

City Council Meeting

November 06, 2013

35 North 1st East
Rexburg, ID 83440

blairk@rexburg.org
www.rexburg.org

Phone: 208.359.3020 x2313
Fax: 208.359.3022



CITY OF
REXBURG
America's Family Community

November 06, 2013

Mayor Richard Woodland

Council Members:

Christopher Mann Jordan Busby
Donna Benfield Jerry Merrill
Bruce Sutherland Sally Smith

City Staff:

Stephen Zollinger – City Attorney
Richard Horner – Finance Officer
John Millar – Public Works Director
Val Christensen – Community Development Director
Scott Johnson – Economic Development Director
Blair Kay – City Clerk

7:00 P.M. City Hall – Pledge to the Flag

Mayor Woodland welcomed everyone to the meeting.

Boy Scout Troop 53 led the Pledge to the Flag.

Gale Harding said the prayer.

Roll Call of Council Members:

Attending: Council President Mann, Council Member Benfield, Council Member Sutherland, Council Member Merrill, Council Member Smith, Council Member Busby, and Mayor Woodland.

Mayor Woodland reviewed the City Council organization for the Boy Scouts in attendance.

Public Comment on non-controversial issues: not scheduled on the agenda (limit 3 minutes) - NONE

Presentations:

A. Unofficial City Election Results – City Clerk

City Clerk Blair Kay explained Madison County will canvas the votes for the election at their next County Commissioner’s meeting. He reviewed the “unofficial” elections results.

City of Rexburg City Council Elections	Council Candidates					
Precinct Number	Donna L. Benfield	Charles Horikami	Christopher J Mann	Bruce L. Sutherland	Brad Wolfe	Ian Zollinger
2	7	3	7	8	7	4
3	3	0	0	6	5	1
4	4	0	4	2	3	1
5	154	21	154	110	120	49
7	108	22	91	101	96	39
8	65	16	74	30	67	22
9	194	14	192	124	132	30
10	24	16	20	20	21	7
11	34	7	39	25	32	17
12	15	2	14	11	13	2
13	16	4	17	15	11	6
14	132	11	116	87	111	19
15	50	8	69	57	66	27
16	285	41	233	206	186	57
Total	1091	165	1030	802	870	281

City of Rexburg City Council Elections Data	Voting Data				
Precinct Number	Total Number of Registered Voters at Cutoff	Number of Election Day Registrants	Total Number of Registered Voters	Number of Ballots Cast	Percentage of Registered Voters
2	62	4	66	12	18.2%
3	16	1	17	6	35.3%
4	6	0	6	5	83.3%
5	1072	7	1079	224	20.8%
7	915	9	924	164	17.7%
8	1160	8	1168	98	8.4%
9	1086	15	1101	259	23.5%
10	482	4	486	39	8.0%
11	611	3	614	55	9.0%
12	664	0	664	19	2.9%
13	756	0	756	27	3.6%
14	791	11	802	174	21.7%
15	670	6	676	107	15.8%
16	1110	0	1110	371	33.4%
Total	9401	68	9469	1560	16.5%

Committee Liaison Assignments for 2013:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

Council President Mann reported the Golf Board meeting will be November 17th. Emergency Services has not met; MYAB is working on shop with a cop and Santa at the Carousel; plus next year's projects.

B. Council Member Busby: *GIS Oversight · Airport Board.*

Council Member Busby reported his committees have not met.

C. Council Member Donna Benfield: *Trails of Madison County · IBC · Teton Flood Museum Committee · M.E.P.I.*

Council Member Benfield reported her committees have not met; however Economic Partners did meet Monday. Council Member Smith reported on the meeting with two new businesses. The Business competition is November 14th. The former winners (Syphon Sound & Cititus Composites) will have displays at the dinner that evening at 7:00 P.M. at Hemming Village. Envision Madison will have public meetings in January.

D. Council Member Sally Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra)*

Council Member Smith reported her committees will meet next week. Tomorrow is Madison County History Fair at the Madison Middle School from 6:00 P.M. to 8:00 P.M..

E. Council Member Jerry Merrill: *Beautification Committee · Parks & Recreation · Traffic & Safety · Urban Renewal Agency*

Council Member Merrill thanked the Boy Scouts and college students for attending the City Council meeting. Parks and Recreation winter activities are starting. Traffic and Safety met about street lighting last night. They are looking for input on dark spots in Rexburg. Urban Renewal did not meet.

F. Council Member Bruce Sutherland: *Planning & Zoning · School Board · Police*

Council Member Sutherland reported Planning and Zoning meets tomorrow. The Police Department has a need to get permission for some budget items. Officer Corey Foster reviewed the items needing approval. There is an eight month lead time on ammunition. He requested permission to order the following to allow for the lead time:

1. Ammunition
2. Vehicles (purchased on the state bid with a three month waiting period)

Council Member Sutherland moved to approve ordering the ammunition and police vehicles now to expedite the ordering process as discussed; Council Member Benfield seconded the motion; Discussion: Council Member Busby asked about police bikes being ordered too; there was not any information to present tonight on the police bikes. Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Sutherland
Council Member Smith
Council Member Busby
Council Member Merrill

Those voting nay

None

The motion carried

Mayor's Report:

A. Proclamation 2013-05 International Credit Union Day – Craig Cobia

Mayor Woodland asked Council President Mann to read the proclamation:

***INTERNATIONAL CREDIT UNION DAY
PROCLAMATION 2013 - 05***

INTERNATIONAL CREDIT UNION DAY PROCLAMATION

WHEREAS, credit unions are not-for-profit financial cooperatives, democratically owned and operated and founded by people working together toward economic advancement; and

WHEREAS, credit unions embrace a “people-helping-people” philosophy through the pooling of personal resources and leadership abilities for the good of the cooperative, empowering members to improve their financial futures and uniting to help those in need; and

WHEREAS, credit unions have demonstrated outstanding leadership throughout the communities in which they have served since they were founded more than 150 years ago; and

WHEREAS, credit unions have championed the idea that people from all walks of life should have access to affordable financial services offered by credit unions; and

WHEREAS, credit unions empower people to improve their economic situations in 100 nations around the world at more than 51,000 credit unions that serve the financial needs of 196 million people, including those associated through local, state, regional and international organizations sharing the same commitment to serving credit union members; and

WHEREAS, credit unions are developing strong alliances that make financial democracy possible in many countries throughout the world.

