

# City Council Meeting

December 16, 2015

35 North 1<sup>st</sup> East  
Rexburg, ID 83440

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CITY OF  
**REXBURG**  
America's Family Community

December 16, 2015

Mayor Richard Woodland

Council Members:

President Sally Smith    Jordan Busby

Donna Benfield         Jerry Merrill

Christopher Mann      Brad Wolfe

City Staff:

Stephen Zollinger – City Attorney

Matt Nielson – Finance Officer

Blair D. Kay – City Clerk

John Millar – Public Works Director

Val Christensen – Community Development Director

Scott Johnson – Economic Development Director

## **7:00 P.M. City Hall – Pledge to the Flag**

Troop 172 led the pledge.

Tisha Flora said the prayer.

## **Roll Call of Council Members:**

**Attending:** Council President Smith, Council Member Merrill, Council Member Mann, Council Member Wolfe, Council Member Busby and Mayor Woodland.

Council Member Benfield asked to be excused.

**Public Comment on non-controversial issues:** not scheduled on the agenda (limit 3 minutes):

## **Presentation from the Police Department on recent activities:**

- A. **“Shop with a Cop”** – Lieutenant Colin Erickson presented the Shop with a Cop video to council. He asked them to listen to the lyrics of the songs and how it ties in with the video. When the video was over, he said that is what Christmas is all about. It’s a chance for the officers to give back to the community. They had about 100 different officers from 11 law enforcement agencies throughout south eastern Idaho. Shop with a Cop serves five counties and approximately 300 people. They invite 75 to 80 kids to come shop that morning.

**Lieutenant Erickson** shared some touching stories. He said one little boy did not want to shop. He has dealt with law enforcement a lot because his mother is addicted to meth, so he has seen her get arrested. His dad talked him into coming and he shopped with one of our officers. When they finished, he went back to the car in tears because he did not want to leave that officer. He connected with the officer so good that he did not want to leave.

Another little girl bought a bike and once she got through the checkout, she put the helmet on and rode the bike through the store to the back and through the wrapping area and then out to her car. They couldn’t get her off. She was so excited to get that bike.

A great thing that happened this year was a Mayor’s Youth Advisory Board member from St. Anthony had shopped with a cop a few years ago because their family could not have Christmas. It touched his life so much that now he is in the Mayor’s Youth Advisory Board and has pushed and pushed to get the St. Anthony community to get involved and bring a bunch of presents down to Shop with a Cop in Rexburg. He said this is the best program and it changed his life.

**Lieutenant Erickson** said that these 100 officers that participate do it voluntarily because they want to be there. They wake up the town that morning.

**Mayor Woodland** asked about the monetary value on the gifts. Lieutenant Erickson said every kid gets coats, hats, gloves, boots, etc. if needed. One little girl this year who's foot is a size 6 was still wearing size 4 shoes. They had to talk her into getting new shoes because she said, "I don't need them; these will work".

**Lieutenant Erickson** said that the Shop with a Cop program keeps getting bigger. Mayor Woodland said he's been told that it is the biggest in the state. Idaho Falls shops for about 20 kids. The last 15 years, the Rexburg Shop with a Cop has grown to be a five county area and they are getting a lot of funding from all those counties as well. It has become a South East Idaho area.

**Council Member Merrill** said he was privileged to go with Officer Scott in his car with a little boy named Ethan from Rigby. He said it was so much fun. The whole Main Street is alive with lights and sirens. At the wrapping station there were 50 or 60 people who volunteer from various businesses along with officer's wives and the Mayor's Youth Advisory Board. He said it is so cool to see everyone pitching in, smiling, laughing and having a great time. It's just an awesome thing.

**Lieutenant Erickson** said this year there were a lot of people parked on the side of the road watching the parade and honking and waving. It's quite an amazing thing to see so many police cars with sirens and lights going. Kids were using the loud speakers to sing Jingle Bells and say Merry Christmas.

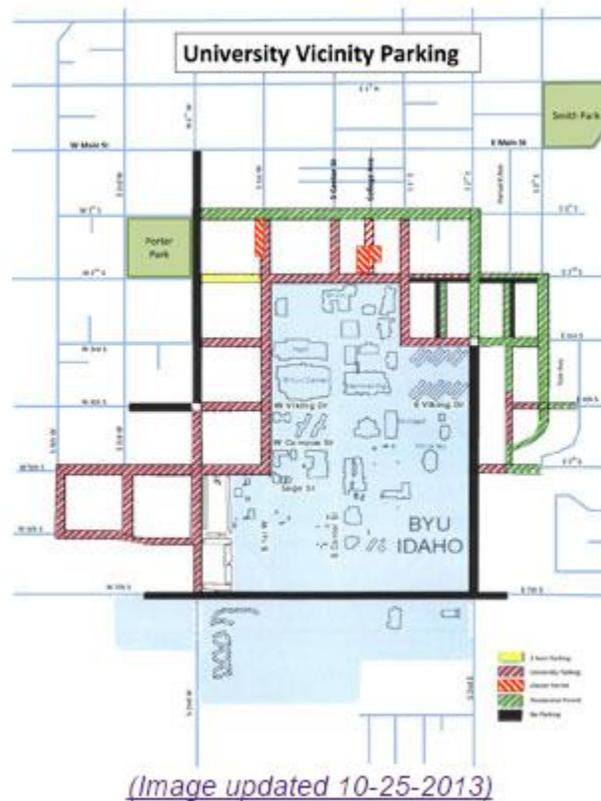
**Lieutenant Erickson** said there were a couple of ladies in the wrapping area who asked to please be involved next year. They broke down in tears and said it really touched their heart. He said it's a great program and he loves doing it. It's one of their highlights each year to watch those kids and be able to give Christmas to some of those less fortunate.

**Council Member Merrill** said it is very well organized thanks to Sargent Colette Davison and Lieutenant Colin Erickson. They work very hard on this and it is very impressive.



Discussion:

**B. Replace a Parking Attendant** – Chief Shane Turman said one of the parking attendants has had personal family problems and may need to resign by the end of December. He would like to prepare for replacing her in January if necessary.



Discussion:

**Council Member Busby** moved to approve replacing the Parking Attendant as discussed; Council Member Smith seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Smith  
 Council Member Merrill  
 Council Member Mann  
 Council Member Busby  
 Council Member Wolfe

**Those voting nay**

None

**The motion carried**

**Chief Turman** added that one of the reasons Shop with a Cop is so successful is because of the hours that Lieutenant Colin Erickson and Sargent Colette Davison put into it. Without them, this program would dwindle and die. One little girl this year, whose parents are going through a divorce, when asked what she wanted from Santa Claus, said she just wanted her family to be together and a chocolate orange. He said that keeps the officers very humbled.

**Mayor Woodland** said that it also helps our police officers build a rapport and connection with those kids that come from less advantaged families. Sometimes it is those kids from less advantaged homes that end up in trouble. Chief Turman said that it does more for the officers than it ever does for the kids.

