

City Council Meeting

August 07, 2013

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Rexburg, ID 83440

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CITY OF
REXBURG
America's Family Community

August 07, 2013

Mayor Richard Woodland

Council Members:

Christopher Mann Jordan Busby
Donna Benfield Jerry Merrill
Bruce Sutherland Sally Smith

City Staff:

Stephen Zollinger – City Attorney
Richard Horner – Finance Officer
John Millar – Public Works Director
Val Christensen – Community Development Director
Scott Johnson – Economic Development Director
Blair Kay – City Clerk

7:00 P.M. City Hall – Pledge to the Flag

Mayor Woodland welcomed everyone to the meeting.

Shane Turman led the Pledge to the Flag.

Ian Zollinger said the prayer.

Roll Call of Council Members:

Attending: Council President Mann, Council Member Benfield, Council Member Sutherland, Council Member Merrill, Council Member Smith, Council Member Busby and Mayor Woodland.

Public Comment on non-controversial issues: not scheduled on the agenda (limit 3 minutes)

Steve Oakey at 25 South 3rd East indicated over time through introspection he has changed his opinion on certain issues. He read a statement requesting the City to change the zoning and land use policy based on recent land use studies.



H I E R

Harvard Institute of Economic Research

Discussion Paper Number 2133

What Causes Industry Agglomeration?
Evidence from Coagglomeration Patterns

Mr. Oakey reviewed the February 18, 2002, Preliminary Draft Comments from “Discussion Paper Number 1948” from the Harvard Institute of Economic Research. In the Welcome Comments the question was asked: *Does America face an affordable housing crisis and, if so, why?*

This paper argues that in much of America the price of housing is quite close to the marginal, physical costs of new construction. The price of housing is significantly higher than construction costs only in a limited number of areas, such as California and some eastern cities. In those areas, we argue

*that high prices have little to do with conventional models with a free market for land. **Instead, our evidence suggests that zoning and other land use controls play the dominant role in making housing expensive.** This paper was written for the conference on “Policies to Promote Affordable Housing” sponsored by the Federal Reserve Bank of New York and the New York University School of Law. We are grateful to our discussant, Dan O’Flaherty, for his comments.*

Mr. Oakey did not believe it was the intention of the City Council to diminish the economic well of the community by the decisions they make in the City Council Chambers. He believed “we” have

deep concerns with the economic well-being of each and every one of “our” citizens. He quoted Paul Krugman’s New York Times Article concerning the combination of High Population Density and Land Use Restrictions making it hard to build new homes. In the New York Times article:

That Hissing Sound
By PAUL KRUGMAN

Published: August 8, 2005

“But in the Zoned Zone, which lies along the coasts, a combination of high population density and land-use restrictions - hence “zoned” - makes it hard to build new houses. So when people become willing to spend more on houses, say because of a fall in mortgage rates, some houses get built, but the prices of existing houses also go up. And if people think that prices will continue to rise, they become willing to spend even more, driving prices still higher, and so on. In other words, the Zoned Zone is prone to housing bubbles.

And Zoned Zone housing prices, which have risen much faster than the national average, clearly point to a bubble.”

Mr. Oakey asked for a city committee, comprised of citizens, to review the Development Code to make it smaller. He would like to serve on the committee to review the Development Code.

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Blake Garner representing:

The Meadows HOA Officers and Board Members

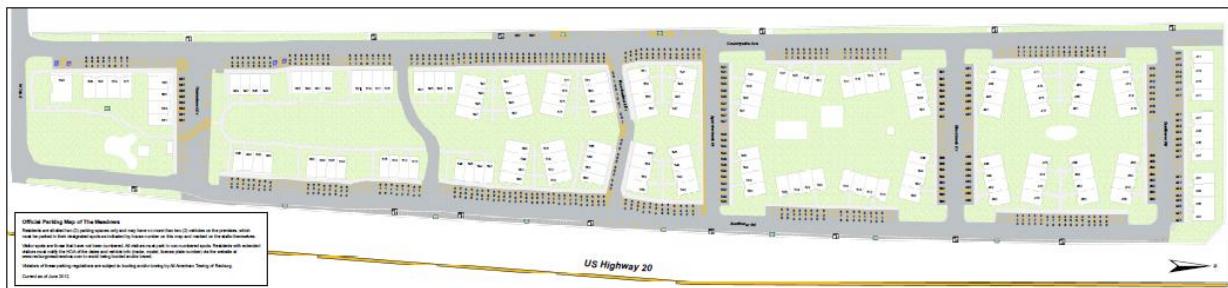
OFFICERS

President: Talsan Schulzke
Vice President: Blake Garner
Secretary: Maren Nichols
Treasurer: Joseph Ricks

BOARD MEMBERS

Public Relations: Amy Orme
Historian: Jessica Hansen
Custodian: Jeanyck McNeil

Mr. Garner indicated they would like to work with the City Council on their high density community. They are concerned with pedestrian safety and other issues for the development. Council Member Busby reviewed the roadways inside the development. The interior streets do loop together. There are two roads with only one true entrance as indicated in the parking plan.



Presentations:

- A. TRPTA – District Coordinating Council (DCC) Addendum Application – Lynn Seymour, Board Chair Burke Webster and Amanda L. Ely

TRPTA Board Chair Burke Webster at 3429 Boulder Creek Lane, Ammon, Idaho said he was very discouraged. Last December Mayor Woodland directed the TRPTA Board to make every effort possible to get a fixed route system up and running in Rexburg. Since then the TRPTA Board has directed Amanda and her staff monthly to do everything in their power to get a fixed route system up and running in Rexburg.

Mr. Webster has been a member of the TRPTA Board for five years with two goals in mind. The 1st was to have a fixed route in Idaho Falls and the 2nd goal was to have a fixed route in Rexburg. He was disappointed they were one meeting away from achieving the second goal. He indicated they have achieved a fixed route system in Idaho Falls and that system is running effectively now. It is doing very well given the limitations with public transportation. Without any additional support from Rexburg funding, they only needed the Mayor’s full verbal support at the District Coordinating Council’s (DCC) meeting to say the proposal TRPTA had on the table would effectively serve Rexburg until a better system could be developed.

Mr. Webster did not believe TRPTA was the only answer to Rexburg's transportation issues; however, he believes it is the best answer. He did not believe TRPTA's proposal was the best proposal; He did not think it was the best service TRPTA could offer to Rexburg; however, it would have been up and running September 1st, 2013. With the Mayor's verbal support they could fairly easily have a system up and running in Rexburg by April, 2014. He felt they missed an opportunity to have a fixed route system up and running by September 01, 2013 with the new school year.

Mr. Webster noted the Mayor was not a fan of TRPTA's Business Model for Rexburg; Mr. Webster was not a fan either; because of the lack of fixed route in Rexburg and that public transportation requires public support and public funds to operate. They leave hundreds of thousands of dollars on the table from the Federal Transit Administration and the Idaho Transportation Department every year due to the lack of local elected entities support.