NOW, THEREFORE, BE IT RESOLVED, that Thursday, October 17, 2013, be proclaimed as International Credit Union Day in REXBURG, IDAHO and that all citizens recognize the many contributions credit unions have made to the communities in this city both tangible and intangible, through the years, and honor and express appreciation for the service and commitment of credit unions.

SIGNED:



Richard S. Woodland, Mayor

ATTEST:

Blair D. Kay, City Clerk

DATED: October 16, 2013

=====

Discussion:

Council Member Merrill moved to ratify **Proclamation 2013-05** provided for the International Credit Union Day; Council Member Benfield seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Sutherland
- Council Member Smith
- Council Member Busby
- Council Member Merrill

Those voting nay

None

The motion carried

Mayor Woodland thanked Council Member Bruce Sutherland for his dedicated service to the City of Rexburg and all of his committee assignments where he spent extra time to make Rexburg a better place to live.

Council President Mann asked about the Dog Park discussion. Mayor Woodland was not aware of any Staff action concerning a Dog Park. Council President Mann asked for a City Council representative to attend the Ready Team for development discussions. Council Member Benfield asked about having a BYU-I student liaison. Phil Packer from BYU-I will ask the University Council to bring it up for discussion.

Public Hearings:

7:30 P.M. The City of Rexburg is submitting a proposal to the Idaho Department of Commerce for an Idaho Community Development Block Grant (ICDBG) in the amount of \$350,000. The proposed project is to remodel the existing fire station to add a second floor. The hearing will include a discussion of the application, scope of work, budget, schedule, benefits of the project, how ICDBG funds will benefit low and moderate income persons, and the location of the proposed project. The application, related documents, and ICDBG Application Handbook will be available for review. – The Development Company (Rick Miller)

Ted Hendricks from **The Development Company** presented the proposal on the HUD Grant proposal that is funded through the State of Idaho. Rexburg meets those objectives to remodel the fire station on Center Street for \$770,000. The Development Company will have the documents available for public review. The application is due November 22, 2013. A certified administrator will be needed to oversee the project. A decision will be made in early spring by the Governor for this project. The city needs the expansion project to support fire protection in Rexburg and Madison County.

Mayor Woodland opened the public hearing.

Written correspondence: - NONE

Public Testimony in favor of the proposal (5 minute limit): NONE

Public Testimony neutral to the proposal (5 minute limit):

Steve Oakey asked about the fees. Mr. Hendricks indicated it is normally about 10% of the contract for administration; so, of the \$350,000, 10% could go to the "Administration Contract"; however, the fee is negotiable.

Public Testimony opposed to the proposal (5 minute limit): NONE

Rebuttal by applicant: NONE

Mayor Woodland closed the public hearing for deliberations.

Deliberations:

Council Member Sutherland asked about the selection process with the Emergency Services Board. Council President Mann indicated the Board is in favor of the fire department building remodel project which will keep the fire station in the downtown area.

Council Member Benfield commented on the Governor's recent trip to Rexburg and his awareness of the growth of Rexburg. This will help Rexburg in the grant application process.

Council Member Merrill reviewed the process to select an "Administrator" and an "Architectural Firm" for the project.

City Attorney Zollinger reviewed the approval process for the Emergency Services Board. The City of Rexburg is only 1/4 of the approval process. The other three entities needing to approve the project include Madison County, Madison County Fire District, and the Director of Para-medicine.

Ted Hendricks presented a resolution to submit an application for an Idaho Community Development Block Grant to assist in the expansion of the Rexburg-Madison County Fire Department Project.

=====

The City of Rexburg, Madison County, Idaho

RESOLUTION NO: 2013 - 11

Authorizing Resolution

"A Resolution to Submit an Application for an Idaho Community Development Block Grant to Assist in the Expansion of the Rexburg-Madison County Fire Department Project."

WHEREAS, the Council of the City of Rexburg desires to expand the Rexburg-Madison County Fire Station to serve the residents of the City of Rexburg and surrounding areas; and

WHEREAS, the Council of the City of Rexburg desires to submit an Idaho Community Development Block Grant application to the Idaho Department of Commerce;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:
The City Council of the City of Rexburg hereby authorizes the submission of the Idaho Community Development Block Grant application to the Idaho Department of Commerce for funds to assist in the expansion of the Rexburg-Madison County Fire Department. The Council also authorizes Mayor Richard Woodland, to sign and execute the application and any associated documents.

RESOLVED this 6th day of November, 2013.

CITY OF REXBURG
Madison County, Idaho

By: _____
Mayor Richard S. Woodland

ATTEST:

City Clerk Blair Kay

=====
Council Member Smith moved to approve RESOLUTION NO: 2013 – 11 authorizing an application for an Idaho Community Development Block Grant to assist in the expansion of the Rexburg-Madison County Fire Department Project; Council Member Benfield seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Sutherland
- Council Member Smith
- Council Member Busby
- Council Member Merrill

Those voting nay

None

The motion carried

Items for Consideration:

- A. **Rexburg Fire Station – Architectural Services** Rankings for grant application 2013
– Ted Hendricks

Discussion:



26 North Center Street, Rexburg, Idaho 83440 * 209-359-3010

November 6, 2013

L.S. Fire Department Remodel/Addition—RFP's

Dear Mayor Woodland and City Council Members,

As required by the State Community Development Block Grant Application, two RFP's were published regarding the fire station remodel/addition—one for Architecture and one for Administrative Services.

The department only received one response regarding the Administrative Services RFP—the response was from The Development Company. I recommend the Council make a motion to approve the Development Company as the Administrative Services Administrator for the project.

The department received nine responses regarding Architectural Services. I convened a review committee to evaluate the proposals according to State of Idaho requirements—the committee was comprised of: myself; Mikel Walker, Assistant Chief; David Davis, Assistant Chief; Keith Davidson, Assistant City Engineer and Blair Kay, City Clerk. After ranking the proposals, three firms were selected to make presentations regarding the project on November 11th: CRSA, Idaho Falls; JHS, Pocatello; and Bliss, Hailey.

Due to the approaching deadline of the grant application, I recommend the Council make a motion to allow the review committee to make the final selection for the architect after the presentations on November 11th.

Thank you for your consideration.