**Council Member Busby** asked about accidents with the snow fall. Chief Turman said it wasn't too bad. He remembers previous years when it was so much worse. The streets department is getting things plowed and sanded down quicker. That has been a huge help. They have done a good job.

**Council Member Busby** said the police reports are confusing sometimes. Chief said the print out has added marks that are not words that make it confusing.

Committee Liaison Assignments for 2015:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

**Council Member Mann** reported the Golf Board has not met. Emergency Services did not meet but they did have a nice Christmas dinner and heard from the chief and saw pictures of their yearend review. Council Member Mann also wanted to give a shout out to Lieutenant Colin Erickson and all the time he puts into Shop with a Cop. It's a wonderful program and it's what makes Rexburg, Rexburg. The Mayor's Youth Advisory Board sponsored Santa at the Carousel on December 7<sup>th</sup>. It was a great night with about 500 people attending. He appreciates all that Mary Flanary does and her efforts with that.

B. Council Member Jordan Busby: *GIS Oversight · Airport Board · Traffic & Safety*

**Council Member Busby** reported his committees have not met.

C. Council Member Donna Benfield: *Police · Trails of Madison County · IBC · Teton Flood Museum Committee*

**Council Member Benfield** was excused.

D. Council Member Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra) · M.E.P.I.*

**Council President Smith** reported the Legacy Flight Museum did meet and they are preparing for the air show. They are also talking about renovations that are being done to put in a lift to the upstairs. Donations have been coming in which is always helpful. The Arts Council has a new director, Jackie Rawlins. She is putting in a lot of hours. A Christmas Carol at the Romance is doing great and getting a lot of praise from the community. Jackie is really enthusiastic and with her and the new arts council, things are going to be going very well.

E. Council Member Jerry Merrill: *School Board · Parks & Recreation · Urban Renewal Agency*

**Council Member Merrill** reported that he met with Superintendent Jeffery Thomas and Varr Snedaker from the school district to get the last details taken care of on the land agreement for the baseball complex. He also talked to them about doing the figure eight race on that property for Snow Fest. We used to have it behind the old Kmart but now that the soccer/football fields are going in, it will be moved to the area by the community fields where the baseball quad will be. He is also working with the school district to purchase land for the water tank on their property. Public Works Director Millar would like to start drilling a well for water there. Recreation registration is open to December 31<sup>st</sup> with activities beginning in early January. Parks & Recreation will be working on the Carousel this winter to repair bridals, reigns and pull sleeves. They are also getting ready for Snow Fest.

**Council Member Busby** asked about using the school property for the figure eight race and where the legal liability lies. Council Member Merrill said the operator of the race carries the policy for that and he will put the city and school district on the insurance policy.

**Council Member Merrill** said they are advertising for new members for the Recreation Advisory Board. We have not had one for a while but are looking to form one again. Members would help with input on the races and make it even more successful. If anyone knows someone who would like to be involved let us know.

**Council Member Merrill** said he attended the East Idaho Legislative Forum in Pocatello yesterday. There are some interesting things coming up in the legislature. Water is getting to be a bigger deal all the time. The aquifer is getting smaller all the time. The water level is so low that there isn't enough water going over the Milner Dam in the Magic Valley to meet the quota.

F. Council Member Brad Wolfe: *Planning & Zoning · Beautification Committee*

**Council Member Wolfe** reported that he just signed the bill for the plans for the beautification project on Center Street.

**Council Member Merrill** would like to have a work meeting before the next council meeting to discuss goals for the next four years. He would like council members and city staff and even citizens to fill out a survey that he has prepared of things they want to see happen over the next four years. He handed out a survey that he would like filled out with short term and long range goals.

**The next council meeting on January 6<sup>th</sup> will start with a work meeting at 5:30.** Mary Flanary announced that there will also be a retirement party for Mayor Woodland that day from 2 to 4 p.m. in the Council Chambers.

**Mayor's Report:**

**A. Resolution 2015 – 16 Legislative Support for Urban Renewal**

RESOLUTION NO: 2015 – 16

A RESOLUTION OF THE CITY OF REXBURG, A MUNICIPAL CORPORATION OF IDAHO, EXPRESSING THE REXBURG CITY COUNCIL'S SUPPORT FOR URBAN RENEWAL AND REQUESTING THAT ACTION BE TAKEN BY THE IDAHO LEGISLATORS AND INTERIM COMMITTEE MEMBERS TO PROVIDE THEIR FULL SUPPORT BY CONSIDERING AND ADOPTING MORE FLEXIBLE AND EFFECTIVE TOOLS AND SOLUTIONS THAT ALLOW FOR SUCCESSFUL ADMINISTRATION AND EXECUTION OF URBAN RENEWAL IN IDAHO.

WHEREAS, the City of Rexburg and its Council Members extend their gratitude for the service heretofore provided by the Idaho Legislators and Interim Committee Members for their support of urban renewal and economic development; and

WHEREAS, the City of Rexburg and its Council Members respectfully request increased support by the Idaho Legislators and Interim Committee Members as urban renewal is a topic discussed annually and is presently being considered for significant amendment; and

WHEREAS, the City of Rexburg and its Council Members wish to provide the following recommendations which provide more flexibility and effectiveness to be considered in preparation of future legislative sessions and code adoption:

1. Urban renewal law should be more flexible with more options and more opportunity, not less;
2. Urban renewal law should be reformed to help Idaho be more competitive by expanding its purpose and ability as a fully functional and streamlined economic development tool;
3. Urban Renewal law should allow greater local decision making and be more user- friendly with less bureaucracy and less impediments; and
4. Urban Renewal Boards should not be elected for various and significant reasons. Requiring the election of urban renewal board members could change an independent public body, corporate and politic, into a political subdivision of the State of Idaho. This would make said governing body subject to Article VIII Section 3 of the Idaho Constitution which would require a 2/3 vote of the electors, of the political subdivision, to vote on any debt that exceeds the income and revenue of the agency for that year. Such a change may not be legal under the current laws of the State of Idaho. Therefore, Urban Renewal Agencies should be appointed by the local legislative body; and
5. Due to the currently required public process, Urban Renewal Plans and Agencies should be officially acknowledged by the Legislature as plans and bodies that do have representation and oversight by the locally elected officials; and
6. There should be a minimum number of years set by law restricting any considerations to make changes to

the urban renewal laws at the legislative level. The annual visitation of the urban renewal laws hinders our ability to convince potential investors that Idaho is not a risk. Additionally, a bill should be specifically written to protect existing urban renewal plans, TIF increment and debt payment assurance from legislative change.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REXBURG, that the City of Rexburg and its Council Members hereby support and encourage the Idaho Legislators and Interim Committee Members to fully support urban renewal in Idaho and carefully consider ways to make this tool broader, easier to use, and more effective in future legislative sessions and potential code adoption.

RESOLVED this 16<sup>th</sup> day of December, 2015.

