as discussed in the budget process; Council Member Benfield seconded the motion; Discussion: Council President Smith asked how many officers are employed by the Rexburg Police Department. Chief Turman said they have 30 sworn officers. He explained the meaning of sworn personnel. They are certified law enforcement with the ability to make arrest and issue citations. This includes himself, the captain and some administrative personnel. As far as the patrol division they have 20 police officers patrolling the city streets 24 hours a day, 7 days a week.

**Mayor Woodland** asked how the City compares to other Idaho cities per capita. Chief Turman responded out of the 62 incorporated Idaho cities Rexburg is ranked 62nd of officers per 1000 population. He said the national statistic recommends 1.3 to 1.4 officers per 1000. He stated he is often asked why the need for more police officers. He said it is like a two edge sword; we live in a great community in order to keep it a great community we need to stay ahead. He indicated as President of the Idaho Police Chief Association he meets with other police chiefs who are dealing with gangs and other related problems. He would like to stay ahead of that before they take foothold here in Rexburg.

**Mayor Woodland** asked for a vote:

**Those voting aye**

- Council President Smith
- Council Member Benfield
- Council Member Mann
- Council Member Wolfe
- Council Member Merrill
- Council Member Busby

**Those voting nay**

None

**The motion carried**

Consent Calendar: The consent calendar includes items which require formal City Council Action; however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A. Minutes from September 16, 2015 meeting
- B. Approve the City of Rexburg Bills

**Council President Smith** moved to approve the Consent Calendar and pay the bills;  
Council Member Wolfe seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Benfield  
Council Member Mann  
Council Member Wolfe  
Council Member Merrill  
Council Member Busby

**Those voting nay**

None

**The motion carried**

**Adjourned at 8:25 P.M.**

APPROVED:

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Richard S. Woodland, Mayor

Attest:

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Marianna Gonzalez, Deputy City Clerk