Council Member Merrill questioned the timing indicated for a fixed route system by Mr. Webster. Mr. Webster responded that the fixed route system could have been implemented immediately with the Mayor's verbal support and that it could have changed after the reports came in from Envision Madison.

Amanda Ely indicated the FY2013 grant money was available upon DCC's approval. Ms. Ely said it was the money that they were going to use in the current grant year, and that is why they were not going to ask for additional money. It was only a matter of changing the scope of work with the DCC. It would have required public meetings to make the change.

Council Member Smith said recent proposals included large amounts of money. Ms. Ely said it was confusing; however, ITD wanted local government entities to provide matching funds before awarding the grant funding. She started in 2011 asking support for 2013. In 2012 she came to Rexburg looking for 2014 support. Most of their funding comes from MEDICADE grants.

Ms. Ely said they lost matching dollars when a broker entered the picture requiring a revenue share to the broker after 2011.

Council Member Sutherland said the grants were not a secure source of revenue. Mr. Webster said they are very MEDICADE dependent; however, they would like to expand the service and expand the revenue source into the private sector. Council Member Sutherland said it was difficult to understand exactly what TRPTA is asking in their business plan. Mr. Webster would like to see a check that says if they didn't make enough money the City would give them the rest. Council Member Sutherland did not like this suggestion.

Mr. Webster said they are trying to move away from the appointment (reservation) type system to a fixed route system which requires a commitment from Rexburg. Ms. Ely said the commitment amount could vary based on the fixed route system plan the city would receive. She did not know what the final fixed would be until the matching funds could be solidified.

Council Member Busby asked for information on the ridership for TRPTA. One of the issues is the lack of bus times in the evening and Saturdays. Ms. Ely said that because of the funding issues the times in the evening and Saturdays are cut back. Some of the funding source could be matching funds from in-kind donations for signs and benches, etc. She had a plan in mind; however, she did not want to get too far ahead of the process.

Council President Mann indicated he was not real comfortable with Mr. Webster's comments. He was not aware of any City Council member asking Mayor Woodland to spend the money for the matching funds. He was not willing to give that kind of money on an unknown, not exactly sure, plan from TRPTA. He reviewed the Planning and Zoning effort to put the high density apartments close to the University Campus which reduces the need for transportation. He indicated the need for private concerns to be a part of the matching funds request; thus, allowing private business to be a part of the business plan to pay to get customers to their businesses. He did not think it was his job to spend people's tax dollars to get people down to Wal-Mart.

Council President Mann was supportive of public transportation; however, he did not want to create urban sprawl. He said Mr. Webster is critical of the City not wanting to spend the money; however, there was not constituent support to go ahead and spend the money now. Mr. Webster said the City did not have to spend any money now. Mayor Woodland said the City was asked for money. He said no one told the City that TRPTA was not asking for money.



TARGHEE REGIONAL PUBLIC TRANSPORTATION AUTHORITY

1810 W. BROADWAY #7, IDAHO FALLS, ID 83402

Phone: (208) 535-0356 or (208) 529-1489 Fax: (208) 524-0216

Application Addendum for Strategy 6B-L024 Rexburg

TRPTA's Board of Directors would like to move forward with fixed routes in the City of Rexburg in FY2013 effective September 3, 2013. Assistant Director, Amanda Ely and Mobility Manager, Jeff Osgood has met with the City, County, BYU/I and Chamber on possible route scenarios for Rexburg and the potential ridership projections.

There is currently a project called "Envision Madison", which will also address transportation needs in not only the City of Rexburg, but all of Madison County. Amanda and I attended the Workshop on Thursday, June 20, 2013 at 7:00 pm in Rexburg. It was well attended and transportation was one of the top three (3) topics discussed.

Jeff and Amanda put together possible routes based on the current geography for the City of Rexburg and travel patterns in the community. TRPTA plans to encourage the community to assist in picking the actual route stops and suggested fare structure during public meetings.

In the FY 20013 ITD §5311 Grant, TRPTA applied for a five (5) bus demand response service in the Rexburg area for an estimated \$518, 061 in total expenses (\$148,047 Admin, \$296,802 Ops and \$73,211 PM). This project was based on match funds of \$161,608.

This application addendum is to request a change in the scope of work to allow TRPTA to make revisions to the current Strategy **6B-L024-Rexburg** (Provide demand-response service in Rexburg/Madison County area Monday-Friday from 8:00 a.m. - 5:00 p.m.) and add Strategy **6B-L032** (Provide fixed route service within the City of Rexburg). The changes would be as follows:

- Use two (2) buses on a fixed route system with three (3) Paratransit/demand buses. TRPTA plans to start with two (2) buses on fixed routes and three (3) in Paratransit/Demand service. The fixed routes would run from 6:00 am (first run out) to 6:30 pm (last run out). These buses will have at least 40 minute headway.
- Reduce its service area to one (1) mile around the fixed routes and an additional four (4) miles outside of the Paratransit for demand response service.
- Continue service from the Rexburg to St. Anthony corridor as demand service.

If there is a demand for more than two (2) fixed route buses TRPTA could incorporate buses into services as needed with the expectation that they would be funded 100% through ridership or other local sources. The service could eventually grow to a three (3) route system with three (3) buses running twenty (20) minutes apart Monday through Saturday 6:00 am to 7:00 pm.

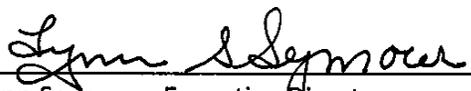
TRPTA will approach the City, County and local businesses about purchasing or helping with marketing efforts such as bus stop signs, benches, bus wrapping, shelters and other things as needed or identified.

Total cost may vary slightly up or down. It is our expectation that the increase in fare revenue and local support in match (bus wraps and company donations) will compensate for any lost Medicaid revenue resulting from the change in scope.

By moving to a fixed route with Paratransit service, TRPTA hopes to increase total ridership by 25% in the first year. Fixed route fares have not been set by the Board at this time, but if the DCC/PTAC votes to allow the change in the scope this will be a discussion item at the public meeting and placed on the following Board agenda.

TRPTA has asked Jeff Osgood to assist with the transition and securing funding for bus stop signs and/or benches and bigger buses for the near future.

TRPTA's Board would like to GO-Live on Tuesday, September 3, 2012. The attached timeline was submitted to the Board of Directors as a tentative schedule for moving forward.


Lynn Seymour, Executive Director

June 29, 2013
Date

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Mayor Woodland indicated four years ago as a member of the board he asked TRPTA to wrap buses with advertising for a source of revenue. After four years on the board, only two buses have been wrapped. Mr. Webster said Idaho Falls now has four buses wrapped. Ms. Ely said it costs \$4,000 to wrap a bus. Mayor Woodland said the business advertising on the wrap should pay the cost. Ms. Ely said the money requested was for the 2014 budget. Mayor Woodland said TRPTA needs a business plan that explains the details.