CITY OF REXBURG

Richard S. Woodland, Mayor

ATTEST:

Blair D. Kay, City Clerk

**Urban Renewal Support Letter**

December 16, 2015

Senator Dan Johnson, Co-Chair  
Representative Rick Youngblood, Co-Chair  
Urban Renewal Interim Committee  
P. O. Box 83720  
Boise, Idaho 83720

Via E-Mail

Dear Senator Johnson, Representative Youngblood and Committee Members:

On behalf of the Citizens of Rexburg and Madison County who have seen economic growth come to Rexburg through Urban Renewal Projects, we thank you for your work to review Idaho's urban renewal law. Urban renewal has been the only economic engine to accomplish growth for Rexburg. *"Rexburg, Idaho has grown over 60 percent since 2000, increasing its population from 17,000 to just over 30,000 in 12 years"* - Randy Shumway, Zions Bank Economic Advisor Category: business Published: 05 September 2015.

We understand you are again considering significant legislative amendments to Urban Renewal.

Attached is Resolution 2015-16, which was adopted at our City Council Meeting last night. Urban renewal is an issue of great importance to us, and we respectfully request that the Interim Committee fully support Idaho's urban renewal law. We also ask that you carefully consider ways to make this tool broader, easier to use and more effective rather than more restrictive.

As a tool, urban renewal benefits both large and small communities as an affordable option to remove blight, to promote, provide and receive public infrastructure, and to promote economic growth. This tool allows growth to pay for needed public infrastructure and other improvements through taxes collected over time, which benefits all citizens.

However, we need a more flexible and effective urban renewal tool. The entire state of Idaho has the ability and opportunity to become more competitive, increase its tax base, and be more successful. Our urban renewal law is a primary key to this success.

Please feel free to contact us regarding our strong support of urban renewal or to discuss what ideas and suggestions the City of Rexburg has concerning this important issue.

Sincerely,

Richard S. Woodland  
Mayor

**Council Members:**  
Council President Sally Smith \_\_\_\_\_  
Donna Benfield \_\_\_\_\_  
Jordan Busby \_\_\_\_\_  
Christopher Mann \_\_\_\_\_  
Jerry Merrill \_\_\_\_\_  
Brad Wolfe \_\_\_\_\_

Discussion:

**Council Member Mann** moved to approve **Resolution 2015 – 16** demonstrating Legislative Support for Urban Renewal at the state legislature; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

**Council Member Merrill** mentioned that in the legislative meeting he went to yesterday, they proposed to change the basis on Urban Renewal every ten years. They want to raise the base from what it was to what it is at that point and time. He said this is a really bad idea because then all the increment that you're using to pay off the bond goes away.

**Council Member Mann** said they are trying to stop urban renewal. Mayor Woodland agreed that they are trying to destroy it. Council Member Merrill said we need to support leaving it alone and prove that we are using the money wisely.

**Those voting aye**

Council President Smith  
Council Member Merrill  
Council Member Mann  
Council Member Busby  
Council Member Wolfe

**Those voting nay**

None

**The motion carried**

**Public Hearings:** - NONE

**Items for Consideration:**

**A. Approve a donation to cloud seeding to increase the snowpack**

**High Country RC&D, Inc.**

P.O. Box 501  
101 North Bridge Street  
St. Anthony, ID 83445  
Phone # 208-624-3200  
Fax # 208-624-3200

Date	Invoice #
11/12/2015	CS15/16-10

Bill To
City of Rexburg Mayor Richard Woodland P.O. Box 280 Rexburg, ID 83440

P.O. No.		Terms	Project
Description	Class	Amount	
Annual Cloud Seeding Support for 2015/16	Cloud Seeding	2,500.00	
		<b>Total</b>	<b>\$2,500.00</b>

Discussion: Council Member Busby said that this same bill came before them in November. He wants to make sure they are not paying it twice. Chief Financial Officer Neilson said that it was not paid in November.

**Council Member Busby** moved to approve a donation for cloud seeding to increase the snowpack as discussed; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Merrill  
Council Member Mann  
Council Member Busby  
Council Member Wolfe

**Those voting nay**

None

**The motion carried**

**B. Approve Retail Alcoholic Beverage Licenses: Walmart Store #1878 and Gas Station**

Discussion:

**Council Member Busby** asked about the current license at the current Walmart. It will be suspended.

**Council Member Merrill** moved to approve the retail Alcoholic Beverage Licenses for Walmart Store #1878 and the adjoining Walmart Gas Station; Council Member Smith seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Merrill  
Council Member Mann  
Council Member Busby  
Council Member Wolfe

**Those voting nay**

None

**The motion carried**

**Staff Reports:**

**A. Public Works:** - Keith Davidson

1. **FAA Airport Grant Application** – City Engineer Keith Davidson reported that they will be submitting a Federal Grant Application for the airport that will cover crack sealing the runway and the northern taxi way as well as doing a slurry seal and repainting. It would be a little over \$171,000. Our match with our split with the county would be \$11,000.

**Council Member Busby** asked if this is the same one we applied for. City Engineer Davidson said no, each year we get \$150,000 grant so that's what we go after.

**2016 CIP UPDATE  
REXBURG-MADISON COUNTY AIRPORT  
REXBURG, IDAHO  
FY 2016 Crack Seal, Slurry Seal, & Restripe R/W 17-35, North Half of Taxiway, and North Connector**

10/15/2015

Item No.	Item Description	Qty	Unit	Unit Cost	Total Cost
Schedule 1 - Runway					
P-100	Mobilization	1	LS	\$ 14,200.00	\$ 14,200.00
P-608	Friction Test	1	LS	\$ 5,500.00	\$ 5,500.00
P-605a	Crack Sealing Sealant	4	TON	\$ 3,000.00	\$ 12,000.00
P-605b	Crack Sealing Mastic	1	TON	\$ 3,500.00	\$ 3,500.00
P-605c	Crack Routing	13,400	LF	\$ 0.60	\$ 8,040.00
P-620a	Temporary Paint	6,500	SF	\$ 0.65	\$ 4,225.00
P-620b	Permanent Paint	6,500	SF	\$ 0.25	\$ 1,625.00
P-620c	Paint Removal	6,500	SF	\$ 0.50	\$ 3,250.00
P-626a	Emulsified Asphalt Slurry Seal	36,100	SY	\$ 0.85	\$ 30,685.00
P-626b	Slurry Seal Sand	36,100	SY	\$ 0.05	\$ 1,805.00
<b>Subtotal:</b>					<b>\$ 84,830.00</b>