Corey R. Child
Fire Chief
Madison Fire Department

- B. **Rexburg Fire Station – Administrative Services** Rankings for grant application 2013
– Rick Miller

Request for Proposals for Administrative Services

The City of Rexburg is seeking assistance in planning, developing, grant writing, and administering a project for an addition to the fire station. The project will include the construction of a second story to the existing fire station in the City of Rexburg. It is anticipated that the city will apply for Block Grant funds in November 2013 with construction beginning summer of 2014.

The City Council of Rexburg is soliciting proposals for services to assist the city in planning, developing, obtaining and managing ICDBG funds for the completion of this project. The agreement will be on a fixed price basis, with payment terms to be negotiated with the selected offer or. Reimbursement for grant administration activities will be contingent on the city receiving ICDBG funds.

Grant administration services to be provided include:

- a. Preparing all written reports, checklists or legal notices required ensuring compliance with federal and state environmental requirements.*
- b. Drafting a management plan and contract for review and approval by the Idaho Department of Commerce and Labor.*
- c. Establishing and maintaining project files and preparing all documentation and reports required for administration of the grant.*
- d. Assisting the City with the selection of a project architect in conformance with applicable procurement requirements, including the preparation of a request for proposals if needed.*
- e. Reviewing all proposed project expenditures to ensure their propriety and proper allocation to the project budget.*
- f. Participating in the preconstruction conference and periodic construction progress meetings.*
- g. Serving as the City's designated Labor Standards Officer and assuring compliance with all applicable labor standards requirements.*
- h. Ensuring compliance with all applicable civil rights requirements, including preparation of an equal employment opportunity plan and a fair housing resolution.*
- i. Attending City Council meetings when needed to provide project status reports and represent the project at any other public meetings deemed necessary.*
- j. Preparing all required performance reports and closeout documents and assisting the City with determination of applicable audit requirements.*
- k. Assisting the City as sponsoring agent in complying with all the requirements of Section 504 of the Rehabilitation Act of 1973.*

The services will not include the disbursement or accounting of funds distributed by the City's financial officer, legal advice, fiscal audits or assistance with activities not related to the project. Responses should include, and will be evaluated according to, the following factors:

1. Capability to Perform Project (i.e. firm's history, areas of expertise, address of office that will manage project, length of time in business, firm's legal structure, firm's commitment to provide necessary resources to perform and complete project). (30 pts.)

2. Relevant Project Experience (i.e. description of other projects executed by the firm that demonstrate relevant experience. List of all public sector clients for whom you have

performed similar work in the past five years, which should include name, address, and phone number of a person who can be contacted regarding the firm's performance on the project). (30 pts.)

3. *Qualifications of Project Team including experience with the funding agencies that may be involved. (i.e. resumé for the key people assigned to the project including sub consultants. Key personnel roles and responsibilities on this project. Identify project manager who will be responsible for the day-to-day management of project tasks and will be primary point of contact). (30 pts.)*

4. *Project Approach and Schedule (i.e. the tasks that must be accomplished to complete the project. How the firm proposes to execute the tasks. Unique aspects of the project and alternative approaches the owner might wish to consider). (10 pts.)*

*Selection of a professional consultant will be based on an evaluation of the written responses and a possible interview. Award will be made to the most qualified offer or whose proposal is deemed most advantageous to the City. Unsuccessful offerors will be notified as soon as possible. Questions and responses should be directed to: Mayor Richard Woodland
35 N. 1st E. Rexburg ID 83440*

All responses must be postmarked or delivered by Noon- October 24, 2013 to the above address. Please state "Administrative Services Proposal" on the outside of the response package. Six proposals with a maximum of seven pages are requested.

This solicitation is being offered in accordance with OMB Circular A-102 and the Idaho statutes governing procurement of professional services. The City Council of Rexburg reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate.

The Development Company was the only respondent seeking to provide Administrative Services.

Council Member Merrill moved to authorize the Architectural and Administrative review committee to make the selection subject to polling the City Council after the review committee reviews the presentations from three Architectural firms next Monday, November 11th; also, before submitting the grant proposal to the Idaho Department of Commerce for an Idaho Community Development Block Grant (ICDBG) in the amount of \$350,000. *The proposed project is to remodel the existing fire station to add a second floor*; Council Member Jordan seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Sutherland
Council Member Smith
Council Member Busby
Council Member Merrill

Those voting nay

None

The motion carried

Staff Reports:

A. Public Works: – John Millar

1. **Approve bid** for a new sanitation truck

Sanitation Truck Body

(1) Bidder:

Crane Carrier Corp for cab and chassis: \$123,028

Packer Compactor Body

(2) Bidders:

Solid Waste Systems: \$97,523

Southwestern Equipment Company: \$74,000.

Public Works Director Millar requested approval of the sanitation truck bid and the Packer Compactor Body bid. The trucks are rotated into a reserve position for the use of the used parts.

Discussion:

Council Member Busby moved to approve the low bid for a new sanitation truck and Packer Compactor Body as discussed; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Sutherland
Council Member Smith
Council Member Busby
Council Member Merrill

Those voting nay

None

The motion carried

- 2. Approve SPEEDCONNECT, LLC., Lease** - a Michigan corporation leasing approximately sixteen (16) square feet of building space located within an existing building on the Property ("Equipment Space"), together with the right to attach up to 8 antennas onto the walkway railing of the Water Tower at 1171 S. 2nd E, Rexburg.

TOWER LEASE

This Lease Agreement (hereinafter this "Lease" or this "Agreement"), is made this ___ day of _____, 2013, between THE CITY OF REXBURG, a municipal corporation, with its principal offices located at 35 N. 1st E., Rexburg, Idaho 83440, hereinafter designated as ("Landlord") and SPEEDCONNECT, LLC., a Michigan corporation with its principal office at 455 N. Main Street, Frankenmuth, MI 48734, hereinafter designated as ("Tenant").

Public Works Director Millar requested approval of the lease agreement with SPEEDCONNECT, LLC. Lease for \$1,500 a month with 10 free services (hot spots for Wi-Fi).

Discussion:

Council Member Sutherland moved to approve the **SPEEDCONNECT, LLC.** lease at the Water Tower at 1171 S. 2nd E, Rexburg; Council Member Smith seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Sutherland
Council Member Smith
Council Member Busby
Council Member Merrill

Those voting nay

None

The motion carried

Discussion on the Wastewater Treatment Plant project.

Council Member Busby reviewed the new street lights at University and 12th West.

- 3. FAA Grant for the airport taxiway discussion.**

Keith Davidson reviewed the FAA Grant for \$426,000 for design work and engineering fees to do work on the airport apron. There is a proposal to use \$200,000 of the grant for a master plan study to move the airport. The rest of the money would be used to do minimal maintenance at the airport.