Mayor Woodland was critical of the business plan because it did not make any sense. Plain and simple, the business plan was not anything he wanted to invest in with tax payer dollars. Mr. Webster said it did not require any additional investment (*in 2013*). TRPTA never told the City that information. Mayor Woodland asked how much money is TRPTA asking for tonight? Mr. Webster said he was not going to ask for any money tonight; however, there will be a request later. Mayor Woodland said “when we said no, all of a sudden you didn’t want any.” Mr. Webster said they will ask for additional money when the time is appropriate; however, tonight is not that night. When the grant process comes around they will ask for support and more money than the City gave last year.

Mr. Webster asked the City Council to take an active role in “Envision Madison” and decide if public transportation (fixed route system) is your vision for a public transportation system. If it is, then is TRPTA the one to provide that system. Mayor Woodland said that is the question. Mr. Webster said that he would not mind if they choose another transportation system to provide the services for Rexburg’s needs. As a former citizen of Rexburg he looks to see a better transportation system and that he did not like the students in the cross walks, the congestions around the University, and the traffic going to and from the local businesses. Maybe the local businesses would pay for the transportation services.

Mayor Woodland believes that TRPTA could presale rides if they would go to the local apartment complexes and said that for so many dollars you will get this many rides. Mr. Webster responded that the dollars they get for preselling rides does not give them the access to federal funds. They get

a better bang for their buck when they apply for federal grants with matching money from local city entities. **Mayor Woodland's** intent is to look after the taxpayers' dollars. He also defended the representative he sends to the DCC meetings as being very capable and that she is their every time.

Mr. Webster encouraged the Mayor and City Council to be active in the Envision Madison project and decide if public transportation is something they want; if a fixed bus system is something that they want, and if they want TRPTA to fulfill those needs. They would be glad to match any plan the City of Rexburg wants and TRPTA would put together a plan with actual costs.

City Attorney Zollinger asked if Mr. Webster was a member of or familiar with the LINX Coop.

Discussion on the "LINX Coop" transportation group as an entity to go to for public transportation advice.

Mr. Webster said they were not involved with LINX; however, he recommended CTAI as another option to discuss public transportation.

Council Member Benfield said she would contact other transportation entities.

Council Member Benfield moved to take the next 90 days to explore all options and continue the discussion with all entities; Council Member Busby seconded the motion; Discussion: Council Member Merrill was in support of the motion to understand the costs, etc. Ms. Ely said she was going to work with the community to get local support. Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Smith
Council Member Sutherland

Those voting nay

None

The motion carried.

Committee Liaison Assignments for 2013:

A. Council Member Christopher Mann: *Golf Board · Emergency Services Board · MYAB*

Council President Mann reported the golf board met. He reviewed a request for a green fee waiver for Boy Scouts of America. Since they were late for the application deadline the board said no, but will put them on the list for next year. They only allow three per year. The golf course is doing very well with summer revenue. The golf pro contract will be reviewed this year. Katrina Adams is the new chairperson for the MYAB; Emergency Services has not met.

B. Council Member Jordan Busby: *GIS Oversight · Airport Board.*

Council Member Busby reported both GIS and the Airport Board met. The Airport Board may be looking for a replacement for Ray Pocock who is finishing his term.

C. Council Member Donna Benfield: *Trails of Madison County · IBC · Teton Flood Museum Committee · M.E.P.I.*

Council Member Benfield reported MEPI did not meet; Trails of Madison County did meet on current trails issues and working with some property owners on some easements for trails.

D. Council Member Sally Smith: *Legacy Flight Museum · Rexburg Arts Council (Romance Theatre & Tabernacle Civic Center, Orchestra)*

Council Member Smith reported the Legacy Flight Museum did not meet; the windows are ready to go into the Romance Theatre. She said the bathrooms are close to the windows which

may need to have some visual separation. Discussion on possible solutions to the visual problems and any condensation and dust issues. Someone recommended a local artist, who did work around the County Fair Grounds, to produce the desired visual.

E. Council Member Jerry Merrill: *Beautification Committee · Parks & Recreation · Traffic & Safety · Urban Renewal Agency*

Council Member Merrill reported Traffic and Safety did meet to discuss street lights. Nine of fifteen new lights have been installed. Six more lights will be installed soon. The Meadows needs a sidewalk installed on the street. Mayor Woodland called for a motion to appoint Greg Blacker to the Traffic and Safety Committee.

Council Member Merrill moved to approve Greg Blacker to serve on the Traffic and Safety Committee; Council President Mann seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Smith
Council Member Sutherland

Those voting nay

None

The motion carried.

Rexburg Rapids is doing better than last year. Parking will need to continually be looked at. Council Member Benfield spent a whole day last week with four of her Grandchildren. It was very professional and a great experience. Council Member Merrill said the Rush Triathlon is coming up.

F. Council Member Bruce Sutherland: *Planning & Zoning · School Board · Police*

Council Member Sutherland reported Planning and Zoning did not meet. The public hearing is on the agenda for the temporary structures. He thought this would be a great place to segue into that discussion.

Mayor's Report:

Legislative Report - Hyrum Erickson (Attorney at Rigby Andrus & Rigby)

Council Member Benfield provided the Legislative report for Mr. Erickson; she reviewed the upcoming Legislative Forum September 22-24. So far 61 of the legislators have responded to attend the Forum.

Public Hearings:

A. 7:10 P.M. Conditional Use Permit #13-00265 establishing permanent locations for temporary mobile modular buildings to be used as classrooms or administrative space.

Presentation by staff:

Val Christensen indicated Planning and Zoning met with the School District to expedite the process by only having one CUP on the temporary locations at the several schools.

Varr Snedaker at 60 West Main representing the Madison School District thanked the City Council for taking the time to hear this proposal. He reviewed the proposed locations for temporary buildings in permanent locations at the several schools. On the first two pictures presented the question of fire hazard and response was brought up. It was said that it was not a concern and that it was in compliance.

Madison High School Portable Classroom (Temporary Structure left picture)
Madison Middle School Portable Classrooms (Temporary Structures right picture)



Adams School Portable Classroom (Temporary Structure left picture)
Madison Junior High School Portable Classroom (Temporary Structure right picture)



Kennedy School Portable Classroom (Temporary Structure left picture)
Lincoln School Portable Classrooms (Temporary Structures right picture)



Mr. Snedaker said the temporary building are needed as the student population grows and permanent space is not available. There was a dip in the Fall of 2002 when there were 3,989

students; now the number is up another 25% (5,050). More teachers are needed to provide for more individualistic learning, also more computer labs are needed. The operating funds go up along with the cost of new buildings. Funding is going down which has caused some payroll cuts.

Council Member Busby asked if this proposal is approved; what red tape is cleared for future changes in these temporary structures. Val Christensen said City Staff would make the decision along with City Council approval. Council Member Sutherland said Planning and Zoning felt this would expedite the school district requests. Council Member Merrill mentioned these structures are only temporary structures and they will be replaced with permanent structures as funding permits.

