

Customer Support Services

City Council Minutes

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CITY OF
REXBURG
America's Family Community

August 01, 2007

Mayor Shawn Larsen

Council Members:

Donna Benfield – Council President
Farrell Young Christopher Mann
Rex Erickson Randy Schwendiman
Bart Stevens

City Staff:

Stephen Zollinger — City Attorney
Richard Horner – Finance Officer
John Millar — Public Works Director
Val Christensen – Building Official
Gary Leikness — Planning & Zoning Administrator
Blair Kay — City Clerk

7:00 A.M. – Pledge to the Flag

Roll Call of Council Members:

Consent Calendar: The consent calendar includes items which require formal City Council action, however they are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar for discussion in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A. Minutes from July 18, 2007 meeting
- B. Approve the City of Rexburg Bills

Council Member Schwendiman asked about the sludge drawing system at the waste water treatment facility. Mayor Larsen said it was a new process to dry the sewage waste faster. It helps speed up the drying process as the solid waste is placed in the drying field.

Council Member Young moved to approve the Consent Calendar; **Council Member Mann** seconded the motion. All voted aye, none opposed. **The motion carried.**

Council Member Mann wanted to have information on the block parties so City Council Members can attend the meetings.

Public Comment: on issues not scheduled on the agenda (limit 3 minutes) - NONE

Presentations: - NONE

Committee Liaison Assignments for 2007:

A. Council Member Chris Mann *Parks & Recreation· Museum Committee· Romance Theatre Committee*

Council Member Mann said the Museum Committee has met. They are working towards painting and putting in new carpet for the museum in the month of September.

Note: Press Release announcing museum closure for maintenance.

*TETON FLOOD MUSEUM
51 North Center, Rexburg, Idaho, 83440*

Mayor Larsen announced the City of Rexburg Teton Flood Museum will be closed beginning the day after Labor Day (September 4) for about 4-6 weeks. During that time, the Teton Flood Museum Committee will oversee (1) the installation of a brand-new children's exhibit, (2) painting and re-carpeting the entire Museum, and (3) fixing up the bathrooms to become ADA-compliant.

The children's exhibit will have many hands-on displays and activities centered on the theme of an old schoolhouse, complete with a reading loft featuring books by Idaho authors, costumes, and a schedule of supervised activities and demonstrations. This exhibit space will also incorporate into its design the flooring and wainscoting from the recently demolished old Japanese schoolhouse, to which the exhibit will also pay tribute.

The Museum will reopen in early October. The rest of the Museum will then proceed to revitalize its collections and displays to better tell the story of the history of Rexburg and the surrounding area, with continued emphasis on the Flood of 1976.

Mayor Larsen presented the name of Eric Wills, who would like to work on the Parks and Recreation Committee. Mayor Larsen asked the City Council to ratify this appointment. Council Member Benfield moved to ratify Eric Wills to the Parks and Recreation Committee; Council Member Mann seconded the motion. All voted aye; none opposed. **The motion carried.**

Council Member Schwendiman asked about new ball fields. Mayor Larsen said there are plans for new ball fields. The Urban Renewal Committee and the Riverside Park Committee will review these plans later this month.

Council Member Erickson joined the meeting.

B. Council Member Donna Benfield *Beautification Committee· Police Department*

Council Member Benfield reported on the International Dance Festival. The street festival was very successful. Festival performances will be held Friday and Saturday of this week. The Mayor's reception for the festival is this Friday. There are eight countries participating in the festival this year.

C. Council Member Rex Erickson *Airport Board· Planning & Zoning*

Council Member Erickson reviewed the Planning and Zoning meeting on the sign ordinance. The Planning Commission will review the ordinance and work to change the sign ordinance where changes are needed.

D. Council Member Randy Schwendiman *Golf Board· Traffic & Safety· Emergency Services Board*

Council member Schwendiman said none of his committees have met; therefore, there is nothing new to report.

E. Council Member Farrell Young *Tabernacle Committee· Rexburg Arts Council*

Council Member Young said the Tabernacle Committee has not met recently. The Arts Council continues to function with energy and enthusiasm. The Wednesday concerts at the Rexburg Tabernacle are well attended with performances planned in August.

Council Member Benfield said the new sun birds are in the city for the seven week summer break taking advantage of empty housing during BYU-I student's annual seven week semester break.

F. Council Member Bart Stevens *Trails of Madison County· IBC Committee· School Board*

Nothing to Report.

G. Mayor Larsen *Mayor's Youth Advisory Board· Legacy Flight Museum*

Nothing to Report.