FAA requires a 6,000 foot runway for this elevation; the Rexburg airport is 4,200 feet long.

Council Member Sutherland moved to approve the **FAA Grant for the airport** taxiway changes as discussed; Council Member Smith seconded the motion; Discussion: Council President Mann asked if the Airport Board was aware of the proposal. Yes. Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Sutherland
- Council Member Smith
- Council Member Busby
- Council Member Merrill

Those voting nay

- None

The motion carried

Council Member Smith asked about a project for Middletown Apartments. They joined a City LID for the work on Center Street.

B. Finance Department – Matt Nielson

Deputy Finance Officer Matt Nielson reviewed LID 43. All property owners have been contacted. They will have the option of financing the work through the LID or pay for the work after the City finalizes the costs for their portion of the work.

LOCAL IMPROVEMENT DISTRICT 43

Item #	No.	Dir	Street	Company/ L Name	F Name	Notes	Cost	Engineering	City Participation	Final Cost	Original Estimated Cost	Difference
								32%				
1	460	W	2nd N	MAIDEN COUNTY		County asked if could have us do and pay over 2 years, but bill one needs to be to them by August 15th 2013. I believe this would be fine to do across two fiscal years risks	\$ 16,787.56	\$ 2,034.51	\$ (1,529.33)	\$ 17,272.74	\$ 20,900.00	\$ (3,627.26)
2	480	W	2nd N	V F W (Att: Clerk's Office-Rae Tagley)		County asked if could have us do and pay over 2 years, but bill one needs to be to them by August 15th 2013. I believe this would be fine to do across two fiscal years risks	\$ 6,565.88	\$ 787.81	\$ (1,744.58)	\$ 5,609.21	\$ 10,100.00	\$ (4,490.79)
3	166	N	5th W	ICHSI HOUSING CORPORATION			\$ 218.93	\$ 26.27	\$ (70.88)	\$ 174.32	\$ 400.00	\$ (225.68)
4	150	N	5th W	PERCE	THOMAS H		\$ 2,818.80	\$ 338.26	\$ (177.10)	\$ 2,979.96	\$ 4,600.00	\$ (1,620.04)
5	144	N	5th W	VALORA	PARLEY G		\$ 462.18	\$ 55.46	\$ (149.63)	\$ 368.01	\$ 600.00	\$ (231.99)
6	138	N	5th W	BUTCHENS	KENNETH J		\$ 220.64	\$ 26.48	\$ (61.60)	\$ 185.52	\$ 400.00	\$ (214.48)
7	128	N	5th W	ADAMS	KIPPIE		\$ 1,450.09	\$ 174.01	\$ (436.28)	\$ 1,187.82	\$ 1,900.00	\$ (712.18)
8	464	W	1st N	COVINGTON	JOYCE I	Pre-Payment Received for \$500- Need to reimburse \$251.36 to Jones Covington	\$ 437.85	\$ 52.54	\$ (141.75)	\$ 348.64	\$ 600.00	\$ (251.36)
81	464	W	1st N	BEARD ST. CLAIR GAFFNEY PA	ATTN: MICHAEL BROWN- CLIENT GWEN DEISE	Stubout added to project by new property owner-Waiting for Quiet Title Process to take place to know who final owner will be, so they can sign waiver. Also send a copy to a possible 2nd owner	\$ 13,111.06	\$ 1,573.32	\$ -	\$ 14,684.32	\$ 14,684.32	\$ -
81	464	W	1st N	POWELL	JOHN							
9	108	N	5th W	GULLEY	ROBERT		\$ 1,159.73	\$ 139.17	\$ (350.88)	\$ 948.02	\$ 1,600.00	\$ (651.98)
10	80	N	5th W	PLUTYPART	BRAD		\$ 1,206.87	\$ 144.82	\$ (353.85)	\$ 997.84	\$ 2,900.00	\$ (1,902.16)
11	66	N	5th W	BEESLEY	CHRISTINE A		\$ 1,364.06	\$ 163.69	\$ (417.03)	\$ 1,110.72	\$ 1,800.00	\$ (689.28)
12	50	N	5th W	WOOLF	STEVEN A		\$ 2,601.97	\$ 312.34	\$ (736.35)	\$ 2,177.96	\$ 3,900.00	\$ (1,742.14)
13	Apr 40	N	5th W	MARRIED ON THE MAIN LLC		New Owner has signed waiver	\$ 9,973.00	\$ 1,196.76	\$ (385.00)	\$ 10,784.76	\$ 1,500.00	\$ 9,284.76
14	34	N	5th W	GULLEY	ALESA	We have a signed waiver from Cory Soussans of Married on the Main LLC, but he stated that Alesa Gulley still owns this property. GIS shows him as the current owner.	\$ 827.40	\$ 99.29	\$ (231.00)	\$ 695.69	\$ 1,200.00	\$ (504.31)
15	20	N	5th W	R & S PETERSON COMMERCIAL PROPERTIES LLC			\$ 1,527.61	\$ 183.31	\$ (494.55)	\$ 1,216.37	\$ 1,800.00	\$ (583.63)
16	470	W	Main St	FAIRBANKS	JOHN		\$ 551.60	\$ 66.19	\$ (154.00)	\$ 463.79	\$ 1,500.00	\$ (1,036.21)
17	17	S	5th W	DAVINPORT	ANN	Payoff sent to Title Company, has not been paid yet, but may be soon with closing.	\$ 493.12	\$ 59.17	\$ (146.13)	\$ 406.16	\$ 1,000.00	\$ (593.84)
18	10	S	5th W	NYHORD	GERALD W	received final payment on 10/24/15	\$ 627.73	\$ 75.23	\$ (188.48)	\$ 514.48	\$ 700.00	\$ (185.52)
19	21	S	5th W	CIBENNY	CLYD K		\$ 463.93	\$ 55.67	\$ (136.68)	\$ 382.92	\$ 600.00	\$ (217.08)
20	23	S	5th W	FLINK	DONNA	Received payment of \$ 400 from Title Company. May need to refund \$225.68 once LID finalized	\$ 218.93	\$ 26.27	\$ (70.88)	\$ 174.32	\$ 400.00	\$ (225.68)
21	27	S	5th W	MURRAY	DIANNE		\$ 822.40	\$ 98.69	\$ (244.13)	\$ 676.96	\$ 1,000.00	\$ (323.04)
22	29	S	5th W	NEWTON	LINDA K		\$ 922.83	\$ 110.74	\$ (286.48)	\$ 747.11	\$ 1,400.00	\$ (652.89)
23	33	S	5th W	SEELEY	DWAYNE		\$ 2,443.94	\$ 293.51	\$ (742.70)	\$ 1,994.75	\$ 3,400.00	\$ (1,405.25)
24	75	S	5th W	SMITH	DEBRA	Did her own Sidewalk and Curb and Outer-likely not financing through LID	\$ -	\$ -	\$ -	\$ -	\$ 13,000.00	\$ (13,000.00)
25	127	S	5th W	SQUIRES BRICK INC ETAL		Prepaid \$1900. Will have to refund a portion of it to the owner once the LID is finalized. I put the overpayment of \$3497.55 in a liability acct in 7/30/15. We will refund it once the LID is finalized risks	\$ 493.08	\$ 59.17	\$ (149.80)	\$ 402.45	\$ 2,000.00	\$ (2,497.55)
26	110	S	5th W	THOMPSON	DUSTIN J		\$ 1,901.06	\$ 228.13	\$ (566.30)	\$ 1,562.89	\$ 2,700.00	\$ (1,137.11)
27	100	S	5th W	HAMMER	DONALD L		\$ 1,069.08	\$ 368.29	\$ (900.20)	\$ 2,537.17	\$ 3,600.00	\$ (1,062.83)
28	60	S	5th W	MAIDSON SCHOOL DIST #321			\$ 36,259.90	\$ 4,351.08	\$ (8,378.30)	\$ 32,231.78	\$ 29,200.00	\$ 3,031.78
29	30	S	5th W	WALDE	MELANIE BLUE		\$ 2,473.78	\$ 296.83	\$ (708.70)	\$ 2,061.91	\$ 3,500.00	\$ (1,438.09)
30	20	S	5th W	FACE ETUX	WILLIAM T		\$ 4,097.21	\$ 491.66	\$ (1,234.28)	\$ 3,354.59	\$ 5,400.00	\$ (2,045.41)
31	507	W	Main St	REED	RONALD J		\$ 7,025.13	\$ 843.02	\$ (2,096.15)	\$ 5,772.00	\$ 9,100.00	\$ (3,328.00)
32	7	N	5th W	GUELLEMAN INVESTMENTS LLC			\$ 2,415.36	\$ 289.87	\$ (687.40)	\$ 2,018.03	\$ 3,000.00	\$ (981.97)
33	15	N	5th W	SPENCER	JILL S		\$ 275.80	\$ 33.10	\$ (77.00)	\$ 231.90	\$ 500.00	\$ (268.10)
34	21	N	5th W	WILLIAMS	JASON R		\$ 827.40	\$ 99.29	\$ (231.00)	\$ 695.69	\$ 1,200.00	\$ (504.31)
35	31	N	5th W	MISSOCK ETUX	GEORGE J		\$ 413.70	\$ 49.64	\$ (115.50)	\$ 347.84	\$ 500.00	\$ (152.16)
36	33	N	5th W	WELLS FARGO BANK NA			\$ 2,451.44	\$ 306.20	\$ (746.20)	\$ 2,111.44	\$ 3,500.00	\$ (1,388.56)