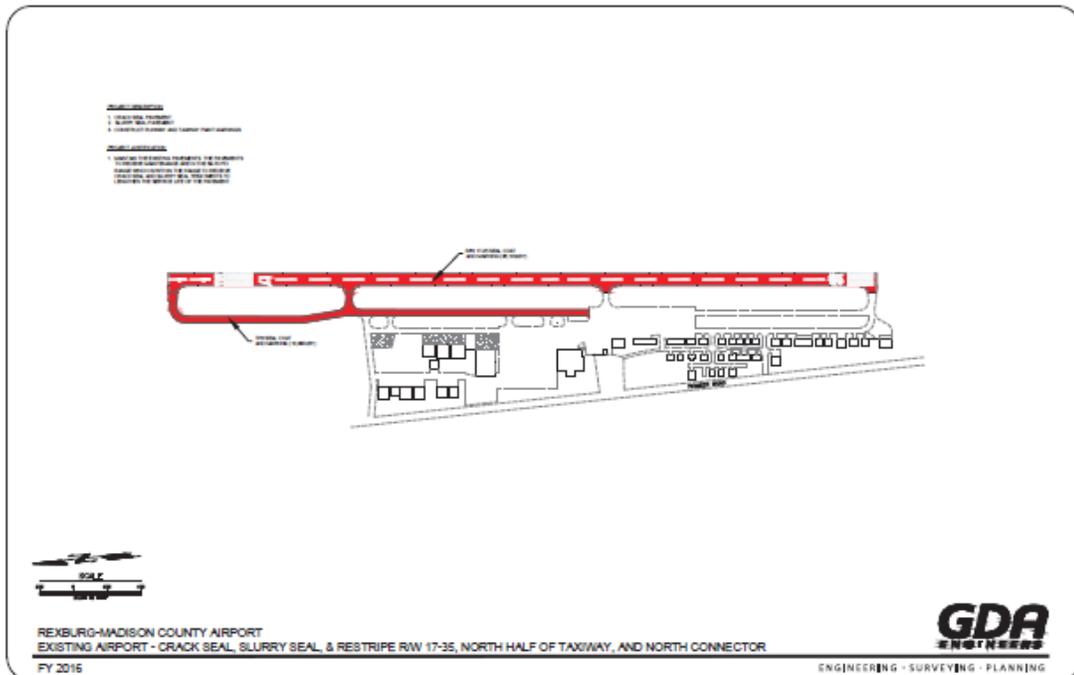
Schedule 2 - Taxiway					
P-100	Mobilization	1	LS	\$ 6,900.00	\$ 6,900.00
P-605a	Crack Sealing Sealant	2	TON	\$ 3,000.00	\$ 6,000.00
P-605b	Crack Sealing Mastic	1	TON	\$ 3,500.00	\$ 3,500.00
P-605c	Crack Routing	5,500	LF	\$ 0.60	\$ 3,300.00
P-620a	Temporary Paint	8,500	SF	\$ 0.65	\$ 5,525.00
P-620b	Permanent Paint	8,500	SF	\$ 0.25	\$ 2,125.00
P-620c	Paint Removal	8,500	SF	\$ 0.50	\$ 4,250.00
P-626a	Emulsified Asphalt Slurry Seal	10,800	SY	\$ 0.85	\$ 9,180.00
P-626b	Slurry Seal Sand	10,800	SY	\$ 0.05	\$ 540.00
<b>Subtotal:</b>					<b>\$ 41,320.00</b>

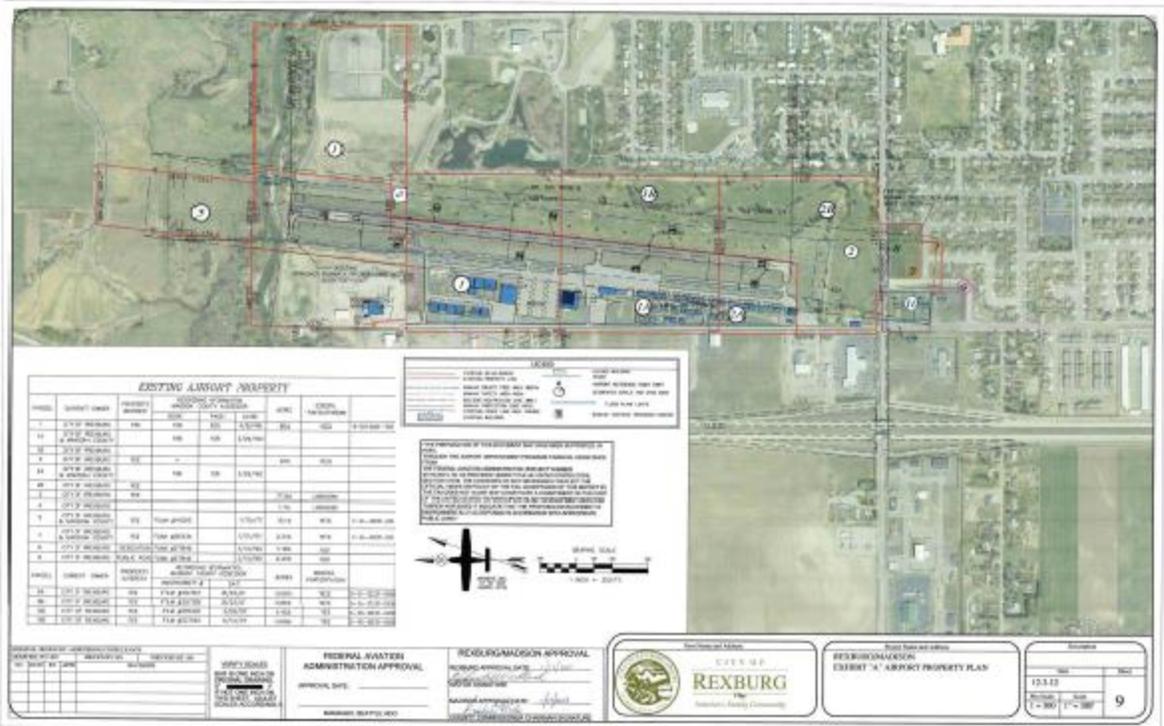
**Assumptions:**

The RWY pavements have a 2016 predicted PCI of 72 and 74. The above TWY pavements have a 2016 predicted PCI of 62 and 77. These PCI values are optimum to receive a maintenance treatment.

Assumes paint obliteration of existing paint markings on Runways to prevent ghosting.

<b>Total:</b>	<b>\$</b>	<b>126,150.00</b>
<b>Engineering Design (15%):</b>	<b>\$</b>	<b>18,922.50</b>
<b>Construction Administration (15%):</b>	<b>\$</b>	<b>18,922.50</b>
<b>Admin and Legal</b>	<b>\$</b>	<b>3,000.00</b>
<b>Total</b>	<b>\$</b>	<b>166,995.00</b>
<b>Inflation</b>	Years	% / Year
	1	2.5%
	<b>\$</b>	<b>4,174.88</b>
<b>TOTAL:</b>	<b>\$</b>	<b>171,169.88</b>
<b>FOR ESTIMATE</b>	<b>\$</b>	<b>172,000.00</b>