Public Hearings:

A. 7:30 A.M. – Appropriation Budget approval for fiscal year 2008

Finance Officer Richard Horner provided the budget summary data to the City Council. Council Member Benfield requested a review of the summary budget on the overhead screen.

Finance Officer Horner said there should be additional funding from the new construction roll. He is waiting for the updates to the construction roll from the county. The city audits the construction roll every year to verify the construction numbers on new construction. Council Member Mann reviewed the Financial Administration budget. The detail report was reviewed to show how the salaries are displayed in both the summary and the detail budget.

Council Member Benfield asked if another crew was hired to do sidewalk and street repair. There were four temporary summer positions hired to do this type of work. Public Works Director Millar explained most of the work for this crew is done on LID projects.

Council Member Schwendiman asked how much is in the contingency fund in the general budget. There is \$250,000 in the contingency fund.

Finance Officer Horner said the animal control fund is largely an estimate on revenue. The fund is being subsidized by the city through the general fund. The subsidized estimate is \$52,000 per year including salaries. City Attorney Zollinger indicated the city would be updating the fee schedule. The current fee for taking an animal is \$40.00 plus a daily care fee of \$3.00. There is an animal tracking program being implemented to track animals and find the dog's owner.

Finance Officer Horner reviewed transfers from the General Fund in the 2008 Budget:

1. Flight Museum - \$4,500 for city share of insurance
2. Romance Theatre - \$30,000 for roof repair (The Romance Theatre Committee paid \$30,000 from theatre revenue to paint, carpet, upgrade lobby, and other maintenance repairs.) The roof repair is in addition to those other repairs.
3. Police Grants matching money - \$3,000
4. Tabernacle Fund - \$63,000
5. Fire equipment - \$45,000 and Fire District puts in \$45,000 for non-city residents.
6. Animal Control - \$52,000
7. Rexburg Arts Council - \$3,000
8. Fire fighting operations - \$391,800
9. Arts fee projects - \$1,000

Carousel revenue has increased from the public using the Spray Park. The revenue estimate for the Carousel is going to be over \$15,000 per year. Council Member Erickson indicated the city has a responsibility to provide some level of service to enhance the quality of life for the citizens.

Public Works Director John Millar reviewed the need to add an additional water well for the city. The city is bumping up to well capacity this year. The new well is being planned on the south end of the city. The city is waiting on the approval of a well permit.

Finance Officer Horner explained about \$22 million is the operating budget for the city. The capital budget is another 6 to 8 million dollars.

Mayor Larsen opened the Public Hearing for the 2008 Budget.

Those in favor: NONE

Those neutral: NONE

Those opposed: NONE

Mayor Larsen closed the Public Hearing.

Council Member Erickson moved to approve the appropriation budget as first read for fiscal year 2008. Council Member Young seconded the motion. All voted aye, none opposed. **The motion carried.**

B. 7:45 A.M. – Resolution 2007 – 09 Proposal to increase Utility Rates – Richard Horner

RESOLUTION 2007-9

A resolution of the City of Rexburg, Idaho, adopting a new rate schedule for water, sewer, garbage fees.

WHEREAS, the City Council desires to maintain the overall quality of life experienced by its constituents; and

WHEREAS, the City Council desires to collect from all water, sewer, and garbage users an equitable user fee that reflects their appropriate share of operating costs, depreciation and debt service;

NOW THEREFORE, be it resolved by the Mayor and the Council of the City of Rexburg, effective October 1, 2007, the water, sewer, and garbage fees to be charged shall be as follows:

Monthly Cost:

<i>Garbage</i>	<i>90 Gallon Can Picked Up Weekly</i>	<i>\$17.34</i>
	<i>90 Gallon Can Picked Up Bi-Weekly</i>	<i>\$10.49</i>
	<i>1.5 Yard Bin Picked Up Weekly</i>	<i>\$39.70</i>
	<i>2 Yard Bin Picked Up Weekly</i>	<i>\$46.85</i>
	<i>3 Yard Bin Picked Up Weekly</i>	<i>\$61.19</i>
	<i>Bin Delivery/Pick Up Fee</i>	<i>\$25.00</i>
<i>Water</i>	<i>Base Fee for .75" Equivalent Meter</i>	<i>\$14.00</i>
	<i>Usage Fee per 1,000 Gallons over 6,000</i>	<i>\$0.641</i>
<i>Wastewater</i>	<i>Fee for .75" Equivalent Meter</i>	<i>\$11.50</i>
	<i>Usage Fee per 1,000 Gallons</i>	<i>\$ 2.36</i>
	<i>Other City Usage Fee per 1,000 Gallon</i>	<i>\$ 1.44</i>

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS ____ DAY OF AUGUST, 2007.