LOCAL IMPROVEMENT DISTRICT 43

Item #	No.	Dir	Street	Company L Name	F Name	Notes	Cost	Engineering	City Participation	Final Cost	Original Estimated Cost	Difference
36				ZIEHLER	JOHNIE & JACKIE	ALSO MAIL 3601-0033 TO THEM						\$ -
37	53	N	5th W	NELSON	STUART		\$ 1,202.03	\$ 180.24	\$ (448.18)	\$ 1,234.09	\$ 2,200.00	\$ (965.91)
38	43	N	5th W	PAUL	ARTUR JOSEPH		\$ 1,529.96	\$ 231.59	\$ (812.50)	\$ 1,548.99	\$ 2,100.00	\$ (551.01)
39	75	N	5th W	COOL LAND RESIDENTIAL LLC			\$ 2,544.30	\$ 281.32	\$ (654.50)	\$ 1,971.12	\$ 4,100.00	\$ (2,128.88)
40	75	N	5th W	COOL LAND RESIDENTIAL LLC			\$ 1,735.55	\$ 208.27	\$ (523.78)	\$ 1,420.04	\$ 2,000.00	\$ (579.96)
41	Approx. 103	N	5th W	COOL LAND RESIDENTIAL LLC			\$ 4,576.90	\$ 549.23	\$ (1,132.43)	\$ 3,993.70	\$ 3,000.00	\$ 993.70
42	Approx. 113	N	5th W	COOL LAND RESIDENTIAL LLC			\$ 551.60	\$ 66.19	\$ (134.00)	\$ 463.79	\$ 700.00	\$ (236.21)
411	125	N	5th W	MCCULLOCH	MARY W		\$ 1,527.96	\$ 183.36	\$ (457.80)	\$ 1,253.52	\$ 1,800.00	\$ (546.48)
421	137	N	5th W	FBO HEROME K JOHNSON DBA	BANK OF COMMERCE		\$ 3,997.07	\$ 479.65	\$ (1,090.60)	\$ 3,386.12	\$ 5,200.00	\$ (1,813.88)
43	245	N	5th W	PEAR TREE ENTERPRISES INC			\$ 1,975.79	\$ 237.09	\$ (576.98)	\$ 1,635.90	\$ 2,500.00	\$ (864.10)
44	253	N	5th W	HOWARD	BLUD		\$ 1,682.38	\$ 201.89	\$ (469.70)	\$ 1,414.57	\$ 2,300.00	\$ (885.43)
45	369	N	5th W	BLACKBURN ETUX	GREG K		\$ 3,546.24	\$ 425.55	\$ (1,014.13)	\$ 2,957.66	\$ 5,000.00	\$ (2,042.34)
46	385	N	5th W	SUMMERWOOD PARK AREA (HDA)	ATTN: KEYSHA STUTZ		\$ 1,435.70	\$ 172.28	\$ (409.50)	\$ 1,198.48	\$ 2,200.00	\$ (1,001.52)
47	509	W	2nd N	ARIEL	MICHAEL E.	Would like rebar in driveway	\$ 854.98	\$ 102.60	\$ (238.70)	\$ 718.88	\$ 1,200.00	\$ (481.12)
48	521	Angela Dr		VERELIJS	RAY ALLEN		\$ 137.95	\$ 16.55	\$ (38.50)	\$ 115.95	\$ 500.00	\$ (384.05)
49	526	Angela Dr		THEITEN	ANTHONY E.		\$ 281.15	\$ 43.74	\$ (117.25)	\$ 207.64	\$ 500.00	\$ (292.36)
50	281	N	5th W	ORCK	STEVEN J.		\$ 1,493.71	\$ 179.23	\$ (465.15)	\$ 1,207.83	\$ 2,000.00	\$ (792.17)
51	5	E	1st N	NOITE	SHASTA M	Not Completed Yet, but not going to finance	\$ -	\$ -	\$ -	\$ -	\$ 6,400.00	\$ (6,400.00)
52	150	N	Center St	THEKEN	ROBBY M	Did their own work	\$ 12,708.10	\$ -	\$ (3,337.60)	\$ 9,370.50	\$ 14,600.00	\$ (5,229.50)
53	126	N	Center St	THEKEN	CARISSA DAWN	Did their own work	\$ 2,080.91	\$ -	\$ (787.15)	\$ 1,293.76	\$ 3,600.00	\$ (1,406.24)
54				City of Rexburg			\$ 1,122,164.81	\$ 134,639.78	\$ (1,256,824.58)	\$ -	\$ -	\$ -
55	412	S	3rd E	HEPWORTH	JAY & SEPHILIN	THEY SIGNED WAIVER AND ARE FINANCING HOODLIP FEE FOR WATER AND SEWER, HOWEVER THEY WILL NOT ACTUALLY HOOK TO SEWER YET, AND SHOULD NOT BE CHARGED MONTHLY FEE ON THIS UNTIL THEY DO HOODLIP.MCN	\$ 6,292.00	\$ -	\$ -	\$ 6,292.00	\$ -	\$ 6,292.00
							\$ 1,302,901.39	\$ 153,710.45	\$ (1,294,513.06)	\$ 182,048.78	\$ 204,600.00	\$ (42,551.22)