**PART III – BUDGET INFORMATION – CONSTRUCTION**

SECTION A – GENERAL			
1. Federal Domestic Assistance Catalog Number:	20.108		
2. Functional or Other Breakout:	Airport Improvement Program		
SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Use only for revisions		Total Amount Required
	Latest Approved Amount	Adjustment + or (-)	
1. Administration expense	\$	\$	\$ 3,000.00
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			18,922.50
5. Other Architectural engineering fees			
6. Project inspection fees			18,922.50
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			126,150.00
12. Equipment			
13. Miscellaneous			
14. Total (Lines 1 through 13)			166,955.00
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			
17. Less: Ineligible Exclusions			
18. Add: Contingencies			
19. Total Project Amt. (Excluding Rehabilitation Grants)			166,955.00
20. Federal Share requested of Line 19			154,052.90
21. Add Rehabilitation Grants Requested (100 Percent)			
22. Total Federal grant requested (lines 20 & 21)			154,052.90
23. Grantee share			11,981.89
24. Other shares			5,135.09
25. Total Project (Lines 22, 23 & 24)	\$	\$	\$ 171,169.88

SECTION C – EXCLUSIONS		
Classification	Ineligible for Participation (1)	Excluded From Contingency Provision (2)
a.	\$	\$
b.		
c.		
d.		
e.		
f.		
g. Totals	\$	\$
SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE		
27. Grantee Share		
a. Securities		\$
b. Mortgages		
c. Appropriations (By Applicant)		
d. Bonds		
e. Tax Levies		11,981.89
f. Non Cash		
g. Other (Explain)		
h. TOTAL - Grantee share		11,981.89
28. Other Shares		
a. State		5,135.09
b. Other		
c. Total Other Shares		
29. TOTAL		\$ 17,116.98
SECTION E – REMARKS		
1. Exhibit A Property Map dated 12/3/2012 is incorporated by reference. 2. Plans and Specifications for Crack Seal, Slurry Seal, & Restripe R/W 17-35 dated TBD are incorporated by reference.		

Discussion:

**Council Member Busby** moved to approve the **FAA Airport Grant Application**; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Smith  
 Council Member Merrill  
 Council Member Mann  
 Council Member Busby  
 Council Member Wolfe

**Those voting nay**

None

**The motion carried**

**Council Member Smith** asked about sight selections for a new airport. Engineer Davidson said they should hear something early next year about different sights they have found.

**B. Finance Department:** – Finance Officer Matthew Nielson

**1. Review Quarterly and Monthly Finance Reports**

**Finance Officer Nielson** reported on the 4<sup>th</sup> quarter fiscal year 2015 report that ended in September. This covers the whole year. Total operating expenditures was 22.6 million, which was about 86 percent of the budget. Total capital expenditures were about 26 percent. There was some construction projects that were budgeted for that we didn't get to, mainly the water and sewer projects. He created a new section that pulls out the internal transfers between funds. Total expenditures were 37.1 million or 54 percent of budget.

Revenues were 25.5 million or 93 percent of budget and the capital revenues were 27 percent of budget but overall revenues were 58 percent of budget or 40 million. Investment wise, we ended the year at 21.7 million.

**CITY OF REXBURG**  
FY 2015

**BUDGET SUMMARY REPORT**  
12 months ending  
9/30/2015

<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>100%</b>	<b>Remainder</b>
<b>OPERATING EXPENDITURES</b>				
Human Resources				
Mayor & Council	280,500	280,612	100%	-112
Economic Development	208,400	197,780	95%	10,620
Arts	396,000	272,879	69%	123,121
Customer Services	308,800	308,002	100%	798
Information Technology	443,100	418,612	94%	24,488
Financial Management	861,500	739,037	86%	122,463
Legal Services	220,200	219,101	100%	1,099
Planning & Zoning	295,500	260,434	88%	35,066
Building Safety	1,310,700	686,433	52%	624,267
GIS	419,200	374,784	89%	44,416
Emergency Services	3,232,100	2,906,823	90%	325,277
Golf Courses	498,300	440,092	88%	58,208
Parks & Ball Diamonds	582,000	555,377	95%	26,623
Recreation Administration & Programs	455,000	456,586	100%	-1,586
Riverside Aquatic Center	547,400	403,977	74%	143,423
Miscellaneous: MYAB, Airport, Legacy Flight Museum	280,300	116,153	41%	164,147
<b>Police Department</b>				
Administration Division & Fund 09	1,071,800	1,035,634	97%	36,166
Patrol Division & Funds 13	1,952,800	1,892,522	97%	60,278
Investigations Division	687,800	675,936	98%	11,864
Community Services Division & Funds 08,11,14	559,700	539,430	96%	20,270
Total Police Department	4,272,100	4,143,522	97%	128,578
<b>Public Works</b>				
Shop	469,600	461,536	98%	8,064
Sanitation	1,782,100	1,741,935	98%	40,165
Water	2,056,900	1,958,165	95%	98,735
Wastewater	3,541,900	3,071,988	87%	469,912
Street Operations	2,869,700	1,952,009	68%	917,691
Street Repair Contracts	1,062,600	643,497	61%	419,103
Total Public Works	11,782,800	9,829,130	83%	1,953,670
<b>TOTAL OPERATING EXPENDITURES</b>	<b>26,393,900</b>	<b>22,609,334</b>	<b>86%</b>	<b>3,784,566</b>
<b>CAPITAL EXPENDITURES</b>				
General Fund Contingency	76,000		0%	76,000
Engineering	591,000	576,521	98%	14,479
Construction 06,30,31,32,39,41,42,44,46,49,51-58,82,85	22,557,900	6,151,430	27%	16,406,470
Contributed Capital	4,550,000	194,800	4%	4,355,200
Capital Reserve Funds 07,18,20,33,34,35,38	2,098,900	960,921	46%	1,137,979
LID Debt Service Funds 59-69	1,013,900	232,600	23%	781,300
Trust & RLF Funds 15,16,19,21,22,90,91	448,100	81,321	18%	366,779
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>31,335,800</b>	<b>8,197,593</b>	<b>26%</b>	<b>23,138,207</b>
Internal Transfers Out for Operations	2,488,700	2,653,248	107%	
Internal Transfers Out for Capital	9,017,800	3,724,707	41%	
<b>TOTAL EXPENDITURES FOR ALL FUNDS</b>	<b>69,236,200</b>	<b>37,184,882</b>	<b>54%</b>	<b>26,922,773</b>