*Shawn Larsen,
Mayor*

ATTEST:

*Blair D. Kay,
City Clerk*

Finance Officer Horner reviewed the proposal to increase utility rates. Garbage, fuel and transfer station tipping fees have increase dramatically this past year. Council Member Mann reviewed the monthly usage fees. There is a proposed 11% increase on the water fee; the sewer is about the same. The last increase for city utilities was in October, 2006. Inflation and extraordinary expense have caused this proposed increase to the utility fees. Mayor Larsen explained the city has good, safe, clean water. Council Member Erickson recommended smaller yearly increases to cover the additional expenses. Council Member Schwendiman reviewed the funding for major updates to the water system. There are some expense funds coming to completion in three to five years.

Mayor Larsen opened the Public Hearing for utility rate increases.

Those in favor: NONE

Those neutral: NONE

Those opposed: NONE

Mayor Larsen closed the Public Hearing.

Council Member Erickson moved to pass Resolution 2007-09; Council Member Mann seconded the motion. Discussion: Council Member Schwendiman asked if we were comparable to other cities. Finance Officer Horner said Rexburg is a little above average compared to about 15 other cities. Council Member Schwendiman said his personal utilities have increased. Finance Officer Horner said the increase would be effective October 01, 2007. All voted aye; none opposed. **The motion carried.**

New Business:

- A. Set date for Public Hearing** to amend the 2007 Budget – Staff
This has been deferred to the next City Council Meeting on August 15, 2007.
- B. Proclamation 2007-05** proclaiming the week July 28th to August 04th as

**“INTERNATIONAL DANCE & MUSIC FESTIVAL WEEK”
PROCLAMATION
No. 2007-05**

A Proclamation of the Mayor and approved by the City Council of Rexburg, Idaho, proclaiming July 28, to August 04, 2007 as INTERNATIONAL DANCE & MUSIC FESTIVAL WEEK for the City of Rexburg.

WHEREAS, the City of Rexburg has been given the privileged of hosting several performances of the International Dance & Music Festival; and

WHEREAS, it is a great honor to have the participants of this event share with us the talents and traditions of their communities and countries and show that our cultures are more similar than they are different; and

WHEREAS, this is also a wonderful opportunity to help promote the benefits of performing arts and to bring together citizens from all walk of life, to share in the enrichment of our growing multi-cultural communities, it's diversity, and to enjoy the universal language of music and dance; and

WHEREAS, the City of Rexburg extends a warm welcome to the dance teams and express our appreciation to those involved in planning and promoting this event. We wish you all the best of luck for a successful tour.

NOW THEREFORE, I, Shawn Larsen, Mayor of the City of Rexburg, do hereby proclaim July 28, to August 04, 2007 to be

INTERNATIONAL DANCE & MUSIC FESTIVAL DAYS

in Rexburg and encourage all citizens to attend one of the performances and help welcome the festival participants to our great city.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of our City to be affixed this 1st day of August, in the year two thousand and Seven.

APPROVED: _____
Shawn Larsen, MAYOR

ATTEST:

Blair D. Kay, CITY CLERK

Mayor Larsen reviewed and read the proclamation for International Dance & Music Festival Week.

Council Member Benfield moved to ratify Proclamation 2007-05; Council Member Schwendiman seconded the motion. All voted aye; none opposed. **The motion carried.**

Council Member Benfield said Senator Craig who did the MC for the opening ceremonies at the dance festival did a very impressive job. The crowd was very impressed with the great job he did.

Mayor Larsen mentioned an upcoming Conditional Use Permit (CUP) for the Burton Elementary School.

Council Member Young asked if the goal of the dance festival is to break even. Council Member Benfield said the goal every year for the dance festival is to break even.

Mayor Larsen mentioned the up-coming work on the senior citizens center parking lot. The center is going to ask the city for a \$1,000 donation towards this project. They will be reshaping the parking lot to make it safer. Council Member Mann moved to approve the donation of \$1000; Council Member Young seconded the motion. All voted aye, none opposed. **The motion carried.**

Council Member Schwendiman asked where the funding would be allocated. The funds will come from the city street budget.