Written correspondence: – NONE

Public Testimony in favor of the proposal (5 minute limit):

Geoffrey Thomas at 638 Dell Drive was in favor of the proposal. It is the last option we want to do, and the least desired. We have done this due to funding; we have done as much brick and mortar construction as we possibly can after the passage of two bonds. Every one of the elementary schools in Rexburg has been added on with new classrooms including Kennedy Elementary this summer with five new classrooms. This request is for a classroom of last resort. He encouraged the City Council to vote to approve the Conditional Use Permit for the temporary structures in permanent locations.

Steve Gentile at 2427 South 4000 West indicated they are bulging with new students at Adams Elementary and Burton Elementary has been lucky to have had two additional classrooms made of brick and mortar. He is the principal at Adams Elementary which had 290 students four years ago; now there are 325 students. The use of these temporary buildings is for school district business; however, they have used part of the Adams temporary structure for a private daycare which brings in \$600 per month. He relies on the revenue for his operating fund, specifically to pay for playground Duty. The daycare students The schools in the district rent out their gyms to different institutions and events which funding goes to operation expenses. He asked the City Council to approve the use of the structure for leased space.

Scott Shirley at 691 East 10000 South indicated he is the principal at Lincoln Elementary and last year the principal of the Middle School. He reviewed the bulges or changes in enrollment for different years. They had 40 more 5th graders last year at the Middle School. He asked for approval of the temporary structures.

Public Testimony neutral to the proposal (5 minute limit):

Steve Oakey at 251 Cornell St. asked if this would affect portable food services that are considered portable and required to move every six months; City Attorney Zollinger said the portable businesses are required to follow the building code. He continued to explain the difference between the food vender services code and the current code at hand.

Discussion: Mr. Oakey was concerned about the core difference between for profit temporary vs. not for profit temporary businesses. City Attorney Zollinger explained this is not an ordinance change. Anyone can come into the city and use a portable building to establish whether their business will generate a clientele over a 12 month period without the need for permanent foundations, etc... All of the safety issues must be fulfilled including tie downs, life safety, etc... . They are not required to comply with a permanent foundation, etc... The ordinances do not differ between for profit and not for profit requests. This request is for a temporary portable unit on a permanent location.

Discussion: concerning the portable food businesses which are required to change locations every six months as a mobile vendor business verses a temporary building in a permanent location. City Attorney Zollinger explained if a non-profit business sold tacos out of a bus, they would not be given this exception. The mobile vendor ordinance specifies vendors; which is anyone that sells

something out of their establishment. The school district's request is to request rolling stock to maintain its rolling stock status. If a bank came in to seek a temporary location to put a bank for a year to test the market and then came back in two years to do the same thing; they could asked the City Council for the same request as the school district is seeking, which is the right to bring it back to the same location if circumstances do not change.

Public Testimony opposed to the proposal (5 minute limit): – NONE

Council President Mann's number one concern is safety of the children and he has full confidence that the school will make sure the students are safe. President Mann expressed his frustration that there is not enough funds going towards education, but is going to the military industrial complex when he said, "I'm sorry that you guys don't have all the money you need for education. We don't have to have bake sells to build bombs, but that's just not how it works around here." He was ready for a motion.

Mayor Woodland closed the public hearing for deliberations:

Council Member Merrill was agreeable if the School District does not use the temporary structures as permanent solutions. He discussed using private enterprise in these buildings and that the rent should be in the competitive price range for the same square footage.

City Attorney Zollinger stated that Council Member Merrill can have that opinion, but not in these meeting because the only issue at hand is the Ordinance. A member asked if he should recuse himself because this would affect his school and City Attorney Zollinger asked if he feels he would lose his job if he voted.

Discussion: Private non-school uses of the building are not allowed in the land use zone. It is not a function of the school district to provide space for private users. It is incidental use verses the principal use of the space. The law or zone would have to be changed to accommodate private use. The use of the facilities after hours is incidental use while the use of them during the regular school time is continual use.

Council Member Busby moved to approve the **Conditional Use Permit #13-00265** establishing permanent locations for temporary mobile modular buildings to be used as classrooms or administrative space as presented; Council Member Benfield seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Smith
Council Member Sutherland

Those voting nay

None

The motion carried.

Break at 9:03 P.M.

B. 8:00 P.M. – Appropriation Budget 2014 – Ordinance 1100 – Richard Horner

Presentation by staff:

Finance Officer Horner reviewed the budget agenda including the published funds for each city organization. The Budget Highlights have been reviewed in previous meetings.

BUDGET HIGHLIGHTS

City of Rexburg 2014 Budget

Total Budget: \$51,063,400 up \$139,700 from the original 2013 budget.

Operating Budget is approximately \$24 million of the total, up from approximately \$22.8 million from last year.

The **General Fund** has a \$100,000 Contingency for unforeseen increases in expenditures or reductions in revenues, which is funded by excess carryover reserves that is forecasted to be in the general fund at the end of fiscal year 2013.

Street maintenance, repair and construction funding is at \$2,404,200, about the same as the prior fiscal year budget. Major street projects include the reconstruction of the Cresthaven Subdivision streets and the rounded corner of 2nd West and 1st North, the latter of which is being funded by the Urban Renewal Agency.

Property tax revenues are estimated to increase about \$201,800, mostly due to newly constructed buildings. The City property tax levy rate is at \$397 per \$100,000 of taxable value, which is still the lowest for most cities in southeast Idaho and other similar size cities.

Only one new full-time personnel position is scheduled to be funded this budget year, which was previously already funded in the Recreation Department.

Increases in utility rates will be about 1.5% for the average homeowner, or about \$1.34 per month, which is attributed to the Wastewater and Sanitation cost increases. Water needed no increase.

Major utility construction projects include a new water well and tank for \$2,500,000 that was also budgeted and not completed in the prior year and more additions to the wastewater treatment plant to eliminate odors and add new capacity for \$3,500,000. New capacity will be funded by fees charged to new development. Plant upgrades will be funded by user fees.

There will be a major construction project at the **Airport** for \$1,424,000 for reconstruction of the taxiway and apron which will be funded 92% by the FAA and the State of Idaho and the rest by the City and the County.

Also, about \$800,000 is budgeted for **Riverside Park** that includes more paved parking and other parks improvements elsewhere in the city.

This budget includes the **Community Safety Lighting Fund** of \$276,400, of which \$208,400 is available for street lighting construction projects, with the remainder budgeted for street light maintenance.

Large Equipment Capital purchases include a replacement fire engine for \$490,000, a loader for the Street Department for \$190,000, two ambulances for \$280,000, a Sanitation truck for \$220,000, and a Wastewater maintenance vacuum truck for \$377,000.