Prepaid

\$ 162,059	Property Owner Cost
\$ 1,280,923	City Cost
\$ 1,443,022	Total Cost

Deputy Finance Officer Nielson asked for approval of Resolution 2013-10.

1. Resolution 2013 – 10 to set a public hearing for **Wednesday, the 4th day of December, 2013, at the hour of 7:30 pm** for the Final Assessment Role for LID 43 and the Engineer’s report.

RESOLUTION NO. 2013-10

A RESOLUTION OF THE CITY OF REXBURG, IDAHO, FIXING THE TIME AND PLACE OF HEARING ON THE LOCAL IMPROVEMENT DISTRICT NO. 43 ASSESSMENT ROLL; PROVIDING FOR PUBLICATION AND MAILING OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Local Improvement District Number 43 ("L.I.D. No. 43") of the City of Rexburg (the "City") was created by Ordinance No. 1098 adopted by the City Council (the "Council") on February 6, 2013; and

WHEREAS, in accordance with Ordinance No. 1098, the improvements within L.I.D. No. 43 have been completed, and the City Engineer, as engineer for L.I.D. No. 43, has submitted a report showing in detail the total cost and expenses of the improvements, the dollar amount thereof payable from assessments, and a form of assessment roll showing the amount chargeable to each lot or parcel of property subject to assessment within L.I.D. No. 43.

...

Discussion:

Council Member Busby moved to approve **Resolution 2013 – 10** to set a public hearing for **Wednesday, the 4th day of December, 2013, at the hour of 7:30 pm** for the Final Assessment Role for LID 43 and the Engineer’s report; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Sutherland
- Council Member Smith
- Council Member Busby
- Council Member Merrill

Those voting nay

None

The motion carried

2. Rexburg Rapids pool yearend report and discussion

Deputy Finance Officer Matt Nielsen reviewed the annual revenue and expense report. Daytime revenue went up about \$4,000 from last year. There was a savings of about \$19,000 in personnel expenses over last year. The park was open over 80 days. There was a savings of \$28,000 in operations over last year. The summary page was reviewed. Council Member Benfield asked for this information to be added to the Mayor's Report.

Deputy Finance Officer Matt Nielsen asked to start a capital replacement account to be funded by surplus revenue funds from Rexburg Rapids if available. This would put away some funds for capital replacements in the future.

Discussion:

Open Swim Admissions

2013 Season - 6/15 to 9/2				
	Daytime	Evening	Total	
Fitness	-		-	
Special Needs Groups	416		416	
Age 0-2	2,418	625	3,043	
Age 3-59	36,006	4,001	40,007	
Age 60+, Veterans, & Armed Services	769	66	835	
Non-Swimmer	1,595	161	1,756	
Evening Group Discount		123	123	
Evening Exclusive Groups (19)		3,800	3,800	
Evening Non-Exclusive Groups (20)		1,222	1,222	
Punch Pass	2,860		2,860	
Total	44,064	9,998	54,062	
Slide Pass (48" or taller or pass swim test)	17,739	-	17,739	
	Daytime	Evening	Total	Slide Pass
2013 Season - 6/15 to 9/2	44,064	9,998	54,062	17,739
2012 Season - 5/28 to 9/3	44,556	9,676	54,232	16,424
2011 Season - 6/24 to 9/5	45,267	9,624	54,891	-