Report on Projects: John Millar

- Rexburg Ditch Company (City owned) has erosion on the head gate and the Teton River is running under the diversion. He asked for approval on emergency repairs to the head gate. Public Works Director Millar has gotten approval from appropriate entities to get this repaired quickly. HK Construction will do the repair with City Council approval. There are 10 customers (Ashcroft's, Randy Huskinson, Dell Barney, Craig Heiner) using the Rexburg Ditch. The city holds the water rights on the Rexburg Ditch. The city has water shares in the Rexburg Canal Company. Mayor Larsen would like to plan a work meeting on city water issues.

Council Member Schwendiman moved to declare an emergency to authorize the repair of the head gate. Council Member Young seconded the motion. All voted aye, none opposed. **The motion carried.**

- 2nd West project sewer line will be finished today
- South Arterial is 50% complete

- LID 35 is about 50% complete
- Water line contract on 7th South is being planned
- Power to tennis courts at the high school is being done
- Treatment plant upgrade is moving forward
- Zipper machine will be used to do street repairs
- LID 36 is out to bid
- North alley project going to bid
- Co-op project meeting is scheduled for August 13, 2007
- North bay on Teton River bridge is now carrying water after a cleanup
- Seal Coating project will begin Friday
- HBAC system for City Hall is waiting for price
- \$1000 donation to do parking lot at senior citizens center
- Veterans Memorial is under construction
- Millhollow project will be resigned no parking

Council Member Erickson said residents are pleased with the completed project on Millhollow Road. Council Member Young asked about spray markings on the new Millhollow Road. It is the utility markings for underground cable locations.

Calendared Bills and Tabled Items:

BILL Introductions:

A. BILL 993 – Amend Appropriation Budget for 2007

BILL 993 has been postponed until the next City Council Meeting.

B. First Reading: Those items which are being introduced for first reading.

BILL 992 Appropriation Budget approval for fiscal year 2008

BILL NO. 992

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF REXBURG, IDAHO, FOR THE FISCAL YEAR OCTOBER 1, 2007, TO SEPTEMBER 30, 2008, AND APPROPRIATING TO THE SEVERAL DEPARTMENTS, OFFICES AND FUNDS OF THE SAID CITY GOVERNMENT FROM THE REVENUE DERIVED FROM TAXES LEVIED FOR SAID FISCAL YEAR, AND ALL OTHER SOURCES, SUCH SUMS AS MAY BE NECESSARY OR DEEMED NECESSARY BY THE MAYOR AND CITY COUNCIL TO DEFRAID THE EXPENSES AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR THE EFFECTIVE DATE OF ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF REXBURG, IDAHO:

SECTION I. This ordinance shall be, and is hereby termed the Annual Appropriation Ordinance of the City of Rexburg, Idaho, for the fiscal year October 1, 2007, to September 30, 2008.

SECTION II. The revenue, fund balance carry-overs and transfers of the City of Rexburg, Idaho, for the fiscal year October 1, 2007, to September 30, 2008, derived from taxes levied for said year, and all other sources, in the amount in total of \$32,876,700, as shown below by the budget of the City of Rexburg, Idaho, adopted and approved by the City Council on the 5th day of September, 2007, and duly printed and published as provided by law, is hereby appropriated to the several funds and purposes which are hereby declared to be necessary to defray all necessary expenses and liabilities of said City as shown by said Budget as hereinafter set forth. The City Treasurer is hereby authorized and directed to apportion all monies received on account of taxes on property within the City or Rexburg, Idaho, and from all other sources to the several funds as shown in said Budget and as hereinafter set forth

All other revenue of the City of Rexburg, Idaho, received during the fiscal year ending September 30, 2008, not hereby otherwise appropriated, is hereby appropriated to the General Fund of the City.

SECTION III. This ordinance shall take effect and be in force from and after its passage and publication as required by law.

PASSED AND APPROVED this 5th day of September, 2007.

*Shawn Larsen
Mayor*

ATTEST:

*Blair D. Kay
City Clerk*

Council Member Erickson moved to first read BILL 992. Council Member Young seconded the motion. All voted aye; none opposed. **The motion carried.**

Second Reading: Those items which have been first read. – NONE

Third Reading: Those items which have been second read. – NONE

Tabled Items: Those items which have been the subject of an affirmative vote to a motion to table: - NONE

Old Business: - NONE

Mayor's Report:

Calendar items:

August 15, 2007: City Council Meeting at 7:00PM

August 22, 2007 and August 25, 2007: **Planning Meetings**

Adjournment

Attest:

Mayor Shawn Larsen

Blair D. Kay, City Clerk

DRAFT