**CITY OF REXBURG**  
FY 2015

**BUDGET SUMMARY REPORT**  
12 months ending  
9/30/2015

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>100%</b>	<b>Remainder</b>
<b>OPERATING REVENUES</b>				
Fund Balances for Operations	1,869,800		0%	-1,869,800
Property Tax	3,688,300	3,698,933	100%	10,633
Interest	145,600	154,118	106%	8,518
State Taxes & Grants	2,460,000	2,489,567	101%	29,567
Miscellaneous	1,544,100	1,071,629	69%	-472,471
Utility Charges	7,650,000	8,307,646	109%	657,646
Permits & Licenses	677,400	767,903	113%	90,503
Franchise Fees	1,582,500	1,590,124	100%	7,624
Parks, Recreation, Museums, Arts, Golf	1,092,900	996,459	91%	-96,441
County Road Tax	780,000	845,016	108%	65,016
Operating Contributions	2,658,500	2,580,483	97%	-78,017
Interfund Charges for Services	2,633,000	2,583,275	98%	-49,725
Federal Grants	700,000	476,413	68%	-223,587
Reimbursements			0%	0
Contingent Revenues for Operations			0%	0
<b>TOTAL OPERATING REVENUES</b>	<b>27,482,100</b>	<b>25,561,566</b>	<b>93%</b>	<b>-1,920,534</b>
<b>CAPITAL REVENUES</b>				
Fund Balances for Capital	5,733,600		0%	
Contributed Capital	4,678,500	1,206,438	26%	-3,472,062
Engineering Billings	597,100	574,613	96%	
Construction Funds	3,080,700	2,379,204	77%	-701,496
Capital Reserve Funds	4,311,100	2,134,670	50%	-2,176,430
Grants	1,310,800	1,113,514	85%	
LID Funds	535,000	295,317	55%	-239,683
Trust Funds	1,621,600	763,103	47%	-858,497
Borrowing	9,500,000		0%	-9,500,000
<b>TOTAL CAPITAL REVENUES</b>	<b>31,368,400</b>	<b>8,466,859</b>	<b>27%</b>	<b>-16,948,168</b>
Internal Transfers In for Operations	2,592,300	2,653,248	102%	
Internal Transfers In for Capital	7,793,400	3,724,707	48%	
<b>TOTAL REVENUES ALL FUNDS</b>	<b>69,236,200</b>	<b>40,406,380</b>	<b>58%</b>	<b>-18,868,702</b>
<b>OPERATIONS SUMMARY</b>				
TOTAL OPERATING REVENUES	27,482,100	25,561,566	93%	-1,920,534
TOTAL OPERATING EXPENDITURES	26,393,900	22,609,334	86%	3,784,566
<b>---NET OPERATIONS</b>	<b>1,088,200</b>	<b>2,952,232</b>	<b>7%</b>	<b>-5,705,100</b>
<b>CAPITAL SUMMARY</b>				
TOTAL CAPITAL REVENUES	31,368,400	8,466,859	27%	-16,948,168
TOTAL CAPITAL EXPENDITURES	31,335,800	8,197,593	26%	23,138,207
<b>---NET CAPITAL TRANSACTIONS</b>	<b>32,600</b>	<b>269,266</b>	<b>1%</b>	<b>-40,086,375</b>
<b>TOTAL ALL REVENUES</b>	<b>69,236,200</b>	<b>40,406,380</b>	<b>58%</b>	<b>-18,868,702</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>69,236,200</b>	<b>37,184,882</b>	<b>54%</b>	<b>26,922,773</b>
<b>NET ALL REVENUES OVER EXPENDITURES</b>	<b>0</b>	<b>3,221,498</b>	<b>5%</b>	<b>8,054,071</b>

**CITY OF REXBURG**  
FY 2015

**CASH & INVESTMENT  
BALANCE REPORT**

<b>CASH &amp; INVESTMENTS*</b>	<b>BALANCE AS OF 9/30/2015</b>	<b>Percentage of Portfolio</b>
Bank of Commerce Legacy Flight Museum Checking	28,715	0.13%
Beehive Credit Union CD	250,000	1.15%
Cash On Hand	1,050	0.00%
Citizens Community Bank CDARS	4,979,460	22.89%
Citizens Community Bank Checking (RLF)	277,686	1.28%
Idaho Central Credit Union CD	250,353	1.15%
Idaho Central Credit Union Savings	25	0.00%
Real Estate Investments (Streets)		0.00%
State Diversified Bond Fund	7,184,135	33.03%
State Local Government Investment Pool--City	3,888,295	17.88%
State Local Government Investment Pool--Fire District	434	0.00%
Wells Fargo Bank Drug Fund Checking	20,389	0.09%
Wells Fargo Bank Fire District Checking & Savings	31,128	0.14%
Zions Bank Collateralized Acct	3,436,365	15.80%
Zions Bank Direct Auction-Agencies	964,320	4.43%
Zions Bank Direct Auction-CD	200,000	0.92%
Zions Bank General Checking	215,354	0.99%
Zions Bank Payroll Checking	21,992	0.10%
<b>TOTAL</b>	<b>21,749,701</b>	<b>100.00%</b>

**CFO Neilson** pointed out that the following report is very informative because it shows where we ended up in each of the funds. The airport construction had extra in there that will go towards projects for next year. The operations are in the negative \$24,000 because we bought a new snow truck. The airport reserve shows \$185,000. The general fund ended about 3.2 million in reserve.