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City of Rexburg

For the 2014 Budget (Year Ending 9/30/14)

STATEMENT OF UNDERSTANDINGS ON BUDGET MANAGEMENT

- 1) The Council will review the General Fund Contingency Balance at the end of the year to decide if any could be applied to the Police Impact Fee Fund deficit.

- 2) Expenditures, including all capital items, will be managed so that short falls in total revenues are offset by cutbacks in expenditures in the General and Street Funds.

- 3) All construction projects over \$50,000 and their related operating and maintenance costs will be reviewed and approved by the City Council before any funds will be committed to the project.

- 4) All hiring of employees to fill a previously existing position that was vacated must have approval from the City Council.

5) All new employee positions, if not approved in the normal budget process, must be pre-approved by the City Council.

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Mayor Woodland opened the public hearing.

Written correspondence: – NONE

Public Testimony in favor of the proposal (5 minute limit): – NONE

Public Testimony neutral to the proposal (5 minute limit): – NONE

Public Testimony opposed to the proposal (5 minute limit): – NONE

Mayor Woodland closed the public hearing for deliberations:

Discussion: **Council President Mann** indicated the lack of public attendance for the approval process of a \$51,000,000 Budget. Council Member Merrill asked if the Cost of Living and Performance Reviews were still in the Budget; Finance Officer Horner indicated those two items were still in the budget.

Council President Mann moved to approve the Appropriation Budget for 2014 and consider Ordinance 1100 first read; Council Member Sutherland seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Smith
- Council Member Sutherland

Those voting nay

None

The motion carried.

Items for Consideration: - NONE

Staff Reports:

Public Works: – John Millar

A. Budget adjustment request for a new loader and sand truck bed

Discussion: **Public Works Director Millar** said the old 2006 snow loader is eight years old and may be worth up to \$75,000. Cat has offered \$60,000 in trade and the new one can be purchased on the state bid for \$188,833. They list price ranges from \$240,000 to \$280,000. It has a quick attached bucket for the snow blower verses a three hour process to put on the old loader bucket.

Council Member Busby reviewed the personnel allowed to operate the new loader and the type of equipment to be purchased with the front end loader. Public Works Director Millar indicated only about four City equipment operator personnel will be trained to use the new front end loader. The sand truck stainless steel bed costs \$13,000 to \$15,000 with an eight to ten week delivery time. The brakes are air brakes. The new loader will be in the \$120,000 to \$130,000 range with an expected use period of 1,000 hours.

Council President Mann was concerned with the timing of the budget adjustment. Finance Officer Horner indicated it would be budgeted in the 2014 Budget; however, funds in next year’s budget will be moved up a couple of months. The difference in the trade in or sale price and the budget adjustment cost of the new loader will be about \$27,000.

City Clerk Kay asked to combine the motions for approval of the budget adjustment for the purchase of the new front end loader and the declaration of the surplus equipment (Suzuki four wheeler and the Cat 938 front end loader).

B. Resolution 2013 – 09 Surplus non-functional Suzuki four wheeler vin # JSAAJ46A1M2103845 and a 2006 Cat 938 front end loader.



CITY OF
REXBURG
America's Family Community

RESOLUTION NO. 2013-09

A RESOLUTION TO DECLARE AS SURPLUS, A NON-FUNCTIONAL 1991 SUZUKI FOUR WHEELER AND A 2006 CAT 938 LOADER

WHEREAS, the City of Rexburg removes old or obsolete materials and equipment from inventory from time to time; and

WHEREAS, the City Golf Course declared surplus a non-functional 1991 Suzuki four wheeler, and taken it out of service; and

WHEREAS, the Public Works Department replaces equipment from time to time; and

WHEREAS, it would not be cost effective to spend the funds necessary to bring this old equipment back into service; and

WHEREAS, it is not efficient or cost effective to maintain obsolete equipment;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rexburg, as follows:

- Section 1. A non-functional 1991 Suzuki four wheeler shall be declared surplus; and
- Section 2. A 2006 CAT 938 Loader shall be declared surplus; and
- Section 3. Obsolete equipment declared surplus shall be disposed of in compliance with state statute; and
- Section 4. The Mayor is hereby authorized to oversee the disposal of said inventory.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 7th DAY OF August, 2013.

CITY OF REXBURG
Madison County, Idaho

By _____
Richard S. Woodland, Mayor

ATTEST:

Blair D. Kay, City Clerk

=====

Discussion:

Council Member Merrill moved to approve Resolution 2013 – 09 to surplus a non-functional Suzuki four wheeler and a 2006 Cat 938 front end loader and the 2013 Budget Adjustment request to purchase a new front end loader and stainless steel sand truck bed; Council Member Busby seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Smith
Council Member Sutherland

Those voting nay

None

The motion carried.

Other Public Works Construction Projects:

1. 7th South will be seal coated in two weeks.
2. 1st South and 2nd West has a new high intensity rapid flashing pedestrian light.
3. The common area by the sidewalk on Pioneer Road has been sprayed for weeds. It is the HOA's area of responsibility.
4. Van Chenoweth is retiring from the Wastewater Management staff. The position will not be replaced now due to new equipment; in 6-8 months the position will be evaluated to see if it is needed.
5. Bad smells at the wastewater treatment plant are being reduced by the new equipment.
6. Street personnel are experiencing some changes.
7. 3rd North City property (4.27 acres) has been bid with at least one interested bidder.

Council Member Busby moved to approve the replacement of a Street Department position; Council Member Sutherland seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Busby
Council Member Merrill
Council Member Smith
Council Member Sutherland

Those voting nay

None

The motion carried.

Council Member Busby asked to have better dress standards for the City's street crews. He referred to Arizona standards where citizens are told that all employees are safety personnel and encouraged to talk to them if they need help. Better dressed crews will help encourage people seeking their help.

Discussion on storm water being discharged into the Nature Park Ponds with a four foot diameter storm water pipe. It is a lot of water. The public likes to go down to the Nature Park and feed the water fowl.

Council Member Benfield applauded the paint crew's very great job on the street painting projects. She expressed her appreciation to them when she pulled up on one of their job sites.

Finance Department – Richard Horner

A. Set notice of public hearing for consideration of 2013 fiscal budget amendment

**NOTICE OF PUBLIC HEARING
CITY OF REXBURG, IDAHO**

Notice is hereby given that the City Council of Rexburg will hold a public hearing for consideration of an amendment to the 2013 fiscal year budget by appropriating additional monies received by the City of Rexburg, said hearing to be held at City Hall, 35 N 1st E, Rexburg, Idaho at 8 pm on the 21st day of August, 2013. All interested persons are invited to appear and show cause, if any, why such budget amendment should or should not be adopted. City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities related to the budget documents or to the hearing, please contact City Hall, 359-3020 at least 48 hours prior to the public hearing.