Account	Description	2011 Actual	2012 Actual	2013 Budget	2013 Actual	2013 %YTD	2012 vs 2013
REXBURG RAPIDS FUND REVENUE							
23-350.00	ADMISSIONS-FITNESS	786	296	1,000		0%	-296
23-350.10	ADMISSIONS-DAYTIME	192,712	182,035	241,000	183,772	76%	1,737
23-350.15	ADMISSIONS-DAYTIME SLIDE	7	23,633	15,000	26,008	173%	2,375
23-350.20	ADMISSIONS-EVENING	28,520	16,643	35,000	19,134	55%	2,491
23-350.30	RENTAL-EVENING EXCLUSIVE	5,721	17,500	15,000	15,175	101%	-2,325
23-350.35	ADMISSION-EVENING NO-EXL GROUP	2,338	6,199	3,000	4,145	138%	-2,054
23-350.40	ADMISSION-PUNCH PASS	15,356	16,257	19,000	16,517	87%	260
23-350.45	ADMISSION-FITNESS PUNCH PASS	180	375	300		0%	-375
23-352.00	SALES-CONCESSIONS	13,382	35,900	50,000	36,583	73%	683
23-352.10	INVENTORY-SALES	10,445	9,667	12,000	6,899	57%	-2,768
23-352.20	EMPLOYEE UNIFORM SALES	894	632	1,000	406	41%	-226
23-352.30	SHAVED ICE SALES (15%)		2,060		2,471		411
23-353.00	LESSONS - SWIM/FITNESS	33,333	45,313	36,000	61,048	170%	15,735
23-372.00	RENTAL-PARTY ROOM/SHELTERS	1,310	2,779	2,000	2,594	130%	-185
23-374.00	MISCELLANEOUS REVENUES				3,071		3,071
23-375.00	SALE OF ASSETS				2,550		2,550
TOTAL OPERATING REVENUE		\$ 304,984	\$ 359,289	\$ 430,300	\$ 380,373	88%	\$ 21,084
23-376.00	CONTRIBUTIONS	99,200					
23-390.10	FUND TFR - GENERAL FUND - CAPITAL						
23-399.99	FUND BALANCE CARRYOVER			63,700			
TOTAL REXBURG RAPIDS REVENUE		\$ 404,184	\$ 359,289	\$ 494,000	\$ 380,373	77%	\$ 21,084

•\$1 Customer Appreciation Night-Held 2 times:

- 1779 Total Admissions in 2 nights
- Sold over 700 \$ 1 food items on those nights plus other food items at regular price

Account	Description	2011 Actual	2012 Actual	2013 Budget	2013 Actual	2013 %YTD	2012 vs 2013
REXBURG RAPIDS FUND EXPENSE							
23-440.30	SUPPLIES	-7,831	-7,969	-10,000	-10,498	105%	-2,529
23-440.31	EQUIPMENT/SUPPLIES TO SELL	-11,024	-5,932	-11,000	-2,778	25%	3,154
23-440.32	CHEMICALS	-13,742	-29,888	-25,000	-28,367	113%	1,521
23-440.33	CONCESSION SUPPLIES		-19,052	-22,000	-16,593	75%	2,459
23-440.34	JANITORIAL SUPPLIES	-1,089	-1,542	-1,500	-2,168	145%	-626
23-440.41	PERMITS	-880	-225	-200	-225	113%	0
23-440.42	DRUG TESTS & BACKGROUND CHECKS	-3,324	-3,719	-4,000	-3,363	84%	356
23-440.43	HIRED WORK				-1,766		-1,766
23-440.45	ADVERTISING/MARKETING	-8,757	-9,780	-10,000	-6,862	69%	2,918
23-440.46	INSURANCE		-4,693	-6,200	-6,103	98%	-1,410
23-440.47	TRAVEL, TRAINING & MEETINGS	-10,709	-4,015	-3,500	-5,739	164%	-1,724
23-440.48	BANKING/CC CHARGES	-6,269	-7,155	-9,000	-7,857	87%	-702
23-440.49	SALES TAX	-13,953	-16,633	-19,000	-15,547	82%	1,086
23-440.51	TELEPHONE & INTERNET	-266	-1,358	-1,500	-1,303	87%	55
23-440.52	POWER	-15,652	-37,987	-35,000	-33,937	97%	4,050
23-440.53	NATURAL GAS	-30,069	-46,256	-50,000	-25,048	50%	21,208
23-440.58	WATER/SEWER/GARBAGE	-4,464	-7,199	-6,500		0%	7,199
23-440.60	BUILDING & GROUNDS REPAIRS	-1,810	-9,725	-6,000	-17,329	289%	-7,604
23-440.64	COMPUTER PROGRAM MAINTENANCE	-93	-5,045	-5,000	-4,658	93%	387
TOTAL OPERATIONS EXPENSE		\$ (129,932)	\$ (218,173)	\$ (225,400)	\$ (190,141)	84%	\$ 28,032

23-440.79	BAD DEBT WRITEOFFS		-9,368				9,368
23-440.95	SHOP EXPENSES						
23-440.98	CONTINGENCY/CAPITAL/DEPRECIATN			-96,900			
TOTAL REXBURG RAPIDS EXPENSE		\$ (271,844)	\$ (408,885)	\$ (494,000)	\$ (352,804)	71%	\$ 56,081

	Description	2011 Actual	2012 Actual	2013 Budget	2013 Actual	2012 vs 2013
REXBURG RAPIDS FUND NET INCLUDING TRANSFER		132,340	-49,596	0	27,569	-104,771
LESS FUND TRANSFER IN /CARRYOVER		-99,200		-63,700		99,200
ADD BACK CONTINGENCY				96,900		
REXBURG RAPIDS FUND OPERATING NET		\$ 33,140	\$ (49,596)	\$ 33,200	\$ 27,569	\$ (5,571)

CARRYOVER BALANCE	\$ 132,340	\$ 82,744	\$ 115,944	\$ 110,313		
--------------------------	-------------------	------------------	-------------------	-------------------	--	--

•\$54,977 net improvement compared to prior season, not including one-time revenues and expenses.

•Actual net improvements in the books were \$77,165.

•Last Year we estimated a net improvement of \$53,688 with the changes you approved last year for the 2013 season.

Concessions Report

2013 Season	
Revenues	\$ 36,583
Expenses	
Concession Supplies	\$ 16,593
Wages/Benefits	\$ 5,285
Sales Tax	\$ 2,071
Total Expenses	\$ 23,949
Concessions Profit	\$ 12,634
Shaved Ice Profit Sharing (15%)	\$ 2,471
Total Profits	\$ 15,105

2012 Season	
Total Profits	\$ 8,848

2011 Season	
Total Profits *	\$ 10,520

* Before Write off

Evening Exclusive Group & Party Room Rentals

Exclusive Nights			
Month	Nights Offered	Nights Reserved	Percentage Reserved
June	6	2	33%
July	14	11	79%
August	13	6	46%
Total	33	19	58%

5 of the rentals were the 3 hour option

- 1 morning reservation during the season (Do not offer morning exclusives in 2014)
- Party Room rented 21 Hours total for season

Evening Non-Exclusive Group rate for 200 or less people as follows:

- \$275 per group with the Small Shelter
- \$300 per group with the Large Shelter

Venue	Reservations Made
Small Group Shelter	7
Large Group Shelter	13
Total	20

Total Aquatic Center Cost	\$ 5,968,966.00
Annual Depreciation Expense	\$ 236,320.00
Cost/Admission to cover Depreciation	\$ 4.37
Current Daytime Cost Without Slide	5.5
Daytime Cost if Depreciation Included	\$ 9.87

How much can we afford to put away for capital replacement costs?