CITY OF REXBURG								
TREASURER'S EXPENDITURE REPORT BY FUND*								
FISCAL YEAR TO DATE ENDING 9/30/2015 @ 100% of the Fiscal Year 2015								
#	FUND	WAGES	CAPITAL	OTHER	TOTAL	BUDGET	BUDGET	END BAL.
48	AIRPORT CONSTRUCTION		878,676	0	878,676	964,400	91%	18,862
47	AIRPORT OPERATIONS	5,568	15,500	26,220	47,288	20,100	235%	-23,903
49	AIRPORT RESERVE							185,000
81	ARTS COUNCIL	23,903		95,919	119,822	86,200	139%	
36	ARTS PROMULGATION			33,765	33,765	132,300	26%	73,458
82	BROADBAND FIBER INITIATIVE			283	283	4,100	0%	
28	BUILDING SAFETY AND P&Z	417,552	105,391	423,925	946,868	1,606,200	59%	876,217
85	COMMUNITY SAFETY LIGHTING		18,191	74,875	93,066	258,800	36%	154,951
83	EI BUSINESS COMPETITION			12,568	12,568	15,600	81%	-3,124
19	FIRE DISTRICT		3,510	1,185,479	1,188,989	1,510,000	79%	546,844
21	FIRE EMPLOYEES TRUST			13,115	13,115	55,700	24%	38,339
20	FIRE IMPACT FEES			99,400	99,400	80,100	124%	10,127
18	FIRE JOINT EQUIPMENT		35,974	0	35,974	291,500	12%	302,928
17	FIRE OPERATIONS	1,285,808	287,012	1,223,616	2,796,436	2,982,800	94%	
37	FIRE PARAMEDIC CARE UNIT	250,008		203,490	453,498	900,800	50%	78,653
93	FIRE PIPES & DRUMS			6,561	6,561	8,500	77%	5,200
32	FIRE STATION ADDITION		1,902,365	0	1,902,365	1,919,400	99%	27,790
01	GENERAL	3,911,217	437,383	5,662,366	10,010,966	10,190,000	98%	3,268,842
29	GEOGRAPHIC INFORMATION SYS.	190,616	7,425	176,743	374,784	419,200	89%	
51	GOLF COURSE CONSTRUCTION			1,006	1,006	6,200	16%	-628,292
50	GOLF COURSE OPERATIONS	375	46,796	392,921	440,092	498,300	88%	1,365,828
24	LEGACY FLIGHT MUSEUM	215	4,359	159,662	164,236	229,600	72%	49,990
53-58	LID CONSTRUCTION FUNDS		759,849	2,954	762,803	1,700,000	45%	
59-79	LID DEBT SERVICE FUNDS			379,013	379,013	600,800	63%	-181,152
45	MAYOR'S YOUTH COMMITTEE			3,718	3,718	4,500	83%	3,282
38	PARKS IMPACT FEES		185,453	96,643	282,096	969,100	29%	838,999
41	PARKS RIVERSIDE CONSTRUCTION		757,178	0	757,178	1,450,000	52%	
14	POLICE ANIMAL CONTROL	56,139	3,479	59,675	119,293	119,400	100%	
08	POLICE D.A.R.E.			15,558	15,558	15,900	98%	-932
09	POLICE DRUG INTERD./EDUC.			1,214	1,214	3,500	35%	20,011
07	POLICE IMPACT FEES		300,000	3,440	303,440	258,200	118%	-182,714
91	POLICE SHOP WITH A COP			12,200	12,200	22,700	54%	19,990
13	POLICE SMALL GRANTS	27,614	18,145	8,166	53,925	60,800	89%	2,530
03	RECREATION PROGRAMS	39,511		147,733	187,244	180,600	104%	
22	REVOLVING LOAN		7,247	38,218	45,465	18,000	253%	1,256,079
23	REXBURG RAPIDS	160,109	6,590	237,278	403,977	547,400	74%	192,312
40	ROMANCE THEATER	16,712	31,158	29,490	77,360	76,800	101%	
25	SANITATION OPERATIONS	192,373	164,696	1,384,866	1,741,935	1,782,100	98%	1,657,501
46	SEWER & WATER LINE EXTENSION			0	0	1,000,000	0%	
35	SEWER CAPITAL RESERVE		239,032	456,700	695,732	2,396,400	29%	2,974,419
27	SEWER OPERATIONS	385,282	937,217	1,861,789	3,184,288	7,270,000	44%	18,544,198
52	SEWER PLANT CONSTRUCTION		369,417	0	369,417	3,000,000	12%	492,323
31	SHOP CONSTRUCTION		148,890	0	148,890	1,000,000	15%	851,109
84	STREET 2nd EAST & MOODY ROAD CONST.		704,361	0	704,361	995,000	71%	-397,567
33	STREET IMPACT FEES			670,875	670,875	200,000	335%	
44	STREET NEW CONSTRUCTION		331,332	0	331,332	2,560,000	13%	795,444
02	STREET OPERATIONS	493,868	433,933	2,030,568	2,958,369	3,306,000	89%	
43	STREET REPAIR CONTRACTS		617,646	458,471	1,076,117	1,576,100	68%	551,272
04	TABERNACLE (Aud. & Museum)	18,056	5,388	44,864	68,308	133,600	51%	
05	TABERNACLE ORCHESTRA	964		6,424	7,388	7,800	95%	-5,029
39	TRAILS OF MADISON COUNTY			92	92	100,000	0%	
90	VETERANS MEMORIAL TRUST		388	0	388	6,700	6%	5,509
34	WATER CAPITAL RESERVE		67,761	71,236	138,997	407,300	34%	1,354,306
26	WATER OPERATIONS	279,018	397,164	1,329,138	2,005,320	5,787,700	35%	14,731,963
42	WATER TANK AND WELL		58,820	0	58,820	9,500,000	1%	
<b>TOTAL</b>		<b>7,754,908</b>	<b>10,287,726</b>	<b>19,142,237</b>	<b>37,184,871</b>	<b>69,236,200</b>	<b>54%</b>	<b>49,871,563</b>

Citizens are invited to inspect the detailed supporting records of the above financial statement.

\*Unaudited Report After Staff Year End Adjustments

**CFO Neilson** reported that the 2016 fiscal year for the first two months should be at about 17 percent on expenses. We are actually at about 11 percent on operating expenses so far. Capital expenditures are only at about 2 percent so we have spent about 3.5 million so far. Revenues show we have brought in about 1.6 million. CFO Neilson said that this is important to look at because obviously we have spent a lot more than we've brought in. That is normal because we don't get our property tax check until the third week of January. We always have to have several million in reserve to cash flow.

**CITY OF REXBURG**  
 FY 2016

**BUDGET SUMMARY RE**  
 2 months ending  
 11/30/2015

**EXPENDITURES**

	BUDGET	ACTUAL	17%
<b>OPERATING EXPENDITURES</b>			
Human Resources	82,100	75	0%
Mayor & Council	286,500	53,881	19%
Economic Development	239,200	35,649	15%
Arts	488,700	29,618	6%
Customer Services	350,000	54,544	16%
Information Technology	441,400	74,560	17%
Financial Management	846,300	134,468	16%
Legal Services	229,300	39,806	17%
Planning & Zoning	233,300	68,296	29%
Building Safety	1,423,900	103,134	7%
GIS	419,500	59,119	14%
Emergency Services	3,135,300	402,290	13%
Golf Courses	448,300	49,686	11%
Parks & Ball Diamonds	549,600	63,894	12%
Recreation Administration & Programs	450,500	45,069	10%
Riverside Aquatic Center	536,300	7,706	1%
Miscellaneous: MYAB, Airport, Legacy Flight Museum	211,000	8,328	4%
<b>Police Department</b>			
Administration Division & Fund 09	1,115,200	207,791	19%
Patrol Division & Funds 13	2,139,100	385,960	18%
Investigations Division	656,700	111,948	17%
Community Services Division & Funds 08,11,14	567,100	81,643	14%
<b>Total Police Department</b>	<b>4,478,100</b>	<b>787,342</b>	<b>18%</b>
<b>Public Works</b>			
Shop	522,800	61,051	12%
Sanitation	1,870,700	118,565	6%
Water	2,321,500	172,191	7%
Wastewater	3,662,700	200,282	5%
Street Operations	1,857,700	330,705	18%
Street Repair Contracts	857,000	1,705	0%
<b>Total Public Works</b>	<b>11,092,400</b>	<b>884,499</b>	<b>8%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>25,941,700</b>	<b>2,901,964</b>	<b>11%</b>
<b>CAPITAL EXPENDITURES</b>			
General Fund Contingency	133,400		0%
Engineering	644,400	83,959	13%
Construction 06,30,31,32,39,41,42,44,46,49,51-58,82,85	21,846,000	572,260	3%
Contributed Capital	4,150,000		0%
Capital Reserve Funds 07,18,20,33,34,35,38	2,272,200		0%
LID Debt Service Funds 59-69	1,343,200		0%
Trust & RLF Funds 15,16,19,21,22,90,91	701,400	3,020	0%
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>31,090,600</b>	<b>659,239</b>	<b>2%</b>
Internal Transfers Out for Operations	3,193,600	0	0%
Internal Transfers Out for Capital	16,500,100	0	0%
<b>TOTAL EXPENDITURES FOR ALL FUNDS</b>	<b>76,726,000</b>	<b>3,561,203</b>	<b>5%</b>