BUDGET AMENDMENT

FY 2013

City of Rexburg

FUND	ORIGINAL	AMENDMENT	FINAL	REVENUE	EXPENSE
GENERAL	8,395,000	255,000	8,650,000	Reimbursements, Carryover, Grants	Overhead, IT Person, Legal, HVAC, Supplies
STREET OPERATIONS	2,404,200	295,800	2,700,000	Equipment Sold, Carryover	Loaders, Sander
POLICE SMALL GRANTS	41,700	97,700	139,400	Fund Balance Carryover	School District Share, Vests, Laptops
POLICE ANIMAL CONTROL	179,300	2,700	182,000	Fund Balance Carryover, Grant	Supplies, Fiber Connection
EMERGENCY SERVICES	2,439,100	19,600	2,458,700	Grants, Contributions, Equipment Sold	Uniforms, Vehicle, Camera, Supplies
LEGACY FLIGHT MUSEUM	98,500	90,000	188,500	Contribution	Airplane
ESD PARAMEDIC CARE UNIT	162,600	400,000	562,600	Billings	Personnel Costs
ROMANCE THEATER	144,200	17,800	162,000	Grant	Lighting
RIVERSIDE PARK CONSTRUCTION	4,730,700	(4,230,700)	500,000	N/A	Cut in Capital Budget Items
STREET REPAIR CONTRACTS	795,800	204,200	1,000,000	Transfer from Operations	Street Share of LID
AIRPORT OPERATIONS	16,400	7,900	24,300	Fund Balance Carryover	Operating Expenses
LID CONSTRUCTION	300,000	900,000	1,200,000	Street & Property Owner Assessments	5th West Construction
REXBURG ARTS COUNCIL	51,700	4,000	55,700	Grants, Admissions	Supplies
COMMUNITY SAFETY LIGHTING	273,600	246,400	520,000	Fund Balance Carryover	Lighting Construction Projects
NON-AMENDED FUNDS	30,890,900	-	30,890,900		
GRAND TOTAL EXPENSE:	50,923,700	(1,689,600)	49,234,100		

Discussion: Reviewed on the overhead screen.

Finance Officer Horner indicated the budget reduction of \$500,000 in the Riverside Park Construction project. The Legacy Flight Museum had some contributions that needed to be added to the budget. When revenue comes in from grants, etc. the budget has to be amended. The City does live within the budget; however, there are donations and/or grants for items that need to be added to the budget. The Legal Department received funds from NY University for an intern to work for the City Attorney that needed to be added to the budget.

Council Member Busby said the public expresses concerns that the City can't stay within budget. Finance Officer Horner indicated the City works to stay under budget. These budget amendments reduce the 2013 Budget by - **\$1,689,600**.

Council Member Busby moved to set the public hearing for August 21, 2013 at 8:00 P.M. to amend to the 2013 fiscal year budget by appropriating additional monies received by the City of Rexburg; Council Member Smith seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Smith
- Council Member Sutherland

Those voting nay

None

The motion carried.

B. Amend Sick Leave Policy to clarify sick leave claims
(Section 403 - Sick Leave Benefits)

SICK LEAVE BENEFIT CLARIFICATION

Sick leave benefits are intended solely to provide **base pay** income protection in the event of illness or injury, and may not be used for any other absence. **Thus, sick leave benefits cannot be claimed to the extent that it would result in compensation of any amount above the base pay.** Unused sick leave benefits will not be paid to employees while they are employed except as stated elsewhere in this handbook.

Discussion: Finance Director Horner

Council Member Busby moved to approve amending Section 403 of the Sick Leave Policy to clarify sick leave claims; Council Member Benfield seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Smith

Those voting nay

None

The motion carried.

C. 2013 Treasurers Quarterly Report 75%

CITY OF REXBURG
TREASURER'S EXPENDITURE REPORT BY FUND
FISCAL YEAR TO DATE ENDING 6/30/2013 @ 75% OF THE FISCAL YEAR 2013

WAGES	CAPITAL	OTHER	TOTAL	BUDGET	%	END BAL
\$5,317,448	\$4,146,343	\$8,834,717	\$18,307,576	\$51,197,400	36%	\$39,066,711

Citizens are invited to inspect the detailed supporting records of the above financial statement.

Discussion:

D. 2013 Budget Summary Report

CITY OF REXBURG

FY 2013
Page 1

BUDGET SUMMARY REPORT

9 months ending 6/30/2013

EXPENDITURES	BUDGET	ACTUAL	75%	FORECAST
OPERATING EXPENDITURES				
Mayor, Council	253,000	185,444	73%	245,300
Economic Development	197,300	137,270	70%	192,100
Cultural Arts	331,100	151,041	46%	231,500
Customer Services	288,600	216,100	75%	286,200
Information Technology	348,200	228,659	66%	348,700
Financial Management	751,600	576,713	77%	751,200
Legal Services	236,900	176,772	75%	230,700
Planning & Zoning	150,100	114,718	76%	153,100
Building Safety	600,000	344,442	57%	448,700
GIS	428,800	310,437	72%	423,100
Emergency Services	2,621,300	1,962,059	75%	2,883,300
Golf Courses	456,600	308,131	67%	444,600
Parks & Ball Diamonds	540,400	315,947	58%	540,900
Recreation Administration & Programs	266,600	173,819	65%	264,800
Riverside Aquatic Center Operations	494,000	115,166	23%	382,500
Miscellaneous: MYAB, Airport, Legacy Flight Museum	139,600	191,778	137%	215,200
Police Department				
Administration Division & Fund 09	1,010,200	736,859	73%	1,037,000
Patrol Division & Funds 13	1,864,900	1,433,275	77%	1,893,300
Investigations Division	647,300	489,372	76%	665,900
Community Services Division & Funds 08,11,14	598,900	430,581	72%	583,600
Total Police Department	4,121,300	3,090,087	75%	4,179,800
Public Works				
Public Works Director & Engineering	421,000	304,358	72%	432,400
Shop	399,400	259,977	65%	391,900
Sanitation	1,603,600	1,148,173	72%	1,619,600
Water	2,035,200	1,315,354	65%	1,901,600
Wastewater	3,667,400	2,416,133	66%	3,616,500
Street Operations	1,648,400	1,199,702	73%	1,807,200
Street Repair Contracts	795,800	40,463	5%	1,004,000
Total Public Works	10,570,800	6,684,160	63%	10,773,200
TOTAL OPERATING EXPENDITURES	22,796,200	15,282,743	67%	22,994,900
NON-OPERATING EXPENDITURES				
General Fund Contingency		40,300	0%	
General & Street Fund Transfers		1,777,600	0%	1,959,000
Construction	14,920,000	1,828,494	12%	5,239,800
06,30,31,32,36,39,41,42,4 4,46,49,51-58,82,85				
Contributed Capital	3,200,000		0%	3,600,000

Capital Reserve Funds 07,18,20,33,34,35,38	7,185,400	218,476	3%	1,507,900
LID Debt Service Funds 59-69	476,200	146,869	31%	218,800
Trust & RLF Funds 15,16,19,21,22,90,91	801,700	416,347	52%	557,300
TOTAL NON-OPERATING EXPENDITURES	28,401,200	2,610,186	9%	13,082,800
TOTAL EXPENDITURES FOR ALL FUNDS	51,197,400	17,892,929	35%	36,077,700