We recommend transferring **\$50,000** annually from the general fund into the Rexburg Rapids Fund for **future capital replacement and maintenance needs starting in FY 2013**

- Transfer would only be made if cash from the general fund is available at year end
- Money would be kept as a **separate Fund Balance Carryover** and not included with the Fund Balance for Operations
- This plan would help **provide stability to the general fund** by not requiring substantial transfers in future years when capital replacement or maintenance needs arise
- Request to adopt an amendment to the Financial Management Policies:**

Rexburg Rapids Operating and Capital Reserves

- a) The appropriate amount of monies should be reserved for operations, maintenance, and replacement of capital needed for the Rexburg Rapids Facility. If surplus revenues are not sufficient, fund balances should be transferred from the general or other appropriate funds to cover such a deficit.

Council Member Busby moved to start a capital replacement account to be funded by \$50,000 surplus revenue funds for 2013 from Rexburg Rapids surplus revenue; this funding will be reviewed annually based on surplus funds. Council President Mann seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
 Council Member Benfield
 Council Member Sutherland
 Council Member Smith
 Council Member Busby
 Council Member Merrill

Those voting nay

None

The motion carried

Council Member Merrill and Council Member Benfield commended Matt and Bob for their cost saving efforts for 2013. They will continue to research additional amenities at Rexburg Rapids.

Deputy Finance Officer Matt Nielsen asked to change the policy not to allow loose change over \$1.00.

Council Member Busby moved to adopt a policy not to accept loose change over \$1.00 unless it is rolled in coin wrappers; Council Member Benfield seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
 Council Member Benfield
 Council Member Sutherland
 Council Member Smith
 Council Member Busby
 Council Member Merrill

Those voting nay

None

The motion carried

3. Workman’s Compensation Insurance Report – Deferred to a future meeting

C. Building Department – Val Christensen

1. Building Permit Report

Community Development Director Christensen reviewed the Building Permit Report.

Permit	Permit Type	Project Name	Project Address	Owner Name	Contractor Name	Valuation	Permit Fees	Impact Fees
13 00325	BLD-COM	Mountain Lofts Welcome Center	538 S 2nd W	JJ Smith	Headwaters Construction	\$ 375,803.76	\$ 4,681.67	\$ 5,861.29
13 00383	BLD-SFRR-R	476 N State, Rigby - Stair Remodel	746 North State	Ben Lindsay	Ben Lindsay	\$ 2,038.00	\$ 69.74	\$ -
13 00406	BLD-SFRR	544 West Main - Duplex	544 West Main	Smith Family Trust	Smith Family Trust	\$ 5,200.00	\$ 394.00	\$ -
13 00360	BLD-SFRA-R	Carport- Rigby	350 N 3rd W	Jim Barron	Jim Barron	\$ 1,500.00	\$ 195.00	\$ -
13 00382	BLD-SFRR	240 S. 3rd E. - Bathroom Remodel	240 S 3rd East	Stephen Gardner	Stephen Gardner	\$ 7,450.00	\$ 360.06	\$ -
13 00363	BLD-COMR	BYU-I Kirkham Bldg - Telecom Rm 8	525 S Center	BYU IDAHO	J & S Construction	\$ 130,200	\$ 1,706.22	\$ -
13 00376	BLD-COM	Rexburg Storage & Site Plan	357 S 5th W	Tyler Peterson/Bret Stod	Tyler Peterson/Bret Stod	\$ 253,146.24	\$ 2,311.41	\$ 1,470.93
13 00326	BLD-COM	Ace Hardware	101 East Main	Shovelback Construction	Shovelback Construction	\$ 2,445,175	\$ 14,922.09	\$ 19,461.48
13 00397	BLD-COM	Mesa Falls Parking Canopy; 208 Un	940 S 5th W	Kartchner Homes of Idaho	Kartchner Homes of Idaho	\$ 186,620	\$ 1,626.56	\$ -
13 00426	BLD-COMR	The Village Apartments - Footings	490 Pioneer Rd	Village Apartments	Thomas Mouser	\$ 3,700	\$ 102.31	\$ -
13 00327	BLD-COMR	T-Mobile Antenna Replacement	1145 S 2nd E	Justin Hadley on behalf of	Craig F. Sorensen Constr	\$ 20,000.00	\$ 386.33	\$ -
13 00362	BLD-COMR	BYUI Rigby Hall Improvements	525 S Center St	BYU IDAHO	BYU IDAHO	\$ 47,606.00	\$ 1,087.98	\$ -
13 00142	BLD-MFR	NorthPointe "B" Apts	141 S 1st W	Kelly McCandless	Headwaters Construction	\$ 15,013,253	\$ 127,545.06	\$ 203,479.40
13 00186	BLD-COM	NorthPointe Parking Garage	141 S 1st W	NG Rexburg, LLC	Headwaters Construction	\$ 3,800,000	\$ 21,648.73	\$ -
						\$22,291,692.00	\$ 177,037.16	\$ 230,273.10

Discussion:

Council Member Benfield asked to have a report on Impact Fees.

Calendared Bills and Tabled Items:

- A. “LAND USE ACTION” – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE**

B. BILL Introduction: – NONE

C. First Reading: Those items which are being introduced for first reading: – NONE

D. Second Reading: Those items which have been first read: – NONE

E. Third Reading: Those items which have been second read: – NONE

Consent Calendar: The consent calendar includes items which require formal City Council action, however they are typically routine or not of great controversy. Individual City Council members may ask if any specific item should be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council’s agenda packet regarding these items.

- A. Minutes from October 02, 2013 meetings
- B. Approve the City of Rexburg Bills

Council Member Busby moved to approve the Consent Calendar and pay the bills; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Sutherland
- Council Member Smith
- Council Member Busby
- Council Member Merrill

Those voting nay

None

The motion carried

Council Member Benfield invited everyone to come to the Veteran’s Memorial Ceremony next Monday.

City Attorney Zollinger said the Bigelow property transaction was completed today. The city now owns the property on Pioneer Road.

Adjourned at 8:47 P.M.

APPROVED:

Richard S. Woodland, Mayor

Attest:

Blair D. Kay, City Clerk