**CITY OF REXBURG**  
FY 2016

**BUDGET SUMMARY RE**  
2 months ending  
11/30/2015

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>17%</b>
<b>OPERATING REVENUES</b>			
Fund Balances for Operations	1,274,800		0%
Property Tax	4,000,600	2,765	0%
Interest	165,800	15,776	10%
State Taxes & Grants	2,561,200	-136,635	-5%
Miscellaneous	538,300	58,356	11%
Utility Charges	8,224,000	1,413,152	17%
Permits & Licenses	619,500	152,540	25%
Franchise Fees	1,578,900	415	0%
Parks, Recreation, Museums, Arts, Golf	1,089,400	30,502	3%
County Road Tax	780,000	400	0%
Operating Contributions	2,723,000	226,379	8%
Interfund Charges for Services	2,893,700		0%
Federal Grants	453,900		0%
Reimbursements			0%
Contingent Revenues for Operations			0%
<b>TOTAL OPERATING REVENUES</b>	<b>26,903,100</b>	<b>1,763,650</b>	<b>7%</b>
<b>CAPITAL REVENUES</b>			
Fund Balances for Capital	3,646,900		0%
Contributed Capital	3,800,000	5,400	0%
Engineering Billings	644,400		0%
Construction Funds	4,574,900	4,773	0%
Capital Reserve Funds	6,047,100	316,313	5%
Grants	2,352,100	-560,064	-24%
LID Funds	447,800	18,012	4%
Trust Funds	1,364,400	10,121	1%
Borrowing	5,958,000		0%
<b>TOTAL CAPITAL REVENUES</b>	<b>28,835,600</b>	<b>-205,445</b>	<b>-1%</b>
Internal Transfers In for Operations	3,193,600	0	0%
Internal Transfers In for Capital	17,793,700	0	0%
<b>TOTAL REVENUES ALL FUNDS</b>	<b>76,726,000</b>	<b>1,558,205</b>	<b>2%</b>
<b>OPERATIONS SUMMARY</b>			
TOTAL OPERATING REVENUES	26,903,100	1,763,650	7%
TOTAL OPERATING EXPENDITURES	25,941,700	2,901,964	11%
<b>---NET OPERATIONS</b>	<b>961,400</b>	<b>-1,138,314</b>	<b>-5%</b>
<b>CAPITAL SUMMARY</b>			
TOTAL CAPITAL REVENUES	28,835,600	-205,445	-1%
TOTAL CAPITAL EXPENDITURES	31,090,600	659,239	2%
<b>---NET CAPITAL TRANSACTIONS</b>	<b>-2,255,000</b>	<b>-864,684</b>	<b>-3%</b>
<b>TOTAL ALL REVENUES</b>	<b>76,726,000</b>	<b>1,558,205</b>	<b>2%</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>76,726,000</b>	<b>3,561,203</b>	<b>5%</b>
<b>NET ALL REVENUES OVER EXPENDITURES</b>	<b>0</b>	<b>-2,002,998</b>	<b>-3%</b>

**CITY OF REXBURG**

FY 2016

**CASH & INVESTMENT  
BALANCE REPORT**

<b>CASH &amp; INVESTMENTS*</b>	<b>BALANCE AS OF 11/30/2015</b>	<b>Percentage of Portfolio</b>
Bank of Commerce Legacy Flight Museum Checking	28,715	0.14%
Beehive Credit Union CD	250,000	1.21%
Cash On Hand	1,050	0.01%
Citizens Community Bank CDARS	2,979,469	14.45%
Citizens Community Bank Checking (RLF)	142,911	0.69%
Idaho Central Credit Union CD	250,353	1.21%
Idaho Central Credit Union Savings	25	0.00%
Real Estate Investments (Streets)		0.00%
State Diversified Bond Fund	7,194,944	34.89%
State Local Government Investment Pool--City	2,292,080	11.12%
State Local Government Investment Pool--Fire District	434	0.00%
Wells Fargo Bank Drug Fund Checking	19,911	0.10%
Wells Fargo Bank Fire District Checking & Savings	31,128	0.15%
Zions Bank Collateralized Acct	2,763,191	13.40%
Zions Bank Direct Auction-Agencies	966,739	4.69%
Zions Bank Direct Auction-CD	3,800,000	18.43%
Zions Bank General Checking	289,407	1.40%
Zions Bank Payroll Checking	-389,526	-1.89%
<b>TOTAL</b>	<b>20,620,831</b>	<b>100.00%</b>

There are still some adjustments that need to be done. The treasurer’s report shows where we’re at through November.

**Council Member Busby** asked if we have re-bid the waste water stuff. Engineer Davidson said that the bid opening is scheduled for this Friday.

**Council Member Merrill** asked about the big minus in airport construction. CFO Neilson said we have to book as receivable what we will be getting from the FAA and then later we reverse it.

**Council Member Smith** asked about the computer program maintenance. CFO Neilson said it is for Microsoft and it is an annual \$40,000 fee we pay every year.

**Council Member Mann** asked about human resources where it shows \$75.00 spent so far this year. CFO Neilson pointed out that that line is actually blank.

**Calendared Bills and Tabled Items:**

- A. LAND USE ACTION – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE**
- B. BILL Introduction: – NONE**
- C. First Reading: - NONE**
- D. Second Reading:** Those items which have been first read: - NONE
- E. Third Reading:** Those items which have been second read: - NONE

**Mayor’s Business:**

- A. Ratify new members** to serve on the Planning and Zoning Commission to replace Tisha Flora and Cory Sorensen.

**Mayor Woodland** reported that they have not heard back on a couple of people that are considering serving on the Planning and Zoning Commission so that ratification will be postponed until the next meeting.

**Consent Calendar:** The consent calendar includes items which require formal City Council Action; however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for

discussion in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A. Minutes from December 2, 2015 meeting
- B. Approve the City of Rexburg Bills

**Council Member Smith** moved to approve the Consent Calendar and pay the bills; Council Member Mann seconded the motion; Mayor Woodland asked for a vote:

**Those voting aye**

Council President Smith  
Council Member Merrill  
Council Member Mann  
Council Member Busby  
Council Member Wolfe

**Those voting nay**

None

**The motion carried**

**Chief Turman** said that last year they budgeted to purchase a solar speed sign at Kennedy Elementary. He did get the Madison School District to partner with them in purchasing one of those signs each year. He reported that the school district just bought two of those signs so there will be three new signs going up in three school zones and they will be getting two more so, eventually, all the schools will have solar powered speed signs that will stay at each school.

**Council Member Busby** asked if we are now enforcing off street parking between 2 and 7 a.m. Chief Turman said they put warnings on vehicles for one month prior to December 15<sup>th</sup> and then they start issuing citations on December 15<sup>th</sup>. If it snows and the plows are out, they start towing. The only complaint so far was a college student whose parents got a ticket.

**Adjourned at 7:58 P.M.**

APPROVED:

\_\_\_\_\_  
Richard S. Woodland, Mayor

Attest:

\_\_\_\_\_  
Mary Flanary, Deputy City Clerk