**CITY OF REXBURG
FY 2013**

Page 2

**BUDGET SUMMARY REPORT
9 months ending 6/30/2013**

REVENUES	BUDGET	ACTUAL	75%	FORECAST
OPERATING REVENUES				
Fund Balances for Operations	485,800	0	0%	774,500
Property Tax	3,183,400	2,104,240	66%	3,183,400
Interest	147,300	57,876	39%	128,000
State Taxes & Grants	1,903,200	996,398	52%	1,962,100
Miscellaneous	459,300	354,762	77%	605,500
Utility Charges	7,306,200	5,414,172	74%	7,691,000
Permits & Licenses	621,400	663,753	107%	619,600
Franchise Fees	1,432,200	997,563	70%	1,595,500
Parks, Recreation, Museums, Arts	1,134,000	459,899	41%	986,700
County Road Tax	580,000	428,603	74%	650,000
Operating Contributions	2,129,600	1,560,346	73%	2,130,600
Interfund Charges for Services	3,366,500	2,265,375	67%	3,555,200
Fund Transfers for Operations	1,078,500	0	0%	987,300
Federal Grants	132,200	-173,750	-131%	52,416
Reimbursements	202,600	16,987	8%	719,600
Contingent Revenues for Operations	0	0	0%	0
TOTAL OPERATING REVENUES	24,162,200	15,146,224	63%	25,641,416
CAPITAL REVENUES				
Contributed Capital	3,200,000	0	0%	3,600,000
Construction Funds	14,625,300	319,727	2%	7,402,000
Capital Reserve Funds	7,185,400	2,123,691	30%	6,363,900
LID Funds	476,200	115,568	24%	332,600
Trust Funds	801,700	485,409	61%	813,500
Fund Transfers In	746,600	0	0%	1,160,000
TOTAL CAPITAL REVENUES	27,035,200	3,044,395	11%	19,672,000
TOTAL REVENUES ALL FUNDS	51,197,400	18,190,619	36%	45,313,416
NET REVENUES OVER EXPENDITURES		297,690		9,235,716

Discussion:

Community Development Director Val Christensen reviewed a building permit report. There are new projects coming into the City including an 800 bed BYU-I student complex. All the beds for the student housing and family housing projects are more than Sugar City and Rigby's population combined.

Discussion: Businesses need to follow life safety requirements.

Calendared Bills and Tabled Items:

A. "LAND USE ACTION" – BILLS RECOMMENDED/APPROVED IN A LAND USE PUBLIC HEARING PROCEDURE: – NONE

B. BILL Introduction:

1. **BILL 1106** – Amend Appropriation Budget 2013

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF REXBURG, IDAHO, AMENDING ORDINANCE NO. _____, THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013: APPROPRIATING ADDITIONAL MONIES THAT HAVE BEEN OR ARE TO BE RECEIVED BY THE CITY OF REXBURG, IDAHO, AND BUDGET REDUCTIONS IN THE NET SUM OF \$-1,689,600 AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF REXBURG, IDAHO:

SECTION I. That ordinance No. _____, the appropriation ordinance for the City of Rexburg, Idaho, for the fiscal year commencing October 1, 2012, and ending September 30, 2013, be and the same is hereby amended as follows:

BUDGET AMENDMENT **FY 2013**
City of Rexburg

FUND	ORIGINAL	AMENDMENT	FINAL
GENERAL	8,395,000	255,000	8,650,000
STREET OPERATIONS	2,404,200	295,800	2,700,000
POLICE SMALL GRANTS	41,700	97,700	139,400
POLICE ANIMAL CONTROL	179,300	2,700	182,000
EMERGENCY SERVICES	2,439,100	19,600	2,458,700
LEGACY FLIGHT MUSEUM	98,500	90,000	188,500
ESD PARAMEDIC CARE UNIT	162,600	400,000	562,600
ROMANCE THEATER	144,200	17,800	162,000
RIVERSIDE PARK CONSTRUCTION	4,730,700	(4,230,700)	500,000
STREET REPAIR CONTRACTS	795,800	204,200	1,000,000
AIRPORT OPERATIONS	16,400	7,900	24,300
LID CONSTRUCTION	300,000	900,000	1,200,000
REXBURG ARTS COUNCIL	51,700	4,000	55,700
COMMUNITY SAFETY LIGHTING	273,600	246,400	520,000
NON-AMENDED FUNDS	30,890,900	-	30,890,900
GRAND TOTAL EXPENSE:	50,923,700	(1,689,600)	49,234,100

SECTION II: This ordinance shall be in full force and effect from and after its passage, approval and publication.

Passed by the City Council and approved by the Mayor, the ____ day of _____, 2013.

Richard S. Woodland, Mayor

ATTEST:

Blair D. Kay, City Clerk

-
- C. **First Reading:** Those items which are being introduced for first reading:
1. APPROPRIATION BUDGET 2014 – ORDINANCE 1100



ORDINANCE 1100

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF REXBURG, IDAHO, FOR THE FISCAL YEAR OCTOBER 1, 2013, TO SEPTEMBER 30, 2014, AND APPROPRIATING TO THE SEVERAL DEPARTMENTS, OFFICES AND FUNDS OF THE SAID CITY GOVERNMENT FROM THE REVENUE DERIVED FROM TAXES LEVIED FOR SAID FISCAL YEAR, AND ALL OTHER SOURCES, SUCH SUMS AS MAY BE NECESSARY OR DEEMED NECESSARY BY THE MAYOR AND CITY COUNCIL TO DEFRAY THE EXPENSES AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014; AND PROVIDING FOR THE EFFECTIVE DATE OF ORDINANCE.

=====

MOTION from the Public Hearing earlier for Appropriation Budget 2014.

Council President Mann moved to approve the Appropriation Budget for 2014 and consider Ordinance 1100 first read; Council Member Sutherland seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Smith
- Council Member Sutherland

Those voting nay

None

The motion carried

D. Second Reading: Those items which have been first read: – NONE

E. Third Reading: Those items which have been second read: – NONE

Consent Calendar: The consent calendar includes items which require formal City Council action, however they are typically routine or not of great controversy. Individual City Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council’s agenda packet regarding these items.

- A. Minutes from July 17, 2013 meeting
- B. Approve the City of Rexburg Bills

Council Member Sutherland moved to approve the Consent Calendar and pay the bills; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Smith
- Council Member Sutherland

Those voting nay

None

The motion carried.

Police Records Management System (RMS) proposal – Shane Turman



Rexburg Police Department

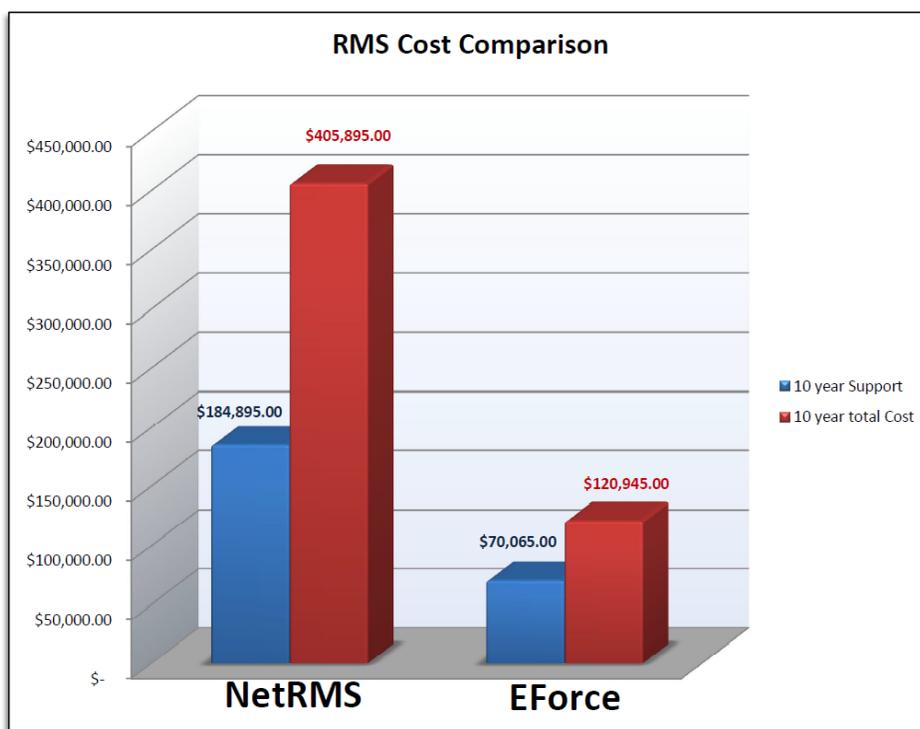
“Records Management System” Cost Comparison

RMS System		10 year Support Contract Costs		10 Year Total Cost of Operation
NetRMS “current system”	-	\$184,895.00	-	\$405,895.00
EForce “new system”	-	\$70,065.00	-	\$120,945.00
Cost Savings	-	\$114,830.00	-	\$284,950.00

Police Chief Shane Turman reviewed a proposal to have the Police Department records moved to a records management system on the Cloud. In 1994 the police department started using a DOS base system. In 2003, the DOS based system was changed to Windows programing called NetRMS for \$100,000. In 2005, NetRMS was purchased by Motorola for the last 10 years.

He contacted NetRMS for any upgrades. The support cost \$14,622 which goes up 5% a year; plus they are reprograming at a cost of \$200,000 to \$300,000. They have reviewed six software companies with good reports and they found EForce which will cost \$64,888 with a \$7,500 yearly support contract. At a 10 year comparison NetRMS would cost \$405,895 while Eforce would cost \$120,000. EForce will be located in the Cloud without local maintenance. Eforce also has the capability to track drugs and look for drug associations.

Police Chief Shane Turman asked to purchase the EForce software (*which has 20 years of history*) with a payback of three years. The current records are in four different places (cards, electronic, etc.) which are being backed up to Laser Fiche for permanent electronic storage. EForce is a paperless system and this will also reduce the secretarial staff that is needed for current systems. Right now the hard copy reports go through about 15 hands before it becomes a permanent file. Teton County and 180 other agencies nationwide use the software which is accessible between agencies with their permission. The support contract can go up 3% per year. This proposal is the fruit of a request for proposal sent out by the Police Department.



Discussion: The program can be installed now with billing for the software coming in fiscal year 2014.

Council Member Sutherland moved to approve the Police Records Management System (RMS) proposal to purchase EForce software; Council Member Merrill seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield
- Council Member Busby
- Council Member Merrill
- Council Member Smith
- Council Member Sutherland

Those voting nay

None

The motion carried.

Police Sargent Pay grade proposal – Shane Turman

Police Chief Shane Turman reviewed a proposal to change the pay grade for Police Sergeants. The Patrol Division has two Sergeants under a Lieutenant. The Sergeants do supervise people; however, he is losing people to the higher pay Detective Position which does not supervise people. He is proposing to move the Sergeants to a schedule 16 to help alleviant the problem. This pay grade proposal change will not impact any City Police Budgets for four to six years. *(The grade change request was for Staff Sergeant Supervisors only)*

Council President Mann was not sure if the employees under a Sergeant would have opportunities to become a Sergeant if the Sergeant position is slow to have turn over; however, all police employees could apply for a Detective Position. **Finance Officer Horner said a planned position review will be done City wide to evaluate salaries. He suggested waiting for the pay scale review to make the change.**



RPD Sergeant Pay Grade Movement Proposal

		Steps										
		1	5	9	13	17	21	25	29	33	37	41
		Topped Out										Merit
Sergeant #1	14	Current Pay Scale								Current \$ 4,266.00	1/1/2014 \$ 4,436.00	1/1/2016 \$ 4,614.00
	16	Proposed Pay Scale						Current \$ 4,266.00	1/1/2014 \$ 4,436.00	1/1/2016 \$ 4,614.00	1/1/2018 \$ 4,798.80	1/1/2020 \$ 4,990.00
												4 years
Sergeant #2	14	Current Pay Scale							Current \$ 4,102.00	5/15/2014 \$ 4,266.00	5/15/2016 \$ 4,436.00	5/15/2018 \$ 4,614.00
	16	Proposed Pay Scale						Current \$ 4,102.00	5/15/2014 \$ 4,266.00	5/15/2016 \$ 4,436.00	5/15/2018 \$ 4,614.00	5/15/2020 \$ 4,798.80
												6 years 10 months

Discussion:

Council Member Benfield moved to approve the Police Sergeant Pay Grade proposal to change the pay grade for a Sergeant from Grade 14 to Grade 16 as discussed; Council Member Busby seconded the motion; Mayor Woodland asked for a vote:

Those voting aye

- Council President Mann
- Council Member Benfield

Those voting nay

None

Council Member Busby
Council Member Merrill
Council Member Smith
Council Member Sutherland

The motion carried.

City Attorney Zollinger asked for an executive session due to possible pending litigation.

Council Member Sutherland moved to go into Executive Session per Idaho State Statute 67:2345 (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; Council Member Busby seconded the motion; Mayor Woodland asked for a roll call vote:

Those voting aye

Council President Mann
Council Member Benfield
Council Member Sutherland
Council Member Merrill
Council Member Busby
Council Member Smith

Those voting nay

None

The motion carried.

Executive Session: 10:10 P.M.

Executive Session ended: 10:22 P.M.

Adjourned

APPROVED:

Richard S. Woodland, Mayor

Attest:

Blair D. Kay, City Clerk